

East Grand Forks Campbell Library Board Meeting Minutes
May 31, 2023

Present: Jen Dahlen, Therese Tiedeman, Marta Vanderpan, Renee Mabey, Renee Cardarelle and Charlotte Helgeson

- I. Vice-President R. Mabey called the meeting to order.
- II. A motion to accept the April 26, 2023 Meeting Minutes was made by J. Dahlen with a second by T. Tiedeman. Unanimous vote.
- III. A motion to approve May 2023 bills was made by M. Vanderpan with a second by R. Cardarelle. Unanimous vote.
- IV. Old Business
 - A. Charlotte reviewed information shared with the Finance Committee and comparisons with other LARL libraries' services. The Committee asked for a listing of potential cuts and a fiscal and service analysis of joining LARL. A presentation of potential numbers and discussion of current programs and staffing led to J. Dahlen making a motion that the East Grand Forks Campbell Library Board does not support a move to the Regional Library System. A second was made by R Cardarelle followed by a unanimous vote. Talking points were created for budget meetings.

The Finance Dept reports 1) LGA for 2024 was raised to \$225,000, 2) 6% wage & 10% insurance increases were used as a baseline for budget draft, 3) Sick leave was previously missed in budgeting and will be included going forward, 4) city investments changed from market value over to par.
 - B. Polk County Resource Center, sponsored with ARPA monies will not be held at the Library due to location choices of Polk County.
 - C. The David Drown staff review is behind schedule.
 - D. The copyright concern was settled for a \$1,000 fee.
- V. New Business
 - A. MailChimp cost decreased, \$115 to \$68, due to Friends non-profit and usage.
 - B. Ham Radio Operators group, NOLAC, hope to train and license to operators. The charge for the class will cover cost. It is not for the group's profit.
 - C. NAP is looking for a distribution site for Naloxone. Charlotte will speak with Chief Bushee about locations.

VI. Friends Report

T. Tiedeman shared the Friends Annual Report from their May meeting. Some highlights included, acquiring non-profit rating for library communication programs, scholarships, booksales and Endowment disbursement to the library.

The next meeting is Wednesday, June 28, 2023 at 8 a.m. in the Library's Large Meeting Room.