

COUNCIL MEMO

Date: January 3, 2020

To: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.

RE: Department Update

UPCOMING MEETINGS:

*Council Meeting – January 7, 2020 – 5:00 PM – Council Chambers
The yearly meetings will be set at the first meeting of the year.*

Administrator's Report:

Elected Leaders Institute: Advanced Forum

The League of Minnesota Cities is once again providing a workshop for experienced Elected City Officials. I strongly encourage anyone who is able to attend to sign up. A copy of the brochure is included in the packet. Please contact me if you are able to attend.

City Administrator Work Schedule

Sherry is recovering well ahead of schedule and is doing quite well at home. I am back at work full-time now and will only need to leave for short periods of time to bring her to her appointments until she is cleared to drive.

January Visioning Session

I am excited about the visioning session this Month and our schedule will take full advantage of the four hours we have to plan the upcoming year! Reminder it will be taking place on Saturday, January 25th.

2020 Elected Leaders Institute: Advanced Program

REGISTER for the Plymouth location (Jan. 24-25)!

REGISTER for the Baxter location (Feb. 28-29)!

(Please note — this event was formerly entitled the Experienced Officials Leadership Conference.)

Looking to start the new year on a positive note? This two-day program — developed specifically for experienced municipal officials — gives you that chance by helping to develop your leadership skills and giving you useful tools to bring back to your city!

When you attend this program, you will:

- Find creative solutions for working with difficult constituents.
- Learn how transparency and public trust are built through ethical leadership skills.
- Get tools for clearly communicating decisions that gain support and lead to action.
- Understand a decision-making framework that allows for identifying problems, collecting evidence, creating a solution, and implementing a plan.
- Hear about the League's priorities for the 2020 legislative session.

Plus, if you attend the Plymouth location, you'll be able to spend time creating connections with newly elected officials during shared sessions and networking time.

—Plymouth Agenda (Jan. 24-25)

—Baxter Agenda (Feb. 28-29)

—Hotel Information

Fee: \$275

Please note: The conference fee does not include lodging.

Date and Location:

Jan. 24-25—Plymouth

Crowne Plaza Minneapolis West

3131 Campus Drive (view map)

Plymouth, MN 55441

Local Phone Number: (763) 559-6600

National Reservations: (877) 227-6963

Feb. 28-29—Baxter

Arrowwood Lodge at Brainerd Lakes

6967 Lake Forest Road (view map)

Baxter, MN 56425

Local Phone Number: (218) 822-5634

Your LMC Resource

Contact Amy Harger

Engagement & Learning

Events Manager

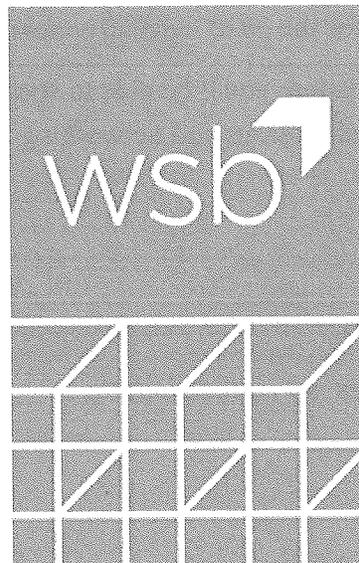
(651) 281-1240 or (800) 925-1122

aharger@lmc.org

Cancellation Policy

All cancellation requests must be in writing, emailed, or faxed 7 days prior to the conference and are subject to a 20% handling fee. All unpaid registrations not cancelled 7 days in advance will be billed at the full conference rate; no refunds will be made. Registrants unable to attend may also send a substitute.

Meet our city vendors!



Special Thanks to This Year's Sponsors