

**EAST GRAND FORKS
ORGANIZATIONAL
PLANNING COMMISSION MINUTES
Thursday, February 8, 2018 – 12:00 Noon
East Grand Forks City Hall Training Room**

CALL TO ORDER

Ron Galstad, City Attorney, called the February 8, 2018 meeting of the East Grand Forks Planning Commission to order at 12:00 p.m.

CALL OF ROLL

On a Call of Roll the following members were present: Commissioners Mike Powers, Marc DeMers, Kevin Marcott and Randy Boushey.

Absent: Chad Erickson, Charles Gordon and Gary Christianson

Guest(s) present: Earl Haugen, MPO Executive Director

Staff present: Nancy Ellis, East Grand Forks City Planner; Brenda Ault, Executive Assistant and Ron Galstad, City Attorney.

DETERMINATION OF A QUORUM

A quorum was present.

ELECTION OF CHAIRPERSON

Nominations

CP Ellis asked if there were any nominations for the Chairperson. Commissioner Powers stated that he would be willing to stay on as Chair. Commissioner Boushey nominated Commissioner Powers as Chairperson. The nomination was seconded by Commissioner Marcott. There were no other nominations for chairman.

Close of Nominations

Commissioner Boushey moved to close the nomination for Chairperson, was seconded by Commissioner Marcott. After the votes were counted Mike Powers was declared as the Chairman of the Planning Commission.

ELECTION OF VICE-CHAIRPERSON

Nominations

President Powers asked if there were any nominations for the Vice Chairperson, CP Ellis reminded the group that Commissioner Christianson is the current Vice-Chair. Commissioner Powers nominated Commissioner Christianson as Vice-Chair. The nomination was seconded by Commissioner Marcott. There were no other nominations for vice-chairman.

Close of Nominations

Commissioner Powers motioned to closed nominations, was seconded by Commissioner Marcott. After the votes were counted Gary Christianson was declared as the Vice-Chairman of the Planning Commission.

ELECTION OF SECRETARY

Nominations

President Powers asked if there were any nominations for secretary, CP Ellis stated that Commissioner Erickson is the current secretary. Commissioner Marcott nominated Chad Erickson as secretary, was seconded by Commissioner Powers. There were no other nominations for secretary.

Close of Nominations

Commissioner Marcott motioned to close the nominations, was seconded by Commissioner Powers. After the votes were counted Commissioner Erickson was declared Secretary of the Planning Commission.

SET MEETING TIME

CP Ellis stated the meeting time has been the second Thursday at noon in the Training Room. She said that if that day and time wouldn't work the Commission could change the meetings to a different time or day. The Commissioners were in agreement to keep the meetings on the 2nd Thursday of the month starting at 12:00pm or shortly thereafter.

ADJOURNMENT

A motion was made by Commissioner Powers, seconded by Commissioner Marcott, to adjourn the Organizational Meeting of the East Grand Forks Planning Commission at 12:12 PM.

Respectfully submitted by,

Brenda Ault
Executive Assistant