

**AGENDA  
OF THE COUNCIL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, AUGUST 15, 2023 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of August 1, 2023.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of August 8, 2023.

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the Special Event Application for the Grand Forks Marathon group allowing the closure of the Sorlie Bridge for the start of the race on Saturday, August 26th contingent upon approval from the Minnesota Department of Transportation.
4. Consider approving the Special Event Application for the 7<sup>th</sup> Annual City Showcase and allow the closure of the parking lot by restaurant row for the event on Wednesday, September 6<sup>th</sup> and waive all city license fees for food vendors participating in the event.
5. Consider adopting Resolution No. 23-08-51 authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Name and Title Signature

- (A) Steven Gander, Mayor
- (B) Reid Huttunen, City Administrator/Clerk-Treasurer
- (C) Megan Nelson, City Clerk
- (D) Terry Knudson, HR Generalist
- (E) Karla Anderson, Finance Director

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

6. Regular meeting minutes of the Water, Light, Power, and Building Commission for July 19, 2023.

**COMMUNICATIONS:**

7. Acknowledge the retirement of Sergeant Dennis Robertson who served almost 29 years in the East Grand Forks Police Department.

**OLD BUSINESS:**

8. Consider adopting Ordinance No. 36 4<sup>th</sup> Series amending City Code Chapter 130 General Offenses by adding section 130.08 concerning the use of cannabis products in public places within the East Grand Forks city limits and by adopting reference City Code Chapter 1 and Section 10.99 which among other things, contain penalty provisions (2<sup>nd</sup> Reading).
9. Consider adopting Ordinance No. 37 4<sup>th</sup> Series amending City Code Title 11 Business Regulations by adding Chapter 118 concerning licensing and regulation of electric scooter rental system and by adopting by reference City Code Chapter 1 and Section 10.99 which among other things, contain penalty provisions (2<sup>nd</sup> Reading).
10. Consider adopting Ordinance No. 38 4<sup>th</sup> Series amending City Code Title 7 Traffic Code by adding Chapter 78 concerning the use of electric scooters within the East Grand Forks city limits and by adopting by reference City Code Chapter 1 and Section 10.99 which among other things, contain penalty provisions (2<sup>nd</sup> Reading).

**NEW BUSINESS:**

11. Consider approving the agreement between the City of East Grand Forks and Widseth Smith Nolting for engineering services from January 2023 through December 2025.
12. Consider approving the retainer agreement between the City of East Grand Forks and Ronald Galstad of Galstad, Jensen, and McCann for legal services from January 2023 through December 2025.
13. Consider appointing Mr. Jeremy King as the Interim Park and Recreation Superintendent as of August 16, 2023.

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14. Consider approving Ordinance No. 39, 4<sup>th</sup> Series amending City Code Title IX entitled "General Regulations" by revoking weeds sections 98.35 and amending/replacing section 98.35 weeds with the following: and by adopting by reference City Code Title 1 and section 10.99 which, among other things, contain penalty provisions (1<sup>st</sup> Reading).
15. Consider final approval of the Pace Addition Plat with the requirement that a digital file of the plat be submitted to the Community Development Office.
16. Consider approving the facility use agreement between the City of East Grand Forks and East Grand Forks Blue Line Club for the use of the VFW Memorial Arena from September 11<sup>th</sup> through October 13<sup>th</sup> for a total of \$14,725.
17. Consider approving the facility use agreement between the City of East Grand Forks and the Northern Lights Figure Skating Club for use of the VFW Memorial Arena from September 18<sup>th</sup> through October 13<sup>th</sup> for a total of \$3,975.
18. Consider adopting Resolution No. 23-08-52 approving the fees for the licensing of electric scooters within city limits of \$2,000 for the initial application and \$500 for the yearly renewal applications.
19. Consider approving the ordinance summary for Ordinance No. 37, 4<sup>th</sup> Series to be used for publication of the ordinance.

**CLAIMS:**

20. Consider adopting Resolution No. 23-08-53 authorizing the City of East Grand Forks to approve purchases from Border States Trophy the good referenced in check number 41096 for a total of \$95.00 whereas Council Member Riopelle is personally interested financially in the contract.
21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**PLEASE SEE NEXT PAGE FOR CLOSED MEETING AGENDA**

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**AGENDA  
OF THE CLOSED MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, JULY 5, 2023 – FOLLOWING THE COUNCIL MEETING**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

1. The meeting will be closed pursuant to MN Statute 13D.05 Subd. 3(1) to determine the asking price for real or personal property to be sold by the government entity for parcels 83.00933.00, 83.00934.00, and 83.00935.00.

**ADJOURN:**

**Upcoming Meeting**

Work Session – Tuesday, August 22, 2023 – Training Room – 5:00 PM  
Council Meeting – Tuesday, September 5, 2023 – Council Chambers – 5:00 PM  
Work Session – Tuesday, September 12, 2023 – Training Room – 5:00 PM  
Council Meeting – Tuesday, September 19, 2023 – Council Chambers – 5:00 PM

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