

East Grand Forks Campbell Library Board Meeting Minutes

March 2, 2022

Present: Ryan Moe, Jennifer Dahlen, Renee Mabey, Marta Vanderpan, Therese Tiedeman, and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept the January Minutes as amended was made by J. Dahlen with a second by T. Tiedeman. Unanimous vote.
- III. A motion to approve bills was made by M. Vanderpan with a second by T. Tiedeman. Unanimous vote.
- IV. Old Business
 - A.
 1. Roof Spec, Inc. (RSI) submitted a quote for \$25,300 to replace damaged shingles up 6-9 feet from the edge of the south radius roof and add a heat cable. R. Mabey made a motion to accept the quote with a second by J. Dahlen. Unanimous vote to pass it onto the Council.
 2. The HVAC humidifier has been turned off which lowers the indoor humidity to 2% and stops the windows from frosting. The humidifier will be turned on once the temperatures stay above zero as an experiment.
 3. A motion by M. Vanderpan with a second by J. Dahlen was made to change the Meeting Room Rental Policy to include "Zoom Court, employment interviews or medical appointments (1 Hour)" under the heading of Group Designations That May be Eligible for a Fee Waiver (Library card is still required). Unanimous vote.
 - B. After good discussion, R. Mabey made a motion to offer the position of Public Services Librarian to Robyn Johnson Benda. A second was made by J. Dahlen with a unanimous vote.
 - C. No more hybrid in-person/virtual attendance programs or recorded Story Times. There will still be live virtual story times and a separate in-person story times.
 - D. AARP taxes are continuing by appointment. This arrangement is much easier on staff.
 - E. The second Vaccine Clinic will be held Tuesday, March 4 from noon to 4.
- V. New Business
 - A. MN State Library report was shared with the Board. The report includes comparisons between the previous year (2020) and the current reporting year (2021).
 - B. State of US Public Libraries Report was handed out for review. The information included is 2009-2019.

C. ARPA State Library monies remaining in the Targeted Library Grant is \$2,054.95. Application for a \$5,000 Workforce Grant, including soundproofing and maker space kits was sent to the State Library.

D. Quote for thermal blinds were requested from Carpet Sterling one. J. Dahlen made a motion to purchase the blinds with a second by T. Tiedeman. Unanimous vote.

A motion to adjourn was made by R. Mabey with a second by M. Vanderpan. Unanimous vote.

The next meeting will be Wednesday, March 30, 2022 at 8 a.m. in the Large Meeting Room.