

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MARCH 3, 2026 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

MAYORS' PROCLAMATION:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 17, 2026
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 24, 2026

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to consider granting a property tax abatements for the properties that qualify under the New Construction Housing program.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Considering approving the Site Use Agreement for Senior Center Commercial Kitchen with Nutritional Service, Inc.
5. Consider authorizing Resolution No. 26-03-24 the Parks and Recreation Department to issue a free single day pass to all the students in kindergarten through eighth grade in all three schools located in East Grand Forks to be used during the 2026 pool season.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. Regular meeting minutes of the Water, Light, Power, and Building Commission for February 4, 2026.

COMMUNICATIONS:

7. The summary of the 2025 Minnesota State Library report has been provided showing the active library cards for both residents and non-residents, computer usage, circulation of materials, attendance in programs, meeting room use, and volunteer hours. This report also includes the same information for 2023 and 2024.

OLD BUSINESS: NONE

NEW BUSINESS:

8. Consider approving Resolution No. 26-03-25 to authorize a residential property tax abatement for a newly constructed home meeting qualification requirements under the New Construction Housing Program.
9. Consider approving the Facility Use Agreement between the City of East Grand Forks and the East Grand Forks Blue Line Club for the use of the VFW & Blue Line Arena from March 16th to April 2nd for a total rental rate of \$13,500.00.
10. Consider approving the Facility Use Agreement between the City of East Grand Forks and the Northern Lights Figure Skating Club for the use of the Blue Line Arena from March 23rd to April 24th for a total rental rate of \$1,500.00.
11. Consider approving the Facility Use Agreement between the City of East Grand Forks and the East Grand Forks Blue Line Club for the use of the Blue Line Arena from June 1st to June 12th for a total rental rate of \$10,000.00.
12. Consider authorizing Resolution No. 26-03-26 to approve an application to Minnesota public facilities authority (MPFA) for a lead service line replacement project through the Drinking Water Revolving Fund.
13. Consider adopting Resolution 26-03-27 to approve the fees for the summer recreation programs and Swimming Pool Rental for the 2026 season and will remain in effect superseded.

CLAIMS:

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment for accounts payable invoices totaling \$710,324.36 and the February 20, 2026 payroll.

COUNCIL/STAFF REPORTS:

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ADJOURN:

Upcoming Meetings:

- Work Session – Tuesday, March 10, 2026 – Training Room – 5:00 PM
- Council Meeting – Tuesday, March 17, 2026 – Council Chamber – 5:00 PM
- Work Session – Tuesday, March 24, 2026 – Training Room – 5:00 PM
- Council Meeting – Tuesday, April 7, 2026 – Council Chambers – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 17, 2026 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, February 17, 2026 was called to order by Council President Larson at 5:00 P.M.

CALL OF ROLL: Would the City Clerk please call roll

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

MAYORS’ PROCLAMATION: RECOGNIZING FREEDOM WEEK FEBRUARY 15 - 21, 2026

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 3, 2026
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 10, 2026

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER PETERSON, TO APPROVE ITEMS ONE (1) AND TWO (2).

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Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Special Event Application for the Annual YMCA Firecracker 5k & 10k Walk/Run event scheduled to take place on Saturday, July 4, 2026 starting at 8:00 am MN DNR Special Use Permit Application has been submitted.
4. Consider approving the Special Event Application for the Grand Forks 10 event scheduled to take place on Saturday, August 29, 2026 starting at 6:00am and will require the closure of the Sorlie Bridge for the start of the race for approximately 30 minutes and will be contingent upon MNDOT approval.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER SCHUMACHER, TO APPROVE ITEMS THREE (3) THROUGH FOUR (4).

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 21, 2026.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

6. Consider approving Resolution No. 26-02-22 awarding the issuance and sale of \$11,725,000 general obligation sales tax revenue bonds, series 2026a fixing their form and specifications; directing their execution and delivery; and providing for their payment.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER PETERSON, TO APPROVING RESOLUTION NO. 26-02-22 AWARDING THE ISSUANCE AND SALE OF \$11,725,000 GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2026A FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING

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THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT.

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

7. Consider Approving Resolution No. 26-02-21 approving the advertisement for bid package #2 for the recreation facility improvement project.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE RESOLUTION NO. 26-02-21 APPROVING THE ADVERTISEMENT FOR BID PACKAGE #2 FOR THE RECREATION FACILITY IMPROVEMENT PROJECT.

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

8. Consider approving the request to start the hiring process for an Administrative Assistant position in the Public Works Department.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER SCHUMACHER, TO APPROVING THE REQUEST TO START THE HIRING PROCESS FOR AN ADMINISTRATIVE ASSISTANT POSITION IN THE PUBLIC WORKS DEPARTMENT.

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

9. Consider adoption of a 0.6% annual growth rate for the City of East Grand Forks socioeconomic study with the Metropolitan Planning Organization (MPO)

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER PETERSON, TO ADOPTION OF A 0.6% ANNUAL GROWTH RATE FOR THE CITY OF EAST GRAND FORKS SOCIOECONOMIC STUDY WITH THE METROPOLITAN PLANNING ORGANIZATION (MPO)

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

CLAIMS:

10. Consider adopting Resolution No. 26-02-23 authorizing the City of East Grand Forks to approve purchases from Border States Trophy the goods for a total of \$36.00 whereas Council member Riopelle is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER CASMEY, SECONDED BY COUNCIL

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MEMBER PUKRZYWINSKI, TO ADOPTING RESOLUTION NO. 26-02-23 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BORDER STATES TROPHY THE GOODS FOR A TOTAL OF \$36.00 WHEREAS COUNCIL MEMBER RIOPELLE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

Abstain: Casmey

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment for accounts payable invoices totaling \$610,493.12 and the February 6, 2026, payroll.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR TO ISSUE PAYMENT OF ACCOUNTS PAYABLE INVOICES TOTALING \$610,493.12 AND THE FEBRUARY 6, 2026 PAYROLL.

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Olstad reminded the community of the snow emergency starting at midnight tonight. He mentioned he presented a proclamation at a Sertoma International, civic organization Freedom Week program today at noon. He congratulated Sana Nur for her first place essay. Fifth grade students from area schools write an essay of what freedom means to them.

Council Member Schumacher congratulated the essay winner and commented that she had really good second great teacher.

Council Member Helms apologized for missing the work session last week.

Council Member Peterson congratulated the essay winner.

Mr. Huttunen mentioned they met with Blue Peak a cable franchise, last week. Blue Peak is looking to start in April/May. Ms. Ellis will be working closely with Blue Peak to make sure they work section by section of the city. Blue Peak’s vehicles are clearly marked so the community will know when they are working in the area. He also met with Tyler Technologies last week, Water & Light led a RFP in 2025 and Tyler Technologies was selected. The implementation process with Tyler Technologies will be approximately 12 to 18 months. Last week there was a Special Election for Polk County Commissioner 5th District. He thanked Renee and the part time election judges, it was a long day, thirteen hours or more for some of them. Voter turnout was low. Ross Pape was elected for District 5 and Mr. Huttunen plans to invite Mr. Pape to a future Work session. He also thanked Karla and Chris Hogan for all their work with the bond sale.

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Mr. Galstad expressed condolences to the Larry Stauss family.

Mr. Emery is continuing to work with MNDOT on the bridge project. Hoping to bid by late March.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER PUKRZYWINSKI, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE FEBRUARY 17, 2026 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:25 P.M.

Voting Aye: Casmey, Peterson, Larson, Schumacher, Pokrzywinski, Riopelle and Helms

Voting Nay: None.

Renee Olson, City Clerk

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**UNAPPROVED MINUTES
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 24, 2026 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for Tuesday, February 24, 2026 was called to order by Council President Larson at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Renee Olson, City Clerk; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

AGENDA

1. Site Use Agreement for Senior Center Commercial Kitchen with Nutritional Service, Inc. - Jeremy King, Parks & Recreation

Mr. King gave an update relating to how Nutritional Services Inc. has been operating from the senior center's commercial kitchen over the past year. When the city entered into an agreement at \$750 per month, with the understanding that the rent structure would be reevaluated with a possible with built in escalations increasing annually. Because this location was new to NSI, staff agreed to revisit the agreement once they were fully established and able to assess their operations. The site has since proven successful, with NSI averaging approximately 1,200 meals per month from this location. A lot of these meals are home delivered meals, who have an average age of 85. The rental revenue helps offset 60% of the facility's utility costs. The updated lease agreement replicates the previous agreement, with the only change being the revised rental rate.

This item will be referred to a City Council Meeting for action.

2. RCA Activity Fees - Jeremy King, Parks & Recreation

Mr. King mentioned in the 2026 budget, the Parks & Recreation proposed modest increases to summer recreation program registration fees to help offset rising costs for supplies and staffing across all

programs and facilities. The Parks & Recreation Commission reviewed the proposed adjustments and recommended forwarding them to the City Council for discussion and approval. Overall, the proposed fee changes reflect a 3% increase over 2025 rates, rounded to the nearest \$5.

The Parks & Recreation are also recommending an increase to the pool rental fee. The proposed pool rental rate would increase to \$200 for the base rental, with each additional hour priced at \$100. Additionally, the East Grand Forks School Parent Teacher Organization has requested to again provide each student in grades K–8 with one free daily swim pass for use during the summer of 2026, as was done in 2025. Of the 1,800 passes distributed last year, 260 were redeemed. Summer registration is scheduled to open on March 4 and close on March 25.

This item will be referred to a City Council Meeting for action.

3. CGMC Legislative Action Day – March 25, 2026 – Reid Huttunen, City Administrator

Mr. Huttunen mentions the Coalition of Greater MN Cities is hosting its annual Legislative Action Day on Wednesday, March 25th in St. Paul. City Council members, Mayor, and staff have attended this event to advocate for East Grand Forks priorities. Staff are seeking interest in who would like to attend this year, and discussion of top priorities to focus our discussion and set meetings with legislators.

Proposed topics for discussion:

- State Capital Bonding Request for improvements to Industrial Park roads/infrastructure
- Modifications to Border Cities Enterprise Zone (BCEZ) policy
 - No change to monetary allocation for BCEZ. Propose leaving at annual allocation of \$750,000 program wide.
 - Increase per employee credit to allow more flexibility for businesses that need additional assistance
 - Remove restrictions on business types that qualify for BCEZ, allow inclusion of recreation, tourism, and hospitality industries as eligible.
 - Remove geographical restriction of BCEZ area for Cities of Moorhead, Dilworth, and Ortonville. Currently East Grand Forks and Breckenridge are the only two that can designate the entire City as eligible for BCEZ credits.
- Advocating for a sales tax exemption or refund on construction materials for city arena projects.
- Supporting local partner organizations' bonding requests, such as the Potato Research Lab and a new special education learning center for the school district.

Mayor Mark Olstad also brought up the topic of having sales tax from marijuana reinstated back into the bill and the importance of tracking the costs to the city.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE JANUARY 24, 2026 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:13 P.M.

Voting Aye: Pokrzywinski, Riopelle, Helms, Casmey, Peterson, Larson, and Schumacher

Absent: Dale Helms, Donald Casmey,

Renee Olson, City Clerk

NOTICE OF PUBLIC HEARING

The City of East Grand Forks has scheduled a public hearing to consider granting a property tax rebate (abatement) under the New Construction Housing Projects program for parcel 83.04077.00, eligible for 2024 tax abatement.

The estimated total value of the abatement is \$1,050.95 for the city and \$684.82 for the other participating jurisdictions, totaling \$1,735.77. The public hearing will be held on Tuesday, March 3, 2026, at 5:00 p.m. in the East Grand Forks City Hall Council Chambers (second floor) located at 600 DeMers Avenue NW, East Grand Forks, Minnesota.



Maggie Brockling
Economic Development Director
City of East Grand Forks
Published Feb. 18, 2026 & Feb. 25, 2026

Request for Council Action

Date: February 24, 2026

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Vice-President Tim Riopelle; Council members Clarence Vetter, Dale Helms, Brian Larson, Karen Peterson, and Ben Pokrzywinski.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Site Use Agreement for Senior Center Commercial Kitchen with Nutritional Service, Inc.

Background:

Nutritional Services Inc. (NSI) has been operating from the senior center's commercial kitchen for over a year. Prior to NSI assuming operations from Lutheran Social Services (LSS), a tiered rent increase had already been planned under the previous agreement. When NSI took over, we entered into an agreement at \$750 per month, with the understanding that the rent structure would be reevaluated with a possible with built in escalations increasing annually. Because this location was new to NSI, staff agreed to revisit the agreement once they were fully established and able to assess their operations. The site has since proven successful, with NSI averaging approximately 1,200 meals per month from this location. A lot of these meals are home delivered meals, who have an average age of 85.

The rental revenue helps offset 60% of the facility's utility costs. The updated lease agreement replicates the previous agreement, with the only change being the revised rental rate.

Budget Impact

Annual revenue from commercial kitchen rental:

2024: \$1,890

2025: \$9,000

2026: \$9,600

2027: \$10,200

2028: \$10,800

2029: \$11,400

Recommendation:

Accept the updated facility use agreement.

Enclosure:

Updated Senior Center Commercial Kitchen Lease Agreement.

Nutrition Services, Inc.

Senior Nutrition Program Lease Agreement

This agreement is hereby entered into between Nutrition Services, Inc. (NSI) and **City of East Grand Forks (Senior Center)** (FACILITY) for the purpose of providing a senior dining site at **538 Rhinehart Dr SE, East Grand Forks MN 56721.**

Terms:

NSI Agrees:

1. To provide the Senior Nutrition Program by locating a dining site in the space allocated by this agreement and serving noon meals Monday through Friday except for some holidays, emergencies or scheduling of the building conflicts, to any eligible person who wishes to attend.
2. To conduct such program in accordance with applicable Federal, State and Local laws and regulations with respect to meal and program requirements.
3. To be responsible for the cost of operating the program including labor, meal and supply expenses accrued by the dining site.
4. To be responsible for the repair and maintenance of all equipment used by the program including that provided by the facility, except damage resulting from the use of organizations or individuals other than NSI.
5. To be responsible for keeping the area used in a sanitary and orderly condition.
6. To provide all worker's compensation insurance required by law for coverage of employees.
7. To provide liability insurance for personal injury and provide the facility with proof of such coverage if requested.
8. To pay a monthly utility reimbursement to the FACILITY in the amount of **\$ 800.00 for 2026, \$850.00 for 2027, \$900.00 for 2028, \$950.00 for 2029.**

FACILITY Agrees:

1. To provide space, tables, chairs and other equipment to the degree that will enable the dining site to exist and operate in a normal capacity which includes space for people to eat noon meals and participate in activities beforehand and after.
2. To be responsible for the repair or replacement of equipment which is the property of the program if such equipment is damaged or destroyed as a result of use by organizations or individuals other than NSI.

3. To provide toilet paper, paper towels and hand soap for restrooms used by program diners and staff at no cost to NSI.
4. To provide space 5 days per week, 52 weeks per year, except on days the FACILITY decides to close, inclement weather, emergencies, additional days the dining site may be closed and other days as indicated in this lease.
5. To be responsible for all snow removal.

Additional Dates Facility will not be Available:

Termination/Amendments:

This agreement may be terminated by either party upon 60 day written notice to the other party, or less in case of an emergency. Amendments may only be made by consent of both parties.

Effective Dates:

This agreement is in effect starting January 1, 2026 – December 31, 2029 and will continue as written until the agreement is terminated or an amendment is made.

Signatures:

_____	_____
NSI/Date	FACILITY/Date
_____	_____
Title	Title
_____	_____
Mailing Address	Mailing Address
_____	_____
City/State/Zip	City/State/Zip
_____	_____
Phone Number	Phone Number

RESOLUTION NO. 26 – 03 - 24

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Park and Recreation Department received a request from the East Grand Forks Parent/Teacher Organization to distribute a single day pool pass to students; and

WHEREAS, this request was brought forward to a Parks and Recreation Commission meeting where it was discussed; and

WHEREAS, the Commission supported the idea because it was a great way to encourage more kids and families to visit and utilize the city swimming pool; and

WHEREAS, a pass would be valid for a single use and limited to one per student which would be tracked by the front desk pool staff; and

WHEREAS, the cost of the ticket was \$6 and it was estimated 1,800 would be issued; and

WHEREAS, this would include all students that are kindergarten through eighth grade in the East Grand Forks Independent School District 595, Sacred Heart School, and Riverside Christian School; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of East Grand Forks authorizes the Park and Recreation Department to issue a free single day pass to all the students in kindergarten through eighth grade in all three schools located in East Grand Forks to be used during the 2026 pool season.

Voting Aye:

Voting Nay:

Absent:

The President declared the Resolution passed.

Passed: March 3, 2026

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of March, 2026.

Mayor

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on February 4, 2026, at 8:00 am in the City Council Chambers.
Present: Grinde, Quirk (Interactive Technology), Riopelle
Absent: None

Also present: Ron Galstad, Keith Mykleseth, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Brianna Feil, Jordan Midgarden, Corey Thompson, Tyler Tretter, Karla Anderson

It was moved by Commissioner Quirk supported by Commissioner Riopelle to approve the minutes of the previous regular meeting held on January 21, 2026.

Voting Aye: Grinde, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Riopelle to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$354,029.48.

Voting Aye: Grinde, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Riopelle to approve Contract No. 26-UGPR-09 (Letter Agreement) with Western Area Power Administration.

Voting Aye: Grinde, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Riopelle to adjourn at 8:17 am to the next regular meeting on February 18, 2026, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Quirk, Riopelle

Voting Nay: None

Kristen Shipes
Commission Secretary

SUMMARY OF 2025 MN STATE LIBRARY REPORT	2023	2024	2025
Active Library Cards	6,883	7,394	7,837
Residents	4,881	5,112	5,293
Non-residents	2,002	2,282	2,544
Internet Sessions	2,038	2,448	2,399
Wireless Sessions	16,922	19,753	30,488
Physical Circulation	34,035	36,732	38,894
E-book Circulation	1,673	1,268	1,273
E-audio Circulation	2,002	2,296	2,672
	3,675	3,564	3,945
Ages 0-5 In-person Programs	141	156	153
Ages 0-5 In-person Program Attendance	4,591	4,851	4,464
Ages 6-11 In-person Programs	63	58	68
Ages 6-11 In-person Program Attendance	1,541	1,407	1,820
Young Adult In-Person Programs	1	3	6
Young Adult In-Person Attendance	27	16	89
Adult Programs	37	95	64
Adult Program Attendance	370	1,108	778
All Ages Programs	133	107	117
All Ages Program Attendance	1,850	3,571	2,743
Total Programs	375	419	408
Total Attendance	8,379	10,953	9,894
Self-directed Activities	98	100	95
Self-directed Participation	605	1,631	1,363
Non-Library Meeting Room Use	571	355	520
Collection	35,287	35,549	38,248
Youth Volunteers	153	240	346
Youth Volunteer Hours	227	302	514
Adult Volunteers	874	955	850
Adult Volunteers Hours	1,494	2,461	1,954
Total Volunteers	1,027	1,195	1,196
Total Volunteer Hours	1,721	2,763	2,468

RESOLUTION NO. 26 – 03 - 25

RESOLUTION TO AUTHORIZE RESIDENTIAL PROPERTY TAX REBATE FOR NEWLY CONSTRUCTION HOME

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, Minnesota Statutes 469.1812 through 469.1815 authorize Property Tax Abatement for Community Development purposes and,

WHEREAS, the City of East Grand Forks desires to authorize a two (2) year Tax Rebate for New Home Construction for home completed and ready for occupancy on or before December 31, 2024, in cooperation with Polk County and Independent School District 595, and

WHEREAS, the newly constructed home located on parcel number 83.04077.00 was occupied and had reached full tax assessment value prior to December 31, 2024, and

WHEREAS, the above reference property was eligible to receive year one (1) of the two year tax rebate program for taxes paid in 2024, but was not included in the authorizing resolution due to a technical oversight of the properties tax value, and

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council does authorize a Housing Incentive Tax Abatement with the following parameters required for participation:

1. The three primary tax authorities, City, County, and School District, are all participating in the incentive program.
2. The program would apply to new residential construction only. New residential construction shall include modular homes and stick built homes.
3. The program applies to owner occupied single-family dwellings, including town homes and twin homes, ready for occupancy through the year 2024.
4. The abatement of real property taxes would be for two years, being the first two years where payment of taxes is based upon the full value of the new dwelling.
5. The city shall be responsible to notify the county of which properties are in the program at the time the real property is acquired and arrange for the proper hearing(s) as required by law.
6. The City Council approves the tax abatement on the following properties for taxes pad in 2024.
83.04077.00
7. The taxing entity breakouts are: City: \$1,050.95 | School: \$129.28 | Polk County \$555.54 for a total rebate of \$1,735.77.

Voting Aye:

Voting Nay:

Absent:

The President declared the Resolution passed.

Passed: March 3, 2026

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of March, 2026.

Mayor

**City of East Grand Forks
Facility Use Agreement**

It is the City of East Grand Forks' hereinafter "CITY" desire that all patrons who periodically use a CITY building, facility, park, room, arena, field, recreational area, shelter, or other City property are able to enjoy the "Facility". This agreement has been set in place to achieve that goal.

The person signing this agreement and the organization (hereinafter the "User") on whose behalf the "Agreement" is being made are responsible for compliance with this agreement. All Users are required to read and sign the City Use Agreement as part of the rental and before the Facility can be rented by the User. Please read carefully, fill out City, User, and Event sections, initial at the bottom of each page, and sign in the signature page at the end of this document.

1. CITY FACILITY INFORMATION

Name of CITY Facility/Property: VFW Memorial/Blue Line Arena
Address/Area/Location of Facility/Property): 711 3rd St NE/807 4th St SE,
East Grand Forks, MN 56721
Room/Area of Use Rented: Entire Facility

The RENTAL FEE and consideration to be paid by the User shall be as follows:
Rental Fee sum of **\$13,250.00** for the following dates.

Monday, March 16th through Thursday, April 9th, 2026.

- Monday through Friday from 3:00 p.m. to 10:00 p.m.
- Saturday & Sunday daytime hours (8am to 5pm), not to exceed 7 hours of ice time.
- Unused hours from the Blue Line Club Spring Ice time may be rented to other users, provided there is no conflict with the BLC Spring Ice schedule.

Special Conditions:

Specific equipment/special conditions as designed by Parks & Recreation Department included in the rental agreement are as follows:

Specific hours of operation can be amended, per the schedule of ice activities. (i.e. if there is no scheduled activity in the building, the arena operator will not be scheduled to work, and the building will be closed.)

2. USER INFORMATION

Organization Name: East Grand Forks Blue Line Club
Address, City, State, Zip: PO Box 125, East Grand Forks, MN 56721
Contact name/title: Mike Kolstoe, Board President
Email: egfbluelineclub@gmail.com

A. **This agreement**, made and entered into this _____ day of _____ by and between the City of East Grand Forks Parks & Recreation Department, a municipal corporation, acting by and through its Superintendent of Parks & Recreation and the "User" East Grand Forks Blue Line

Club (list organization/renter), now, therefore, in consideration of the promises contained herein, do hereby agree as follows:

- B. The CITY agrees to provide the use of the above-listed Facility or the following parts therein, described above in City Information.

Renting said premises subject to the conditions, rules, regulations and policies that the CITY shall by Ordinance and Resolution establish for CITY property and facilities from time to time, which Ordinance and Resolution are mutually understood and agreed by the parties hereto be a part hereof. It is further mutually agreed that any attached conditions, rules, regulations and policies of the CITY are a part of this Rental agreement.

- C. Users shall perform routine pick-up after its use of the rented FACILITY, ensuring equipment is cleaned and returned to its beginning location; as well as area locker rooms, ensuring locker rooms and shower area floors are clear of any items and all equipment is properly stored. All garbage will be placed in the appropriate receptacles as determined by the CITY. If not cleaned to the sole satisfaction of the CITY, the User agrees to pay CITY the costs the City incurs for clean-up purposes.
- D. No alcoholic beverages shall be sold or permitted by User upon the premises. Unless authorized by City Council.
- E. **Indemnification**. The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury or illness (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Facility by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.
- F. **Waiver and Assumption of Risk**. The User knows, understands and acknowledges the risks and hazards associated with using the Facility and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Facility and hereby irrevocably releases and discharges the City and any of its officials, employees or agents from any and all claims of liability.
- G. **Insurance**. The User is required to obtain liability insurance for the Agreement. If insurance is required, User agrees to obtain at least a minimum \$1 Million General Liability coverage. The User agrees to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to the Event and naming the City of East Grand Forks as an Additional Insured.

- H. User shall be solely responsible for the supervision and control of its volunteers and participants, and it is strongly recommended by the CITY that if said volunteers are working directly with children that background checks be performed in accordance with “The Minnesota Child Protection Act (MN Stat. 299C).” Any volunteers provided by the User are not “City Volunteers” and are acting on behalf of the User and **ARE NOT** acting on behalf of the CITY.
- I. CITY, its agents and employees shall have the right to enter the rented premises upon reasonable advance notice for the purpose of inspecting, repairing, altering or improving the rented premises, or for any other purpose. There shall be no diminution of rent and no liability on the part of CITY by reason of any inconvenience, annoyance or injury caused by CITY’s reasonable exercise of the rights reserved by CITY in this Article.
- J. **DISCRIMINATION.** No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, color, creed, religion, national origin, sex, gender, marital status, status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.
- K. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- L. User agrees to abide by all rules, regulations, and guidelines set in place by the State of Minnesota, County of Polk, and City of East Grand Forks in compliance and operation of event.
- M. User shall not assign this agreement, nor suffer any use of the said leased premises other than as herein specified, nor sublet the premises or any part thereof, without the prior consent of the City and its Parks & Recreation Superintendent.
- N. User is responsible for any lost keys, and any costs that the City might incur to replace and/or re-key the Facility.
- O. **Priority of Use/Cancellation.** The City shall have first priority for all governmental and department activities. The priority for all other users shall be on a first-come, first-served basis. The City reserves the right to cancel any Event or Agreement as it deems necessary. If the City cancels the event, the User shall be entitled to a full refund of any rent paid.
- P. **Set Up, Clean Up, Misc. Equipment.**
Set up, Clean Up, Misc. Equipment use must be followed under the standards of use and care as described in the Special Conditions listed below or as described above by this agreement.

Q. Special conditions of this Agreement not hereinabove provided are as follows:

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first written above.

IMPORTANT – READ BEFORE SIGNING

I am an authorized agent of the organization submitting this agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.

Signature _____

Print name Mike Kolstoe **Title** Board Chair

Organization East Grand Forks Blue Line Club

Address PO Box 125, East Grand Forks, MN 56721

Telephone: Home/Mobile _____ **Work** _____

CITY OF EAST GRAND FORKS

By: _____
Its Mayor

By: _____
Its City Administrator

**City of East Grand Forks
Facility Use Agreement**

It is the City of East Grand Forks' hereinafter "CITY" desire that all patrons who periodically use a CITY building, facility, park, room, arena, field, recreational area, shelter, or other City property can enjoy the "Facility". This agreement has been set in place to achieve that goal.

The person signing this agreement and the organization (hereinafter the "User") on whose behalf the "Agreement" is being made are responsible for compliance with this agreement. All Users' are required to read and sign the City Use Agreement as part of the rental and before the Facility can be rented by the User. Please read carefully, fill out City, User, and Event sections, initial at the bottom of each page, and sign in the signature page at the end of this document.

1. CITY FACILITY INFORMATION

Name of CITY Facility/Property: Blue Line Arena
Address/Area/Location of Facility/Property): 807 4th St SE, East Grand Forks, MN 56721
Room/Area of Use Rented: Ice sheet area and supporting dressing rooms

The RENTAL FEE and consideration to be paid by the User shall be as follows:

Rental Fee sum of **\$1,500.00** for the following dates.

Facility: Blue Line Arena for the dates of March 23rd to April 24th, 2026
- Tuesday – 6:00 a.m. to 8:00 a.m.
- Friday – 6:00 a.m. to 8:00 a.m.

Special Conditions:

Specific equipment/special conditions as designed by Parks & Recreation Department included in the rental agreement are as follows:

Specific hours of operation can be amended, per the schedule of ice activities. (i.e. if there is no scheduled activity in the building, the arena operator will not be scheduled to work, and the building will be closed.)

2. USER INFORMATION

Organization Name: Northern Lights Figure Skating Club
Address, City, State, Zip: PO Box 132, East Grand Forks, MN 56721
Contact name/title: Deon Wawrzyniak, Board President
Email: Northernlightsst@gmail.com

A. **This agreement**, made and entered into this _____ day of _____ by and between the City of East Grand Forks Parks & Recreation Department, a municipal corporation, acting by and through its Superintendent of Parks & Recreation and the "User" Northern Lights Figure Skating Club (list organization/renter), now, therefore, in consideration of the promises contained herein, do hereby agree as follows:

- B. The CITY agrees to provide the use of the above-listed Facility or the following parts therein, described above in City Information.

Renting said premises subject to the conditions, rules, regulations and policies that the CITY shall by Ordinance and Resolution establish for CITY property and facilities from time to time, which Ordinance and Resolution are mutually understood and agreed by the parties hereto be a part hereof. It is further mutually agreed that any attached conditions, rules, regulations and policies of the CITY are a part of this Rental agreement.

- C. Users shall perform routine pick-up after its use of the rented FACILITY, ensuring equipment is cleaned and returned to its beginning location; as well as area locker rooms, ensuring locker rooms and shower area floors are clear of any items and all equipment is properly stored. All garbage will be placed in the appropriate receptacles as determined by the CITY. If not cleaned to the sole satisfaction of the CITY, the User agrees to pay CITY the costs the City incurs for clean-up purposes.
- D. No alcoholic beverages shall be sold or permitted by User upon the premises. Unless authorized by City Council.
- E. **Indemnification.** The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury or illness (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Facility by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.
- F. **Waiver and Assumption of Risk.** The User knows, understands and acknowledges the risks and hazards associated with using the Community Center and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Community Center and hereby irrevocably releases and discharges the City and any of its officials, employees or agents from any and all claims of liability.
- G. **Insurance.** The User is required to obtain liability insurance for the Agreement. If insurance is required, User agrees to obtain at least a minimum \$1 Million General Liability coverage. The User agrees to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to the Event and naming the City of East Grand Forks as an Additional Insured.

- H. User shall be solely responsible for the supervision and control of its volunteers and participants, and it is strongly recommended by the CITY that if said volunteers are working directly with children that background checks be performed in accordance with “The Minnesota Child Protection Act (MN Stat. 299C).” Any volunteers provided by the User are not “City Volunteers” and are acting on behalf of the User and **ARE NOT** acting on behalf of the CITY.
- I. CITY, its agents and employees shall have the right to enter the rented premises upon reasonable advance notice for the purpose of inspecting, repairing, altering or improving the rented premises, or for any other purpose. There shall be no diminution of rent and no liability on the part of CITY by reason of any inconvenience, annoyance or injury caused by CITY’s reasonable exercise of the rights reserved by CITY in this Article.
- J. **DISCRIMINATION.** No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, color, creed, religion, national origin, sex, gender, marital status, status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.
- K. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- L. User agrees to abide by all rules, regulations, and guidelines set in place by the State of Minnesota, County of Polk, and City of East Grand Forks in compliance and operation of event.
- M. User shall not assign this agreement, nor suffer any use of the said leased premises other than as herein specified, nor sublet the premises or any part thereof, without the prior consent of the City and its Parks & Recreation Superintendent.
- N. User is responsible for any lost keys, and any costs that the City might incur to replace and/or re-key the Facility.
- O. **Priority of Use/Cancellation.** The City shall have first priority for all governmental and department activities. The priority for all other users shall be on a first-come, first-served basis. The City reserves the right to cancel any Event or Agreement as it deems necessary. If the City cancels the event, the User shall be entitled to a full refund of any rent paid.
- P. **Set Up, Clean Up, Misc. Equipment.**
Set up, Clean Up, Misc. Equipment use must be followed under the standards of use and care as described in the Special Conditions listed below or as described above by this agreement.
- Q. Special conditions of this Agreement not hereinabove provided are as follows:

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first written above.

IMPORTANT – READ BEFORE SIGNING

I am an authorized agent of the organization submitting this agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.

Signature _____

Print name Deon Wawrzyniak **Title** Board President

Organization Northern Lights Figure Skating Club

Address PO Box 132, East Grand Forks, MN 56721

Telephone: Home/Mobile _____ **Work** _____

CITY OF EAST GRAND FORKS

By: _____

Its Mayor

By: _____

Its City Administrator

**City of East Grand Forks
Facility Use Agreement**

It is the City of East Grand Forks' hereinafter "CITY" desire that all patrons who periodically use a CITY building, facility, park, room, arena, field, recreational area, shelter, or other City property can enjoy the "Facility". This agreement has been set in place to achieve that goal.

The person signing this agreement and the organization (hereinafter the "User") on whose behalf the "Agreement" is being made are responsible for compliance with this agreement. All Users are required to read and sign the City Use Agreement as part of the rental and before the Facility can be rented by the User. Please read carefully, fill out City, User, and Event sections, initial at the bottom of each page, and sign in the signature page at the end of this document.

1. CITY FACILITY INFORMATION

Name of CITY Facility/Property: Blue Line Arena
Address/Area/Location of Facility/Property): 807 4th St SE, East Grand Forks, MN 56721
Room/Area of Use Rented: Entire Facility

The RENTAL FEE and consideration to be paid by the User shall be as follows:
Rental Fee sum of **\$10,000.00** for the following dates.

Monday, June 1st through Friday, June 12th, 2026

- For the above dates listed, the building will be made available from 8:00 a.m. to 10:00 p.m. daily for ice use for the Blue Line Club to execute its summer hockey camps.
- Unused hours from the Blue Line Club summer hockey camp may be rented to other users, provided there is no conflict with the camp schedule.
- Parks & Recreation Department staff will operate building, provide custodial work, and remove ice upon conclusion of camp.

Special Conditions:

Specific equipment/special conditions as designed by Parks & Recreation Department included in the rental agreement are as follows:

Specific hours of operation can be amended, per the schedule of ice activities, at the discretion of the Parks & Recreation Superintendent (i.e. if there is no scheduled activity in the building, the arena operator will not be scheduled to work, and the building will be closed.)

2. USER INFORMATION

Organization Name: East Grand Forks Blue Line Club
Address, City, State, Zip: PO Box 125, East Grand Forks, MN 56721
Contact name/title: Mike Kolstoe, Board President
Email: egfbluelineclub@gmail.com

- A. **This agreement**, made and entered into this _____ day of _____ by and between the City of East Grand Forks Parks & Recreation Department, a municipal corporation, acting by and through its Superintendent of Parks & Recreation and the “User” East Grand Forks Blue Line Club (list organization/renter), now, therefore, in consideration of the promises contained herein, do hereby agree as follows:
- B. The CITY agrees to provide the use of the above-listed Facility or the following parts therein, described above in City Information.

Renting said premises subject to the conditions, rules, regulations and policies that the CITY shall by Ordinance and Resolution establish for CITY property and facilities from time to time, which Ordinance and Resolution are mutually understood and agreed by the parties hereto be a part hereof. It is further mutually agreed that any attached conditions, rules, regulations and policies of the CITY are a part of this Rental agreement.

- C. User shall perform routine pick up after its use of the rented FACILITY, ensuring equipment is cleaned and returned to its beginning location; as well as area locker rooms, ensuring locker room and shower area floors are clear of any items and all equipment is properly stored. All garbage will be placed in the appropriate receptacles as determined by the CITY. If not cleaned to the sole satisfaction of the CITY, the User agrees to pay CITY the costs the City incurs for clean-up purposes.
- D. No alcoholic beverages shall be sold or permitted by User upon the premises. Unless authorized by City Council.
- E. **Indemnification**. The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury or illness (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Facility by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.
- F. **Waiver and Assumption of Risk**. The User knows, understands and acknowledges the risks and hazards associated with using the Facility and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Facility and hereby irrevocably releases and discharges the City and any of its officials, employees or agents from any and all claims of liability.

- G. **Insurance.** The User is required to obtain liability insurance for the Agreement. If insurance is required, User agrees to obtain at least a minimum \$1 Million General Liability coverage. The User agrees to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to the Event and naming the City of East Grand Forks as an Additional Insured.
- H. User shall be solely responsible for the supervision and control of its volunteers and participants, and it is strongly recommended by the CITY that if said volunteers are working directly with children that background checks be performed in accordance with “The Minnesota Child Protection Act (MN Stat. 299C).” Any volunteers provided by the User are not “City Volunteers” and are acting on behalf of the User and **ARE NOT** acting on behalf of the CITY.
- I. CITY, its agents and employees shall have the right to enter the rented premises upon reasonable advance notice for the purpose of inspecting, repairing, altering or improving the rented premises, or for any other purpose. There shall be no diminution of rent and no liability on the part of CITY by reason of any inconvenience, annoyance or injury caused by CITY’s reasonable exercise of the rights reserved by CITY in this Article.
- J. **DISCRIMINATION.** No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, color, creed, religion, national origin, sex, gender, marital status, status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.
- K. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- L. User agrees to abide by all rules, regulations, and guidelines set in place by the State of Minnesota, County of Polk, and City of East Grand Forks in compliance and operation of event.
- M. User shall not assign this agreement, nor suffer any use of the said leased premises other than as herein specified, nor sublet the premises or any part thereof, without the prior consent of the City and its Parks & Recreation Superintendent.
- N. User is responsible for any lost keys, and any costs that the City might incur to replace and/or re-key the Facility.
- O. **Priority of Use/Cancellation.** The City shall have first priority for all governmental and department activities. The priority for all other users shall be on a first-come, first-served basis. The City reserves the right to cancel any Event or Agreement as it deems necessary. If the City cancels the event, the User shall be entitled to a full refund of any rent paid.

P. **Set Up, Clean Up, Misc. Equipment.**

Set up, Clean Up, Misc. Equipment use must be followed under the standards of use and care as described in the Special Conditions listed below or as described above by this agreement.

Q. Special conditions of this Agreement not hereinabove provided are as follows:

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first written above.

IMPORTANT – READ BEFORE SIGNING

I am an authorized agent of the organization submitting this agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.

Signature _____

Print name Mike Kolstoe **Title** Board Chair

Organization East Grand Forks Blue Line Club

Address PO Box 125, East Grand Forks, MN 56721

Telephone: Home/Mobile _____ **Work** _____

CITY OF EAST GRAND FORKS

By: _____

Its Mayor

By: _____

Its City Administrator

RESOLUTION NO. 26 – 03 - 26

RESOLUTION TO APPROVE AN APPLICATION TO MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A LEAD SERVICE LINE REPLACEMENT PROJECT THROUGH THE DRINKING WATER REVOLVING FUND

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, The City of East Grand Forks is committed to providing clean, safe drinking water and maintaining compliance with state and federal drinking water regulations; and

WHEREAS, the City has identified nine (9) homes in the City which have either lead or galvanized water service lines; and

WHEREAS, The City desires to move forward with Lead Service Line Replacement Project, which includes replacement of lead service lines and association project planning, design, and bidding support provided by Widseth, its City Engineer; and

WHEREAS, that the City Engineer estimates the MPFA-Financed amount to be \$200,000 or the as-bid cost of the project.

WHEREAS, Widseth, on behalf of the City of East Grand Forks, will submit an application for funding through the MPFA to replace the known services lines at no cost to the city and/or the home-owner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Grand Forks, Minnesota; that the City of East Grand Forks is hereby authorized to apply to the Minnesota Public Facilities Authority for a loan and/or grant from the Drinking Water Revolving Fund for a lead service line replacement project as described in the application.

BE IT FURTHER RESOLVED that the City of East Grand Forks estimates the MPFA-Financed amount to be \$200,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of East Grand Forks has the legal authority to apply for the loan and/or grant, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

Voting Aye: Helms, Casmey, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle

Voting Nay: None

Absent:

The President declared the Resolution passed.

Passed: March 3, 2026

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of March, 2026.

RESOLUTION NO. 26 – 03 - 27

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, increases to the registration fees for summer recreation programs were included in the 2026 budget; and

WHEREAS, the increases were needed to keep up with the rising costs of utilities, supplies, and staffing; and

WHEREAS, the fees would be as follows for 2026:

2026 Summer Activity Fees			
Activity	2026 Fee Proposal	2026 Non-City Resident Fee (\$50.00 per registration)	Outside of EGF/Polk County residents (Double resident fee)
Tee Ball	\$ 95.00	\$ 145.00	\$ 190.00
Coach Pitch	\$ 135.00	\$ 185.00	\$ 270.00
9U - 12U	\$ 170.00	\$ 225.00	\$ 340.00
13U - 15U baseball	\$ 245.00	\$ 295.00	\$ 490.00
Jr. Legion	\$ 280.00	\$ 330.00	\$ 560.00
Softball			
8U	\$ 95.00	\$ 145.00	\$ 190.00
10U	\$ 135.00	\$ 185.00	\$ 270.00
12U Softball	\$ 170.00	\$ 220.00	\$ 340.00
Tennis			
6-8 Tennis	\$ 90.00	\$ 140.00	\$ 180.00
9-11 Tennis	\$ 115.00	\$ 165.00	\$ 230.00
12-14 Tennis	\$ 145.00	\$ 195.00	\$ 290.00
Playground			
Playground	\$ 110.00	\$ 160.00	\$ 220.00
Playground	<i>\$25 addtl fee for playground pool use</i>		
Swimming Pool Rental			
Pool rental	\$ 200.00	N/A	N/A
Pool rental add'l. hour	\$ 100.00	N/A	N/A

NOW, THEREFORE, IT IS HEREBY RESOLVED the City Council of the City of East Grand Forks, Minneosta adopts the fees for the summer recreation programs and Swimming Pool Rental for the 2026 season and will remain in effect superseded.

Voting Aye:

Voting Nay:
Absent:

The President declared the resolution passed.

Passed: March 3, 2026

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 3rd day of March, 2026.

Mayor

Accounts Payable

Check Register Totals Only



CITY OF EAST GRAND FORKS

600 Demers Avenue NW
 East Grand Forks, MN 56721
 (218)773-2483

User: rkringlen
 Printed: 2/26/2026 - 3:47 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
45874	03/03/2026	ACM001	Acme Electric Companies	150.99	0
45875	03/03/2026	ADV001	Advanced Business Methods Inc	903.75	0
45876	03/03/2026	AE2S01	Advanced Engineering & Environmen	425.25	0
45877	03/03/2026	ALL011	Allstream	252.11	0
45878	03/03/2026	ATV001	Auto Value Grand Forks	447.98	0
45879	03/03/2026	BAL001	Balco Uniforms Co Inc	91.00	0
45880	03/03/2026	BOW006	Nick Bowen	53.00	0
45881	03/03/2026	BRE016	Bryan Brenden	142.00	0
45882	03/03/2026	CAM006	Justin Cameron	368.00	0
45883	03/03/2026	CAR019	Jason Carlson	278.00	0
45884	03/03/2026	CIN001	Cintas Corporation No. 2	191.00	0
45885	03/03/2026	COL002	Cole Papers Inc	1,095.16	0
45886	03/03/2026	CON002	Construction Engineers	201,511.00	0
45887	03/03/2026	COP002	Copy Cat Printing	60.00	0
45888	03/03/2026	CUS002	Custom Stripes Inc	1,410.50	0
45889	03/03/2026	DAY002	Daydreams Specialties, LLC	64.00	0
45890	03/03/2026	EME001	Emergency Apparatus Maintenance In	153.62	0
45891	03/03/2026	EXP005	Express Services, Inc.	2,336.00	0
45892	03/03/2026	LEG002	Fert-L-Lawn Lawn & Tree Services	800.00	0
45893	03/03/2026	GAL002	Galls LLC	1,689.55	0
45894	03/03/2026	GLO003	Global Safety Network, Inc.	151.47	0
45895	03/03/2026	GFH002	Grand Forks Herald	686.78	0
45896	03/03/2026	Greg008	Kyle Gregoire	173.00	0
45897	03/03/2026	HEN008	Tanner Hendrickson	343.00	0
45898	03/03/2026	ICS002	Industrial Contract Services Inc. ICS	18,515.00	0
45899	03/03/2026	ING003	Ingram Library Services	1,840.17	0
45900	03/03/2026	INT013	Interstate Billing Service	985.02	0
45901	03/03/2026	JLG001	JLG Architects	122,461.13	0
45902	03/03/2026	JOH036	Johnson Controls Building Solutions I	61,362.90	0
45903	03/03/2026	JOH028	Johnson Controls Fire Protection, LP	663.00	0
45904	03/03/2026	KEI001	Keith's Security World	200.00	0
45905	03/03/2026	KEN002	Kennedy & Graven, Chartered	168.00	0
45906	03/03/2026	LAM004	Monique Lamoreux-Morando	363.00	0
45907	03/03/2026	LEA008	League of Minnesota Cities Insurance	173,127.96	0
45908	03/03/2026	HAR081	Local Ace	72.88	0
45909	03/03/2026	HAR087	Local Ace	19.39	0
45910	03/03/2026	LUN008	Andrew Lundbohm	148.00	0
45911	03/03/2026	MCF001	McFarlane	2,341.65	0
45912	03/03/2026	MEN001	Menards	16.65	0
45913	03/03/2026	MID003	Midcontinent Communications	54.01	0
45914	03/03/2026	MND020	Minnesota DEED - BCD Repayments	788.44	0
45915	03/03/2026	MND010	MN Dept of Health	1,060.00	0
45916	03/03/2026	MND006	MN Dept of Revenue	435.00	0
45917	03/03/2026	MNM002	MN Municipal Utilities Assoc	500.00	0
45918	03/03/2026	NOR024	Northland Yard Service	1,125.00	0
45919	03/03/2026	ORE001	O'Reilly Automotive, Inc.	131.31	0
45920	03/03/2026	OLS016	Jeremy Olson	148.00	0
45921	03/03/2026	OLS020	Olson Oil, LLC	82.50	0
45922	03/03/2026	EXP002	Page 1 Publications, Inc.	112.96	0
45923	03/03/2026	PAL004	Tyler Palmiscno	123.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
45924	03/03/2026	POW003	Powerplan OIB	4,911.38	0
45925	03/03/2026	RED001	Red River Snowmobile Club	4,383.75	0
45926	03/03/2026	ROY003	Roy Hydraulics	231.19	0
45927	03/03/2026	SEE002	Drew Seeger	923.00	0
45928	03/03/2026	SCR001	St. Cloud Refrigeration, Inc.	3,462.00	0
45929	03/03/2026	STE013	Stein's, Inc.	5.00	0
45930	03/03/2026	SWA002	Swanston Equipment Corporation	92.89	0
45931	03/03/2026	TOT001	Telocin Group, Inc	3,023.86	0
45932	03/03/2026	CHA001	The Chamber of EGF/GF	795.00	0
45933	03/03/2026	THU002	Thur-O-Clean	2,559.16	0
45934	03/03/2026	TRA008	Transource Truck & Equipment	329.16	0
45935	03/03/2026	TRE002	Tyler Tretter	173.00	0
45936	03/03/2026	VAL002	Valley Truck Parts and Services Inc.	2,471.84	0
45937	03/03/2026	VES001	Vestis Services LLC	361.46	0
45938	03/03/2026	WAS001	Waste Mgmt	319.90	0
45939	03/03/2026	WAT001	Water and Light Department	70,754.85	0
45940	03/03/2026	WID001	Widseth Smith Nolting & Associates	7,450.00	0
45941	03/03/2026	XCE001	Xcel Energy	7,454.79	0
Check Total:				710,324.36	