

**APPROVED MINUTES
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, JULY 25, 2023 – FOLLOWING THE WORK SESSION**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for Tuesday, July 25, 2023 was called to order by Council President Olstad at 6:10 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Staff Present: Jeff Boushee, Fire Chief; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. Consider adopting Resolution to 23-07-48 approving the Employment Agreement for the City Administrator position between the City of East Grand Forks and Mr. Reid Huttunen.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION TO 23-07-48 APPROVING THE EMPLOYMENT AGREEMENT FOR THE CITY ADMINISTRATOR POSITION BETWEEN THE CITY OF EAST GRAND FORKS AND MR. REID HUTTUNEN.

Voting Aye: Peterson, Riopelle, Olstad, and Larson.

Voting Nay: Vetter, Pokrzywinski, and Helms.

2. Consider approving to start the hiring process to fill the position of Park and Recreation Superintendent.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE TO START THE HIRING PROCESS TO FILL THE POSITION OF PARK AND RECREATION SUPERINTENDENT.

Voting Aye: Peterson, Vetter, Pokrzywinski, Riopelle, Helms, Olstad, and Larson.

Voting Nay: None.

3. Discussion on possibly filling Interim Park and Recreation Superintendent position.

Council President Olstad asked how they would like to proceed. Council member Pokrzywinski suggested asking staff if someone was interested. Council member Larson said he would support that. Council member Peterson asked Mr. Huttunen his thoughts on internal versus external. Mr. Huttunen said it was right to consider current staff and he had not thought of an external candidate, but he planned to be involved with the ongoing projects.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE JULY 25, 2023 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:14 P.M.

Voting Aye: Peterson, Vetter, Pokrzywinski, Riopelle, Helms, Olstad, and Larson.

Voting Nay: None.

Megan Nelson, City Clerk