

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JUNE 6, 2023 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of May 16, 2023.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of May 23, 2023.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of May 23, 2023.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider adopting Resolution No. 23-06-38 correcting the ward boundary lines so the population of each ward is as equal in population as practicable.
5. Consider approving the Memorandum of Understanding between the City of East Grand Forks and Bird Rides Inc for the electric scooter sharing system within the City of East Grand Forks.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

- 6. Regular meeting minutes of the Water, Light, Power, and Building Commission for May 3, 2023.
- 7. City Financial Statements as of April 30, 2023.

COMMUNICATIONS:

- 8. The first Tuesday in July is July 4th so the council meeting will be moved to Wednesday, July 5th.

OLD BUSINESS: NONE

NEW BUSINESS:

- 9. Consider adopting Resolution No. 23-06-39 recognizing Juneteenth as an official holiday and no public business will be transacted.
- 10. Consider adopting Resolution No. 23-06-40_____ approving the year-end transfer for the sick leave accrual fund for budget year 2022.
- 11. Discussion and consideration of the City Administrator Candidates.
 - Ms. Liza Donabauer will be at the meeting to facilitate the discussion.

CLAIMS:

- 12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meeting

- Work Session – Tuesday, June 13, 2023 – Training Room – 5:00 PM
- Council Meeting – Tuesday, June 20, 2023 – Council Chambers – 5:00 PM
- Work Session – Tuesday, June 27, 2023 – Training Room – 5:00 PM
- Council Meeting – Wednesday, July 5, 2023 – Council Chambers – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MAY 16, 2023 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, May 16, 2023 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Steve Emery, City Engineer; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the previous week the council had wanted to move forward with the pedal pub idea and there was some stuff in the media indicating the councils were not in favor of this on either side of the river, but that was not the case. Mr. LaRocque said they had not attended the Grand Forks meeting, some questions had come up they were not able to answer, and they were at this meeting so they could answer any questions. Council member Larson asked if the cities worked through the process at different speeds if they would work on one side of the river for a period of time. Mr. Piper said they understood things would take time, they wanted to be transparent in the process, so they were able to get this going on both sides of the river. Mr. LaRocque said they were keeping all options on the table, this was a seasonal business, they needed to meet the franchise requirements, and it needed to make sense for them. Council President Olstad commented how people seemed excited about this. Mr. LaRocque said they would consider just operating in Minnesota, there were many variables to this, and how they might not have considered other aspects to this process. Council President Olstad stated the ordinance would answer how things would need to be operated. Mr. LaRocque added that the route was a big part and they would not be going into residential areas because they would be staying in the downtown area.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of May 2, 2023.

- 2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of May 9, 2023.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider approving the farm lease agreement between the City of East Grand Forks and Russ Halverson for \$110 per tillable acre from April 2023-December 2025.
- 4. Consider approving the farm lease agreement between the City of East Grand Forks and Michael O’leary, Michael Anderson, and Ryley McMahon for \$110 per tillable acre from April 2023-December 2025.
- 5. Consider approving the farm lease agreement between the City of East Grand Forks and Michael O’Leary, Michael Anderson, and Ryley McMahon for \$185 per tillable acre for Tract 1 and \$110 per tillable acre for Tract 2 from April 2023-December 2025.
- 6. Consider approving the Parade Application from the Kem Shriners for the Potato Bowl Parade on Saturday, September 9, 2023 from 10am to 1pm requiring the closure of the Sorlie Bridge and is contingent upon Minnesota Department of Transportation approval.
- 7. Consider approving the Temporary Liquor License Application for the American Legion to host a Summer Bash in their parking lot on Thursday, June 1st until 10pm.
- 8. Consider adopting Resolution No. 23-05-35 deeming the remaining special assessments totaling \$279.95 on Parcel 83.00942.00 located at 306 3rd ST NW as irrecoverable.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS THREE (3) THROUGH EIGHT (8).

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

- 9. Regular meeting minutes of the Water, Light, Power, and Building Commission for April 19, 2023.

COMMUNICATIONS:

- 10. Situation Update – The river is below 28 feet and the local emergency has ended.
- 11. The Police Week Memorial Service will be held on Thursday, May 18th starting at 2pm at Optimist Park located at 4601 Cherry Street in Grand Forks.

OLD BUSINESS: NONE

NEW BUSINESS:

- 12. Consider approving the On-sale Weekday and On-sale Sunday Liquor License renewals for the following applicants:
 - a. Valley Golf located at 2407 River Road NW East Grand Forks, MN 56721.
 - b. Casa Mexico Restaurant located at 112 14th St NE East Grand Forks, MN 56721.
 - c. Up North Pizza Pub located at 314 4th St NW East Grand Forks, MN 56721.
 - d. Mike’s Pizza & Pub located at 411 2nd St NW East Grand Forks, MN 56721.
 - e. Eagles Club 350 located at 227 10th St NW East Grand Forks, MN 56721.
 - f. Boardwalk Bar & Grill located at 415 2nd St NW Suite 2 East Grand Forks, MN 56721.
 - g. VFW Post 3817 located at 312 Demers Ave East Grand Forks, MN 56721.
 - h. American Legion Post 157 located at 1009 Central Ave NW East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE ON-SALE WEEKDAY AND ON-SALE SUNDAY LIQUOR LICENSE RENEWALS APPLICATIONS.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.
Voting Nay: None.

- 13. Consider approving the combination license for both on and off sale for Bernie’s Restaurant located at 121 Demers Ave East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE THE COMBINATION LICENSE FOR BOTH ON AND OFF SALE FOR BERNIE’S RESTAURANT LOCATED AT 121 DEMERS AVE EAST GRAND FORKS, MN 56721.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.
Voting Nay: None.

14. Consider approving the Off-sale Intoxicating Liquor License renewal for Pop’s Liquor located at 122 4th St NE East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE THE OFF-SALE INTOXICATING LIQUOR LICENSE RENEWAL FOR POP’S LIQUOR LOCATED AT 122 4TH ST NE EAST GRAND FORKS, MN 56721.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

15. Consider approving the request to complete a facility assessment of Fire Station No. 2 to be completed by Widseth for a total of \$10,500.

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE REQUEST TO COMPLETE A FACILITY ASSESSMENT OF FIRE STATION NO. 2 TO BE COMPLETED BY WIDSETH FOR A TOTAL OF \$10,500.

Council member Larson asked if this was included in the budget. Chief Boushee said it was in the building maintenance budget. Ms. Nelson reminded the Council an updated building maintenance budget had been included in the May 2nd packet which listed \$10,000 for the assessment.

Voting Aye: Olstad, Larson, Peterson, Pokrzywinski, and Riopelle.

Voting Nay: Vetter and Helms.

16. Consider awarding the annual sewer cleaning and televising project to Pipe Detectives Inc for a total of \$92,727.90.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO AWARD THE ANNUAL SEWER CLEANING AND TELEVISIONING PROJECT TO PIPE DETECTIVES INC FOR A TOTAL OF \$92,727.90.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

17. Consider awarding the job of patching and seal coat of the VFW Memorial Arena and trailhead parking area to RJ Zavoral and Sons for a total of \$22,905.00.

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER HELMS, TO AWARDING THE JOB OF PATCHING AND SEAL COAT OF THE VFW MEMORIAL ARENA AND TRAILHEAD PARKING AREA TO RJ ZAVORAL AND SONS FOR A TOTAL OF \$22,905.00.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

18. Consider approving the purchase of materials for the Blue Line Club Arena improvements from Becker Arena Products for a total of \$35,763.81.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE THE PURCHASE OF MATERIALS FOR THE BLUE LINE CLUB ARENA IMPROVEMENTS FROM BECKER ARENA PRODUCTS FOR A TOTAL OF \$35,763.81.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

19. Consider approving the installation of a left turn signal at the intersection of 3rd Ave SE and 1st St SE by the Strata Corporation for a total of \$14,000 which would be funded by the State Aid Maintenance fund.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE THE INSTALLATION OF A LEFT TURN SIGNAL AT THE INTERSECTION OF 3RD AVE SE AND 1ST ST SE BY THE STRATA CORPORATION FOR A TOTAL OF \$14,000 WHICH WOULD BE FUNDED BY THE STATE AID MAINTENANCE FUND.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

20. Consider approving one of the three options for the federal subtarget project.

A MOTION WAS MADE BY COUNCIL MEMBER OLSTAD, SECONDED BY COUNCIL MEMBER LARSON, TO AWARD ALL THREE PROPOSALS TO OPP CONSTRUCTION CONTINGENT UPON APPROVAL FROM THE OFFICE OF CIVIL RIGHTS.

Council President Olstad stated the reason for awarding all three proposals was based on the information he had seen on the 32nd Avenue project which had come in over 174% higher than estimates. He said as time goes on, they would not see a reduction, next year would be tight, and there were funds available in the State Aid fund. Council member Helms said he agreed but asked if they moved forward with this if it gave the contractors the go ahead to increase every project. Mr. Emery said he did not think that would be the case, they used competitive bidding, and this was a result because of the environment they were in. He added he heard there were increased prices for MNDOT projects, and this was a good contractor who would complete the project in a timely manner. He suggested moving forward and there were adequate funds available in the State Aid construction fund. Mayor Gander said he agreed to move forward and completing street maintenance would help and there was nothing he would want to take out of the project. Council member Pokrzywinski asked what the timeline was to have the project completed. Mr. Emery said the work south of Highway 2 had to be completed by September 15th and the rest would need to be completed by October 15 so it would all be completed this year. Council Vice-President Riopelle said this was in his ward and there were people that wanted this done.

Voting Aye: Olstad, Larson, Peterson, Pokrzywinski, and Riopelle.

Voting Nay: Vetter and Helms.

21. Consider adopting Resolution No. 23-05-36 appointing Terry Knudson, HR Generalist, as the City’s designated representative and be the point of contact for grievances and other human resource issues.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION NO. 23-05-36 APPOINTING TERRY KNUDSON, HR GENERALIST, AS THE CITY’S DESIGNATED REPRESENTATIVE AND BE THE POINT OF CONTACT FOR GRIEVANCES AND OTHER HUMAN RESOURCE ISSUES.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

CLAIMS:

22. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander stated it was National Police Week and how this was a great week to show gratitude towards police officers. He added they would be observing the Police Officer Memorial Day on May 18th, the program was one of the most moving things he would do throughout the year while serving as mayor because they gave tribute to every fallen police officer for this area as far back as the records go. He suggested anyone that could attend should. He added he attended the National Security Forum at Maxwell Air Force Base in Alabama. He explained they showed what it was to be a good neighbor to the base, how important it was to be friendly, and what some of the current threats were, including China, to national security. He said the country had not faced an opponent like China since the world wars so diplomacy would be very important. He stated it was a privilege to be a part of the forum.

Council Vice-President Riopelle stated there were a lot of golf courts on the roads, it looked like 12 and 13 year olds driving, and that was illegal by Minnesota law.

Council Member Helms told the Council the Friends of the Library held their annual book sale, it was a great success, all the funding from the sale went to support activities at the library, and he was able to work at the sale this year. He said it was really rewarding to see the kids come and leave with the big bag of books.

Council Member Peterson stated it was the Senior High prom over the weekend, she thanked all the businesses for allowing the use of the parking lot for grand march, she also thanked the committees who

put on the event and came together to make the event a huge success for the safety of the youth.

Council President Olstad reminded everyone the following week was spring clean up and hazardous waste and electronic drop off was on Saturday, May 27th from 9am to 3pm.

Mr. Emery said the preconstruction meeting was held for the 4th Street NE project and it would be starting on May 30th.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE MAY 16, 2023 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:25 P.M.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

Megan Nelson, City Clerk

**UNAPPROVED MINUTES
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, MAY 23, 2023 – 5:00 PM**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for Tuesday, May 23, 2023 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. Consider approving the On-sale Weekday and On-sale Sunday Liquor License renewals for the following applicants:
 - a. River Cinema 15 located at 211 Demers Ave Suite 4A East Grand Forks, MN 56721.
 - b. The Shire Bar & Grill located at 211 Demers Ave Suite 4B East Grand Forks, MN 56721.
 - c. Little Bangkok located at located at 415 2nd St NW Suite 1 East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE THE ON-SALE WEEKDAY AND ON-SALE SUNDAY LIQUOR LICENSE RENEWALS APPLICATIONS.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

2. Consider approving the Off-sale Intoxicating Liquor License renewal for Hugo’s Wine & Spirits located at 310 14th St NE East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE OFF-SALE INTOXICATING LIQUOR LICENSE RENEWAL FOR HUGO’S WINE & SPIRITS LOCATED AT 310 14TH ST NE EAST GRAND FORKS, MN 56721.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

3. Consider adopting Resolution No. 23-05-37 approving the year-end transfers for budget year 2022.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION NO. 23-05-37 APPROVING THE YEAR-END TRANSFERS FOR BUDGET YEAR 2022.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER HELMS, TO ADJOURN THE MAY 23, 2023 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:02 P.M.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

Megan Nelson, City Clerk

**UNAPPROVED MINUTES
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MAY 23, 2023 – FOLLOWING THE SPECIAL MEETING**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for Tuesday, May 23, 2023 was called to order by Council President Olstad at 5:02 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. Discussion on Sick Leave Accrual Fund – Karla Anderson

Ms. Anderson said she had a lot of information to cover and started with a recap of the 705 fund which was the sick leave accrual fund. She explained employees used to be reimbursed for up to 1280 hours of sick time but there was now a maximum of 960 hours or if someone left employment they would only get severance for half of the sick time. She said they would get reimbursed vacation time but that was capped at 160 hours. She reviewed the information of the fund and how 2012 was the last year a transfer was done to the 705 fund. She said in addition to payouts there were also contributions that came out of the fund for health care savings plan of 3% but in 2021 or 2022 nothing had been paid out of the fund because the 3% was now coming out of each department's budget. She added this was an oversight and something she should have caught.

Ms. Anderson said the cash balance in the 705 fund at the end of 2022 was \$203,000 and the liability was \$799,487 which left a difference of \$596,000. She stated she had included a transfer to move \$211,806 from the general fund to help get the fund caught up so the cash balance covered the liability and had included \$50,000 in the 2024 budget to help get the fund to where it needed to be so then the cash would match the liability in the same account instead of being in the general fund. She said not all cities have a fund like this and there was no loss of dollars. She continued saying the budget in 2022 had included spending some of the reserves totaling \$457,456, not all of it was needed, leaving \$211,000 that could be transferred and allow them to stay within the amounts that were budgeted for 2022.

Ms. Anderson stated there had also been a change to how investments were reported and instead of having to make an adjustment, they were now being able to carry them at par, which she verified information

with the auditor. She said there was a change in value from January to December 2022 of \$1.3 million dollars, all of the accounts had to be adjusted, before the change from investments the general fund it was a negative \$382,000, with the change it when up to \$107,000 to the good. She reviewed with the new numbers, the \$245,000 was now the net income for 2022 because of the change in interest. She stated she talked with the council president and vice-president earlier in the day about this situation, she was suggesting transferring the \$211,000 to help with the fund balance, and asked the Council how much they would like transfer? She said if they did the full amount needed, \$350,000 would have to come from the reserve, and they had budgeted to use \$455,000 from reserves.

Ms. Anderson informed the Council that the Legislature increased the police state aide for 2023, usually \$200,000 is budgeted, and the City has been notified the City would be receiving \$398,000 for 2023. She stated they had budgeted to use \$150,559 of the reserves to balance the budget so if everything stayed the same the reserves would not have to be used. She stated the finance committee was still working on the information for 2024, the City was still waiting to receive the salary study information so at this time 6% was added for salaries and insurance, the City would also be receiving an increase of \$225,000 in local government aid in 2024 which was already included in the 2024 information, and it included a 5% levy increase. She stated if everything were to stay the same, expenses would exceed revenues by \$480,000 so if nothing else changed, that amount would have to be taken out of the reserves. She said \$518,000 increase was from payroll. She added if the amounts of reserves were used for 2022 and 2023 it would leave a balance of \$6,195,000 and would be 49% of revenues or 48% of expenses and was within the State guidelines of being between 35% to 50%. She asked for questions.

Mayor Gander said when they were willing to show a deficit, they were always hoping for savings throughout the year, but they did not feel a duty to use the whole amount. Ms. Anderson stated if they did not move the money into the fund, they would then have to designate a portion of the general fund to fund the liability. She said they could decide on the transfer but even if they did, it would only be \$350,000, and not the full amount that had been budgeted from reserves. She stated again that any liability not funded would have to be designated and subtracted out of the general fund to determine the fund balance so it could not be used for operations. She added they would also need to determine what the change in liability was because it would need to be included in the budget in the future. Mayor Gander said they could do it over a period of time or all at once. Ms. Anderson said they would need to estimate who may be retiring in the next couple of years and make sure there was enough in the fund to cover severances. Mayor Gander said that information would help determine how they should move forward.

Council President Olstad explained they had discussed earlier in the day not to move the full amount and suggested moving the \$211,000, and look at what would need to be budgeted, and how Ms. Anderson had suggested \$50,000 per year. He said they also talked about when people may be retiring, they need to make sure the City is covered for possible retirements in the next couple years, and then figure out what needed to do. He stated this had been included on the transfers and he asked to have it pulled so the Council could discuss it and make a decision. He asked to see a plan, they were looking at positive \$245,000 without using reserves, and transferring \$211,000 would leave a net income of \$34,000 for 2022. He said they need to look at different number of years to spread out the \$385,000 while still budgeting for the fund each year. He asked to see a few plans from 5-7 years. Discussion followed about what would be budgeted, how the unfunded liability amount would be budgeted along with additional funds to increase, and at some point, it should decrease because people would only be receiving 50% of their sick leave instead of 100%. Council President Olstad asked what timetable the Council wanted to see. Council member Larson suggested five years along with other options. Council member Pokrzywinski asked what the fund looked like if six people retired tomorrow. Ms. Anderson said that needed to be looked into and

in 2017 \$175,000 was paid out of the fund. Council member Larson commented how only \$2,000 was paid out in 2016. Council member Pokrzywinski suggested looking paying for this over three to five years.

Council President Olstad asked if they were okay with transferring \$211,000. Ms. Anderson stated they had also talked about getting the reserve below the 50%, if the full amount was transferred the reserve would then be below 50%, and not moving the full amount the reserve would be over 50%. Council member Vetter asked about how this account would be analyzed through the audit process so there would be an adjustment that would be made based on that process. Ms. Anderson said yes. Council member Vetter asked if an expense was needed to increase the fund and if that expense would go against the general fund or to the benefit accrual fund. Ms. Anderson said they had tried to determine changes in each department, they were using that for the 3% for the health care savings plan, it was being considered to use that or possibly a transfer. Council member Vetter asked when they made the adjustment to the liability if it was spread out to all the departments. Ms. Anderson said no because it went into this fund.

Council member Pokrzywinski said they would need to determine if they wanted to transfer the \$211,000 or maybe more but not pay it off all at once. He asked about when this needed to be decided. Ms. Anderson said it would need to be decided on June 6th because it needed to be done so they could complete the audit process and they wanted to present at the June 13th work session. Discussion followed about how they would have to estimate what would happen to this fund, what the years 2008-2010 looked like for this fund, and how the liability would become less when all the employees that receive 100% of their sick time retired. Ms. Anderson said she would prepare the information and send it out prior to the meeting so they were able to review it.

This item will be referred to the City Council Meeting for action.

2. Update from the Metropolitan Planning Organization – Stephanie Halford

Ms. Halford said she was giving a refresher about what the Metropolitan Planning Organization (MPO) was up to and a little bit about them. She reviewed how the MPO was formed back in the 1960s for transportation planning, they follow the three c's which are continuing, cooperative, and comprehensive so everyone worked together on transit. She stated they were a special tool for the community to help gather information and data, there were three MPOs in North Dakota and more in Minnesota, most of their funding was from the federal government and 10% from each city, they have required activities they must do to get funding and she listed their required planning activities. She added they had a lot going on and were currently working on finalizing the update to the bike and pedestrian plan, they were also working on the street and highway plan, transit plan update, and there was always talk about a new bridge.

Ms. Halford said they recently went through an audit and were making changes to their work program. She stated the MPO was there to help with transportation, they worked with the technical advisory committee who submits recommendations to the MPO Board. She added they were also looking at how they do things, trying to determine if things could be changed or updated, and they were looking to see what opportunities there were. She explained they had recently applied for a grant along with the Fargo/Moorhead MPO for the I29 corridor which was the first time that happened, but they were not awarded the grant. She said they were also working with UND and the Safe Streets for All grant was awarded so they would be working on that soon. She asked if there were any questions. Mayor Gander said they had looked at the MPO for a planning process as a strategic arm for the City to help with fact finding and long range viewing and they had done a great job to help with planning for the future. He said

it was a function they did very well which helped the Council make short-term decisions. He added they were very interested to see the study information for the industrial park and how things could fit into the long-range plan. There were no other questions.

3. Discussion on Requesting Bonding for Recreation Facilities – Reid Huttunen

Mr. Huttunen told the Council that the State Legislature did approve the bill allowing the City to vote on a local sales tax and that might help decide if they want to move forward with a bonding request. He explained that the State's bonding process was opened for requests, the initial deadline was June 16th, there was an opportunity to edit the request until October, and if they wanted to get to be a part of the Governor's bonding process they would need to work quickly. He said a lot of the information was already prepared, they had already engaged the community, much of the budget work was done, and they would need to determine if a request should be submitted and for what items. He added there were eight items listed in the instructions to determine priorities for bonding and he felt strongly that these projects met the requirements. He asked to see if there was interest in moving forward and if so, how much would be requested.

Council President Olstad said he knew the big push this last year for the Governor was about safety for kids and asked if they should consider something that was left out that should have been included in the sales tax request and not just look at what was listed for sales tax. He stated they were cautioned when visiting legislators who were asking if they were also asking for bonding as well as a sales tax. He said it was something they need to be careful of and he was looking to see if there were some communities that had been approved for both a local sales tax and bonding. Mr. Huttunen said there were some communities that did have both, one of those cities being Grand Rapids which got bonding to replace a roof and had a sales tax to use on the same facility. He stated he did not think that Alexandria had a local sales tax but they did get bonding for a local arena and used local fundraising so bonding had been used on arenas. He added that if they applied for bonding, they would know if the City was awarded bonding before the vote for sales tax and he suggested moving forward with the infrastructure projects so then they would be allowed to bring in more amenities to the project using sales tax.

Council President Olstad said they already set the parameters for sales tax and asked when that information had to be to the County. Mr. Huttunen said they would need to approve the ballot question at the first meeting in August, so it was tight timelines. Discussion followed about the ballot question needed to be appropriate and accurate, construction costs keep increasing so more funding could be needed, and they used 9% as an inflation factor and the State was using 17% for inflation. Council member Larson said it sounded like it worked to try for both, it was a great opportunity, and they would need to put together a plan. Mayor Gander said fundraised dollars were discretionary and could be used on the facility that maybe did not get funded and there may be a lot in-kind. Council President Olstad suggested moving forward and asked the funding amount. Mr. Huttunen said he was not sure of the amount. Mayor Gander asked to be kept informed so he could talk with the State Legislators so they were aware of the situation. He added that some at the State told them just to do bonding for projects so they would try to work with both.

4. Request for Direction on THC Sales & Current State Legislation Regarding Marijuana – Megan Nelson

Ms. Nelson told the Council State law allowed the selling of some edibles and beverages infused with THC, she had been informed that some places in the city were already selling these items, but currently

the bill to make marijuana legal was waiting for the Governor's signature and asked if a moratorium should be put in place so the City had more time to draft an ordinance or if an ordinance should be drafted. She commented that they may need to wait until more was finalized at the State level and informed the Council Polk County approved a moratorium but that did not cover any cities within Polk County.

Mr. Galstad said it looked like it would be a year before the licensing process would be determined, they could not take away the edibles, and suggested approving a moratorium while the details were still being worked through. He added he would be a part of the seminar for this process and another on the legalization of marijuana, and again suggested setting a moratorium to determine the details of the licensing such as locations. Mayor Gander asked for clarification and that the moratorium would only be for marijuana or possibly including any additional businesses that might sell the edibles and beverages so no more could be added which he would not favor. Mr. Galstad said he would have to look at it more closely. Council President Olstad said they could move forward by the guidance of the City Attorney. Council Vice-President Riopelle stated they had no clue how they were going to enforce this. Mr. Galstad said they were already dealing with this in the courts, things were up in the air, and he would bring something back.

This will be brought back to a future meeting.

5. Consider an Agreement with Bird Rides Inc – Megan Nelson

Ms. Nelson told the Council Bird Rides Inc had agreed to all the requested changes by Mr. Galstad and before work started on ordinances, she wanted to make sure the Council wanted this to move forward. Mr. Galstad said the ordinance would include control on licensing, having contact information, and there were already city code and State laws in place. Ms. Nelson asked if there was any suggestion about hours of operation. Council President Olstad said they could always change it. Mr. Galstad said he also took out the automatic renewal for the agreement. Discussion followed about what had been included in the original agreement, they could start with 24 hours a day, and they could limit hours if there are issues. Mr. Galstad said he would look to see what Grand Forks did so they were similar. Council member Helms said he was recently in the Twin Cities, he saw scooters being used on the sidewalk, and he would be against this if they were used on the sidewalk. Mr. Galstad said that would be an enforcement issue and those were things that they would have to consider. Council member Pokrzywinski said he agreed with Council member Helms and asked if they could revoke the contract if there were many violations. Mr. Galstad said they could set things up based on violations and suspend a license if needed. Mayor Gander asked if there was a way to get information about repeat violators to the vendor so they were not able to rent. Mr. Galstad said yes and it would be addressed in the ordinance.

This item will be referred to a City Council Meeting for action.

6. American Crystal Vending Wagon/Food Truck Request – Megan Nelson

Ms. Nelson informed the Council she had been contacted by American Crystal who would like to bring food trucks on site, to entice vendors they wanted to pay the city fee, and requested to have the fee reduced to \$25 per vendor instead of \$100. She said the licenses could be specific to the days they are at American Crystal or they could be issued for the year. Council member Larson asked what the fee intended to cover. Ms. Nelson said there was a fire inspection, the Administration Office verifies they have a license with the State of Minnesota, but the fees had been set before she had started at the city. Council Vice-President Riopelle said he and Ms. Nelson had been trying to review business information and suggested keeping

the fees as they were. Council President Olstad also said to leave it as it is and allow the license for the year.

7. Request to Update Ward Resolution & Map – Megan Nelson

Ms. Nelson stated the redistricting process was completed in 2022, an error was found in the summer months, there was no time to make a change prior to the election, and she was making the request because the city charter requires wards to be as equal in population as practically possible. She said the census count put the block at around 40 or 45 which included adults and children so it did make a difference in the ward population count and asked for questions. There were none.

This item will be referred to a City Council Meeting for action.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE MAY 23, 2023 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:18 P.M.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

Megan Nelson, City Clerk

Request for Council Action

Date: 05/18/23

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Administration Office

RE: Request to Update to Ward Resolution & Map

The City went through the redistricting process last year which is completed every 10 years following the census. There are specific deadlines that have to be followed, the City had to adopt the resolution setting the ward lines by the end of March 2022, and it which was completed on March 15, 2022.

Staff worked with the County regarding questions when looking up addresses to determine wards using the precinct finder that is available on the Minnesota Secretary of State's website. During this process staff found an error in the resolution setting the boundary lines between wards three and four.

The resolution that was adopted stated for Ward 3 – east of 5th Avenue NW and for Ward 4 – west of 5th Avenue NW. It should have stated for Ward 3 – east of 4th Avenue NW and for Ward 4 – west of 4th Avenue NW. I have included a map that shows the area/city block that this is referring to.

All boundary line changes had to be completed 17 weeks prior to election cycle which would have had to have been completed in April and the error was not found until the summer months.

The request is coming before the Council to adopt the updated and corrected resolution to keep the population counts as equal in population as practicable in each ward as required by the City Charter.

RESOLUTION NO. 23 – 06 – 38

RESOLUTION APPROVING CITY OF EAST GRAND FORKS WARDS AND POLLING LOCATIONS

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, redistricting was completed in March of 2022 as required by State Statute; and

WHEREAS, an error was found in in the summer months and there was no time to make a correction prior to the 2022 election cycle because all boundary line changes had to be completed 17 weeks prior to the election cycle; and

WHEREAS, the City Charter requires that the population of each ward be as equal in population as practicable which is accomplished by this corrected resolution; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Grand Forks, County of Polk, State of Minnesota hereby establishes the boundaries of the voting wards and polling places as follows:

Ward 1: Senior Center; 538 Rhinehart Drive SE

Including locations to the east of Rhinehart Drive SE, south of 12th Street SE, east of 9th Avenue SE, south of 8th Street SE, and south of the Red Lake River, north of the southern end city limits, and west of the eastern end of the city limits.

Ward 2: City Hall, 600 DeMers Avenue NW

Including locations south of Demers Avenue NW, south of 5th Street NW, east of 3rd Avenue NW, south of 6th Street NW, west of Central Avenue NW, south of 5th Street NE, east of 5th Avenue NE, south of 10th Street NE, west of the eastern city limits, north of the Red Lake River/6th Street SE, west of James Avenue SE, north of 8th Street SE, west of 9th Avenue SE, north of 12th Street SE, west of Rhinehart Drive SE, north of the southern city limits, and east of the Red River of the North.

Ward 3: Senior High School, 1420 4th Ave NW

Including locations south of the northern city limits/23rd Street NE, west of the eastern city limits, south of Gateway Drive NE Frontage Road, north of 10th Street NE, east of Central Avenue, north of 14th Street NW, east of 4th Avenue NW, north of 15th Street NW, east of 8th Avenue NW, south of 20th Street NW, east of 7th Avenue NW, south of 21st Street NW, and east of 5th Avenue NW.

Ward 4: Senior High School, 1420 4th Ave NW

Including locations south of Gateway Drive, east of River Road NW/12th Avenue NW, south of 18th Street NW, west of 8th Avenue NW, south of 15th Street NW, west of 4th Avenue NW, south of 14th Street NW, west of Central Avenue NW, south of 10th Street NE, west of 5th Avenue NE, north of 5th Street NE, east of Central Avenue NW, north of 6th Street NW, west of 3rd Avenue NW, north of 5th Street NW, north of Demers Avenue NW, and east from the Red River of the North.

Ward 5: Senior High School, 1420 4th Ave NW

Including locations to the north of Gateway Drive, west of River Road NW/12th Avenue NW, north of 18th Street NW, west of 8th Avenue NW, north of 20th Street NW, west of 7th Avenue NW, north of 21st Street NW, west of 5th Avenue NW, south of 23rd Street NW, west of 8th Avenue NW, south of the northern city limits, and east of the Red River of the North.

Attached to this resolution, for illustrative purposes, is a map showing said wards and the location of each polling place and this resolution will be sent to Polk County.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: June 6, 2023

Attest:

City Clerk

President of the Council

I hereby approve the foregoing resolution this 6th day of June, 2023.

Mayor

Memorandum of Understanding

City of East Grand Forks will permit Bird Rides, Inc. to provide services under the following terms and limitations. This agreement shall remain in effect until December 31, 2023, unless renewed by the parties.

AGREEMENT

- 1) Scope: This Agreement and its terms apply to any proposed deployment of Stand-up electric scooter sharing systems within City of East Grand Forks' jurisdictional boundaries.
- 2) Stand-up electric scooters shall be governed by the rules applying to bicycles pursuant to East Grand Forks City Code and Minnesota Statute section 169.222 as well as Minnesota Statute Section 169.225 and are to be ridden on streets, and where available, in bike lanes and bike paths. Stand-up electric scooters are to stay to the right of street lanes and to offer the right of way to bicycles in bike lanes and on bike paths. Users of Stand-up electric scooters shall be 18 or older. Users of Stand-up electric scooters who violate these provisions may be fined by City of East Grand Forks consistent with fines for cyclists.
- 3) Bird Rides, Inc. shall provide easily visible contact information, including toll-free phone number and/or e-mail address on each Stand-up electric scooter for members of the public to make relocation requests or to report other issues with devices.
- 4) Hours of operation: Stand-up electric scooters will be made available to rent 24 hours per day. City of East Grand Forks may choose to limit operational hours from 4 a.m. to midnight (local time)
- 5) Safety Education: Bird Rides will provide materials, videos, signage to promote safe riding and educate riders on rider responsibilities and encourage safe and courteous riding and parking.
- 6) Data sharing: Bird Rides, Inc. will provide data to the City of East Grand Forks as necessary to assist with monitoring program usage.
- 7) Indemnification: Bird Rides, Inc. agrees to indemnify, defend and hold harmless City of East Grand Forks (and City of East Grand Forks' employees, agents and affiliates) from and against all actions, damages or claims brought against City of East Grand Forks arising out of Bird Rides, Inc.'s negligence or willful misconduct, except that Bird Rides, Inc.'s indemnification obligation shall not extend to claims of City of East Grand Forks' (or City of East Grand Forks' employees', agents' or affiliates') negligence or willful misconduct. City of East Grand Forks' right to indemnification shall be contingent on City of East Grand Forks notifying Bird Rides, Inc. promptly following receipt or notice of any claim; Bird Ride, Inc. shall have sole control of any defense; City of East Grand Forks

shall not consent to the entry of a judgment or enter into any settlement without the prior written consent of Bird Ride, Inc.

8) Insurance: Bird Rides, Inc. shall provide City of East Grand Forks with proof of insurance coverage exclusively for the operation of Stand-up electric scooters including: (a) Commercial General Liability insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate; (b) Automobile Insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$1,000,000.00 aggregate; and (c) where Bird Rides, Inc. employs persons within the City of East Grand Forks, Workers' Compensation coverage of no less than the statutory requirement.

9) Notices: All notices and communications to the City of East Grand Forks from Bird Rides, Inc. shall be made in writing (includes electronic communications) and sent to the address below.

10) Either party may terminate this agreement at any time and without cause upon (30) days prior written notice.

11) In carrying out their responsibilities, the parties shall remain independent contractors, and nothing herein shall be interpreted or intended to create a partnership, joint venture, employment, agency, franchise or other form of agreement or relationship.

12) The parties acknowledge that Bird Rides, Inc. may utilize independent business logistics providers to facilitate local operations. Bird's use of these logistics providers does not constitute a transfer or assignment of this Agreement, and Bird Rides, Inc. remains responsible for all obligations and requirements under this Agreement.

13) This agreement shall be governed by and construed in accordance with the laws of the state of Minnesota.

City of East Grand Forks, Minnesota

Bird Rides, Inc.

Signed By:

Signed By:

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Email: _____

Email: birdlegal@bird.co

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on May 3, 2023, at 8:00 am in the City Council Chambers.

Present: Quirk, Grinde, Beauchamp, Riopelle

Absent: None

Also present: Ron Galstad, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Brianna Feil, Corey Thompson, Jordan Midgarden, Karla Anderson, Tyler Tretter.

It was moved by Commissioner Beauchamp seconded by Commissioner Grinde to approve the minutes of the previous regular meeting held on April 19, 2023.

Voting Aye: Quirk, Grinde, Beauchamp, Riopelle

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Beauchamp to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$194,702.25.

Voting Aye: Quirk, Grinde, Beauchamp, Riopelle

Voting Nay: None

It was moved by Commissioner Beauchamp seconded by Commissioner Grinde to authorize WSN to prepare plans and specs for the Business Hwy 2 Street Lighting Project.

Voting Aye: Quirk, Grinde, Beauchamp, Riopelle

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Beauchamp to adjourn at 8:19 am to the next regular meeting on May 17, 2023, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Quirk, Grinde, Beauchamp, Riopelle

Voting Nay: None

Lori Maloney
Commission Secretary

General Ledger

As of APRIL 30, 2023

Council Monthly Exp Budget Report

User: kanderson
 Printed: 06/01/23 14:55:25
 Period 01 - 04
 Fiscal Year 2023

Fund Description	2023 Budget	Amt Spent as of April 30	Remaining Balance	% left to spend
101 General				
41 General Government	\$ 1,546,919.21	\$ 432,529.18	\$ 1,114,390.03	72.04%
42 Public Safety	\$ 5,162,320.02	\$ 1,432,537.27	\$ 3,729,782.75	72.25%
43 Public Works	\$ 1,969,854.98	\$ 571,978.94	\$ 1,397,876.04	70.96%
45 Culture and Recreation	\$ 3,038,100.06	\$ 912,594.67	\$ 2,125,505.39	69.82%
46 Community Development	\$ 65,000.00	\$ -	\$ 65,000.00	100.00%
49 Unallocated	\$ 970,740.26	\$ 298,897.93	\$ 671,842.33	69.21%
Expense	\$ 12,752,934.53	\$ 3,648,537.99	\$ 9,104,396.54	71.36%
204 Community & Economic Growth				
46 Community Development	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
Expense	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
209 State Aid Street				
49 Unallocated	\$ 518,481.00	\$ -	\$ 518,481.00	100.00%
Expense	\$ 518,481.00	\$ -	\$ 518,481.00	100.00%
210 Transit				
49 Transit	\$ 813,602.30	\$ 26,122.16	\$ 787,480.14	96.79%
Expense	\$ 813,602.30	\$ 26,122.16	\$ 787,480.14	96.79%
214 Resurrection Cemetery				
49 Unallocated	\$ 82,051.54	\$ 16,347.01	\$ 65,704.53	80.08%
Expense	\$ 82,051.54	\$ 16,347.01	\$ 65,704.53	80.08%
215 Insect				
43 Public Works	\$ 50,071.00	\$ -	\$ 50,071.00	100.00%
Expense	\$ 50,071.00	\$ -	\$ 50,071.00	100.00%
217 Greenway Maint				
43 Public Works	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
Expense	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%
280 Housing/Lot Sale				
47 Other L-T Debt	\$ 343,800.00	\$ 43,141.43	\$ 300,658.57	87.45%
49 Unallocated	\$ 65,000.00	\$ -	\$ 65,000.00	100.00%
Expense	\$ 408,800.00	\$ 43,141.43	\$ 365,658.57	89.45%
400 Grants				
42 Public Safety	\$ -	\$ 54,663.50	\$ (54,663.50)	0.00%
45 Culture and Recreation	\$ -	\$ 15,852.26	\$ (15,852.26)	0.00%
Expense	\$ -	\$ 70,515.76	\$ (70,515.76)	0.00%
414 City AJ Projects				
43 Public Works	\$ -	\$ 88,171.80	\$ (88,171.80)	0.00%
Expense	\$ -	\$ 88,171.80	\$ (88,171.80)	0.00%
415 City Capital Projects				
43 Public Works	\$ -	\$ 17,655.39	\$ (17,655.39)	0.00%
45 Culture and Recreation	\$ -	\$ 95,500.00	\$ (95,500.00)	0.00%
Expense	\$ -	\$ 113,155.39	\$ (113,155.39)	0.00%

419	CP's 23rd St NW Construction					
43	Public Works	\$ 87,187.06	\$ 43,539.53	\$ 43,647.53	50.06%	
47	Other L-T Debt	\$ 113,000.00	\$ -	\$ 113,000.00	100.00%	
	Expense	\$ 200,187.06	\$ 43,539.53	\$ 156,647.53	78.25%	
425	Building Improvements					
41	General Government	\$ 65,775.00	\$ -	\$ 65,775.00	100.00%	
43	Public Works	\$ 64,000.00	\$ -	\$ 64,000.00	100.00%	
45	Culture and Recreation	\$ 210,000.00	\$ -	\$ 210,000.00	100.00%	
	Expense	\$ 339,775.00	\$ -	\$ 339,775.00	100.00%	
434	Dwntwn CDBG Close 493/496					
43	Public Works	\$ -	\$ 2,532.50	\$ (2,532.50)	0.00%	
	Expense	\$ -	\$ 2,532.50	\$ (2,532.50)	0.00%	
533	12-01-04 Improvement Bond					
47	2004 Improvement Bond	\$ -	\$ 184,575.00	\$ (184,575.00)	0.00%	
	Expense	\$ -	\$ 184,575.00	\$ (184,575.00)	0.00%	
534	03-01-06 Improvement Bond					
47	2006 Improvement Bond	\$ -	\$ 43,687.50	\$ (43,687.50)	0.00%	
	Expense	\$ -	\$ 43,687.50	\$ (43,687.50)	0.00%	
535	12-1-07 Improvement Bond					
47	2007 Improvement Bond	\$ -	\$ 201,052.50	\$ (201,052.50)	0.00%	
	Expense	\$ -	\$ 201,052.50	\$ (201,052.50)	0.00%	
537	2012 Imp Bond					
47	Other L-T Debt	\$ -	\$ 35,293.75	\$ (35,293.75)	0.00%	
	Expense	\$ -	\$ 35,293.75	\$ (35,293.75)	0.00%	
538	2015 Improvement Bond					
47	Dept	\$ -	\$ 115,350.00	\$ (115,350.00)	0.00%	
	Expense	\$ -	\$ 115,350.00	\$ (115,350.00)	0.00%	
539	2017 Improvement Bond					
47	2017 Improvement Bond	\$ -	\$ 355,940.00	\$ (355,940.00)	0.00%	
	Expense	\$ -	\$ 355,940.00	\$ (355,940.00)	0.00%	
601	Electric					
16	Construction Projects	\$ -	\$ 24,014.17	\$ (24,014.17)	0.00%	
49	Electric Utilities	\$ 16,320,601.71	\$ 5,289,474.06	\$ 11,031,127.65	67.59%	
	Expense	\$ 16,320,601.71	\$ 5,313,488.23	\$ 11,007,113.48	67.44%	
602	Water					
16	Construction Projects	\$ -	\$ 33,551.72	\$ (33,551.72)	0.00%	
49	Water Utilities	\$ 2,977,213.75	\$ 413,121.75	\$ 2,564,092.00	86.12%	
	Expense	\$ 2,977,213.75	\$ 446,673.47	\$ 2,530,540.28	85.00%	
603	Refuse					
49	Unallocated	\$ 1,125,400.12	\$ 249,524.81	\$ 875,875.31	77.83%	
	Expense	\$ 1,125,400.12	\$ 249,524.81	\$ 875,875.31	77.83%	
605	Sewage					
49	Unallocated	\$ 2,177,190.48	\$ 255,908.99	\$ 1,921,281.49	88.24%	
	Expense	\$ 2,177,190.48	\$ 255,908.99	\$ 1,921,281.49	88.24%	
609	Storm Water					
43	Public Works	\$ 1,030,409.67	\$ 111,510.71	\$ 918,898.96	89.18%	
	Expense	\$ 1,030,409.67	\$ 111,510.71	\$ 918,898.96	89.18%	
620	EDA General					
49	Unallocated	\$ 229,306.22	\$ 57,294.44	\$ 172,011.78	75.01%	
	Expense	\$ 229,306.22	\$ 57,294.44	\$ 172,011.78	75.01%	
627	MN DEED MIF					
47	Dept	\$ -	\$ 3,153.76	\$ (3,153.76)	0.00%	

	Expense	\$	-	\$	3,153.76	\$	(3,153.76)	0.00%
630	Sunshine Terrace							
46	Community Development	\$	569,216.79	\$	203,072.16	\$	366,144.63	64.32%
	Expense	\$	569,216.79	\$	203,072.16	\$	366,144.63	64.32%
681	DeMers Professional Building							
46	Community Development	\$	-	\$	-	\$	-	0.00%
	Expense	\$	-	\$	-	\$	-	0.00%
682	Infill Building							
46	Community Development	\$	90,273.96	\$	22,579.11	\$	67,694.85	74.99%
	Expense	\$	90,273.96	\$	22,579.11	\$	67,694.85	74.99%
703	Central Equipment							
47	Other L-T Debt	\$	-	\$	800.00	\$	(800.00)	0.00%
	Expense	\$	-	\$	800.00	\$	(800.00)	0.00%
705	Benefit Accrual							
49	Unallocated	\$	-	\$	29,939.00	\$	(29,939.00)	0.00%
	Expense	\$	-	\$	29,939.00	\$	(29,939.00)	0.00%
849	Perpetual Care Cemetery							
49	Unallocated	\$	20,000.00	\$	-	\$	20,000.00	100.00%
	Expense	\$	20,000.00	\$	-	\$	20,000.00	100.00%
851	Campbell-Olson							
45	Dept	\$	-	\$	396.00	\$	(396.00)	0.00%
	Expense	\$	-	\$	396.00	\$	(396.00)	0.00%

General Ledger As of April 30, 2023

Council Monthly Rev Budgt Report

User: kanderson
 Printed: 06/01/23 14:54:17
 Period 01 - 04
 Fiscal Year 2023

Fund Description	2023 Budget	Amt collected as of April 30	Remaining Balance	% left to collect
101 General				
31 Taxes	\$ 8,150,768.41	\$ 794,580.94	\$ 7,356,187.47	90.25%
32 Licenses & Permits	\$ 105,775.00	\$ 17,770.74	\$ 88,004.26	83.20%
33 Intergovernmental	\$ 2,613,304.00	\$ 20,617.75	\$ 2,592,686.25	99.21%
34 Charges for Services	\$ 1,376,805.00	\$ 469,532.96	\$ 907,272.04	65.90%
35 Fines & Forfeitures	\$ 118,000.00	\$ 28,016.83	\$ 89,983.17	76.26%
36 Special Assessment/Misc Rev	\$ 36,400.00	\$ 130,876.73	\$ (94,476.73)	-259.55%
39 Other Financing Sources	\$ 224,873.50	\$ -	\$ 224,873.50	100.00%
Revenue	\$ 12,625,925.91	\$ 1,461,395.95	\$ 11,164,529.96	88.43%
209 State Aid Street				
33 Intergovernmental	\$ 190,000.00	\$ 91,902.18	\$ 98,097.82	51.63%
Revenue	\$ 190,000.00	\$ 91,902.18	\$ 98,097.82	51.63%
210 Transit				
33 Intergovernmental	\$ 708,315.00	\$ 198,007.50	\$ 510,307.50	72.05%
36 Special Assessment/Misc Rev	\$ -	\$ 511.50	\$ (511.50)	0.00%
39 Other Financing Sources	\$ 105,287.30	\$ -	\$ 105,287.30	100.00%
Revenue	\$ 813,602.30	\$ 198,519.00	\$ 615,083.30	75.60%
214 Resurrection Cemetery				
34 Charges for Services	\$ 40,500.00	\$ 7,455.00	\$ 33,045.00	81.59%
39 Other Financing Sources	\$ 41,551.54	\$ -	\$ 41,551.54	100.00%
Revenue	\$ 82,051.54	\$ 7,455.00	\$ 74,596.54	90.91%
215 Insect				
34 Charges for Services	\$ 47,800.00	\$ 15,861.74	\$ 31,938.26	66.82%
Revenue	\$ 47,800.00	\$ 15,861.74	\$ 31,938.26	66.82%
217 Greenway Maint				
34 Charges for Services	\$ 99,000.00	\$ 33,309.43	\$ 65,690.57	66.35%
Revenue	\$ 99,000.00	\$ 33,309.43	\$ 65,690.57	66.35%
280 Housing/Lot Sale				
36 Special Assessment/Misc Rev	\$ 52,000.00	\$ 63,718.00	\$ (11,718.00)	-22.53%
Revenue	\$ 52,000.00	\$ 63,718.00	\$ (11,718.00)	-22.53%
400 Grants				
36 Donations	\$ -	\$ 6,300.00	\$ (6,300.00)	0.00%
Revenue	\$ -	\$ 6,300.00	\$ (6,300.00)	0.00%
401 Infrastructure Projects				
36 Special Assessment/Misc Rev	\$ -	\$ 421.90	\$ (421.90)	0.00%
Revenue	\$ -	\$ 421.90	\$ (421.90)	0.00%
414 City AJ Projects				
33 Intergovernmental	\$ -	\$ 1,252.06	\$ (1,252.06)	0.00%
Revenue	\$ -	\$ 1,252.06	\$ (1,252.06)	0.00%
415 City Capital Projects				
33 Intergovernmental	\$ -	\$ -	\$ -	0.00%

	Revenue	\$	-	\$	-	\$	-	0.00%
419	CP's 23rd St NW Construction							
39	Other Financing Sources	\$	200,187.06	\$	-	\$	200,187.06	100.00%
	Revenue	\$	200,187.06	\$	-	\$	200,187.06	100.00%
425	Building Improvements							
39	Other Financing Sources	\$	350,000.00	\$	350,000.00	\$	-	0.00%
	Revenue	\$	350,000.00	\$	350,000.00	\$	-	0.00%
531	12-01-01 Improvement Bond							
36	Special Assessment/Misc Rev	\$	-	\$	5,700.42	\$	(5,700.42)	0.00%
	Revenue	\$	-	\$	5,700.42	\$	(5,700.42)	0.00%
532	12-01-03 Improvement Bond							
36	Special Assessment/Misc Rev	\$	-	\$	1,459.51	\$	(1,459.51)	0.00%
	Revenue	\$	-	\$	1,459.51	\$	(1,459.51)	0.00%
533	12-01-04 Improvement Bond							
36	Special Assessment/Misc Rev	\$	-	\$	3,096.80	\$	(3,096.80)	0.00%
	Revenue	\$	-	\$	3,096.80	\$	(3,096.80)	0.00%
535	12-1-07 Improvement Bond							
36	2007 Bond Assessment	\$	-	\$	7,988.40	\$	(7,988.40)	0.00%
	Revenue	\$	-	\$	7,988.40	\$	(7,988.40)	0.00%
537	2012 Imp Bond							
36	2012 Bond assessments	\$	-	\$	3.79	\$	(3.79)	0.00%
	Revenue	\$	-	\$	3.79	\$	(3.79)	0.00%
538	2015 Improvement Bond							
36	2015 Bond assessments	\$	-	\$	724.54	\$	(724.54)	0.00%
	Revenue	\$	-	\$	724.54	\$	(724.54)	0.00%
539	2017 Improvement Bond							
36	2017 Bond assessments	\$	-	\$	2,332.69	\$	(2,332.69)	0.00%
	Revenue	\$	-	\$	2,332.69	\$	(2,332.69)	0.00%
601	Electric							
37	Utility Sales	\$	16,097,175.88	\$	5,589,456.52	\$	10,507,719.36	65.28%
	Revenue	\$	16,097,175.88	\$	5,589,456.52	\$	10,507,719.36	65.28%
602	Water							
37	Utility Sales	\$	2,706,334.26	\$	770,235.02	\$	1,936,099.24	71.54%
	Revenue	\$	2,706,334.26	\$	770,235.02	\$	1,936,099.24	71.54%
603	Refuse							
34	Charges for Services	\$	1,042,000.00	\$	357,025.83	\$	684,974.17	65.74%
	Revenue	\$	1,042,000.00	\$	357,025.83	\$	684,974.17	65.74%
605	Sewage							
36	Special Assessment/Misc Rev	\$	-	\$	31,000.00	\$	(31,000.00)	0.00%
37	Utility Sales	\$	2,001,622.00	\$	640,482.49	\$	1,361,139.51	68.00%
	Revenue	\$	2,001,622.00	\$	671,482.49	\$	1,330,139.51	66.45%
609	Storm Water							
33	Intergovernmental	\$	-	\$	81,962.48	\$	(81,962.48)	0.00%
34	Charges for Services	\$	710,000.00	\$	236,262.22	\$	473,737.78	66.72%
	Revenue	\$	710,000.00	\$	318,224.70	\$	391,775.30	55.18%
620	EDA General							
36	Special Assessment/Misc Rev	\$	-	\$	10.00	\$	(10.00)	0.00%
39	Other Financing Sources	\$	229,306.22	\$	-	\$	229,306.22	100.00%
	Revenue	\$	229,306.22	\$	10.00	\$	229,296.22	100.00%
623	EDA TIF 1-2 E of BN Tri							
36	Special Assessment/Misc Rev	\$	-	\$	88.35	\$	(88.35)	0.00%
	Revenue	\$	-	\$	88.35	\$	(88.35)	0.00%

625	EDA IRP Loan Subfund							
36	Interest Earnings	\$	-	\$	646.04	\$	(646.04)	0.00%
	Revenue	\$	-	\$	646.04	\$	(646.04)	0.00%
626	MIF (DRLF-97-0003-V-FY98)							
36	Special Assessment/Misc Rev	\$	-	\$	8,179.60	\$	(8,179.60)	0.00%
	Revenue	\$	-	\$	8,179.60	\$	(8,179.60)	0.00%
627	MN DEED MIF							
36	Special Ass/Misc	\$	-	\$	278.94	\$	(278.94)	0.00%
	Revenue	\$	-	\$	278.94	\$	(278.94)	0.00%
630	Sunshine Terrace							
34	Charges for Services	\$	526,572.00	\$	164,855.00	\$	361,717.00	68.69%
36	Special Assessment/Misc Rev	\$	7,000.00	\$	3,466.59	\$	3,533.41	50.48%
	Revenue	\$	533,572.00	\$	168,321.59	\$	365,250.41	68.45%
682	Infill Building							
36	Special Assessment/Misc Rev	\$	77,490.00	\$	26,115.00	\$	51,375.00	66.30%
	Revenue	\$	77,490.00	\$	26,115.00	\$	51,375.00	66.30%
849	Perpetual Care Cemetery							
34	Charges for Services	\$	15,000.00	\$	-	\$	15,000.00	100.00%
	Revenue	\$	15,000.00	\$	-	\$	15,000.00	100.00%

General Ledger
Council Monthly Cash Report



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: kanderson
Printed: 06/01/23 15:04:46
Period 01 - 04
Fiscal Year 2023

Fund	Description	Beg Bal	Debits	Credits	End Bal
101	General	6,989,830.71	7,959,548.27	10,560,407.65	4,388,971.33
201	COVID	795,139.90	0.00	90,700.00	704,439.90
204	Community & Economic Growth	73,246.84	0.00	0.00	73,246.84
209	State Aid Street	396,677.50	91,902.18	0.00	488,579.68
210	Transit	-120,000.00	198,007.50	281,503.50	-203,496.00
212	Sales Tax Pool	399,743.93	0.00	0.00	399,743.93
214	Resurrection Cemetery	0.00	7,475.00	17,689.19	-10,214.19
215	Insect	281,876.61	15,761.24	0.00	297,637.85
217	Greenway Maint	4,848.73	32,703.42	0.00	37,552.15
222	Police/Forfeiture Fund	23,231.78	0.00	0.00	23,231.78
280	Housing/Lot Sale	61,103.17	55,785.04	57,586.04	59,302.17
31400	Grants	235,108.46	3,800.00	70,064.81	168,843.65
401	Infrastructure Projects	954,597.47	421.90	0.00	955,019.37
414	City AJ Projects	467,153.46	1,252.06	103,806.95	364,598.57
415	City Capital Projects	-283,748.71	0.00	157,593.21	-441,341.92
419	CP's 23rd St NW Construction	171,691.18	0.00	43,539.53	128,151.65
425	Building Improvements	64,101.40	350,000.00	14,749.28	399,352.12
434	Dwntwn CDBG Close 493496	18,465.95	795.00	5,142.50	14,118.45
527	04-01-04 Refunding '95 Bond	258,305.68	0.00	0.00	258,305.68
531	12-01-01 Improvement Bond	526,429.77	5,700.42	0.00	532,130.19
532	12-01-03 Improvement Bond	385,960.55	1,459.51	0.00	387,420.06
533	12-01-04 Improvement Bond	158,387.44	3,096.80	184,575.00	-23,090.76
534	03-01-06 Improvement Bond	187,491.17	0.00	43,687.50	143,803.67
535	12-1-07 Improvement Bond	976,831.65	7,988.40	201,052.50	783,767.55
537	2012 Imp Bond	313,445.05	3.79	35,293.75	278,155.09
538	2015 Improvement Bond	109,349.59	35,924.54	150,550.00	-5,275.87
539	2017 Improvement Bond	186,951.40	2,332.69	355,940.00	-166,655.91
601	Electric	17,384,282.77	10,879,299.46	11,162,624.07	17,100,958.16
602	Water	987,752.04	1,049,876.38	990,111.90	1,047,516.52
603	Refuse	361,935.16	395,615.76	317,207.04	440,343.88
605	Sewage	2,242,571.67	667,692.52	324,431.94	2,585,832.25
609	Storm Water	956,006.12	428,728.68	256,217.25	1,128,517.55
620	EDA General	0.00	1,689.31	68,210.74	-66,521.43
623	EDA TIF 1-2 E of BN Tri	374,742.29	9,832.44	0.00	384,574.73
625	EDA IRP Loan Subfund	288,683.73	18,573.82	0.00	307,257.55
626	MIF (DRLF-97-0003-V-FY98)	1,691,817.42	72,956.79	149,900.00	1,614,874.21
627	MN DEED MIF	16,294.22	3,942.18	3,942.20	16,294.20

Fund	Description	Beg Bal	Debits	Credits	End Bal
630	Sunshine Terrace	1,498,954.07	168,573.82	212,079.74	1,455,448.15
633	Downpayment Assistance	239,223.65	0.00	0.00	239,223.65
635	Town Square	187,673.99	0.00	0.00	187,673.99
681	DeMers Professional Building	73,034.68	0.00	0.00	73,034.68
682	Infill Building	478,627.96	26,115.00	22,996.26	481,746.70
703	Central Equipment	431,069.43	0.00	40,800.00	390,269.43
705	Benefit Accrual	203,150.06	0.00	29,939.00	173,211.06
849	Perpetual Care Cemetery	280,951.82	0.00	0.00	280,951.82
851	Campbell-Olson	81,694.89	0.00	0.00	81,694.89
852	Employee Flex Benefits	11,684.13	0.00	0.00	11,684.13

RESOLUTION NO. 23 – 06 - 39

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Minnesota Legislature had approved making Juneteenth or June 19th an official holiday that would start being observed in 2024; and

WHEREAS, the Minnesota Legislature made a change to legislation to make this an official holiday starting in 2023; and

WHEREAS, no public business is supposed to be transacted on Juneteenth or June 19th; and

WHEREAS, this has now become a mandatory change from the State of Minnesota; and

NOW, THEREFORE, BE IT RESOLVED the City Council of East Grand Forks will recognize Juneteenth or June 19th as an official holiday, no public business will be transacted, and this will be an item that is included in labor contracts negotiated for 2024.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: June 6, 2023

Attest:

City Clerk

President of Council

I hereby approve the foregoing resolution this 6th day of June, 2023.

Mayor

Request for Council Action

Date: June 2, 2023

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: Fund 705 Benefit Accrual Fund

- Due to the change in reporting for investments at par value, the General Fund had investment earnings went from (\$382,165) to \$58,709.07.
- Fund Balance Policy as recommended by the Office of the State Auditor is 35 to 50% of fund operation revenues and no less than 5 months of operating expenses.
- Fund 705, Benefit Accrual Fund is used to account for the expenses associated with accrual of fringe benefits, sick leave accumulations.
- Fund 705 has a December 31, 2022 cash balance of \$201,165.58 The sick leave liability for all employees in the General Fund as of December 31, 2022 was \$799,487.86.
- Estimated severance payouts in five years is estimated at \$672,699.58. Some of these payoffs are expected to be paid out in 2023, unknown what year the actual payouts will be.

SEE PAGE 2 FOR OPTIONS A, B, C

RCA PAGE 2 FOR SICK LEAVE FUNDING

	Option A Pay off now	Option B 3 years	Option C 5 years
12/31/2022			
705 balance	201,165.58	201,165.58	201,165.58
Transfer Fund 705	471,534.00	211,806.96	211,806.96
New 705 balance 12/31/22	672,699.58	412,972.54	412,972.54
Not budgeted for 2023		2023 129,863.52	2023 64,931.76
		2024 129,863.52	2024 64,931.76
			2025 64,931.76
			2026 64,931.76
General Fund balance 12/31/22	6,585,621.59	6,845,348.63	6,845,348.63
% of Revenue	52%	54%	54%
% of Expenditures	52%	54%	54%

**CITY OF EAST GRAND FORKS, MINNESOTA
GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
June 1, 2023**

	Actual 2021	Actual 2022	Budget 2023	Budget 2024	CHANGE OVER 2023 BUDGET	
					AMOUNT	%
REVENUES/SOURCES						
Property Tax Levy*	\$ 5,436,780	\$ 5,646,759	\$ 6,600,077	\$ 6,930,081	\$ 330,004	5.0%
Franchise & Other Taxes	1,517,165	1,702,729	1,550,691	1,553,000	\$ 2,309	0.1%
Licenses & Permits	104,258	107,019	105,775	105,775	\$ -	0.0%
Intergovernmental	2,695,331	3,019,262	2,613,304	2,832,517	\$ 219,213	8.4%
Charges for Services	1,170,532	1,431,641	1,376,805	1,373,479	\$ (3,326)	-0.2%
Fines & Forfeits	141,115	80,311	118,000	118,000	\$ -	0.0%
Other Revenues	41,526	171,702	36,400	38,500	\$ 2,100	5.8%
Other Financing Sources	340,599	133,285	224,874	240,000	\$ 15,127	6.7%
Total Revenues/Other Sources	\$ 11,447,306	\$ 12,292,709	\$ 12,625,926	\$ 13,191,352	\$ 565,426	4.5%
Reserved Used/Excess	-	457,456	150,559		(150,559)	-100.0%
Total Available Resources	\$ 11,447,306	\$ 12,750,165	\$ 12,776,485	\$ 13,191,352	\$ 414,867	3.2%

EXPENDITURES/USES

Current:

General Government	\$ 1,463,003	\$ 1,617,419	\$ 1,546,919	\$ 1,571,116	\$ 24,196	1.6%
Police	3,049,982	3,115,653	3,432,606	3,621,121	\$ 188,515	5.5%
Fire	1,434,358	1,367,280	1,443,092	1,510,475	\$ 67,383	4.7%
Other Public Safety	224,713	188,590	201,622	204,083	\$ 2,462	1.2%
Public Works	1,417,411	1,696,823	1,692,450	1,726,042	\$ 33,592	2.0%
Recreation & Culture	1,837,593	1,931,265	2,125,185	2,165,874	\$ 40,689	1.9%
Community Development	77,694	45,526	65,000	65,000	\$ -	0.0%
Library	558,976	651,803	737,044	788,603	\$ 51,559	7.0%
Senior Center	124,951	124,145	148,656	153,283	\$ 4,628	3.1%
Other Expenditures	315,668	381,572	425,009	427,009	-	0.0%
	10,504,350	11,120,077	11,817,583	12,232,607	\$ 415,024	3.5%

Capital Outlay & Other Uses:

General Government	-	-	-	-		
Police	93,361	71,491	85,000	225,000	\$ 140,000	164.7%
Fire	-	45,721	-	-	\$ -	0.0%
Public Works	52,602	15,295	-	-	\$ -	0.0%
Street Reconstruction	225,004	243,218	270,000	275,000	\$ 5,000	1.9%
Recreation & Culture	11,077	20,478	50,000	60,000	\$ 10,000	20.0%
Other Expenditures	297,016	130,107	194,874	210,000	\$ 15,127	7.8%
Debt Service	-	91,516	-	90,000	\$ 90,000	#DIV/0!
Other Financing Uses	219,810	357,200	350,858	578,873	\$ 228,015	65.0%
	898,870	975,026	950,731	1,438,873	\$ 488,142	51.3%
	\$ 11,403,220	\$ 12,095,102	\$ 12,768,314	\$ 13,671,480	\$ 902,166	7.1%

Revenues/Sources Over (Under)
Expenditures and chg Fund Balance \$ 44,086 \$ 655,063 \$ 8,171 \$ (480,128)

RESOLUTION NO. 23 – 06 – 40A

Council member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has passed budget resolution authorizing other transfers occurring in 2022;

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the City Administrator/Clerk-Treasurer is authorized to make the following transfers for budget year 2022 as set out hereafter:

Reason	Amount	Transfer To	Transfer From
Sick Leave Accrual Fund	\$469,549.52	705-39-000-39201	101-49-300-47240

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: June 6, 2023

Attest:

City Clerk

President of the Council

I hereby approve the foregoing resolution this 6th day of June, 2023.

Mayor

RESOLUTION NO. 23 – 06 – 40B/C

Council member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has passed budget resolution authorizing other transfers occurring in 2022;

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the City Administrator/Clerk-Treasurer is authorized to make the following transfers for budget year 2022 as set out hereafter:

Reason	Amount	Transfer To	Transfer From
Sick Leave Accrual Fund	\$211,806.96	705-39-000-39201	101-49-300-47240

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: June 6, 2023

Attest:

City Clerk

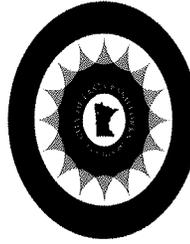
President of the Council

I hereby approve the foregoing resolution this 6th day of June, 2023.

Mayor

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: mnelson
Printed: 5/31/2023 - 2:45 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
40589	06/06/2023	FED005	Luke Fedukowski	3,321.96	0
40590	06/06/2023	GLI001	Stephen & Sonja Glidwell	2,310.18	0
40591	06/06/2023	GRA003	Cody & Jennifer Grassel	4,794.93	0
40592	06/06/2023	HAU001	Leanna Haugen	3,051.90	0
40593	06/06/2023	HOV002	Erik & Hannah Hove	4,872.20	0
40594	06/06/2023	JOH031	Alec & Signey Johnson	4,120.14	0
40595	06/06/2023	LAR021	Thomas & Carol Larkins	4,429.80	0
40596	06/06/2023	MAL005	Lori Maloney	2,318.46	0
40597	06/06/2023	NOR077	Robert Norton	2,948.76	0
40598	06/06/2023	QUI003	Corey & Michelle Quirk	4,411.70	0
40599	06/06/2023	ROU005	Justin & Gina Roue	5,150.31	0
40600	06/06/2023	SEN002	Jeffrey & Victoria Senkyr	3,904.49	0
40601	06/06/2023	STO015	Gregory & Sally Stocker	2,824.06	0
Check Total:				48,458.89	

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: mnelson
 Printed: 6/1/2023 - 5:18 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
40602	06/06/2023	ACM001	Acme Electric Companies	2,006.42	0
40603	06/06/2023	ADV001	Advanced Business Methods Inc	1,026.09	0
40604	06/06/2023	ALL011	Allstream	132.96	0
40605	06/06/2023	APP003	Apple Books	22.95	0
40606	06/06/2023	AME005	Aramark Uniform Services	409.09	0
40607	06/06/2023	BAK001	Baker & Taylor Co	251.43	0
40608	06/06/2023	BAK007	Baker Tilly Municipal Advisors, LLC	3,100.00	0
40609	06/06/2023	BAL001	Balco Uniforms Co Inc	373.50	0
40610	06/06/2023	BEC001	Becker Arena Products Inc	16,093.71	0
40611	06/06/2023	BER001	Bert's Truck Equipment	462.68	0
40612	06/06/2023	BNS001	BNSF Railway Company	1,675.81	0
40613	06/06/2023	GFF001	Timothy Brooks	228.45	0
40614	06/06/2023	CEN001	Center Point Large Print	119.25	0
40615	06/06/2023	CEN006	Century Link	253.51	0
40616	06/06/2023	CHR010	Christian Brothers Ford Inc	610.13	0
40617	06/06/2023	CIN001	Cintas Corporation No. 2	369.29	0
40618	06/06/2023	GFC002	City of Grand Forks	93,292.00	0
40619	06/06/2023	COL002	Cole Papers Inc	956.80	0
40620	06/06/2023	DAK004	Dakota Supply Group	2,441.43	0
40621	06/06/2023	FLA002	Flat Plains Services Inc	2,331.00	0
40622	06/06/2023	FOR005	Forum Communications Company	360.00	0
40623	06/06/2023	GAL002	Galls LLC	75.97	0
40624	06/06/2023	GAR001	Garden Hut Inc	88.36	0
40625	06/06/2023	GER001	Gerrells Sport Center	4,021.00	0
40626	06/06/2023	GGF001	GGF Convention & Visitors Bureau	4,213.94	0
40627	06/06/2023	GRA0011	Grainger	125.20	0
40628	06/06/2023	GFW001	Grand Forks Welding & Machine	133.81	0
40629	06/06/2023	GTS003	Grand Trailer Sales	29.99	0
40630	06/06/2023	REY001	Harbott Knutson Larson & Holten PLI	56.00	0
40631	06/06/2023	HOM001	Home of Economy	237.65	0
40632	06/06/2023	HUG001	Hugo's	68.15	0
40633	06/06/2023	IDE001	Identisys	34.85	0
40634	06/06/2023	ING003	Ingram Library Services	1,731.49	0
40635	06/06/2023	INT013	Interstate Billing Service	54.41	0
40636	06/06/2023	KEI001	Keith's Security World	320.00	0
40637	06/06/2023	KEN002	Kennedy & Graven, Chartered	525.00	0
40638	06/06/2023	KLM001	KLM Engineering Inc	3,300.00	0
40639	06/06/2023	KUJ001	Nicole Kujawa	165.00	0
40640	06/06/2023	LAR014	Melanie Larson	200.00	0
40641	06/06/2023	LEA007	Leads Online	2,995.00	0
40642	06/06/2023	LEA008	League of Minnesota Cities Insurance	2,155.63	0
40643	06/06/2023	LEV001	Jill Levene	800.00	0
40644	06/06/2023	LIN010	Linde Gas & Equipment, Inc.	206.20	0
40645	06/06/2023	LIT001	Lithia Motors	46.44	0
40646	06/06/2023	HAR081	Local Ace	226.87	0
40647	06/06/2023	HAR086	Local Ace	572.79	0
40648	06/06/2023	HAR087	Local Ace	378.64	0
40649	06/06/2023	LOC001	Locators & Supplies Inc	380.30	0
40650	06/06/2023	LUK005	Michael & Laura Lukkason	216.10	0
40651	06/06/2023	LUM001	Lumber Mart	166.31	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
40652	06/06/2023	LYN001	Lynn Peavey Company	115.00	0
40653	06/06/2023	MAC002	MacQueen Equipment	157.70	0
40654	06/06/2023	MARCD1	Marco Technologies LLC	86.34	0
40655	06/06/2023	MCF001	McFarlane	1,795.00	0
40656	06/06/2023	MEN001	Menards	219.85	0
40657	06/06/2023	MES002	Mesabi Bituminous Inc	1,590.00	0
40658	06/06/2023	MPO001	Metropolitan Planning Organization	6,584.35	0
40659	06/06/2023	MNH001	MHSRC/Range	490.00	0
40660	06/06/2023	MID003	Midcontinent Communications	2,395.99	0
40661	06/06/2023	MND020	Minnesota DEED	788.44	0
40662	06/06/2023	NEL011	Karla Laurel Nelson	800.00	0
40663	06/06/2023	NOR005	Northern Safety Technology, Inc	397.88	0
40664	06/06/2023	NOR024	Northland Yard Service	235.00	0
40665	06/06/2023	ORE001	O'Reilly Automotive, Inc.	181.91	0
40666	06/06/2023	OFF002	ODP Business Solutions, LLC	27.95	0
40667	06/06/2023	EXP002	Page 1 Publications, Inc.	913.16	0
40668	06/06/2023	RED008	Red Wing Shoe Store	150.00	0
40669	06/06/2023	RHO001	Rhomar Industries, Inc.	2,258.28	0
40670	06/06/2023	SAN005	Sanford Health OccMed	521.00	0
40671	06/06/2023	SIG004	Sign Solutions USA, LLC	1,805.43	0
40672	06/06/2023	SMA001	Smart Apple Media	276.54	0
40673	06/06/2023	STE001	Stennes Granite	390.00	0
40674	06/06/2023	STR003	Streichers	2,531.52	0
40675	06/06/2023	STU001	Stuart's Towing	200.00	0
40676	06/06/2023	NAP001	The Amble Group, Inc	25.80	0
40677	06/06/2023	THU002	Thur-O-Clean	4,658.50	0
40678	06/06/2023	TON002	Tony Anderson Construction	12,384.00	0
40679	06/06/2023	VAL002	Valley Truck Parts and Services Inc.	10,647.15	0
40680	06/06/2023	VIL001	Vilandre Heating & A/C	610.72	0
40681	06/06/2023	WAT001	Water & Light Department	54,193.91	0
40682	06/06/2023	WID001	Widseth Smith Nolting & Associates	32,302.00	0
40683	06/06/2023	WIL002	Wilbur-Ellis Company LLC	1,144.00	0
40684	06/06/2023	XCE001	Xcel Energy	4,052.03	0
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				Check Total:	294,971.05
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