

COUNCIL MEMO

Date: September 14, 2018

To: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

RE: Department Update

UPCOMING MEETINGS:

Regular Council Meeting – September 18, 2018 – 5:00 PM – Council Chambers

Special Council Meeting – September 18, 2018 – Following Council Meeting – Training Room

Work Session – September 25, 2018 – 5:00 PM – Training Room

Regular Council Meeting – October 2, 2018 – 5:00 PM – Council Chambers

Closed Council Meeting – October 2, 2018 – Following Council Meeting – Training Room

Administrator's Report:

Grass Seed Test Plot Agreement

The University of Minnesota approached Water & Light about utilizing a small section of land directly to the North of the Water Treatment Plant as a grass seed test plot. The Water & Light Department reviewed the request and determined that it will not have any impact on their operations or be any detriment to the City. The property is owned by the City of East Grand Forks and any agreements need to be signed by the City. The University of Minnesota needed to apply the seed this fall. Due to the small nature of the land needed, and negligible impact to the City, I authorized the University to proceed.

A copy of the agreement and map of area is included with the memo.