

East Grand Forks Campbell Library Board Meeting Minutes

June 30, 2021

Present: Therese Tiedeman, Marta Vanderpan, Ryan Moe, Jeff Westrem, Jennifer Dahlen, Dale Helms, and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept the May Minutes was made by M. Vanderpan with a second by J. Westrem. Unanimous vote.
- III. A motion to approve bills was made by J. Westrem with a second by M. Vanderpan. Unanimous vote.
- IV. Old Business
 - A. After reviewing the proposed 2022 Budget with HR and the Finance Dept, the following changes were made.
 - Family insurance included only for vacant positions
 - Established line item for PT Circulation staff
 - Proposed budget is a decrease of 1.24%A motion was made by J. Dahlen to forward the reworked 2022 budget to the City Council. A second by J. Westrem. Unanimous vote.
 - B. The Library is open 5 days a week. There will be no increase in hours until fully staffed. The part-timers have helped to fill in hours this summer. A minimum of 3 for safety will be maintained at all times.
 - C. ARPA funding will include \$1,000 for updating cameras and mics in the Large Meeting Room and the Tech Room; \$1,500 for e-materials and \$2,500 for a presenter. Grant period is Sept 2021-Sept 2022.
 - D. Our new guinea pig is Winnie. Children's votes focused took the lead.
- V. New Business
 - A. There have been 16 applicants for the Librarian position. HR is impressed with the qualifications. With that number, there will be a test and interviews will take place later in August. The hope is to fill the position by the beginning of school.
 - B. The 2021 State Reporting has been changed to divide 0-5 and 6-11 year olds for children's activities. Also, there will be changed for virtual activities that are both live and/or recorded and how long visits can be counted. This adds some difficulty due to it being the end of July already.

The next meeting will be held Wednesday, August 25 at 8 a.m. in the Large Meeting Room.