

**East Grand Forks Campbell Library Board Meeting Minutes**  
**September 28, 2022**

Present: Renee Mabey, Therese Tiedeman, Jen Dahlen, Marti Vanderpan, Renee Cardarelle, Ryan Moe, and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept the August 26, 2022 Meeting Minutes was made by R. Mabey with a second by T. Tiedeman. Unanimous vote
- III. A motion to approve bills for payment was made by J. Dahlen with a second by R. Mabey. Unanimous vote.
- IV. Old Business
  - A. Helgeson reviewed budget discussion points—utilities and staffing. The 2022 budget is on track at with 39% remaining. The Proposed 2023 Budget is unchanged unless further directions from council are given.
  - B. ARPA grant was signed by the City Administrator for a 3-month extension and \$5000 increase.
  - C. Public school staff asked for a library program to be developed. There are no librarians within the school district. The public library will not provide a program and will continue to support teachers with occasional outreach.
- V. New Business
  - A. Another part-timer is off the roster. There are 2 vacancies equivalent to 40 hours/week. A general review of the hour-by-hour count was discussed. Helgeson will look into the median patron counts for each day as the hourly varies greatly.
  - B. The Library's copier lease was renewed with a significant decrease in cost.
  - C. Jennifer Dahlen, who completed another's term, has agreed to be reappointed for another term on the Library Board. Ryan Moe will consider whether to serve on the Board.
  - D. T. Tiedeman reported on the Friends activity. The annual Fall Book Sale takes place Friday-Saturday, October 7-8 with the bag sale (Saturday 12-5), Teachers Hour (Saturday 4- 5 p.m.) and a bake sale. The Friends agreed to sponsor Artist, Jill Levene, with \$500 for a letter/postcard stamp creation event in December.

A motion to adjourn was made by J. Dahlen with a second by M. Vanderpan. Unanimous vote.

The next meeting is Wednesday, November 30, 2022 at 7 a.m. in the Library's Large Meeting Room.