

**East Grand Forks Campbell Library Board Meeting Minutes**  
**January 28, 2026**

Present: Renee Mabey, Brendan Stermer, Dale Helms, Justin Trainer, Rob Jung, Marta Vanderpan, Charlotte Helgeson, Amarae Damron, and Tabatha Lugo

- I. CHelgeson called the meeting to order.
- II.
  - A. Nominations or volunteers were called for President. Renee Mabey was nominated and agreed to serve. Nominations were closed and a unanimous vote followed.
  - B. Call for nominations or volunteers was made by President Mabey. Marti Vanderpan was nominated for Vice-president and she agreed to serve. Nominations were closed and a unanimous vote followed.
  - C. Rob Jung volunteered to be the Friends Representative. Unanimous vote.
- III. Meeting time and place will remain at 8 am on the last Wednesday of each month, excluding December. R. Jung noted that he teaches at 9 am.
- IV. To ascertain providing professional memberships for 2026 was a one-time action, the minutes were reviewed. Charlotte will ask other departments if there is specific language used to confirm memberships are not provided regularly.
- V. A motion to approve the December 2025 and January 2026 bills was made by R. Mabey with a second by M. Vanderpan. Unanimous vote.
- VI. Old Business
  - A. Tabatha Lugo has been added as a Circulation Aide to the library staff. Tabatha and Ellen are energetic employees.
  - B. The fundraising for the tables is at \$12,390. The initial 5 tables have been ordered from Norby's with a 40% deposit of \$3,174. The remainder will be paid when tables are assembled and delivered. Children and adult chairs will be purchased with remaining funds.
  - C. The Board was made aware that staff is paid for hours scheduled during a weather closing. ESST is not currently being used.
  - D. The 2026 Budget was approved by Council. The numbers are not in the software system, yet.

- E. The 25<sup>th</sup> Celebration planning committee will meet again Jan 30. There are face painters scheduled. Slideshows are being created and events throughout the week are set up. Amnesty week was discussed. A different word to describe the event and potential of a Food Shelf contribution was suggested and will be addressed by staff. The GF Herald has a Loaning of Art program which might have pictures of the Library on 2<sup>nd</sup> Street.

## VII. New Business

- A. Current Program Partners were reviewed. Word Wranglers have disbanded and a group called Fountain Pens & Analog Writing is applying. A motion to approve 2026 Program Partners as listed was made by R. Mabey with a second by R. Jung. Unanimous vote.
- B. The Director has submitted her letter of resignation and a timeline for filling the vacancy. The job description was reviewed and approved in December. A motion to accept the resignation of Charlotte Helgeson and advertise was made by B. Stermer with a second by M. Vanderpan. Unanimous vote.
- C. The 2025 NW MN Arts Council Grant's events were finished in January and the final report is being completed. The check for the 2026 NW MN Arts Council Grant, \$10,000, arrived this month.
- D. The Library Board has asked Amarae Damron to serve. She agreed and a motion was made by R. Jung with a second by J. Trainer. A unanimous vote took place. The appointment request will be sent to Mayor Olstad to contact A. Damron and to forward his recommendation to Council.

The Next meeting will be held February 25, 2026 at 8 a.m. in the Library's Large Meeting room.