

## East Grand Forks Campbell Library Board Meeting Minutes

June 29, 2022

Present: Renee Mabey, Therese Tiedeman, Ryan Moe, Jen Dahlen and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept the May 25, 2022 Meeting Minutes was made by R. Mabey with a second by J. Dahlen. Unanimous vote.
- III. A motion to approve bills for payment was made by R. Mabey with a second by T. Tiedeman. Unanimous vote.
- IV. Old Business
  - A. Patrons are using the meeting rooms on Saturday and Sunday. Volunteers are assisting with the Summer Reading Program, the Friends Book Store, inventory and gardening.
  - B. Mayor Gander continues to explore potential Board member appointments.
  - C. The General ARPA grant extension and doubling opportunity application was submitted.
- V. New Business
  - A. After reviewing, the Board Bylaws, J. Dahlen made a motion to update the Board Bylaws with the following changes: 1) Title: Bylaws for the East Grand Forks Campbell Library Board; 2) Under Article II: Replace It with The Board; 3) Under Article II: Replace supplies with governs. Second by R. Mabey. Unanimous vote.
  - B. 2023 Budget Discussion:
    1. The Board was informed of potential increases in 2023 expenses. After review of non-resident fees and usage, T. Tiedeman made a motion to increase Non-resident annual fees from \$10 for Books & Audio to \$15 and increase All Materials Card from \$15 to \$20. Second made by R. Mabey. Unanimous vote. Residency eligibility will remain the same.
    2. The cost of mailing Interlibrary Loan (ILL) has increased. J. Dahlen made a motion to increase the patron fee for ILL from \$3 to \$3.50. A second was made by T. Tiedeman. Unanimous vote.
    3. 2023 Part-time Library Wages were presented with a 2% cost-of-living/step based on the part-time matrix provided by Human Resources. A motion to accept presented wages was made by R. Mabey with a second by J. Dahlen. Unanimous vote.

4. Budget lines to review include contract services, standing orders, frequency of services, electronic services and other professional services.
- C. Beginning in August, Board meetings will be held at 7 a.m. on the last Wednesday of each month.

A motion to adjourn was made by J. Dahlen with a second by T. Tiedeman. Unanimous vote.

The next meeting will be Wednesday, July 27, 2022 at 8 a.m. in the Large Meeting Room.