

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, FEBRUARY 17, 2026 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**MAYORS' PROCLAMATION: RECOGNIZING FREEDOM WEEK FEBRUARY 15 - 21, 2026**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of February 3, 2026
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of February 10, 2026

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the Special Event Application for the Annual YMCA Firecracker 5k & 10k Walk/Run event scheduled to take place on Saturday, July 4, 2026 starting at 8:00 am MN DNR Special Use Permit Application has been submitted.
4. Consider approving the Special Event Application for the Grand Forks 10 event scheduled to take place on Saturday, August 29, 2026 starting at 6:00am and will require the closure of the Sorlie Bridge for the start of the race for approximately 30 minutes and will be contingent upon MNDOT approval.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

5. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 21, 2026.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

6. Consider approving Resolution No. 26-02-22 awarding the issuance and sale of \$\_\_\_\_\_ general obligation sales tax revenue bonds, series 2026a fixing their form and specifications; directing their execution and delivery; and providing for their payment.
7. Consider Approving Resolution No. 26-02-21 approving the advertisement for bid package #2 for the recreation facility improvement project.
8. Consider approving the request to start the hiring process for an Administrative Assistant position in the Public Works Department.
9. Consider adoption of a 0.6% annual growth rate for the City of East Grand Forks socioeconomic study with the Metropolitan Planning Organization (MPO)

**CLAIMS:**

10. Consider adopting Resolution No. 26-02-23 authorizing the City of East Grand Forks to approve purchases from Border States Trophy the goods for a total of \$36.00 whereas Council member Riopelle is personally interested financially in the contract.
11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment for accounts payable invoices totaling \$610,493.12 and the February 6, 2026 payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

Upcoming Meetings:

Work Session – Tuesday, February 24, 2026 – Training Room – 5:00 PM  
Council Meeting – Tuesday, March 3, 2026 – Council Chambers – 5:00 PM  
Work Session – Tuesday, March 10, 2026 – Training Room – 5:00 PM  
Council Meeting – Tuesday, March 17, 2026 – Council Chamber – 5:00 PM

# PROCLAMATION

## **"FREEDOM WEEK"**

**February 15-21, 2026**

**WHEREAS;** Sertoma International, a civic service organization, the motto of which is "Service to Mankind", has adopted a Freedom Week program dedicated to the re-emphasis of the values and responsibilities of people in a free society; and

**WHEREAS;** Sertoma International has promoted the distribution of copies of the Declaration of Independence throughout its entire membership of Clubs; and

**WHEREAS;** the Greater Grand Forks Sertoma Club is planning to carry out special patriotic and civic activities during the 2026 Freedom Week; and

**WHEREAS;** it seems proper and fitting to accord official recognition to this patriotic movement,

**NOW, THEREFORE,** I, Mark Olstad, Mayor of East Grand Forks, Minnesota, do hereby proclaim and designate February 15-21, 2026, as **"Freedom Week"** and urge citizens to support the objectives of this week.

Dated this February 17, 2026

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Mark Olstad  
Mayor of East Grand Forks

**UNAPPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, FEBRUARY 3, 2026 – 5:00 PM**

**CALL TO ORDER:**

*The Council Meeting of the East Grand Forks City Council for Tuesday, February 3, 2026 was called to order by Council President Larson at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.*

*Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Reid Huttunen, City Administrator; Renee Olson, City Clerk; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

Council President Larson stated the open form was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council, please come up to the podium to do so.

Matt Hangsleben came forward to discuss Parks and Recreation concerns.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 13, 2026
2. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 20, 2026
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City

Council of January 27, 2026

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1), TWO (2) AND THREE (3).**

*Voting Aye: Helms, Casmey, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider adopting Resolution No. 26-02-17 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title

(A) Mark Olstad, Mayor

(B) Reid Huttunen, City Administrator/Clerk-Treasurer

(C) Terry Knudson, HR Generalist

(D) Karla Anderson, Finance Director

(E) Renee Kringlen, Accounting Technician

(F) Renee Olson, City Clerk

5. Consider Approving Resolution No. 26-02-18 Authorizing Writing Off the Following Bills for Special Refuse Pickups:

|                        |                                          |
|------------------------|------------------------------------------|
| Andy Basting           | Invoice 6188 from 8/9/2024 for \$150.00  |
| Andy Basting           | Invoice 6283 from 10/4/2024 for \$250.00 |
| JoLynn Vasichak-Deacey | Invoice 6660 from 7/14/2025 for \$72.00  |

6. Consider Adopting Resolution No. 26-02-19 Appointing Election Judges for the February 10th Special Election.
7. Consider Designating Resolution No. 26-02-20 Authorizing Mayor's Appointment to the East Grand Forks Board and Commissions for 2026.

|                   |          |
|-------------------|----------|
| Member            | Expires  |
| (A) Amarae Damron | 12/31/28 |

**A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS FOUR (4) THROUGH EIGHT (8).**

*Voting Aye: Helms, Casmev, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*  
*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 7, 2026.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

9. Request to keep ice installed at Blue Line Arena until June 15 - Jeremy King, Parks & Recreation

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVING TO KEEP ICE INSTALLED AT BLUE LINE ARENA UNTIL JUNE 15 - JEREMY KING, PARKS & RECREATION**

10. Consider accepting the James Metzen Mighty Ducks Grant aware in the amount of \$250,000 less administrative fees for replacement of the Indirect R-22 Ice System at the VFW Memorial Arena.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER CASMEY, TO ACCEPTING THE JAMES METZEN MIGHTY DUCKS GRANT AWARE IN THE AMOUNT OF \$250,000 LESS ADMINISTRATIVE FEES FOR REPLACEMENT OF THE INDIRECT R-22 ICE SYSTEM AT THE VFW MEMORIAL ARENA.**

**CLAIMS:**

1. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment for accounts payable invoices totaling \$607,783.95 and the January 23, 2026 payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER PETERSON, TO AUTHORIZE THE CITY ADMINISTRATOR TO ISSUE PAYMENT OF ACCOUNTS PAYABLE INVOICES TOTALING \$607,783.95 AND THE JANUARY 23, 2026 PAYROLL.**

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER CASMEY, TO ADJOURN THE JANUARY 20, 2026 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:19P.M.**

*Voting Aye: Helms, Casmey, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*  
*Voting Nay: None.*

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Renee Olson, City Clerk

**UNAPPROVED MINUTES  
OF THE WORK SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, FEBRUARY 10, 2026 – 5:00 PM**

**CALL TO ORDER:**

*The Work Session of the East Grand Forks City Council for Tuesday, February 10, 2026 was called to order by Council President Larson at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, and Karen Peterson.*

*Staff Present: Karla Anderson, Finance Director; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

**AGENDA**

1. Presentation from MNDOT on planned US 2B Reconstruction project in 2029 - Reid Huttunen, City Administrator

Mr. Huttunen introduced, Mr. Josh Comstack with the MNDOT to update us on a planned project for 2029 on Highway USB2 through town. Abby with MNDOT provided additional information regarding the layout. Mr. Emery discussed trees on the berms. Councilmember Pokrzywinski discussed usage of parking on the north side. Josh states MNDOT will look to redesign with parking on the north side of the road. Councilmember Riopelle asked whether the streetlights were the City's cost of MNDOT's. Josh states they are a City utility so a City cost, a new system would be a state cost. Mr. Emery mentioned keeping City infrastructure on the radar. Council President Larson avoiding construction by American Crystal Sugar from the middle of August to the middle of October.

2. Request to Proceed with Advertising for Facility Improvement Project Bid Package #2 – Jeremy King, Parks & Recreation Superintendent

Mr. King mentions he has with him Meg Marshall from JLG and Tom McDonald with Construction Engineers. Mr. King provided an update on the Facility Improvement Projects and looking to proceed with bid packaging #2. Tom reviewed the budgets.

This item will be referred to a City Council Meeting for action.

3. Request Adoption of Preferred Growth Rate for the City of East Grand Forks - Teri Kouba, Forks MPO Senior Planner

Teri Kouba a Senior Planner with MPO introduced their current project, Socioeconomic Study to utilize in their traffic demand model. Teri is joined by Dave from SRF, Dave presented a recommendation for a preferred Year 2055 forecast and annual growth rate.

4. Request One-Off Residential Property Tax Abatements – Maggie Brockling, Economic Development Director

Ms. Brockling mentioned a property was unintentionally excluded from the 2024 newly built tax abatement approvals due to a technical oversight that caused it to appear as though it was not assessed at full value because a veteran's property tax discount was applied. The owner brought this to our attention in January 2026. To prevent this from occurring in the future, the tax abatement standard operating procedure for the City of East Grand Forks was updated to include awareness of this tax credit. Staff plan to review the newly built home values-to- property tax bills for this tax credit and any others the state/county tax credits that may be included going forward. Mayor Olstad states to include it as it was a mistake.

This item will be referred to a City Council Meeting for action.

5. Request to Advertise for Administrative Assistant - Jason Stordahl-Public Works Director

Mr. Stordahl reviewed the past reorganizing staffing structures following the 2025 resignation of Erika Perez, Public Works Supervisor. Mr. Stordahl is requesting to advertise and recruit for an Administrative Assistant position. The position is classified as a Grade 10 under the City's pay plan. Including salary and benefits, the total annual budget impact is \$72,759. Funding for this position was included in the approved 2026 City Budget.

This item will be referred to a City Council Meeting for action.

## **ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE JANUARY 27, 2026 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:49 P.M.**

*Voting Aye: Pokrzywinski, Riopelle, Helms, Casmey, Peterson, Larson, and Schumacher*

*Voting Nay:*

*Absent: Dale Helms, Donald Casmey,*

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Renee Olson, City Clerk



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**[EXTERNAL]Online Form Submittal: Special Event Application**

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**From** noreply@civicplus.com <noreply@civicplus.com>

**Date** Thu 1/29/2026 1:49 PM

**To** City Administration <admin@egf.mn>

**WARNING** - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

## Special Event Application

Please Submit 60 Days Prior to Event

*This application and supporting information must be turned in 60 days prior to the event.*

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|                   |                   |
|-------------------|-------------------|
| Organization Name | Altru Family YMCA |
|-------------------|-------------------|

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|              |              |
|--------------|--------------|
| Phone Number | 701-775-2586 |
|--------------|--------------|

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|          |              |
|----------|--------------|
| Address1 | 215 N 7th St |
|----------|--------------|

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|               |                   |
|---------------|-------------------|
| Email Address | asorum@gfymca.org |
|---------------|-------------------|

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|      |             |
|------|-------------|
| City | Grand Forks |
|------|-------------|

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|       |    |
|-------|----|
| State | ND |
|-------|----|

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|     |       |
|-----|-------|
| Zip | 58203 |
|-----|-------|

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|                               |            |
|-------------------------------|------------|
| Applicant Name/Contact Person | Adam Sorum |
|-------------------------------|------------|

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|               |                   |
|---------------|-------------------|
| Email Address | asorum@gfymca.org |
|---------------|-------------------|

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|              |            |
|--------------|------------|
| Phone Number | 2187912685 |
|--------------|------------|

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|                       |               |
|-----------------------|---------------|
| Second Contact Person | Patti McEnroe |
|-----------------------|---------------|

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|               |                     |
|---------------|---------------------|
| Email Address | pmcenroe@gfymca.org |
|---------------|---------------------|

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|              |            |
|--------------|------------|
| Phone Number | 2187915906 |
|--------------|------------|

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(Section Break)

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## Special Event Information

All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.

A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Title                        | YMCA Firecracker 5k & 10k Walk/Run                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Type of Event                      | Run/Walk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Date(s) and Time of Event          | 7/4/2026 5:30 AM - 7/4/2026 10:30 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Description/Narrative of the Event | The Altru Family YMCA Firecracker 5K Fun Run/Walk, 10K Run and Free Kiddie Run will be held on Saturday, July 4, on the beautiful Greenway in Downtown Grand Forks, right across the street from Town Square. The 5K/10K starts at 8:00 am sharp and the Kiddie Run starts at approximately 8:10 am. This is the perfect way to kick off your July 4th holiday. Come out to participate or encourage family and friends. Top Finishers will receive prizes and medals while all the "Kiddies" get a goodie bag just for participating. Water, Gatorade, bananas and snacks will be available to all. Join us! |

(Section Break)

|                     |                                          |
|---------------------|------------------------------------------|
| Event Site Plan/Map | <a href="#">FIRECRACKER MAP 2026.pdf</a> |
|---------------------|------------------------------------------|

(Section Break)

#### Power & Water Requests

All power and water requests must go through and be approved by the Water and Light Commission. **The Water and Light Commission may charge for labor and materials for event related activities.** Contact the Distribution Superintendent by calling (218) 773-0515 between 8am and 4:30pm or email [alldsc@egf.mn](mailto:alldsc@egf.mn) for further instructions.

(Section Break)

|                           |                                                                           |
|---------------------------|---------------------------------------------------------------------------|
| River Access              | No                                                                        |
| If yes, complete the form | <a href="#">The Polk County Boat &amp; Water Event Permit Application</a> |

(Section Break)

|                           |                                                           |
|---------------------------|-----------------------------------------------------------|
| Use of DNR Property       | Yes                                                       |
| If yes, complete the form | <a href="#">The MN DNR Special Use Permit Application</a> |

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(Section Break)

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|                             |    |
|-----------------------------|----|
| Request Use of Mobile Stage | No |
|-----------------------------|----|

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(Section Break)

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|---------------------|----|
| Merchandise Vendors | No |
|---------------------|----|

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**Additional Steps May Be Required**

*City Code requires background checks and transient merchant licenses. A request can be made to City Council to have these requirements waived and that will need to be approved prior to the event.*

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(Section Break)

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|---------|----|
| Alcohol | No |
|---------|----|

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**If yes, additional license required**

*If yes, a temporary liquor license will need to be applied for and approved or it will need to be catered in with food. The Administration Office will assist in this process.*

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(Section Break)

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|      |     |
|------|-----|
| Food | Yes |
|------|-----|

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|                                 |                                                           |
|---------------------------------|-----------------------------------------------------------|
| Catering or Mobile Food Vendors | <a href="#">Food Truck/Vending Wagon Information Page</a> |
|---------------------------------|-----------------------------------------------------------|

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(Section Break)

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**Insurance**

*The City, at its discretion, may require the Organization/Applicant to obtain liability insurance for any event. If liability insurance is required the following requirements apply:*

- *Minimum coverage of \$1,000,000 in general liability insurance.*
- *Organization/Applicant's insurance shall be primary.*
- *Insurance shall cover liability for injury, death, and property damage including coverage for alcohol related claims if alcohol is served.*
- *The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.*
- *The City must be named as an "Additional Insured" on the policy.*

- If insurance is required, **a Certificate of Liability must be turned at a minimum of ten (10) days prior to the event.**

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(Section Break)

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#### Notification of Neighborhood(s)

*It will be the responsibility of the organization/applicant to notify the residents, businesses, places of worship, and schools that are affected by street closures and/or noise related to your event. The notice must be given out at least two weeks prior to the event and must include contact information to the organization for concerns or issues.*

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Add Electronic Initials to      ADS  
Acknowledge Requirement

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(Section Break)

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#### Release & Indemnification Agreement

*Special Event Organizers/Applicant here by acknowledges and agrees to the following:*

1. *We save, defend, hold harmless, and indemnify the City of East Grand Forks and all of its officers, departments, agencies, agents, and employees (collectively the "City") from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the organization's/applicant's event.*

2. *We hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the special event activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.*

3. *We further hereby exempt, release and discharge the City of East Grand Forks, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the special event.*

4. *We hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of East Grand Forks, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota.*

5. *The **Release and Indemnification Agreement** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged.*

*I hereby certify that the information contained in the application is true and accurate. I have read, understand, and agree to abide by the rules and regulations of the City of East Grand Forks. I certify on behalf of the host organization to agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event. I certify that I am authorized to execute contracts and other instruments and legally bind the Organization/Applicant.*

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**Electronic Signature Consent**

*By electronically signing the special event application, the organization/applicant consents the e-signature legally binds them to the terms and conditions of the application and Release and Indemnification Agreement.*

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|                                          |            |
|------------------------------------------|------------|
| E-signature of<br>Organization/Applicant | Adam Sorum |
|------------------------------------------|------------|

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|      |           |
|------|-----------|
| Date | 1/29/2026 |
|------|-----------|

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Email not displaying correctly? [View it in your browser.](#)

East Grand Forks, MN



River Rd NW

**Water Stop**

**5k Turn Around**

Riverside Park

**Water Stop**

N 3RD ST

Grand Forks, ND

GATEWAY DR

N 3RD ST

**10k Turn Around**

Red River State  
Recreation Campground

4th St NW

**FIRECRACKER**

**5K Run/Walk & 10K Run**

**Downtown Grand Forks, ND**

**JULY 4, 2026**



**Start / Finish**

**Registration**

**Waste & Recycling  
Receptacles.**

5TH ST

UNIVERSITY AVE

DEM.

S 4TH

Map provided by City of Grand Forks GIS Services - [www.gfgis.com](http://www.gfgis.com)



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**From:** Reid Huttunen <[rhuttunen@eastgrandforks.gov](mailto:rhuttunen@eastgrandforks.gov)>  
**Sent:** Thursday, January 22, 2026 2:54 PM  
**To:** Renee Olson <[rolson@eastgrandforks.gov](mailto:rolson@eastgrandforks.gov)>  
**Subject:** Fw: [EXTERNAL]Online Form Submittal: Special Event Application

Please send to Dept heads for review.

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <[noreply@civicplus.com](mailto:noreply@civicplus.com)>  
**Sent:** Sunday, January 18, 2026 12:29:05 PM  
**To:** City Administration <[admin@egf.mn](mailto:admin@egf.mn)>  
**Subject:** [EXTERNAL]Online Form Submittal: Special Event Application

**WARNING** - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

## Special Event Application

Please Submit 60 Days Prior to Event

*This application and supporting information must be turned in 60 days prior to the event.*

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|                   |                                                                                |
|-------------------|--------------------------------------------------------------------------------|
| Organization Name | Grand Forks Marathon                                                           |
| Phone Number      | 2187911584                                                                     |
| Address1          | Field not completed.                                                           |
| Email Address     | <a href="mailto:ddunham@dakotacommercial.com">ddunham@dakotacommercial.com</a> |
| City              | Field not completed.                                                           |
| State             | Field not completed.                                                           |
| Zip               | Field not completed.                                                           |

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|                                  |                                                                                |
|----------------------------------|--------------------------------------------------------------------------------|
| Applicant<br>Name/Contact Person | Deb Dunham                                                                     |
| Email Address                    | <a href="mailto:ddunham@dakotacommercial.com">ddunham@dakotacommercial.com</a> |
| Phone Number                     | 218-791-1584                                                                   |
| Second Contact<br>Person         | Rachel Hellyer                                                                 |
| Email Address                    | <a href="mailto:rachel@pdsproule.com">rachel@pdsproule.com</a>                 |
| Phone Number                     | 701-215-1080                                                                   |

(Section Break)

#### Special Event Information

*All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.*

*A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.*

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Title                        | Grand Forks 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Type of Event                      | Run/Walk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Date(s) and Time of Event          | 8/29/2026 6:00 AM - 8/29/2026 9:30 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Description/Narrative of the Event | <p>10M road race.</p> <p>The race will start on the Sorlie Bridge at 6:30am</p> <p>Runners will run west through Grand Forks and come back and cross the bridge on the sidewalk then turn left and go North on the greenway. They will cross the Red River at the North pedestrian bridge and then head back south on the Grand Forks side of the greenway.</p> <p>The window for runners to be on the EGF greenway is from 7am - 8:30am</p> <p>The estimated # of runners is 250</p> <p>We do not need any street closures, barricades, cleanup, etc.</p> <p>We will have 1 aid station located at 12th St NW and the greenway.</p> |

(Section Break)

*If yes, a temporary liquor license will need to be applied for and approved or it will need to be catered in with food. The Administration Office will assist in this process.*

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(Section Break)

Food

No

Catering or Mobile  
Food Vendors

Food Truck/Vending Wagon Information Page

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(Section Break)

Insurance

*The City, at its discretion, may require the Organization/Applicant to obtain liability insurance for any event. If liability insurance is required the following requirements apply:*

- Minimum coverage of \$1,000,000 in general liability insurance.*
- Organization/Applicant's insurance shall be primary.*
- Insurance shall cover liability for injury, death, and property damage including coverage for alcohol related claims if alcohol is served.*
- The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.*
- The City must be named as an "Additional Insured" on the policy.*
- If insurance is required, **a Certificate of Liability must be turned at a minimum of ten (10) days prior to the event.***

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(Section Break)

Notification of Neighborhood(s)

*It will be the responsibility of the organization/applicant to notify the residents, businesses, places of worship, and schools that are affected by street closures and/or noise related to your event. The notice must be given out at least two weeks prior to the event and must include contact information to the organization for concerns or issues.*

*By electronically signing the special event application, the organization/applicant consents the e-signature legally binds them to the terms and conditions of the application and Release and Indemnification Agreement.*

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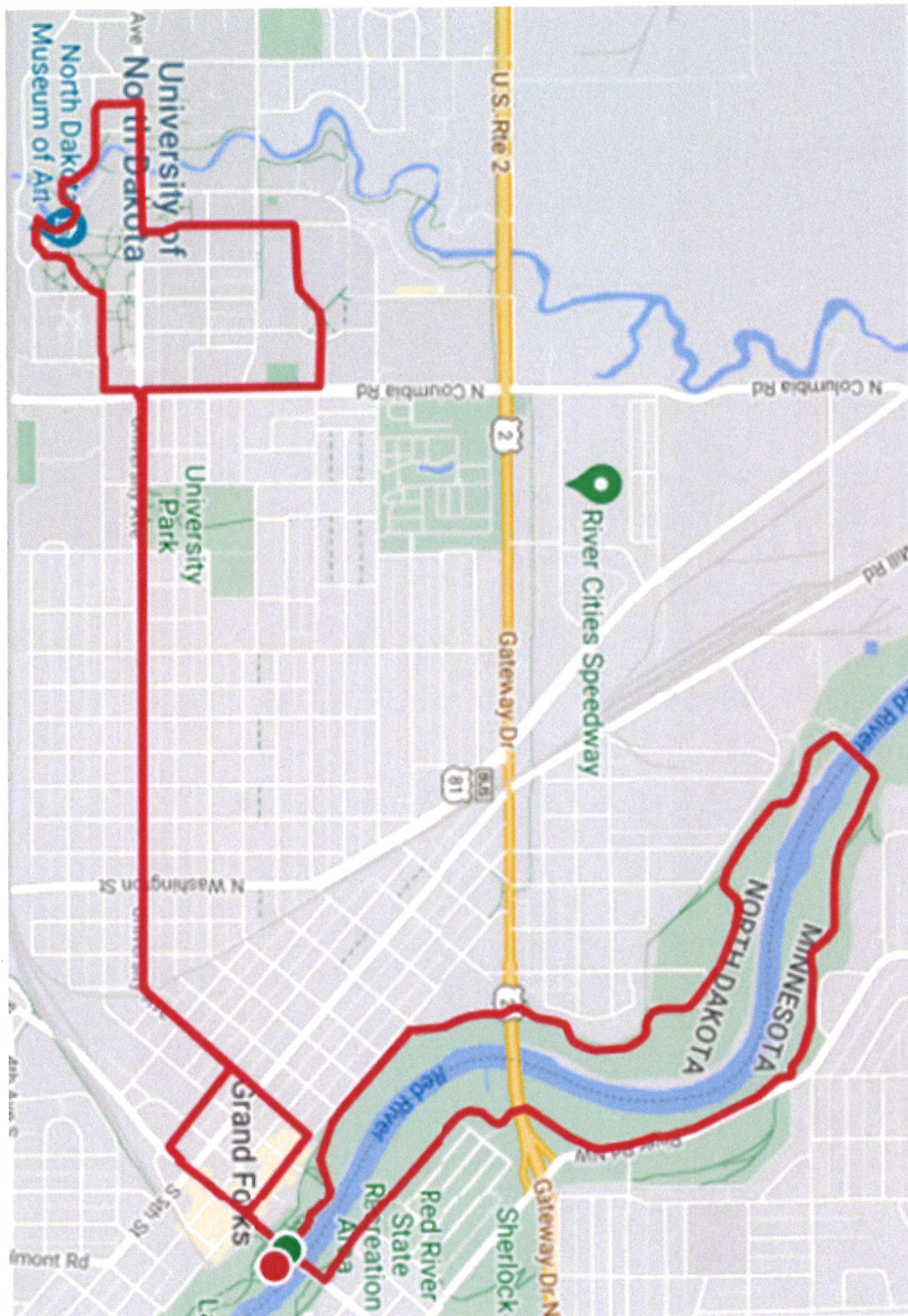
|                                          |            |
|------------------------------------------|------------|
| E-signature of<br>Organization/Applicant | Deb Dunham |
|------------------------------------------|------------|

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|      |           |
|------|-----------|
| Date | 1/18/2026 |
|------|-----------|

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Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on January 21, 2026, at 8:00 am in the City Council Chambers.

Present: Grinde, Rapacz, Quirk (Interactive Technology), Riopelle

Absent: None

Also present: Ron Galstad, Keith Mykleseth, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Brianna Feil, Jordan Midgarden, Corey Thompson, Karla Anderson

It was moved by Commissioner Quirk supported by Commissioner Rapacz to approve the minutes of the previous regular meeting held on January 7, 2026.

Voting Aye: Grinde, Rapacz, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,048,061.65.

Voting Aye: Grinde, Rapacz, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Quirk to adjourn at 8:15 am to the next regular meeting on February 4, 2026, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Rapacz, Quirk, Riopelle

Voting Nay: None

Kristen Shipes  
Commission Secretary

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF  
THE CITY OF EAST GRAND FORKS, MINNESOTA

HELD: February 17, 2026

Pursuant to due call and notice thereof, a regular meeting of the City Council of City of East Grand Forks, Minnesota, was duly held via teleconference in said City on the 17th day of February, 2026, at 5:00 o'clock P.M.

The following members were present:

and the following were absent:

\* \* \*

\* \* \*

\* \* \*

The City Council President announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Sales Tax Revenue Bonds, Series 2026A, to be issued in the original aggregate principal amount of \$\_\_\_\_\_.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in **Exhibit A** attached.

After due consideration of the proposals, \_\_\_\_\_ introduced the following resolution and moved its adoption:

## RESOLUTION NO. 26-02-22

### A RESOLUTION AWARDING THE ISSUANCE AND SALE OF \$ \_\_\_\_\_ GENERAL OBLIGATION SALES TAX REVENUE BONDS, SERIES 2026A FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

BE IT RESOLVED By the City Council of the City of East Grand Forks, Minnesota (the “City”), as follows:

#### Section 1. Findings, Determinations; Sale of Bonds.

##### 1.01 It is hereby determined that:

(a) pursuant to Laws of Minnesota 2023, Chapter 64, Sec. 33 (the “Special Law”) and Minnesota Statutes, Chapter 475 (together with the Special Law, the “Act”), and pursuant to a referendum question duly approved by the electorate of the City on November 5, 2024, the City has been authorized to impose certain sales and use taxes (collectively, the “Sales Taxes”) and to issue its general obligation bonds for various purposes, as specified in the Special Law; and

(b) the Council and the City have complied with Minnesota Statutes, Section 645.021, Subdivision 3, in approving the Special Law;

(c) it is necessary and expedient to the sound financial management of the affairs of the City to issue General Obligation Sales Tax Revenue Bonds, Series 2026A (the “Bonds”), in an aggregate principal amount of \$ \_\_\_\_\_, to provide financing, including without limitation, for a portion the costs of reconstruction and remodeling of, and upgrades and additions to, the Civic Center Sports Complex and reconstruction and remodeling of, and upgrades and additions to, the VFW Memorial Arena located within the City (the “Project”); and

(d) the City is authorized by Minnesota Statutes, Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and the City’s municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ [as syndicate manager] (the “Purchaser”) to purchase the Bonds of the City described in the Official Terms of Proposal thereof is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$ \_\_\_\_\_ (the

par amount of \$ \_\_\_\_\_, plus a [net] premium of \$ \_\_\_\_\_, less underwriter's discount of \$ \_\_\_\_\_), for Bonds bearing interest as follows:

| <u>Year</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Interest Rate</u> |
|-------------|----------------------|-------------|----------------------|
| 2026        | %                    | 2036        | %                    |
| 2027        |                      | 2037        |                      |
| 2028        |                      | 2038        |                      |
| 2029        |                      | 2039        |                      |
| 2030        |                      | 2040        |                      |
| 2031        |                      | 2041        |                      |
| 2032        |                      | 2042        |                      |
| 2033        |                      | 2043        |                      |
| 2034        |                      | 2044        |                      |
| 2035        |                      | 2045        |                      |

1.03. Purchase Contract. Any amount paid by the Purchaser over the minimum purchase price shall be credited to the Debt Service Fund hereinafter created, or deposited in the Construction Fund hereinafter created, as determined by the Finance Director upon consultation with the City's municipal advisor. The Mayor and City Administrator are authorized to execute a contract with the Purchaser on behalf of the City, if requested by the Purchaser.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$ \_\_\_\_\_, originally dated as of the date of delivery, in fully registered form and issued in denominations of \$5,000 each or any integral multiple thereof, numbered No. R-1 and upward, bearing interest as above set forth, and maturing on December 1 in the years and amounts as follows:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2026        | \$            | 2036        | \$            |
| 2027        |               | 2037        |               |
| 2028        |               | 2038        |               |
| 2029        |               | 2039        |               |
| 2030        |               | 2040        |               |
| 2031        |               | 2041        |               |
| 2032        |               | 2042        |               |
| 2033        |               | 2043        |               |
| 2034        |               | 2044        |               |
| 2035        |               | 2045        |               |

1.05. Optional Redemption. The City may elect on December 1, 2035, and on any day thereafter to prepay Bonds due on or after December 1, 2036. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price

of par plus accrued interest.

Section 2.     Registration and Payment.

2.01.   Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02.   Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing December 1, 2026, to the registered owners thereof of record as of the close of business on the 15th day of the immediately preceding month, whether or not that day is a business day.

2.03.   Registration. The City will appoint, and will maintain, a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a)     Register. The Registrar will keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of the Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred, or exchanged.

(b)     Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until that interest payment date.

(c)     Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d)     Cancellation. All Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e)     Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is

satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is at any time registered, as of the applicable record date, in the bond register as the absolute owner of such Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees, and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen, or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost, the Registrar will deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen, or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Registrar of evidence satisfactory to the Registrar that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it will not be necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, written notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) 30 days prior to the date of redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints U.S. Bank Trust Company, National Association, St. Paul, Minnesota as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting

corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication, and Delivery. The Bonds will be prepared under the direction of the Finance Director and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on a Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser will not be obligated to see to the application of the purchase price.

2.06. Form of Bond. The Bonds will be printed or typewritten in substantially the form set forth in **Exhibit B** attached hereto.

2.07. Approving Legal Opinion. The Finance Director is authorized and directed to obtain a copy of the proposed approving legal opinion of Kutak Rock LLP, Minneapolis, Minnesota, which will be complete except as to dating thereof and to cause the opinion to be printed or accompany each Bond.

### Section 3. Payment; Security; Funds; Pledges and Covenants.

3.01. Debt Service Fund. For the convenience and proper administration of the moneys to be borrowed and repaid on the Bonds, and to provide adequate and specific security for the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the General Obligation Sales Tax Revenue Bonds, Series 2026A Debt Service Fund (the "Debt Service Fund"). The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Debt Service Fund will be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There will be deposited in the Debt Service Fund from time to time sufficient amounts of revenues generated by the Sales Taxes necessary to pay principal of and interest on the Bonds when due, and the Finance Director must report any

current or anticipated deficiency in the Debt Service Fund to the City Council. If a payment of principal or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Finance Director is directed to pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for the advances out of the revenues generated by the Sales Tax and other taxes when collected. There is appropriated to the Debt Service Fund (i) any amount over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03; (ii) the accrued interest paid by the Purchaser upon closing and delivery of the Bonds, if any; (iii) all investment earnings on amounts in the Debt Service Fund; and (iv) any other funds appropriated for the payment of principal or interest on the Bonds.

3.02. Construction Fund. The City hereby creates the General Obligation Sales Tax Revenue Bonds, Series 2026A Construction Fund (the “Construction Fund”) to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City/ The proceeds of the Bonds, less the appropriations made in Section 3.01, together with any other funds appropriated for the Project, will be deposited in a separate fund of the City (the “Construction Fund”), hereby created. Amounts in the Construction Fund will be disbursed to (i) pay costs of the Project and costs of issuance of the Bonds; and (ii) finance capitalized interest on the Bonds during or after construction of the Project. Any balance remaining in the Construction Fund after completion of the Project may be used as provided in Minnesota Statutes, section 475.65, under the direction of the City Council and in accordance with the Special Law. Thereafter, the Construction Fund is to be closed and any balance remaining therein is to be deposited in the Debt Service Fund.

3.03. Debt Service Coverage. Pursuant to Subdivision 1 of the Special Law, the City has imposed the Sales Tax. The revenues received from the Sales Tax deposited in the Debt Service Fund are hereby pledged to the payment of the principal of and interest on the Bonds. It is determined that the estimated revenues of the Sales Tax authorized by the Special Law for the payment of principal and interest on the Bonds will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds and that no tax levy is needed at this time.

3.04 General Obligation. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are irrevocably pledged. If the Sales Taxes appropriated and pledged to the payment of principal and interest on the Bonds, together with other funds irrevocably appropriated to the Debt Service Account herein established, shall at any time be insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as it becomes due. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein

3.05. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor/Treasurer of Polk County, Minnesota, and to obtain the certificate required by Section 475.63 of the Act.

Section 4.     Authentication of Transcript.

4.01.   City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits, and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

4.02.   Certification as to Official Statement. The Mayor, City Administrator and Finance Director of the City are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

4.03.   Other Certificates. The Mayor, Finance Director and/or City Administrator are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and the City Administrator shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the City Administrator or Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

4.04   Electronic Signatures. The electronic signature of the Mayor, Finance Director and/or the City Administrator to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) “electronic signature” means (a) a manually signed original signature that is then transmitted by electronic means or (b) a signature obtained through DocuSign or Adobe or a similarly digitally auditable signature gathering process; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 5.     Tax Covenants.

5.01.   Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees, or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds. To that end, the City will comply with all requirements necessary under the Code to establish and maintain the exclusion

from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments and limitations on amounts invested at a yield greater than the yield on the Bonds.

5.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bond under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States (unless the City qualifies for any exception to the rebate requirements based on timely expenditure of proceeds of the Bonds, in accordance with the Code and applicable Treasury Regulations).

5.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

5.04 No Designation of Qualified Tax-Exempt Obligations. The Bonds have not been designated as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

5.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

#### Section 6. Book-Entry System; Limited Obligation of City.

6.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.03 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

6.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar, and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar, and the Paying Agent may treat and consider the person in whose name each

Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the Finance Director of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co.," will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

6.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

6.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

6.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

## Section 7. Continuing Disclosure.

7.01. Execution of Continuing Disclosure Certificate. For purposes of this Section 7, "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

7.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 8. Defeasance. When the Bonds and all accrued interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge the Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full or by depositing irrevocably in escrow, with a suitable institution qualified by law as an escrow agent for this purpose, cash or securities which are backed by the full faith and credit of the United States of America, or any other security authorized under Minnesota law for such purpose, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required and sufficient, subject to sale and/or reinvestment in like securities, to pay said obligation(s), which may include any interest payment on such Bond and/or principal amount due thereon at a stated maturity (or if irrevocable provision shall have been made for permitted prior redemption of such principal amount, at such earlier redemption date). If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

*Voting Aye:*

*Voting Nay:*

*Absent:*

The President declared the resolution passed and adopted this 17th day of February, 2026.

---

President of Council

Attest:

---

City Administrator

I hereby approve the foregoing resolution this 17<sup>th</sup> day of February, 2026.

---

Mayor

**EXHIBIT A**  
**PROPOSALS**

**EXHIBIT B**

No. R-\_\_\_\_\_ UNITED STATES OF AMERICA \$ \_\_\_\_\_  
STATE OF MINNESOTA  
COUNTY OF POLK

CITY OF EAST GRAND FORKS, MINNESOTA  
GENERAL OBLIGATION SALES TAX REVENUE BOND  
SERIES 2026A

| <u>Rate</u> | <u>Maturity</u>  | <u>Date of<br/>Original Issue</u> | <u>CUSIP</u> |
|-------------|------------------|-----------------------------------|--------------|
|             | February 1, 20__ | _____,<br>2026                    |              |

Registered Owner: Cede & Co.

The City of East Grand Forks, Minnesota, a duly organized and existing municipal corporation in Polk County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum set forth above on the Maturity Date specified above, unless called for earlier redemption, with interest thereon from the date hereof at the annual Rate specified above (calculated on the basis of a 360-day year of twelve 30 day months), payable June 1 and December 1 in each year, commencing December 1, 2026, to the person in whose name this Bond is registered at the close of business on the 15th day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by U.S. Bank Trust Company, National Association, St. Paul, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on December 1, 2035, and on any day thereafter to prepay Bonds due on or after December 1, 2036. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$\_\_\_\_\_ all of like original issue date and tenor, except as to number, maturity date, interest rate, denomination and

redemption privilege, all issued pursuant to a resolution adopted by the City Council on February 17, 2026 (the “Resolution”), for the purpose of providing money to aid in financing the cost of the certain capital projects, including the costs of reconstruction and remodeling of, and upgrades and additions to, the Civic Center Sports Complex and reconstruction and remodeling of, and upgrades and additions to, the VFW Memorial Arena located within the City, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, and Laws of Minnesota 2023, Chapter 64, Sec. 33 (the “Special Law”). The principal hereof and interest hereon are payable primarily from sales and use tax revenues of the City authorized by the Special Law, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy ad valorem taxes on all taxable property in the City in the event of any deficiency, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The Bond is not a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee, or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of East Grand Forks, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: \_\_\_\_\_, 2026

**CITY OF EAST GRAND FORKS,  
MINNESOTA**

\_\_\_\_\_  
(Facsimile)  
Mayor

\_\_\_\_\_  
(Facsimile)  
City Administrator

\_\_\_\_\_  
**CERTIFICATE OF AUTHENTICATION**

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**U.S. BANK TRUST COMPANY,  
NATIONAL ASSOCIATION**

By \_\_\_\_\_  
Authorized Representative

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

\_\_\_\_ Custodian \_\_\_\_\_

TEN ENT -- as tenants by entireties

(Cust) (Minor)

under Uniform Gifts or Transfers to  
Minors Act, State of \_\_\_\_\_

JT TEN -- as joint tenants with right of  
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

---

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if this Bond  
is held by joint account.)

Please insert social security or other  
identifying number of assignee

\_\_\_\_\_

\_\_\_\_\_

### PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

| <u>Date of Registration</u> | <u>Registered Owner</u>              | <u>Signature of<br/>Registrar</u> |
|-----------------------------|--------------------------------------|-----------------------------------|
| <u>March 19, 2026</u>       | Cede & Co.<br>Federal ID #13-2555119 | _____                             |

STATE OF MINNESOTA                    )  
                                                  )  
COUNTY OF POLK                        ) SS.  
                                                  )  
CITY OF EAST GRAND FORKS        )

I, the undersigned, being the duly qualified and acting City Administrator of the City of East Grand Forks, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on February 17, 2026, with the original minutes on file in my office, and the extract is a full, true, and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Sales Tax Revenue Bonds, Series 2026A, in the original aggregate principal amount of \$\_\_\_\_\_.

WITNESS My hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

(SEAL)

\_\_\_\_\_  
City Administrator  
East Grand Forks, Minnesota

STATE OF MINNESOTA

COUNTY OF POLK

CERTIFICATE OF COUNTY  
AUDITOR/TREASURER  
AS TO REGISTRATION WHERE NO  
AD VALOREM TAX LEVY

I, the undersigned County Auditor/Treasurer of Polk County, Minnesota, hereby certify that a resolution adopted by the City Council of the City of East Grand Forks, Minnesota (the “City”), on February 17, 2026, relating to the City’s \$\_\_\_\_\_ City of East Grand Forks, Minnesota General Obligation Sales Tax Revenue Bonds, Series 2026A, dated March 19, 2026, has been filed in my office and said obligations have been registered on the register of obligations in my office.

WITNESS My hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
County Auditor/Treasurer  
Polk County, Minnesota

(SEAL)

By\_\_\_\_\_  
Deputy

**RESOLUTION NO. 26 – 02 – 21****RESOLUTION APPROVING THE ADVERTISEMENT FOR BID PACKAGE #2 FOR THE RECREATION FACILITY IMPROVEMENT PROJECT**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

WHEREAS, the Park and Recreation Facilities Improvement project architect, JLG Architects, has completed the design development phase and are nearing completion of the Construction Document phase of design; and

WHEREAS, the project Construction Manager at Risk, Construction Engineers, are preparing bid documents for the defined scope of work included in project Bid Package #2; and

WHEREAS, the project consultants have presented scope and design development phase estimates to the project steering committee and City Council; and

WHEREAS, the improvements proposed to be included in Bid Package #2 include building improvements to the Civic Center and VFW Memorial Arena, door and door hardware replacement, mechanical system replacement and upgrades, electrical system upgrades, interior and exterior building improvements, and parking/sidewalk replacement or improvements; and

NOW, THEREFORE, BE IT RESOLVED the City Council of East Grand Forks, Minnesota approves project Construction Manager, Construction Engineers, to cause an advertisement for bids of the proposed scope of work described as Bid Package #2 for improvement of the Civic Center and VFW Memorial Arena.

*Voting Aye:*

*Voting Nay:*

*Absent:*

The President declared the resolution passed.

Passed: February 17, 2026

Attest:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 17<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Mayor

## **GMP BP#2 Design Development (DD) Estimate Information Summary**

East Grand Forks VFW Memorial and Civic Center Improvements

February 10, 2026

### **Civic Center Arena**

#### General:

- Work per Design Development set of documents received from JLG on 1/13/26 as clarified below.

#### Building:

- Addition of handrails at the stadia stairs
- Door upgrades to include:
  - Replacement of the double door to the locker room corridor.
  - Replacement of four (4) doors to the existing locker rooms.
  - Replacement of the exterior 4' door, frame, and hardware to the locker room stairs.
  - Replacement to lever style lockset on various interior doors that are public use.
  - Addition of weather stripping and seals to the six (6) exterior emergency exit doors.
- Mechanical system replacement/upgrade of the primary mechanical system to include.
  - Demolition and removal of existing equipment as required for the below listed work.
  - Replacement of existing boilers, pumps, and associated piping.
  - Replacement of the existing Air Handling Units connected to the existing ductwork within the existing rink along with the associated piping.
- Electrical system upgrades.
  - Demolition and removal of existing equipment as required for below listed work.
  - Power to new equipment as required.
  - Installation of Automatic Transfer Switch for future generator.
  - Fire alarm upgrades.

#### Exterior:

- Removal and replacement of existing West Parking lot to new size due to revised parking count (A200 dated 12/17/2025).
- Removal and replacement of existing Parking lot for Handicap Parking on the Main Entrance.
- Removal and replacement of sidewalks at the Main Entrance.
- Removal and replacement of Resurfacers Driveway.
- Replacement of trench drain at the bottom of the Resurfacers Driveway to include upsizing the storm sewer line to the manhole on the Northwest corner of the site.

#### Exclusions:

- All items not specifically stated above.
- Supply and install of the generator.

# VFW Memorial Arena

## General:

- Work per Design Development set of documents received from JLG on 1/21/26 as clarified below.

## Building:

- Renovation of existing resurfacer/mechanical rooms into the new ice mechanical room, electrical room, storage room, and equipment mezzanine.
- Addition of a new resurfacer room to include ice melt pit.
- Structural repairs to the foundation and masonry walls on the Northeast corner of the existing building.
- Door upgrades to include:
  - Replacement of four (4) doors from lobby to rink.
  - Replacement of two (2) exterior doors & frames for emergency exits on the North side.
  - Replacement of two (2) exterior doors & frames on the East side.
  - Replacement to lever style lockset on various interior doors that are public use.
  - Removal and infill of five (5) exterior doors that are currently unused.
- Mechanical system replacement/upgrade of the primary mechanical system to include.
  - Demolition and removal of existing equipment as required for the below listed work.
  - Replacement of existing boilers, pumps, and associated piping.
  - Replacement of Air Handling Unit to include Dedicated Outside Air Unit, associated ductwork, and piping.
  - Addition of a new Desiccant Dehumidification Unit and associated accessories to provide building dehumidification.
  - Replacement of unit heaters in the Locker Rooms, Bathrooms, Referees Room, and Storage Rooms.
- Electrical system upgrades.
  - Demolition and removal of existing equipment as required for below listed work.
  - Upgraded electrical service.
  - New lighting in the new Ice Mechanical, Vestibule, Electrical, Storage, and Resurfacer Room.
  - Power to new equipment as required.
  - Fire alarm upgrades.

## Exterior:

- Regrading along the South side of the existing building.
- New sidewalks from the South parking lot to the Entrance.
- Addition of paved fire lane on NW corner of the building.
- Mill & overlay of the existing asphalt parking lot. (This is different than what is shown on the civil drawings.)

## Exclusions:

- All items not specifically stated above.
- Work associated with the existing roof.
- Full replacement of the existing parking lot.
- Storm drainage of the existing parking lot.

## Budgets

### OVERALL BUDGET:

- Civic Center ..... \$ 4,745,000.00
- VFW Memorial Arena ..... \$ 8,000,000.00
- Mighty Ducks Grant (VFW only) ..... \$ 250,000.00
- Project Total Budget ..... \$ 12,995,000.00

### OVERALL PROJECT COSTS (construction costs + soft costs):

#### Bid Package # 1 (GMP Executed)

- Civic Center ..... \$ 1,976,161.00
- VFW Memorial Arena ..... \$ 3,781,381.00

#### Bid Package # 2 (Design Development Budget Estimate)

- Civic Center ..... \$ 2,625,746.00
- VFW Memorial Arena ..... \$ 5,091,704.00
- Project Total Costs ..... \$ 13,474,992.00

- Budget/Cost Difference (3.7%) ..... (\$ 479,992.00)

### ALTERNATES (construction costs + soft costs):

#### CIVIC:

- Add Generator ..... \$116,616.00

#### VFW:

- Full Roof Replacement ..... \$ 1,581,268.00
- Install Elastomeric Coating to the Existing Roof ..... \$ 145,664.00
- Full Parking Lot Replacement and Additional Paving towards the Existing Building..... \$ 463,270.00

# Request for Council Action

Date: 2/6/2026

To: East Grand Forks City Council Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council Members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Request to advertise for Administrative Assistant

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## Background:

In 2023, following the resignation of Jeremy King, Public Works Supervisor, staff conducted a review of the Public Works Department's organizational structure. This review resulted in a modest restructuring intended to streamline operations and improve efficiency. The Lead Equipment Operator position was eliminated and the Foreman position was reinstated to provide clearer operational oversight. The Administrative Assistant position was eliminated, with administrative responsibilities reassigned to the Foreman and Supervisor roles. Additionally, select field duties were transferred from the Supervisor to the Foreman position to better align responsibilities with daily operational needs.

Following the subsequent 2025 resignation of Erika Perez, Public Works Supervisor, staff again reviewed departmental operations and determined that the structure implemented in 2023 was not functioning as efficiently as intended. Operational challenges included inconsistent communication to field staff due to overlapping supervisory direction, as well as gaps in responsiveness to the public when neither the Foreman nor Supervisor was consistently available to address inquiries. These issues contributed to staff and resident frustration, along with other operational inefficiencies. In light of the vacant Supervisor position, the City Administrator and Public Works staff determined this was an appropriate opportunity to reassess the department's structure. As a result of this review, staff are proposing a small restructuring that includes reinstating the Administrative Assistant position and revising the Public Works Supervisor role.

Further details regarding the proposed revisions to the Public Works Supervisor position will be presented to Council at a later date. At this time, staff are requesting Council authorization to advertise and recruit for an Administrative Assistant position. The position is classified as a Grade 10 under the City's pay plan. Including salary and benefits, the total annual budget impact is \$72,759. Funding for this position was included in the approved 2026 City Budget.

Recommendation: Approve staff's request to initiate the recruitment and hiring process to fill the Administrative Assistant position.

# Request for Council Action

Date:

To: East Grand Forks City Council Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council Members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.

Cc: File

From: Teri Kouba, Forks MPO Senior Planner

RE: Adoption of Preferred Growth Rate for the City of East Grand Forks

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## RECOMMENDATION:

Adoption of 0.6% annual growth rate for the City of East Grand Forks.

## BACKGROUND INFORMATION:

Before the Forks MPO starts work on the Metropolitan Transportation Plan (MTP), we gather the data needed to support the development of the MTP. A foundational piece of data is the population growth and job or employment growth in the MPO planning area between the base year and the final year of the MTP. The upcoming MTP will have a base year of 2025 and a final year of 2055.

In October 2025 the MPO contracted with SRF and Praxis to help with the analysis of growth in the MPO Planning Area. We have invited local experts who work closely with job growth and economic development to be part of a steering committee. We have held several focus group conversations to obtain input from a broader range of subject matter experts, to obtain a robust perspective in the community. SRF and Praxis have collected data from the Census and other sources to establish existing job and household conditions.

A range of growth rate estimates have been identified including Low, Baseline and High rate of growth. The Baseline annual growth rate of 0.6% population growth per year, resulting in 10,831 persons in the City of East Grand Forks by the year 2055 is the most likely to occur based on past growth trends, comparisons of projections in Minnesota and North Dakota, and the consultant's analysis consultation with area industry experts.

If adopted the Baseline growth rate will be used to establish housing, population, and employment projections for the years 2040 and 2055 which will be incorporated into a travel demand model for the region. This model is used in part to determine transportation needs out to the year 2055 to be considered in the forthcoming MTP. This plan will identify a financially constrained list of transportation needs out to the year 2055 for the region, qualifying them for federal transportation funds. Given the plan is financially constrained having a most likely to occur growth rate is important.

Projecting population too low and it may reflect not enough demand for transportation projects in the future, however projecting too high can be equally as counter productive as it may identify transportation needs that may not be needed taking funding away from other projects that are more likely to occur.

#### *Historical Growth Rates for Cities and States*

| Period    | Average Annual Growth Rate |                               |                           |                        |
|-----------|----------------------------|-------------------------------|---------------------------|------------------------|
|           | Grand Forks <sup>1</sup>   | East Grand Forks <sup>1</sup> | North Dakota <sup>2</sup> | Minnesota <sup>3</sup> |
| 1991-2024 | 0.58%                      | 0.07%                         | 0.66%                     | 0.86%                  |
| 2001-2024 | 0.82%                      | 0.63%                         | 0.91%                     | 0.72%                  |
| 2011-2024 | 0.88%                      | 0.26%                         | 1.23%                     | 0.70%                  |

Source:

1. Average percentages derived from decennial Census counts and ACS estimates.

2. Average percentages derived from single-year estimates produced by the North Dakota State Demographer / State Data Center.

3. Average percentages derived from single-year estimates produced by the Minnesota State Demographic Center.

The next steps will be to use the established land uses to divide the growth into Traffic Analysis Zones (TAZs) so the data can be used in the MPO's traffic demand model.

#### ANALYSIS AND FINDINGS:

- The 2025 estimated population for Grand Forks City is 9,113.
- The growth rates that the analysis finds reasonable are:

#### *Forks Area Population Change 2025 - 2055*

| Area                  | Annual Change |          |       | Total Change |          |      |
|-----------------------|---------------|----------|-------|--------------|----------|------|
|                       | Low           | Baseline | High  | Low          | Baseline | High |
| MPA                   | 0.5%          | 0.7%     | 1.2%  | 14%          | 22%      | 35%  |
| MSA                   | 0.1%          | 0.3%     | 0.6%  | 2%           | 8%       | 18%  |
| Grand Forks City      | 0.5%          | 0.8%     | 1.2%  | 14%          | 23%      | 36%  |
| East Grand Forks City | 0.5%          | 0.6%     | 0.9%  | 14%          | 19%      | 26%  |
| Grand Forks County    | 0.3%          | 0.5%     | 0.9%  | 9%           | 16%      | 28%  |
| Polk County           | -0.4%         | -0.3%    | -0.2% | -13%         | -10%     | -6%  |

Source: SRF Forecast Model

- Forks Area Population Forecasts

| Area                  | 2025    | Low     | 2055<br>Medium | High    |
|-----------------------|---------|---------|----------------|---------|
| MPA                   | 70,382  | 80,464  | 86,000         | 94,842  |
| MSA                   | 104,424 | 106,763 | 113,195        | 123,190 |
| Grand Forks City      | 59,405  | 67,823  | 72,818         | 80,763  |
| East Grand Forks City | 9,113   | 10,428  | 10,831         | 11,505  |
| Grand Forks County    | 73,340  | 79,755  | 85,299         | 93,877  |
| Polk County           | 31,084  | 27,008  | 27,896         | 29,313  |

Source: SRF Forecast Model

- Forks Area Population Change Forecasts

| Area                  | 2025    | Low     | 2055<br>Medium | High    |
|-----------------------|---------|---------|----------------|---------|
| MPA                   | 70,382  | +10,082 | +15,618        | +24,460 |
| MSA                   | 104,424 | +2,339  | +8,771         | +18,766 |
| Grand Forks City      | 59,405  | +8,418  | +13,413        | +21,358 |
| East Grand Forks City | 9,113   | +1,315  | +1,718         | +2,392  |
| Grand Forks County    | 73,340  | +6,415  | +11,959        | +20,537 |
| Polk County           | 31,084  | -4,076  | -3,188         | -1,771  |

Source: SRF Forecast Model

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SUPPORT MATERIALS:

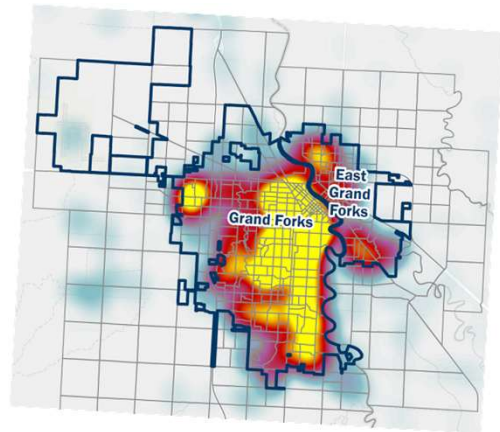
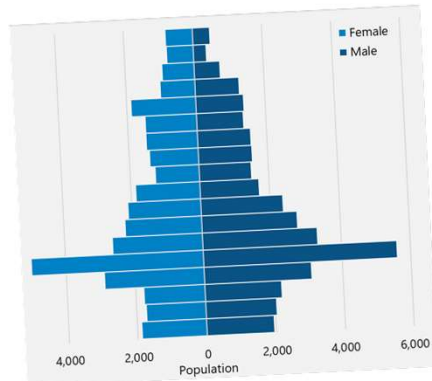
Presentation

Project webpage: [https://www.theforksmmpo.org/plans\\_projects/2055\\_socioeconomic\\_study](https://www.theforksmmpo.org/plans_projects/2055_socioeconomic_study)

# Socioeconomic Study

## East Grand Forks Work Session

February 10, 2026



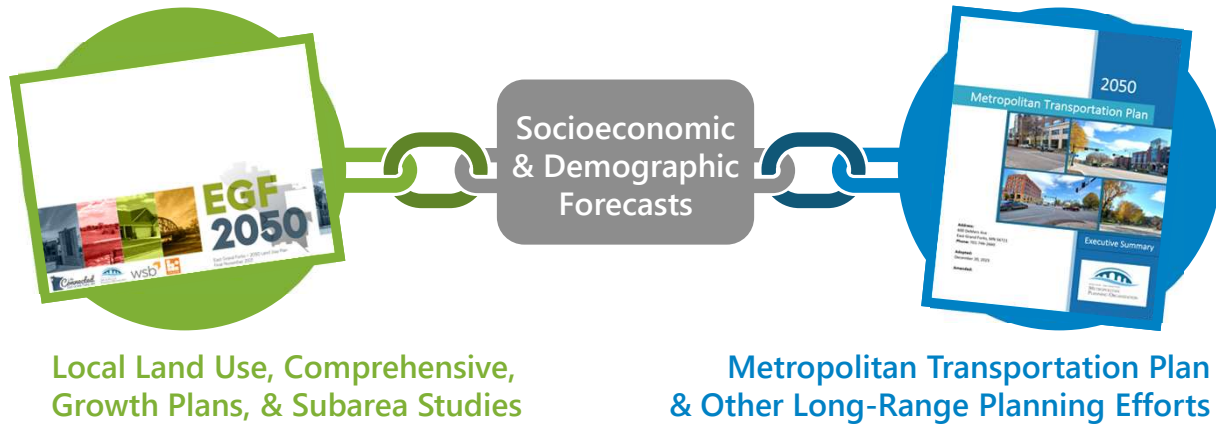
1

## Tonight's Goal

- Recommend a preferred Year 2055 forecast and annual growth rate to adopt for East Grand Forks.

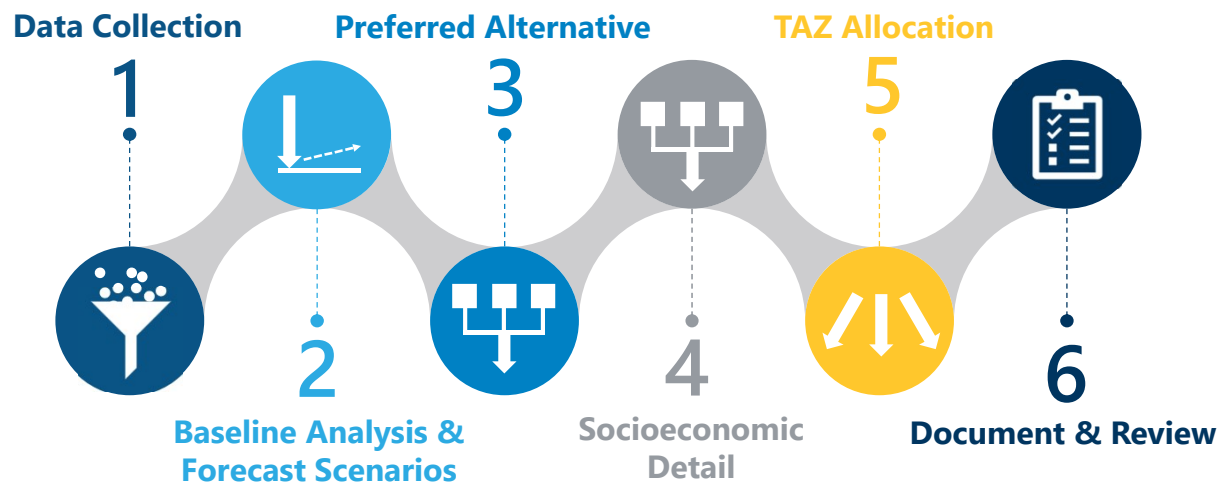
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## Study Purpose



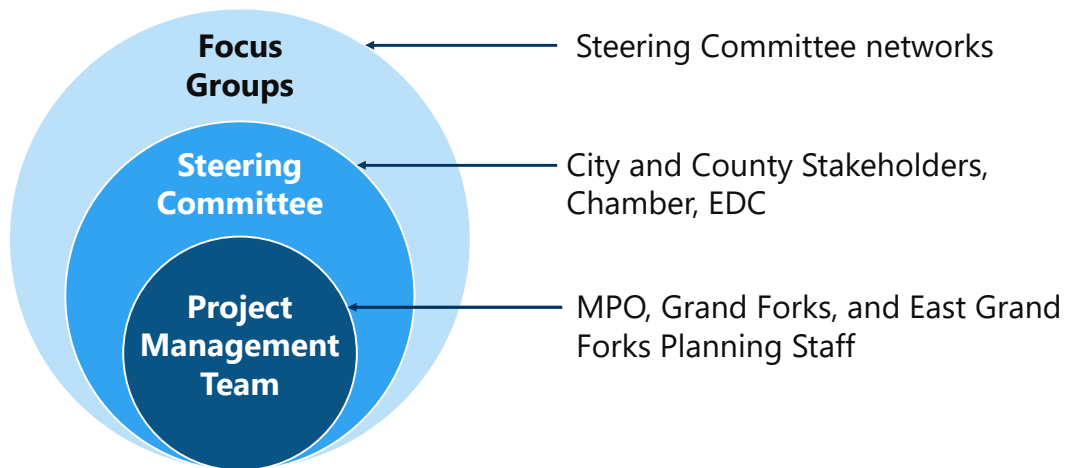
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## Study Process



4

## Engagement Framework

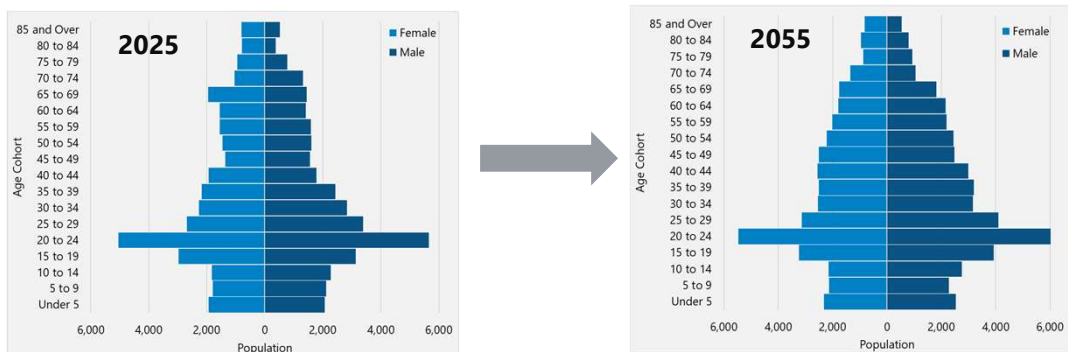


SRF

5

## Cohort Component Model

- Group the population into 5-year age groups
- Run the age structure forward and adjust migration rates according to assumptions.



SRF

6

## Historical Population Trends

| Period    | Grand Forks | East Grand Forks | North Dakota | Minnesota |
|-----------|-------------|------------------|--------------|-----------|
| 1991-2024 | 0.58%       | 0.07%            | 0.66%        | 0.86%     |
| 2001-2024 | 0.82%       | 0.63%            | 0.91%        | 0.72%     |
| 2011-2024 | 0.88%       | 0.26%            | 1.23%        | 0.70%     |

\*Source: Decennial Census, ACS (5-Year), single-year estimates from ND State Data Center and Minnesota State Demographic Center



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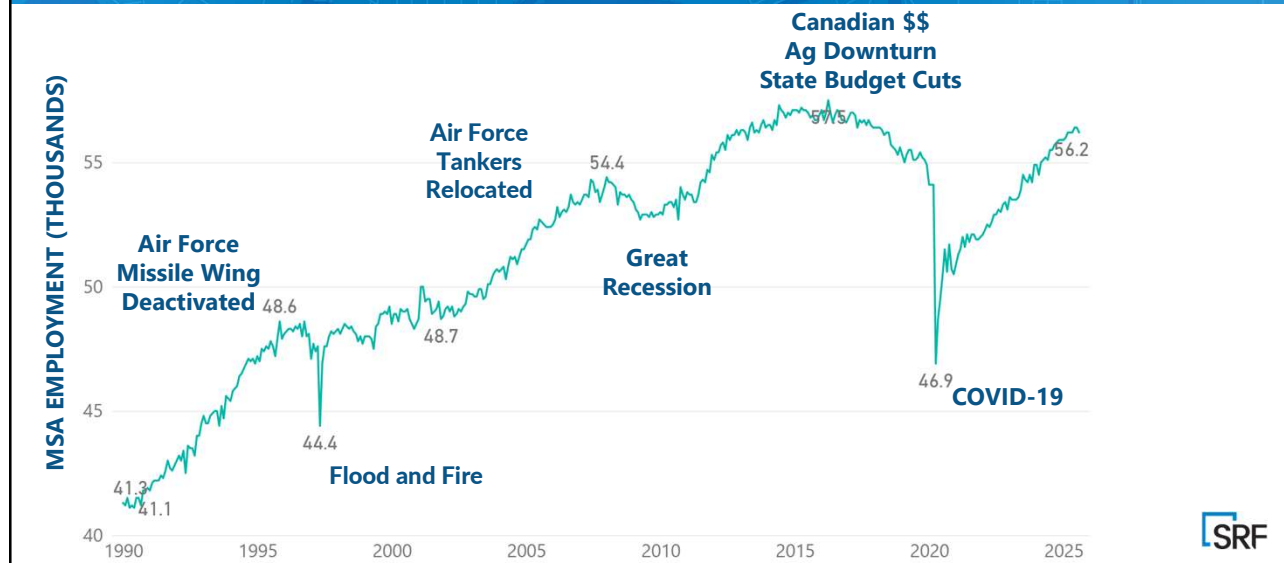
## Contextual Factors

- Census has historically undercounted this market with its interim population estimates
- Age structure and birth/death rates are basis for a positive growth projection
- Current housing market trends suggest growth pressure and in-migration recently
- Over past decade "primary" sector industries have outperformed "consumer" sector
- Steady growth in the face of economic shocks over the past 30 years



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## Historical Shocks



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## Future Economic Inflection Points

- Can manufacturing continue to drive growth?
- Can continued enrollment growth at UND sustain the region?
- Is Autonomous, Defense, and Space Systems the next growth lever?
- Does Health Care flip from a headwind to a tailwind?
- Will future Air Force missions spur growth?
- Will community attractiveness and quality of life assets be an attractant force in the future?

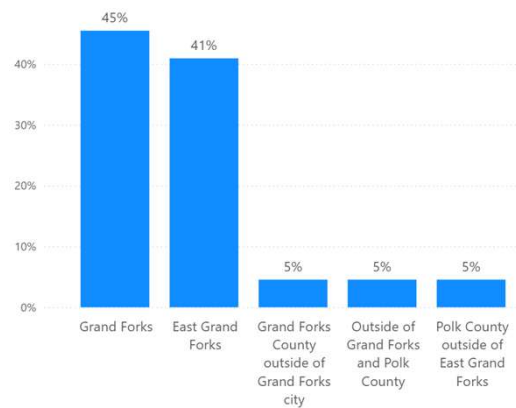
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## Focus Groups

- Four meetings
- 26 participants
  - ▢ Strong participation from East Grand Forks
- Format
  - ▢ Assessment of recent growth or decline
  - ▢ Identifying key trends pushing favor of and against the region's growth along with key opportunities for growth
  - ▢ Impressions about the region's hospitability for growth
  - ▢ A point-in-time rating of the region's growth potential

Participants: Where do you live?



PRAXIS  
Strategy Group

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## Focus Groups

| Tier 1                                                                                                                                                     | Tier 2                                                                                                                                                             | Tier 3                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1. Growth is real but deliberate.<br>2. Housing is the primary constraint on growth.<br>3. Grand Forks and East Grand Forks are on divergent trajectories. | 4. Defense, autonomous systems industries, and space are the strongest growth engines.<br>5. For growth, quality of life framing matters more than raw population. | 6. Demographic headwinds are real but understood.<br>7. Constraints on infrastructure is becoming a potential growth risk. |

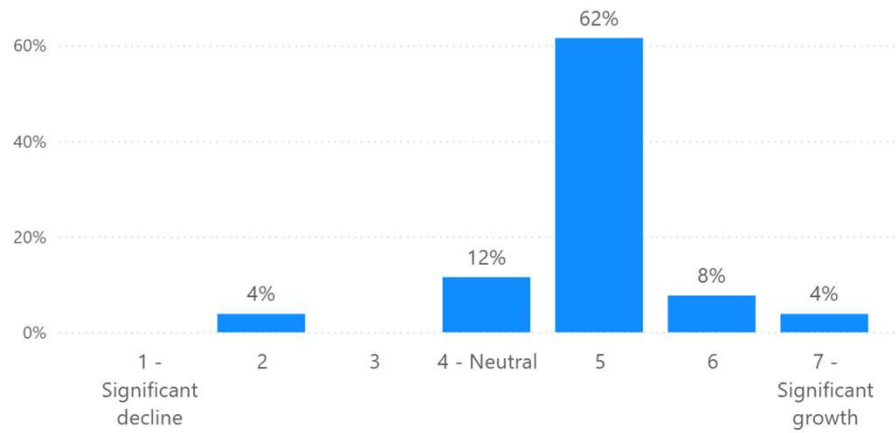
**In a Nutshell:** The Grand Forks–East Grand Forks region is experiencing steady, resilient growth constrained primarily by housing and infrastructure capacity, with Grand Forks capturing most near-term gains and East Grand Forks facing structural headwinds.

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## Focus Groups

Stakeholder voices: How would you rate the potential for growth in the Grand Forks / East Grand Forks region in the next 10-15 years?



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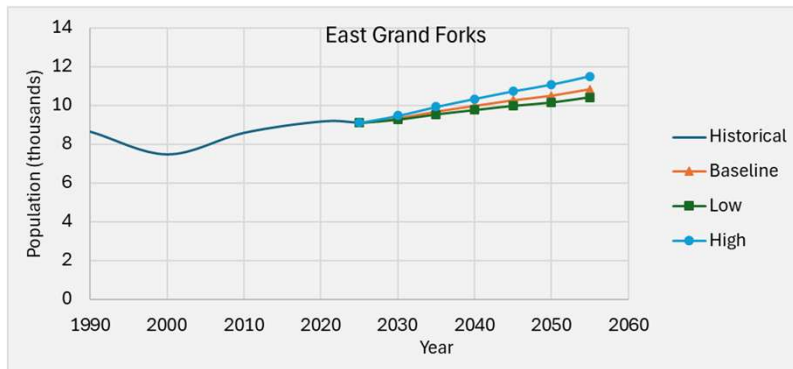
## East Grand Forks Growth Scenarios

| Period   | EGF Migration Rate | Average Annual Growth Rate | 2055 Population | 30-Year Change | 30-Year Percent Change |
|----------|--------------------|----------------------------|-----------------|----------------|------------------------|
| Low      | 2.6%               | 0.5%                       | 10,428          | +1,375         | 14%                    |
| Baseline | 3.4%               | 0.6%                       | 10,831          | +1,718         | 19%                    |
| High     | 4.5%               | 0.9%                       | 11,505          | +2,392         | 26%                    |

2025 Population Estimate: 9,113

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## East Grand Forks Growth Scenarios

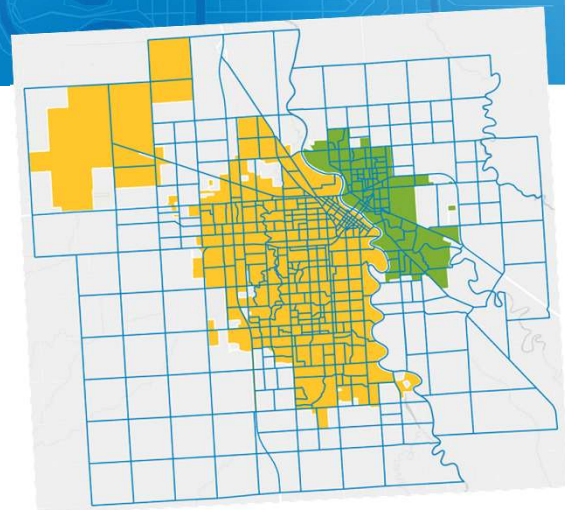


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## Discussion

1. Adopted forecast could be baseline, low, or high, or a modified growth rate.
2. Adopted forecast will impact the MTP travel demand model and future roadway improvements.



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## RESOLUTION NO. 26 – 02 - 23

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

### RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Border States Trophy the goods for a total of \$36.00.

WHEREAS, Tim Riopelle, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$36.00 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.

*Voting Aye:*

*Voting Nay:*

*Abstain:*

*Absent:*

The President declared the resolution passed.

Passed: February 17, 2026

Attest:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 17<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA                    )  
COUNTY OF POLK                        ) ss  
CITY OF EAST GRAND FORKS        )

I, Tim Riopelle, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks for a total of \$36.00.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 17, 2026.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only

User: rkringle  
Printed: 2/13/2026 - 11:07 AM



## CITY OF EAST GRAND FORKS

600 Demers Avenue NW  
East Grand Forks, MN 56721  
(218)773-2483

| Check | Date       | Vendor No | Vendor Name                           | Amount    | Voucher |
|-------|------------|-----------|---------------------------------------|-----------|---------|
| 45798 | 02/17/2026 | ACM001    | Acme Electric Companies               | 540.96    | 0       |
| 45799 | 02/17/2026 | ADV001    | Advanced Business Methods Inc         | 94.05     | 0       |
| 45800 | 02/17/2026 | AHM001    | Joseph Ahman                          | 393.67    | 0       |
| 45801 | 02/17/2026 | PET005    | Allstate Peterbilt of Grand Forks     | 58.76     | 0       |
| 45802 | 02/17/2026 | ATV001    | Auto Value Grand Forks                | 308.04    | 0       |
| 45803 | 02/17/2026 | BER001    | Bert's Truck Equipment                | 374.98    | 0       |
| 45804 | 02/17/2026 | GFF001    | Timothy Brooks                        | 803.61    | 0       |
| 45805 | 02/17/2026 | CUT003    | Jacob Burris                          | 150.00    | 0       |
| 45806 | 02/17/2026 | C&R001    | C&R Cleaners & Laundry                | 305.00    | 0       |
| 45807 | 02/17/2026 | CEN006    | Century Link                          | 114.18    | 0       |
| 45808 | 02/17/2026 | CIN001    | Cintas Corporation No. 2              | 234.81    | 0       |
| 45809 | 02/17/2026 | COL002    | Cole Papers Inc                       | 1,061.24  | 0       |
| 45810 | 02/17/2026 | CON001    | Conway Shield                         | 186.50    | 0       |
| 45811 | 02/17/2026 | COP002    | Copy Cat Printing                     | 643.00    | 0       |
| 45812 | 02/17/2026 | CUS002    | Custom Stripes Inc                    | 144.00    | 0       |
| 45813 | 02/17/2026 | DIS004    | District 16 Hockey                    | 608.00    | 0       |
| 45814 | 02/17/2026 | EXP005    | Express Services, Inc.                | 2,336.00  | 0       |
| 45815 | 02/17/2026 | FAS001    | Fastenal Company                      | 68.63     | 0       |
| 45816 | 02/17/2026 | GAL002    | Galls LLC                             | 359.54    | 0       |
| 45817 | 02/17/2026 | GAL003    | Galstad Jensen & McCann PA            | 29,981.23 | 0       |
| 45818 | 02/17/2026 | GFH001    | Grand Forks Heating A/C & Sheetmet    | 1,144.42  | 0       |
| 45819 | 02/17/2026 | GFC001    | Grand Forks Utility Billing           | 67,607.66 | 0       |
| 45820 | 02/17/2026 | GFW001    | Grand Forks Welding & Machine         | 1,102.03  | 0       |
| 45821 | 02/17/2026 | REY001    | Harbott Knutson Larson & Holten PLI   | 375.00    | 0       |
| 45822 | 02/17/2026 | HBS001    | HB Sound & Light Inc                  | 405.00    | 0       |
| 45823 | 02/17/2026 | TCL001    | Gregory Hufnagle                      | 5,397.50  | 0       |
| 45824 | 02/17/2026 | HUG001    | Hugo's                                | 190.18    | 0       |
| 45825 | 02/17/2026 | INT013    | Interstate Billing Service            | 273.90    | 0       |
| 45826 | 02/17/2026 | JET001    | Jet Way Multiple Services Inc         | 2,235.00  | 0       |
| 45827 | 02/17/2026 | JOH036    | Johnson Controls Building Solutions I | 742.08    | 0       |
| 45828 | 02/17/2026 | LEA001    | League of MN Cities, Finance Dept     | 1,980.00  | 0       |
| 45829 | 02/17/2026 | HAR081    | Local Ace                             | 93.77     | 0       |
| 45830 | 02/17/2026 | HAR087    | Local Ace                             | 148.77    | 0       |
| 45831 | 02/17/2026 | MARCD1    | Marco Technologies LLC                | 109.47    | 0       |
| 45832 | 02/17/2026 | MAR008    | Marshall & Polk Rural Water System    | 11.00     | 0       |
| 45833 | 02/17/2026 | MCF001    | McFarlane                             | 2,421.58  | 0       |
| 45834 | 02/17/2026 | MEN001    | Menards                               | 93.79     | 0       |
| 45835 | 02/17/2026 | MPO001    | Metropolitan Planning Organization    | 93,207.50 | 0       |
| 45836 | 02/17/2026 | MID003    | Midcontinent Communications           | 2,772.74  | 0       |
| 45837 | 02/17/2026 | MND020    | Minnesota DEED - BCD Repayments       | 788.44    | 0       |
| 45838 | 02/17/2026 | MNC004    | MN Chiefs of Police Association       | 2,488.00  | 0       |
| 45839 | 02/17/2026 | NEL101    | Nelson Auto                           | 1,966.52  | 0       |
| 45840 | 02/17/2026 | NOR004    | Northern Plumbing Supply              | 612.00    | 0       |
| 45841 | 02/17/2026 | NOR024    | Northland Yard Service                | 4,493.75  | 0       |
| 45842 | 02/17/2026 | NOR034    | NW MN Household Hazardous             | 1,806.50  | 0       |
| 45843 | 02/17/2026 | ORE001    | O'Reilly Automotive, Inc.             | 1,547.86  | 0       |
| 45844 | 02/17/2026 | OLS020    | Olson Oil, LLC                        | 371.00    | 0       |
| 45845 | 02/17/2026 | PKM001    | PKM Electric Cooperative, Inc         | 1,607.50  | 0       |
| 45846 | 02/17/2026 | POM001    | Pomp's Tire Service, Inc              | 871.51    | 0       |
| 45847 | 02/17/2026 | PRE001    | Premium Waters Inc                    | 53.49     | 0       |

| Check        | Date       | Vendor No | Vendor Name                          | Amount     | Voucher |
|--------------|------------|-----------|--------------------------------------|------------|---------|
| 45848        | 02/17/2026 | PSD001    | PS Garage Doors                      | 180.16     | 0       |
| 45849        | 02/17/2026 | REF001    | Refr Sports Inc.                     | 7,500.00   | 0       |
| 45850        | 02/17/2026 | BOR002    | Timothy Riopelle                     | 36.00      | 0       |
| 45851        | 02/17/2026 | ZAV001    | RJ Zavoral & Sons, Inc               | 20,056.79  | 0       |
| 45852        | 02/17/2026 | ROY003    | Roy Hydraulics                       | 30.31      | 0       |
| 45853        | 02/17/2026 | SAK001    | Safe Kids Grand Forks                | 3,278.71   | 0       |
| 45854        | 02/17/2026 | SAN005    | Sanford Health OccMed                | 702.00     | 0       |
| 45855        | 02/17/2026 | SIO001    | Sioux Empire Baseball Association    | 550.00     | 0       |
| 45856        | 02/17/2026 | MIK001    | SJA Thunder Corp                     | 770.16     | 0       |
| 45857        | 02/17/2026 | STU001    | Stuart's Towing                      | 300.00     | 0       |
| 45858        | 02/17/2026 | SWA002    | Swanston Equipment Corporation       | 1,413.36   | 0       |
| 45859        | 02/17/2026 | TMO001    | T-Mobile                             | 230.60     | 0       |
| 45860        | 02/17/2026 | TRI001    | Tri Steel Manufacturing              | 577.40     | 0       |
| 45861        | 02/17/2026 | USB005    | US Bank Corporate Payment Systems    | 26,911.22  | 0       |
| 45862        | 02/17/2026 | VAL002    | Valley Truck Parts and Services Inc. | 228.35     | 0       |
| 45863        | 02/17/2026 | VER001    | Verizon Wireless                     | 1,758.03   | 0       |
| 45864        | 02/17/2026 | VES001    | Vestis Services LLC                  | 495.68     | 0       |
| 45865        | 02/17/2026 | VIL001    | Vilandre Heating & A/C               | 4,510.00   | 0       |
| 45866        | 02/17/2026 | WAS001    | Waste Mgmt                           | 47,263.00  | 0       |
| 45867        | 02/17/2026 | WAT001    | Water and Light Department           | 233,811.84 | 0       |
| 45868        | 02/17/2026 | WID001    | Widseth Smith Nolting & Associates   | 24,172.00  | 0       |
| 45869        | 02/17/2026 | XCE001    | Xcel Energy                          | 33.35      | 0       |
| Check Total: |            |           |                                      | 610,493.12 |         |