

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, FEBRUARY 3, 2026 – 5:00 PM**

**CALL TO ORDER:**

*The Council Meeting of the East Grand Forks City Council for Tuesday, February 3, 2026 was called to order by Council President Larson at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.*

*Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Reid Huttunen, City Administrator; Renee Olson, City Clerk; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

Council President Larson stated the open form was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council, please come up to the podium to do so.

Matt Hangsleben came forward to discuss Parks and Recreation concerns.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 13, 2026
2. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 20, 2026
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Council of January 27, 2026

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1), TWO (2) AND THREE (3).**

*Voting Aye: Helms, Casmey, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*  
*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider adopting Resolution No. 26-02-17 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title

- (A) Mark Olstad, Mayor
- (B) Reid Huttunen, City Administrator/Clerk-Treasurer
- (C) Terry Knudson, HR Generalist
- (D) Karla Anderson, Finance Director
- (E) Renee Kringlen, Accounting Technician
- (F) Renee Olson, City Clerk

5. Consider Approving Resolution No. 26-02-18 Authorizing Writing Off the Following Bills for Special Refuse Pickups:

Andy Basting	Invoice 6188 from 8/9/2024 for \$150.00
Andy Basting	Invoice 6283 from 10/4/2024 for \$250.00
JoLynn Vasichek-Deacey	Invoice 6660 from 7/14/2025 for \$72.00

6. Consider Adopting Resolution No. 26-02-19 Appointing Election Judges for the February 10th Special Election.
7. Consider Designating Resolution No. 26-02-20 Authorizing Mayor's Appointment to the East Grand Forks Board and Commissions for 2026.

Member	Expires
(A) Amarae Damron	12/31/28

**A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS FOUR (4) THROUGH EIGHT (8).**

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*Voting Aye: Helms, Casmeay, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*  
*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 7, 2026.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

9. Request to keep ice installed at Blue Line Arena until June 15 - Jeremy King, Parks & Recreation

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVING TO KEEP ICE INSTALLED AT BLUE LINE ARENA UNTIL JUNE 15 - JEREMY KING, PARKS & RECREATION**

10. Consider accepting the James Metzen Mighty Ducks Grant aware in the amount of \$250,000 less administrative fees for replacement of the Indirect R-22 Ice System at the VFW Memorial Arena.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER CASMEY, TO ACCEPTING THE JAMES METZEN MIGHTY DUCKS GRANT AWARE IN THE AMOUNT OF \$250,000 LESS ADMINISTRATIVE FEES FOR REPLACEMENT OF THE INDIRECT R-22 ICE SYSTEM AT THE VFW MEMORIAL ARENA.**

**CLAIMS:**

1. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment for accounts payable invoices totaling \$607,783.95 and the January 23, 2026, payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER PETERSON, TO AUTHORIZE THE CITY ADMINISTRATOR TO ISSUE PAYMENT OF ACCOUNTS PAYABLE INVOICES TOTALING \$607,783.95 AND THE JANUARY 23, 2026 PAYROLL.**

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER CASMEY, TO ADJOURN THE JANUARY 20, 2026 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:19P.M.**

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*Voting Aye: Helms, Casmey, Peterson, Larson, Schumacher, Pokrzywinski and Riopelle*  
*Voting Nay: None.*



Renee Olson, City Clerk

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