

East Grand Forks Campbell Library Board Meeting Minutes

January 26, 2022

Present: Ryan Moe, Jennifer Dahlen, Renee Mabey, Marta Vanderpan and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept the October Minutes was made by J. Dahlen with a second by M. Vanderpan. Unanimous vote.
- III. A motion to approve bills was made by R. Mabey with a second by M. Vanderpan. Unanimous vote.
- IV. Old Business
 - A. Charlotte continued to contact roofing contractors about spring repairs and heat tape installation. Contractors are showing no interest in installing a heat tape. Contractors suggested installing a roof over the current roof to prevent further damage caused by ice buildup. The humidifier has been turned off to prevent windows from frosting and dripping onto wood trim.
 - B. Public Services Librarian applications are due on Monday. HR has reported receiving applications. The possible timeline for interviews is the second week in February.
 - C. Virtual programming continues for the youngest patrons.
- V. New Business
 - A. 2022 Holiday and weekend schedule was reviewed by the Board with changes with the plan to review as pandemic guidance changes and hours and staffing increases.
 - B. Different purposes for renting rooms were discussed, such as court proceedings and job interviews. Many patrons needing a room for these types of activities cannot afford the \$50 minimum payment. The Board considered a 1-hour public use for specific reasons or possible small fee for the hour reservation. Language will be reviewed for the Meeting Room policy to share in March.
 - C. Charlotte is registered to attend an EOC training 8-5 at the Fire Hall Feb 23-24. The Library Board will be moved back to March 2, 2022.
 - D. Outreach programs are provided in a virtual format. Edgewood Vista and Good Sam would like to have services provided at their locations again. The LISTEN Center asked for a reading session that we provided virtually. As long as there is not an equivalent organization in GF, the Library will cross the river.
 - E. AARP volunteers will provide a phone number for clients to schedule tax prep appointments, beginning in February. The Library will not give out days or hours. Only the phone number as of January 31, 2022.

A motion to adjourn was made by R. Mabey with a second by M. Vanderpan. Unanimous vote.

The next meeting will be Wednesday, March 2, 2022 at 8 a.m. in the Large Meeting Room.