

**AGENDA  
OF THE WORK SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, SEPTEMBER 12, 2023 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

1. **2050 Transportation Plan Street & Highway Element Update – Teri Kouba**
2. **Review & Consider Increase to Building Permit Fees for 2024 – Nancy Ellis**
3. **Consider Motor Grader Rentals for 2023-2024 Winter Season – Jason Stordahl**
4. **Discussion on Snow Removal along Bygland Road and 13<sup>th</sup> Street SE – Jeremy King**
5. **Discussion on 2024 Preliminary Budget – Karla Anderson**

**ADJOURN:**

**Upcoming Meetings**

Council Meeting – Tuesday, September 19, 2023 – Council Chambers – 5:00 PM

Work Session- Tuesday, September 26, 2023 – Training Room – 5:00 PM

Council Meeting - Tuesday, October 3, 2023 – Council Chambers – 5:00 PM

Work Session - Tuesday, October 10, 2023 – Training Room – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

# Request for Council Action

Date: September 12, 2023

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Dale Helms, Brian Larson, Karen Peterson, and Ben Pokrzywinski.

Cc: File

From: Teri Kouba, Senior Planner, The Forks MPO

RE: 2050 Metropolitan Transportation Plan- Street & Highway Element Update

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## **Background:**

Every 5-years the Forks MPO updates their Metropolitan Transportation Plan (MTP). This plan must identify how the metropolitan area will manage and operate a multi-modal transportation system (including transit, highway, bicycle, pedestrian, and accessible transportation) to meet the region's economic, transportation, development, and sustainability goals for a 20 plus year planning horizon, while remaining fiscally constrained.

The Forks MPO has broken up the plan into three elements. Those elements are:

- The Transit Development Plan- adopted by the MPO Executive Board in December 2022;
- The Bicycle and Pedestrian Plan- adopted by the MPO Executive Board in July 2023; and
- The Street & Highway Plan

Once all three elements are done, or close to being done, they are combined into a cohesive MTP for adoption by the MPO Executive Board and approval by Federal Highway Administration and Federal Transit Administration.

At the June update the City Council was presented:

- Goals and Objectives
- Household and Employment growth to 2050
- Future Traffic Volumes for 2050
- Added Traffic Growth for 2050
- Forecasted Level of Service for 2050

At the June public meeting the Forks MPO heard how people felt about several congestion strategies. People were also given the opportunity to inform staff about

issues and needs that they know about. This information, modeled traffic volumes, and City staff knowledge, was used to inform future projects and priorities.

Now that the Forks MPO and HDR, the consultant for this plan, have collaborated with State, County, and City staff on funding estimates, we have a better idea what projects will be fiscally constrained. Most projects will be maintenance or state of good repair projects.

Using the work that has been done, the next steps to a final plan are:

- Getting input on:
  - Project Priorities
  - Vision (Illustrative) Project List.
- Working with partners on:
  - Agreeing on cost estimation for projects
  - Draft Plan Document
- Work through the approval process to adopt a final plan.

All of City Council and the public is welcome to attend our open house on September 21<sup>st</sup> from 4:00 to 6:00 PM, at River Cinema. We will be getting input on strategies, projects, and priorities for the transportation system at this meeting. We hope to see you there.

For more information please visit: <https://www.gfegfstreets.com/>

**Recommendation**

- Informational.

**Enclosures:**

- Presentation



Grand Forks - East Grand Forks

METROPOLITAN  
PLANNING ORGANIZATION

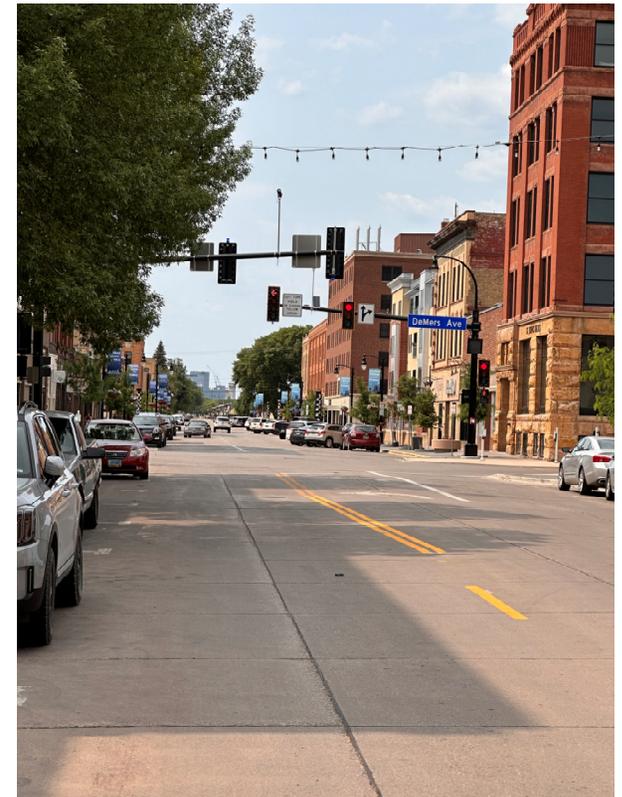
# STREET AND HIGHWAY PLAN UPDATE

CITY COUNCIL MEETINGS

SEPTEMBER 11-12, 2023

# AGENDA

- State of Good Repair Plan
- Vision Plan Projects
- Travel Model Results
- Draft Plan Elements
- Next Steps



# STRATEGY TYPES



## Maintenance / State of Good Repair Projects

- Keep current streets in a state-of-good-repair (SOGR)



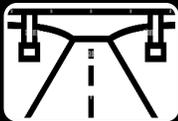
## Operations / Safety

- Focus on intersections (signal timing, safer geometry, roundabouts, etc)
- Limited / no widening



## Widenings

- Adding travel lanes in growth corridors
- Current 2-lane rural to 3-lane and 4-lane divided streets



## New Streets / Bridges

- New streets in growth areas
- New Red River crossings
- New railroad grade separations



## Pave Gravel Roads

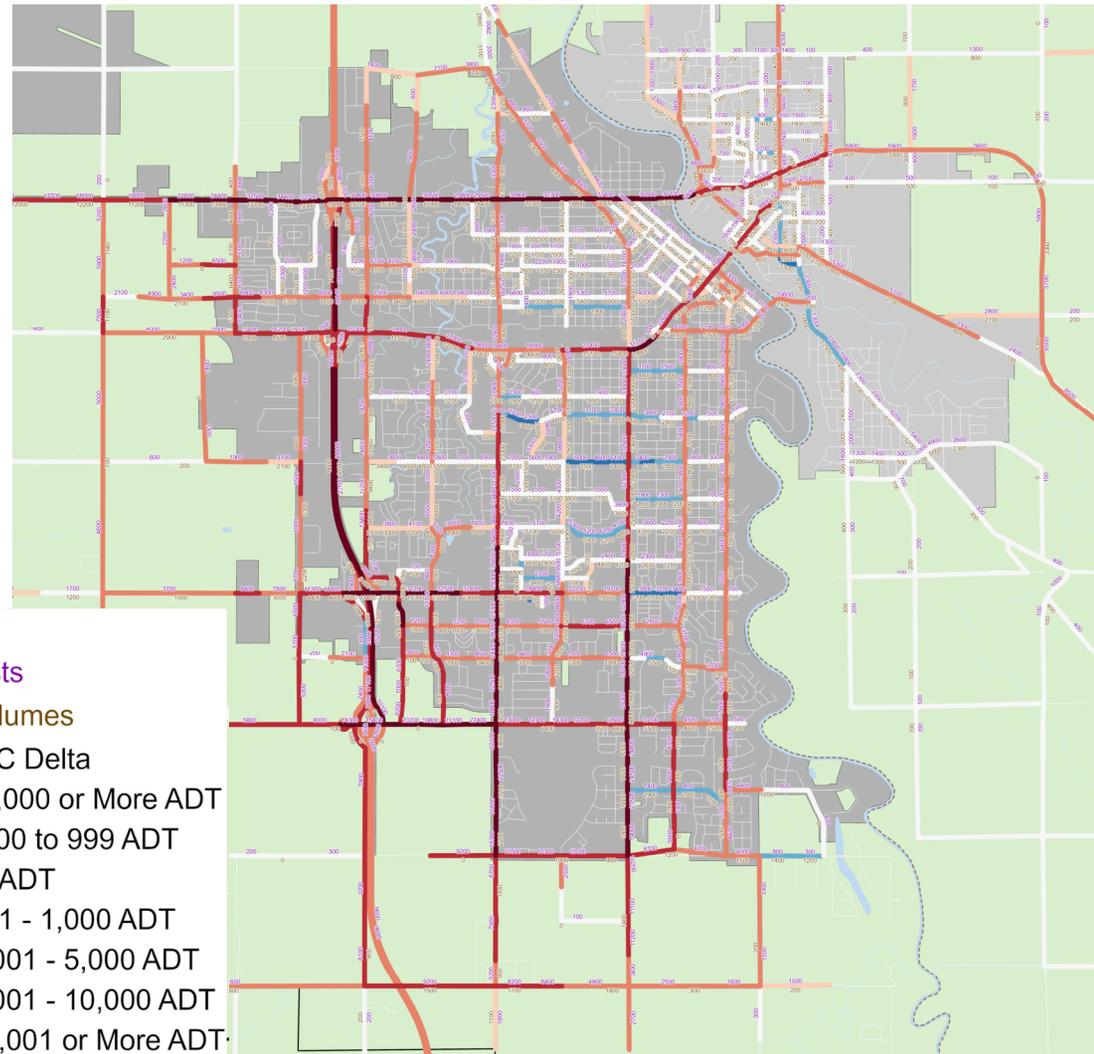
- Current rural gravel roads paved
- In growth areas and industrial parks

# MODEL RUN – NO BUILD RESULTS

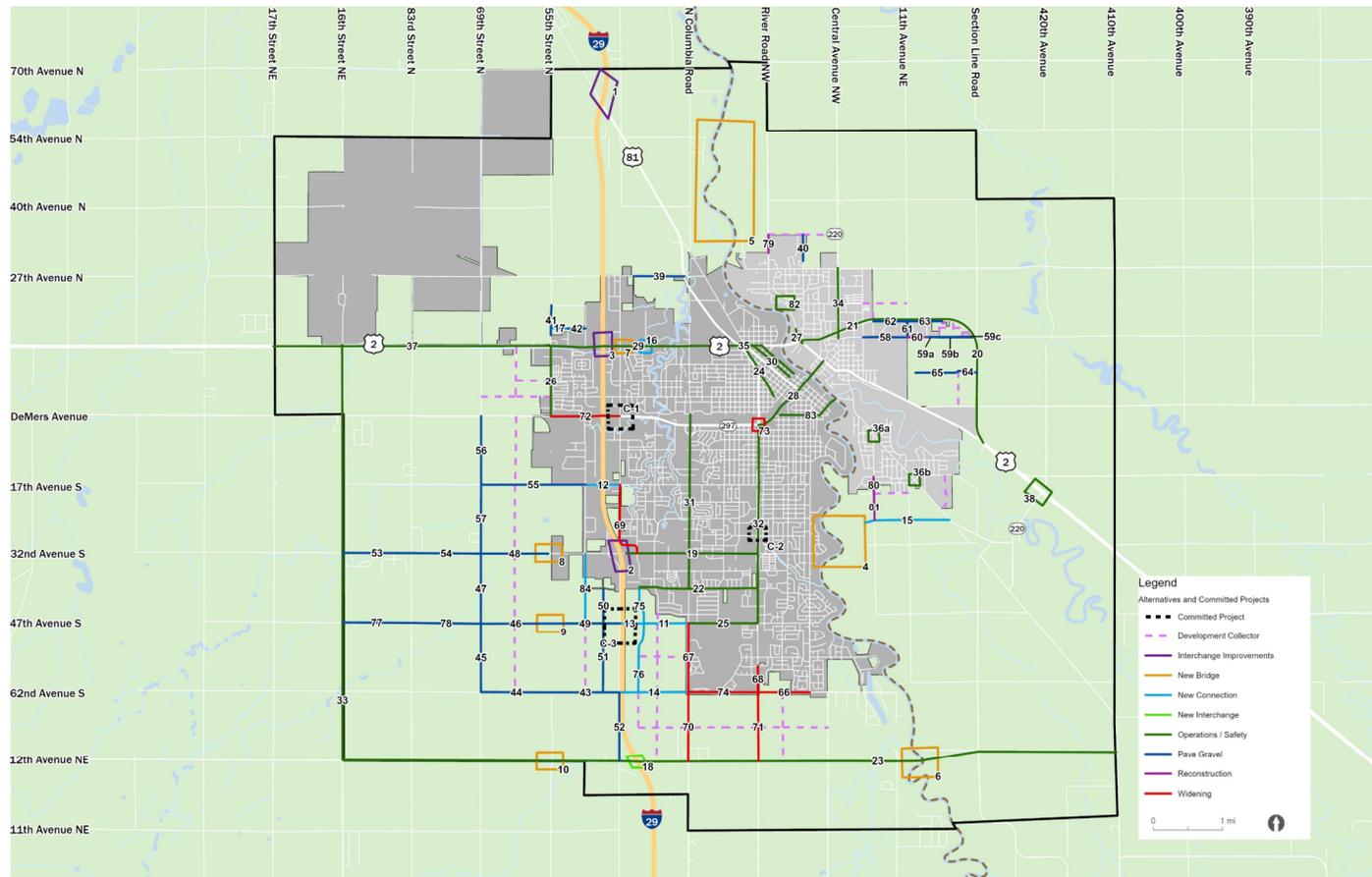
- Existing Traffic Volumes Compared to E+C (No Build)
- Growth across the network, particularly south Grand Forks

## Legend

- E+C ADT Forecasts
- Existing Traffic Volumes
- Existing ADT - E+C Delta
  - Decrease of 1,000 or More ADT
  - Decrease of 500 to 999 ADT
  - No Change in ADT
  - Increase of 501 - 1,000 ADT
  - Increase of 1,001 - 5,000 ADT
  - Increase of 5,001 - 10,000 ADT
  - Increase of 10,001 or More ADT



# STREET AND HIGHWAY PLAN- DRAFT VISION PLAN

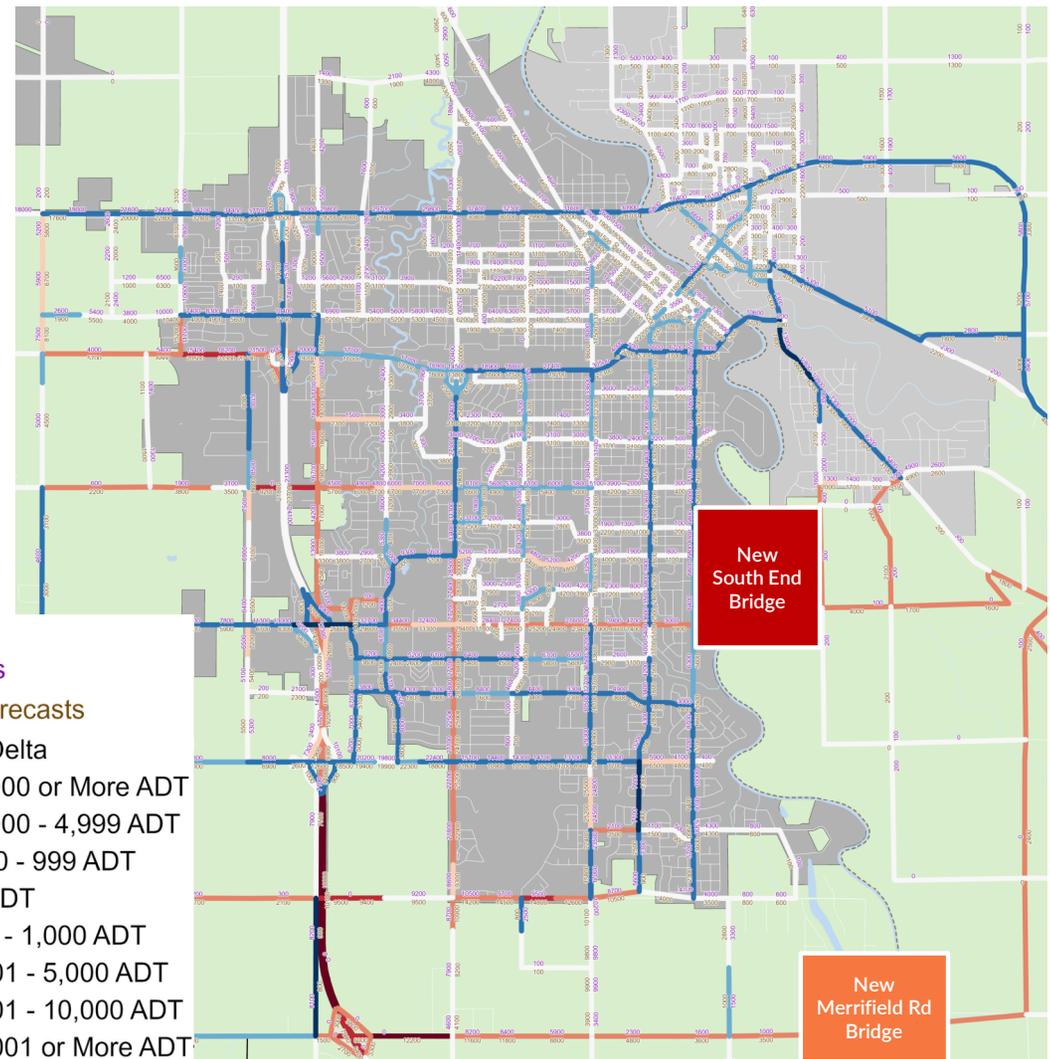


# MODEL RUN – BUILD OPTION 1 RESULTS *TWO BRIDGES*

- Vision Plan with Both Bridges Compared to E+C (No Build)
- Highlights:
  - Decreases on 4<sup>th</sup> Ave South / Minnesota Avenue
  - Decreases on Cherry Street and Belmont Rd
  - Decreases on DeMers between Columbia Rd and Sorlie Bridge
  - Decreases on Gateway Avenue
  - Increases on 32<sup>nd</sup> Ave west of Columbia Rd
  - Increases on 42<sup>nd</sup> Ave
  - Increases on Merrifield Rd
  - Increases on I-29 between 47<sup>th</sup> and Merrifield Rd

## Legend

- E+C ADT Forecasts
- Full Build 1 ADT Forecasts
- Full Build 1 - E+C Delta
  - Decrease of 5,000 or More ADT
  - Decrease of 1,000 - 4,999 ADT
  - Decrease of 500 - 999 ADT
  - No Change in ADT
  - Increase of 501 - 1,000 ADT
  - Increase of 1,001 - 5,000 ADT
  - Increase of 5,001 - 10,000 ADT
  - Increase of 10,001 or More ADT

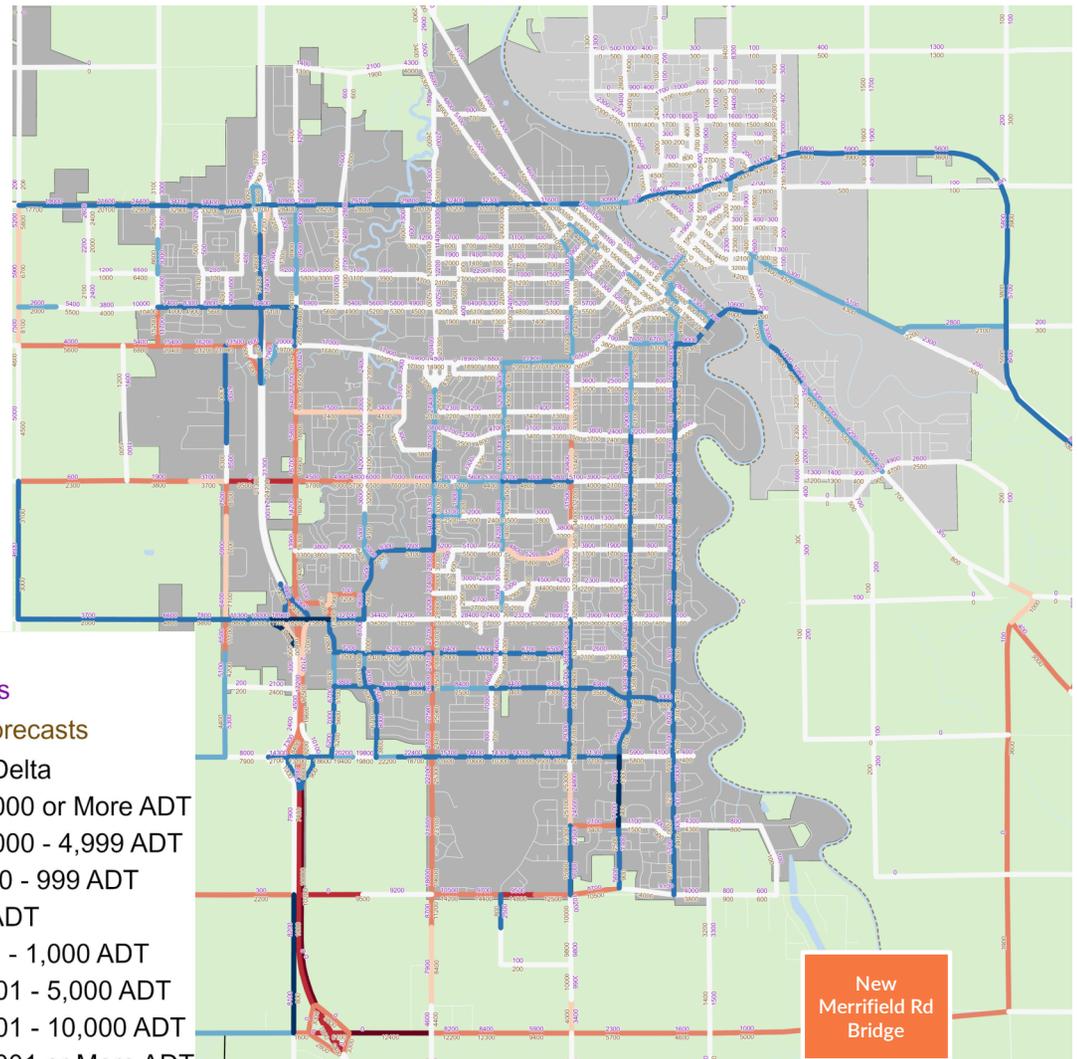


# MODEL RUN – BUILD OPTION 2 RESULTS MERRIFIELD RD BRIDGE

- Vision Plan with Both Bridges Compared to E+C (No Build)
- Traffic Volume Change Highlights :
  - Decreases on 4<sup>th</sup> Ave South / Minnesota Avenue
  - Decreases on Cherry Street and Belmont Rd
  - Decreases on DeMers between Columbia Rd and Sorlie Bridge
  - Decreases on Gateway Avenue
  - Decreases on 32<sup>nd</sup> Ave west of Columbia Rd
  - Increases on 42<sup>nd</sup> Ave
  - Increases on Merrifield Rd
  - Increases on I-29 between 47<sup>th</sup> and Merrifield Rd

## Legend

- E+C ADT Forecasts
- Full Build 2 ADT Forecasts
- Full Build 2 - E+C Delta
  - Decrease of 5,000 or More ADT
  - Decrease of 1,000 - 4,999 ADT
  - Decrease of 500 - 999 ADT
  - No Change in ADT
  - Increase of 501 - 1,000 ADT
  - Increase of 1,001 - 5,000 ADT
  - Increase of 5,001 - 10,000 ADT
  - Increase of 10,001 or More ADT

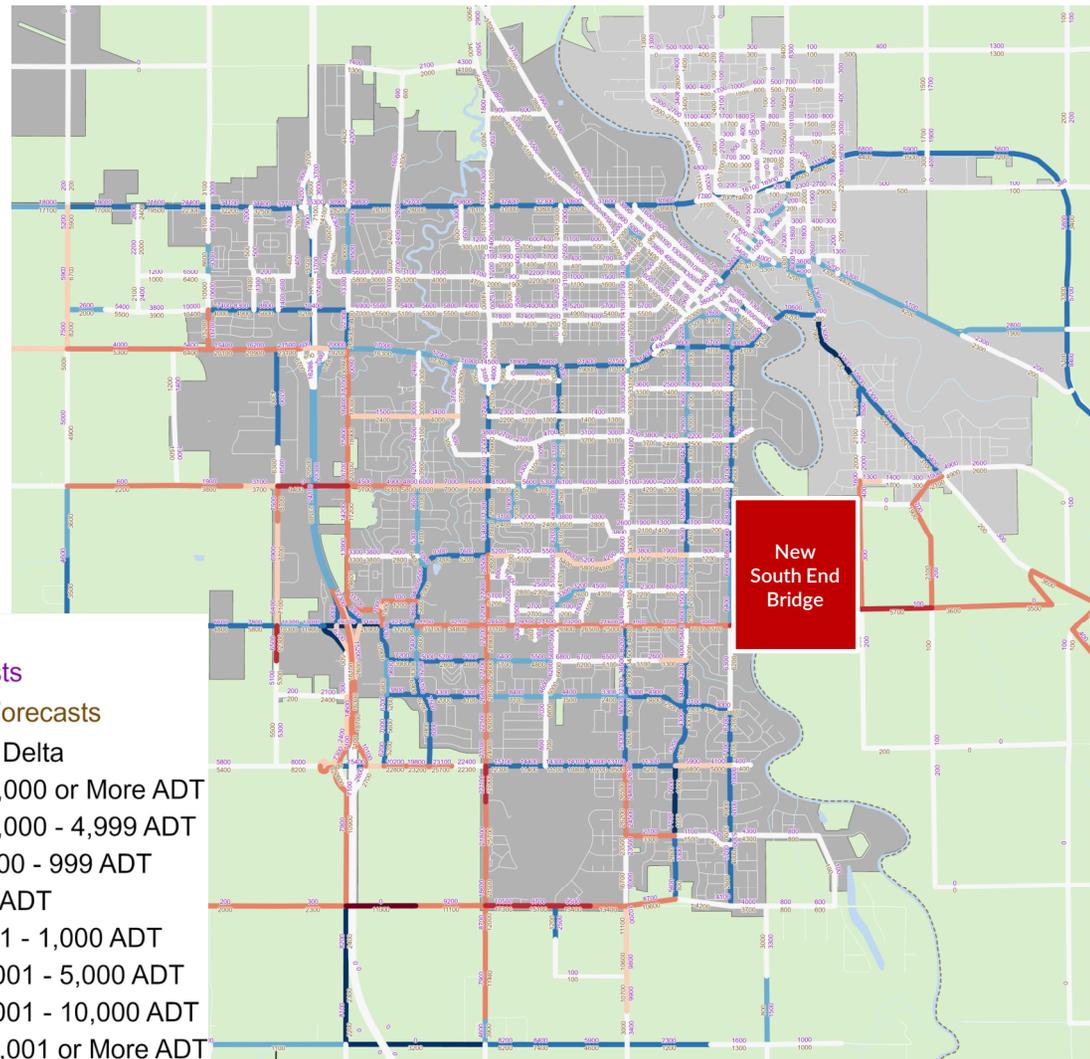


# MODEL RUN – BUILD OPTION 3 RESULTS SOUTH END BRIDGE

- Vision Plan with Both Bridges Compared to E+C (No Build)
- Traffic Volume Change Highlights:
  - Decreases on 4<sup>th</sup> Ave South / Minnesota Avenue
  - Decreases on Cherry Street and Belmont Rd
  - Decreases on DeMers between Columbia Rd and Sorlie Bridge
  - Decreases on Gateway Avenue
  - Decreases on Merrifield Rd
  - Increases on 32<sup>nd</sup> Ave west of Columbia Rd 42<sup>nd</sup> Ave Increases
  - Increases on I-29 between 47<sup>th</sup> and Merrifield Rd

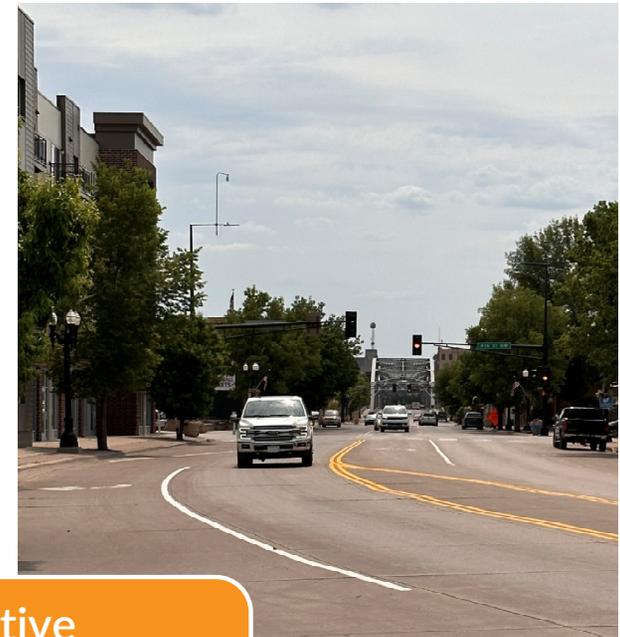
## Legend

- E+C ADT Forecasts
- Full Build 3 ADT Forecasts
- Full Build 3 - E+C Delta
  - Decrease of 5,000 or More ADT
  - Decrease of 1,000 - 4,999 ADT
  - Decrease of 500 - 999 ADT
  - No Change in ADT
  - Increase of 501 - 1,000 ADT
  - Increase of 1,001 - 5,000 ADT
  - Increase of 5,001 - 10,000 ADT
  - Increase of 10,001 or More ADT



# STATE OF GOOD REPAIR PLAN

- Funding Resources – All Sources 2024-2050 (Federal and Local):
  - North Dakota side - \$25M annually
  - Minnesota side - \$6M annually
- Pavement Maintenance Funding Requirements (from 2022 Pavement Study):
  - North Dakota side - \$35M annually
  - Minnesota side - \$6M annually



## Fiscally Constrained List = Maintenance Projects

- Focus on Grand Forks / East Grand Forks priority projects



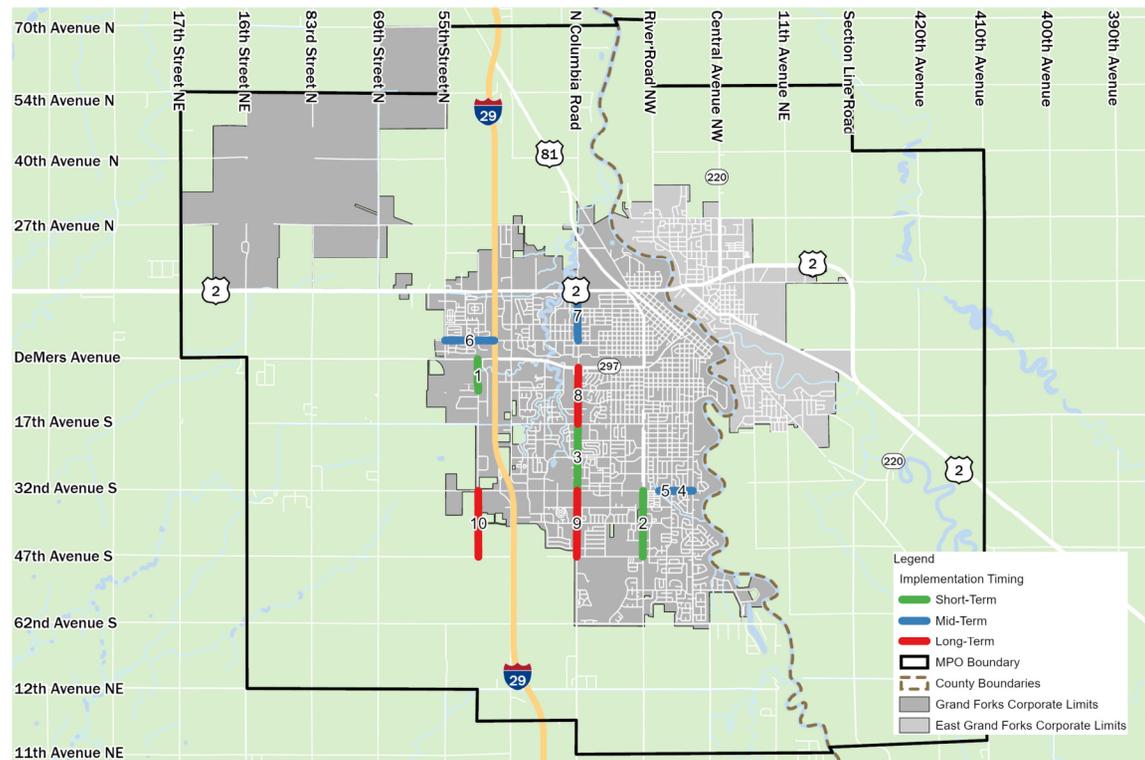
## Vision / Illustrative Project List = Expansion Alternatives

- Regional Needs
- Alternative Funding / Grant Opportunities

# DRAFT CITY OF GRAND FORKS PRIORITIES

ID	Corridor	Location (From - To)	Project Type
1	S 48th Street	DeMers Ave to 11th Ave S	Reconstruction
2	S Washington Street	32nd Ave S to 47th Ave S	CPR
3	S Columbia Road	17th Ave S to 32nd Ave S	CPR
4	32nd Ave S	Belmont Rd to Cherry St	Reconstruction
5	32nd Ave S	Cherry St to S 10th St	Reconstruction
6	University Avenue	I-29 to N 55th St	Reconstruction
7	N Columbia Road	U.S. 2 to University Ave	CPR and Reconstruction
8	S Columbia Road	DeMers Ave to 17th Ave S	CPR
9	S Columbia Road	32nd Ave S to 47th Ave S	CPR
10	S 48th Street	32nd Ave S to 47th Ave S	Pave Gravel Road

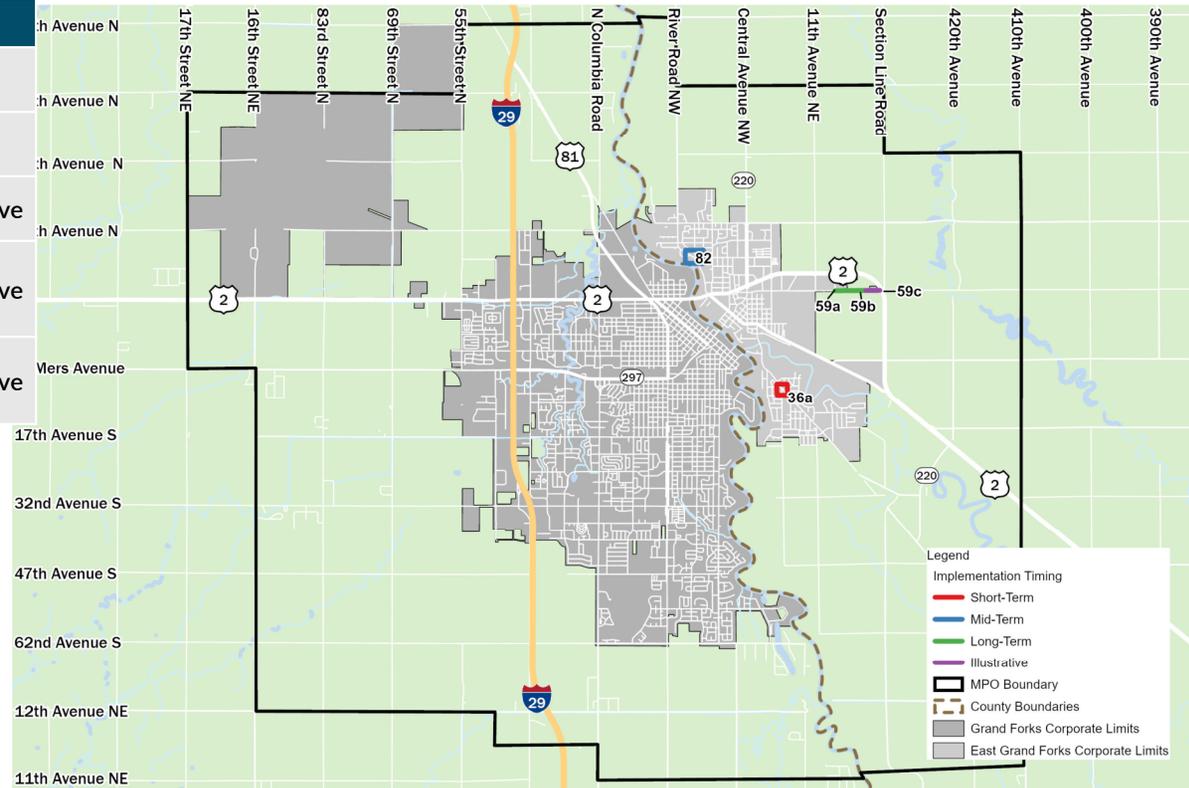
- Assumed Urban Roads Candidate Projects
- Projects between 2028-2050



# DRAFT CITY OF EAST GRAND FORKS PRIORITIES

ID	Corridor	Location (From - To)	Project Type
36a	Bygland Road	Rhinehart	Intersection Improvements
82	River Road	12th Ave NW / 17th St NW	Intersection Improvements
59a	10th St NE	15th Ave NE to .25 Miles East	Reconstruct and Pave
59b	10th St NE	.25 Miles East of 15th Ave to .50 Miles East of 15th Ave	Reconstruct and Pave
59c	10th St NE	0.5 Miles East of 15th Ave to U.S. 2	Reconstruct and Pave

- Other Priorities?:
  - 10<sup>th</sup> Street from 5<sup>th</sup> Ave to 11<sup>th</sup> Ave?
  - 11<sup>th</sup> Ave from US 2 to 10<sup>th</sup> St?
- Assumed City Sub-Target Funding Candidate Projects
- Projects between 2028-2050



# STREET AND HIGHWAY CONTENTS



- Introduction
- Goals and Objectives
- Plan Engagement
- Community Profile
- Existing Transportation System Performance
- Future Trends and Needs
- Street and Highway Funding
- Alternatives Development and Prioritization
- Fiscally Constrained Plan
- Environmental Mitigation
- Federal Compliance



# REMAINING SCHEDULE

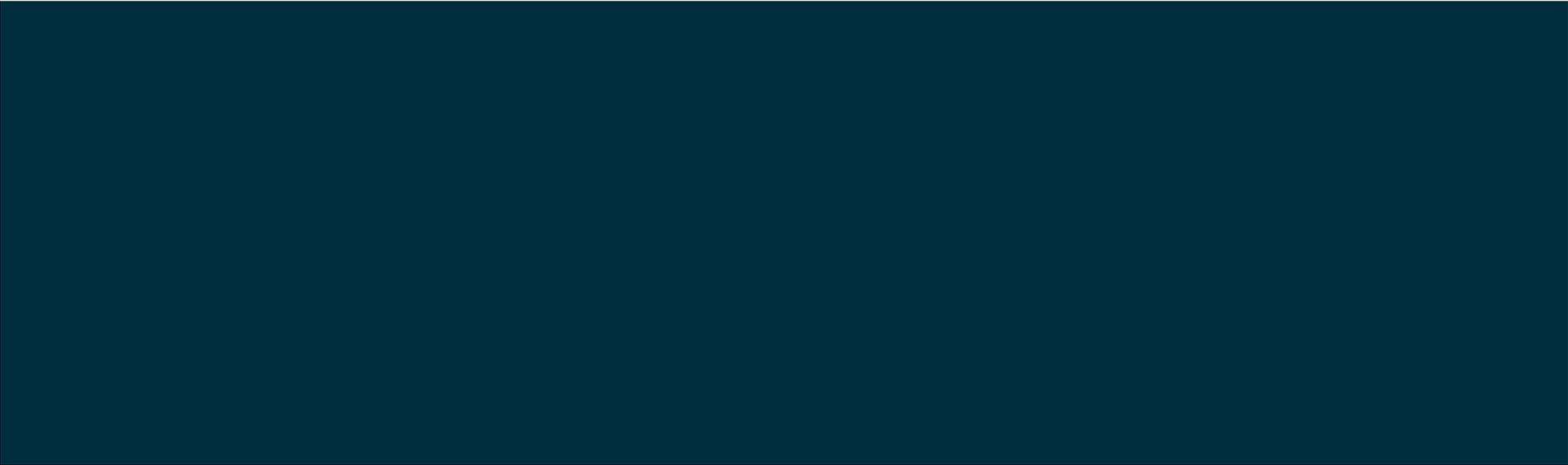
- September 21 Public Open House at River Cinema, 4-6 PM
- Adoption by December 2023





THANK YOU!

QUESTIONS?



# Request for Council Action

Date: September 12, 2023

To: East Grand Forks City Council Mayor Steve Gander, Council members Clarence Vetter, Ben Pokrzywinski, Tim Riopelle, Dale Helms, Mark Olstad, Brian Larson, and Karen Peterson.

Cc: File

From: Nancy Ellis, Community Development Director

RE: Review and approval of an increase to building permit fees for 2024

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## BACKGROUND:

The Community Development Office issues building permits and charges a permit fee based on the cost of the project. The last time the City reviewed and approved new permit fees was in 2013. We feel that a modest increase in fees this year is appropriate, and we should review such fees every 3-5 years for potential increases or changes.

Permit fees are determined one of two ways. For remodels, repairs, fences and signs, we use the cost of the project as presented by the homeowner or contractor to determine the permit fee. The fee is a set fee of \$42.00 the first \$1-\$1000 of the project cost and then \$7 per thousand each additional \$1000 up to \$100,000. The increase then drops to \$3 per thousand from \$101,000 on. See attachment for current charges. I am providing you with several options for small increases to the permit fee. This includes upping the base fee of \$42 to \$45 or \$50; and then changing the \$7 per thousand charges to \$8 or \$9 per thousand. See attachments.

For new construction (homes, garages, commercial/industrial buildings), we use the cost per square foot that was set by MN Dept of Labor and Industry to determine the project cost. That project cost (not the homeowner or contractor cost) is what sets the permit fee and plan review fee. The square foot cost has also not changed since 2015. Using the new MN Statute Rates for costs would be a significant increase to the permit fee. Therefore, we are asking to use a 5 weighted average of building costs per square foot for the project cost. Please see the attachments showing the current costs per square foot, the weighted valuation data for different types of buildings and a comparison of permit fees for the MN Statute rate, our current rate and a weighted value rate.

# EAST GRAND FORKS BUILDING INSPECTIONS

## ONE & TWO FAMILY RESIDENCES EFFECTIVE 2013

<b>1- 1,000</b>	<b>42.00</b>	26,000	216.00	51,000	363.00	76,000	438.00
2,000	49.00	27,000	222.00	52,000	366.00	77,000	441.00
3,000	56.00	28,000	228.00	53,000	369.00	78,000	444.00
4,000	63.00	29,000	234.00	54,000	372.00	79,000	447.00
5,000	70.00	30,000	240.00	55,000	375.00	80,000	450.00
6,000	77.00	31,000	246.00	56,000	378.00	81,000	453.00
7,000	84.00	32,000	252.00	57,000	381.00	82,000	456.00
8,000	91.00	33,000	258.00	58,000	384.00	83,000	459.00
9,000	98.00	34,000	264.00	59,000	387.00	84,000	462.00
10,000	105.00	35,000	270.00	60,000	390.00	85,000	465.00
11,000	112.00	36,000	276.00	61,000	393.00	86,000	468.00
12,000	119.00	37,000	282.00	62,000	396.00	87,000	471.00
13,000	126.00	38,000	288.00	63,000	399.00	88,000	474.00
14,000	133.00	39,000	294.00	64,000	402.00	89,000	477.00
15,000	140.00	40,000	300.00	65,000	405.00	90,000	480.00
16,000	147.00	41,000	306.00	66,000	408.00	91,000	483.00
17,000	154.00	42,000	312.00	67,000	411.00	92,000	486.00
18,000	161.00	43,000	318.00	68,000	414.00	93,000	489.00
19,000	168.00	44,000	324.00	69,000	417.00	94,000	492.00
20,000	175.00	45,000	330.00	70,000	420.00	95,000	495.00
21,000	182.00	46,000	336.00	71,000	423.00	96,000	498.00
22,000	189.00	47,000	342.00	72,000	426.00	97,000	501.00
23,000	196.00	48,000	348.00	73,000	429.00	98,000	504.00
24,000	203.00	49,000	354.00	74,000	432.00	99,000	507.00
25,000	210.00	50,000	360.00	75,000	435.00	100,000	510.00

\$	<b>9.00</b>										
\$	<b>1-1000</b>	\$ <b>42.00</b>	\$	<b>26,000</b>	\$ 267.00	\$	<b>51,000</b>	\$ 500.00	\$	<b>76,000</b>	\$ 725.00
\$	<b>2,000</b>	\$ 51.00	\$	<b>27,000</b>	\$ 276.00	\$	<b>52,000</b>	\$ 509.00	\$	<b>77,000</b>	\$ 734.00
\$	<b>3,000</b>	\$ 60.00	\$	<b>28,000</b>	\$ 285.00	\$	<b>53,000</b>	\$ 518.00	\$	<b>78,000</b>	\$ 743.00
\$	<b>4,000</b>	\$ 69.00	\$	<b>29,000</b>	\$ 294.00	\$	<b>54,000</b>	\$ 527.00	\$	<b>79,000</b>	\$ 752.00
\$	<b>5,000</b>	\$ 78.00	\$	<b>30,000</b>	\$ 303.00	\$	<b>55,000</b>	\$ 536.00	\$	<b>80,000</b>	\$ 761.00
\$	<b>6,000</b>	\$ 87.00	\$	<b>31,000</b>	\$ 312.00	\$	<b>56,000</b>	\$ 545.00	\$	<b>81,000</b>	\$ 770.00
\$	<b>7,000</b>	\$ 96.00	\$	<b>32,000</b>	\$ 321.00	\$	<b>57,000</b>	\$ 554.00	\$	<b>82,000</b>	\$ 779.00
\$	<b>8,000</b>	\$ 105.00	\$	<b>33,000</b>	\$ 330.00	\$	<b>58,000</b>	\$ 563.00	\$	<b>83,000</b>	\$ 788.00
\$	<b>9,000</b>	\$ 114.00	\$	<b>34,000</b>	\$ 339.00	\$	<b>59,000</b>	\$ 572.00	\$	<b>84,000</b>	\$ 797.00
\$	<b>10,000</b>	\$ 123.00	\$	<b>35,000</b>	\$ 348.00	\$	<b>60,000</b>	\$ 581.00	\$	<b>85,000</b>	\$ 806.00
\$	<b>11,000</b>	\$ 132.00	\$	<b>36,000</b>	\$ 357.00	\$	<b>61,000</b>	\$ 590.00	\$	<b>86,000</b>	\$ 815.00
\$	<b>12,000</b>	\$ 141.00	\$	<b>37,000</b>	\$ 366.00	\$	<b>62,000</b>	\$ 599.00	\$	<b>87,000</b>	\$ 824.00
\$	<b>13,000</b>	\$ 150.00	\$	<b>38,000</b>	\$ 375.00	\$	<b>63,000</b>	\$ 608.00	\$	<b>88,000</b>	\$ 833.00
\$	<b>14,000</b>	\$ 159.00	\$	<b>39,000</b>	\$ 384.00	\$	<b>64,000</b>	\$ 617.00	\$	<b>89,000</b>	\$ 842.00
\$	<b>15,000</b>	\$ 168.00	\$	<b>40,000</b>	\$ 393.00	\$	<b>65,000</b>	\$ 626.00	\$	<b>90,000</b>	\$ 851.00
\$	<b>16,000</b>	\$ 177.00	\$	<b>41,000</b>	\$ 402.00	\$	<b>66,000</b>	\$ 635.00	\$	<b>91,000</b>	\$ 860.00
\$	<b>17,000</b>	\$ 186.00	\$	<b>42,000</b>	\$ 411.00	\$	<b>67,000</b>	\$ 644.00	\$	<b>92,000</b>	\$ 869.00
\$	<b>18,000</b>	\$ 195.00	\$	<b>43,000</b>	\$ 420.00	\$	<b>68,000</b>	\$ 653.00	\$	<b>93,000</b>	\$ 878.00
\$	<b>19,000</b>	\$ 204.00	\$	<b>44,000</b>	\$ 429.00	\$	<b>69,000</b>	\$ 662.00	\$	<b>94,000</b>	\$ 887.00
\$	<b>20,000</b>	\$ 213.00	\$	<b>45,000</b>	\$ 438.00	\$	<b>70,000</b>	\$ 671.00	\$	<b>95,000</b>	\$ 896.00
\$	<b>21,000</b>	\$ 222.00	\$	<b>46,000</b>	\$ 447.00	\$	<b>71,000</b>	\$ 680.00	\$	<b>96,000</b>	\$ 905.00
\$	<b>22,000</b>	\$ 231.00	\$	<b>47,000</b>	\$ 456.00	\$	<b>72,000</b>	\$ 689.00	\$	<b>97,000</b>	\$ 914.00
\$	<b>23,000</b>	\$ 240.00	\$	<b>48,000</b>	\$ 465.00	\$	<b>73,000</b>	\$ 698.00	\$	<b>98,000</b>	\$ 923.00
\$	<b>24,000</b>	\$ 249.00	\$	<b>49,000</b>	\$ 474.00	\$	<b>74,000</b>	\$ 707.00	\$	<b>99,000</b>	\$ 932.00
\$	<b>25,000</b>	\$ 258.00	\$	<b>50,000</b>	\$ 483.00	\$	<b>75,000</b>	\$ 716.00	\$	<b>100,000</b>	\$ 941.00

\$101,000 and up +3.00 for each additional \$1000

Proposed - only shows increase from @ 7 to @ 9

\$	<b>9.00</b>													
\$	1-1000	\$ 45.00	\$	26,000	\$	270.00	\$	51,000	\$	500.00	\$	76,000	\$	725.00
\$	2,000	\$ 54.00	\$	27,000	\$	279.00	\$	52,000	\$	509.00	\$	77,000	\$	734.00
\$	3,000	\$ 63.00	\$	28,000	\$	288.00	\$	53,000	\$	518.00	\$	78,000	\$	743.00
\$	4,000	\$ 72.00	\$	29,000	\$	297.00	\$	54,000	\$	527.00	\$	79,000	\$	752.00
\$	5,000	\$ 81.00	\$	30,000	\$	306.00	\$	55,000	\$	536.00	\$	80,000	\$	761.00
\$	6,000	\$ 90.00	\$	31,000	\$	315.00	\$	56,000	\$	545.00	\$	81,000	\$	770.00
\$	7,000	\$ 99.00	\$	32,000	\$	324.00	\$	57,000	\$	554.00	\$	82,000	\$	779.00
\$	8,000	\$ 108.00	\$	33,000	\$	333.00	\$	58,000	\$	563.00	\$	83,000	\$	788.00
\$	9,000	\$ 117.00	\$	34,000	\$	342.00	\$	59,000	\$	572.00	\$	84,000	\$	797.00
\$	10,000	\$ 126.00	\$	35,000	\$	351.00	\$	60,000	\$	581.00	\$	85,000	\$	806.00
\$	11,000	\$ 135.00	\$	36,000	\$	360.00	\$	61,000	\$	590.00	\$	86,000	\$	815.00
\$	12,000	\$ 144.00	\$	37,000	\$	369.00	\$	62,000	\$	599.00	\$	87,000	\$	824.00
\$	13,000	\$ 153.00	\$	38,000	\$	378.00	\$	63,000	\$	608.00	\$	88,000	\$	833.00
\$	14,000	\$ 162.00	\$	39,000	\$	387.00	\$	64,000	\$	617.00	\$	89,000	\$	842.00
\$	15,000	\$ 171.00	\$	40,000	\$	396.00	\$	65,000	\$	626.00	\$	90,000	\$	851.00
\$	16,000	\$ 180.00	\$	41,000	\$	405.00	\$	66,000	\$	635.00	\$	91,000	\$	860.00
\$	17,000	\$ 189.00	\$	42,000	\$	414.00	\$	67,000	\$	644.00	\$	92,000	\$	869.00
\$	18,000	\$ 198.00	\$	43,000	\$	423.00	\$	68,000	\$	653.00	\$	93,000	\$	878.00
\$	19,000	\$ 207.00	\$	44,000	\$	432.00	\$	69,000	\$	662.00	\$	94,000	\$	887.00
\$	20,000	\$ 216.00	\$	45,000	\$	441.00	\$	70,000	\$	671.00	\$	95,000	\$	896.00
\$	21,000	\$ 225.00	\$	46,000	\$	450.00	\$	71,000	\$	680.00	\$	96,000	\$	905.00
\$	22,000	\$ 234.00	\$	47,000	\$	459.00	\$	72,000	\$	689.00	\$	97,000	\$	914.00
\$	23,000	\$ 243.00	\$	48,000	\$	468.00	\$	73,000	\$	698.00	\$	98,000	\$	923.00
\$	24,000	\$ 252.00	\$	49,000	\$	477.00	\$	74,000	\$	707.00	\$	99,000	\$	932.00
\$	25,000	\$ 261.00	\$	50,000	\$	486.00	\$	75,000	\$	716.00	\$	100,000	\$	941.00

\$101,000 and up +3.00 for each additional \$1000

Proposed - increase in base from \$ 42 to \$ 45  
 Increase per thousand from \$ 7 to \$ 9

\$	<b>9.00</b>													
\$	1-1000	\$ 50.00	\$	26,000	\$	275.00	\$	51,000	\$	500.00	\$	76,000	\$	725.00
\$	2,000	\$ 59.00	\$	27,000	\$	284.00	\$	52,000	\$	509.00	\$	77,000	\$	734.00
\$	3,000	\$ 68.00	\$	28,000	\$	293.00	\$	53,000	\$	518.00	\$	78,000	\$	743.00
\$	4,000	\$ 77.00	\$	29,000	\$	302.00	\$	54,000	\$	527.00	\$	79,000	\$	752.00
\$	5,000	\$ 86.00	\$	30,000	\$	311.00	\$	55,000	\$	536.00	\$	80,000	\$	761.00
\$	6,000	\$ 95.00	\$	31,000	\$	320.00	\$	56,000	\$	545.00	\$	81,000	\$	770.00
\$	7,000	\$ 104.00	\$	32,000	\$	329.00	\$	57,000	\$	554.00	\$	82,000	\$	779.00
\$	8,000	\$ 113.00	\$	33,000	\$	338.00	\$	58,000	\$	563.00	\$	83,000	\$	788.00
\$	9,000	\$ 122.00	\$	34,000	\$	347.00	\$	59,000	\$	572.00	\$	84,000	\$	797.00
\$	10,000	\$ 131.00	\$	35,000	\$	356.00	\$	60,000	\$	581.00	\$	85,000	\$	806.00
\$	11,000	\$ 140.00	\$	36,000	\$	365.00	\$	61,000	\$	590.00	\$	86,000	\$	815.00
\$	12,000	\$ 149.00	\$	37,000	\$	374.00	\$	62,000	\$	599.00	\$	87,000	\$	824.00
\$	13,000	\$ 158.00	\$	38,000	\$	383.00	\$	63,000	\$	608.00	\$	88,000	\$	833.00
\$	14,000	\$ 167.00	\$	39,000	\$	392.00	\$	64,000	\$	617.00	\$	89,000	\$	842.00
\$	15,000	\$ 176.00	\$	40,000	\$	401.00	\$	65,000	\$	626.00	\$	90,000	\$	851.00
\$	16,000	\$ 185.00	\$	41,000	\$	410.00	\$	66,000	\$	635.00	\$	91,000	\$	860.00
\$	17,000	\$ 194.00	\$	42,000	\$	419.00	\$	67,000	\$	644.00	\$	92,000	\$	869.00
\$	18,000	\$ 203.00	\$	43,000	\$	428.00	\$	68,000	\$	653.00	\$	93,000	\$	878.00
\$	19,000	\$ 212.00	\$	44,000	\$	437.00	\$	69,000	\$	662.00	\$	94,000	\$	887.00
\$	20,000	\$ 221.00	\$	45,000	\$	446.00	\$	70,000	\$	671.00	\$	95,000	\$	896.00
\$	21,000	\$ 230.00	\$	46,000	\$	455.00	\$	71,000	\$	680.00	\$	96,000	\$	905.00
\$	22,000	\$ 239.00	\$	47,000	\$	464.00	\$	72,000	\$	689.00	\$	97,000	\$	914.00
\$	23,000	\$ 248.00	\$	48,000	\$	473.00	\$	73,000	\$	698.00	\$	98,000	\$	923.00
\$	24,000	\$ 257.00	\$	49,000	\$	482.00	\$	74,000	\$	707.00	\$	99,000	\$	932.00
\$	25,000	\$ 266.00	\$	50,000	\$	491.00	\$	75,000	\$	716.00	\$	100,000	\$	941.00

\$101,000 and up +3.00 for each additional \$1000

proposed - increase in base from @ 42 to @ 50  
 Increase per thousand from @ 7 to @ 9

\$	<b>8.00</b>														
1-1000	\$ 50.00	\$	26,000	\$	250.00	\$	51,000	\$	500.00	\$	76,000	\$	725.00		
\$	2,000	\$	58.00	\$	27,000	\$	258.00	\$	52,000	\$	508.00	\$	77,000	\$	733.00
\$	3,000	\$	66.00	\$	28,000	\$	266.00	\$	53,000	\$	516.00	\$	78,000	\$	741.00
\$	4,000	\$	74.00	\$	29,000	\$	274.00	\$	54,000	\$	524.00	\$	79,000	\$	749.00
\$	5,000	\$	82.00	\$	30,000	\$	282.00	\$	55,000	\$	532.00	\$	80,000	\$	757.00
\$	6,000	\$	90.00	\$	31,000	\$	290.00	\$	56,000	\$	540.00	\$	81,000	\$	765.00
\$	7,000	\$	98.00	\$	32,000	\$	298.00	\$	57,000	\$	548.00	\$	82,000	\$	773.00
\$	8,000	\$	106.00	\$	33,000	\$	306.00	\$	58,000	\$	556.00	\$	83,000	\$	781.00
\$	9,000	\$	114.00	\$	34,000	\$	314.00	\$	59,000	\$	564.00	\$	84,000	\$	789.00
\$	10,000	\$	122.00	\$	35,000	\$	322.00	\$	60,000	\$	572.00	\$	85,000	\$	797.00
\$	11,000	\$	130.00	\$	36,000	\$	330.00	\$	61,000	\$	580.00	\$	86,000	\$	805.00
\$	12,000	\$	138.00	\$	37,000	\$	338.00	\$	62,000	\$	588.00	\$	87,000	\$	813.00
\$	13,000	\$	146.00	\$	38,000	\$	346.00	\$	63,000	\$	596.00	\$	88,000	\$	821.00
\$	14,000	\$	154.00	\$	39,000	\$	354.00	\$	64,000	\$	604.00	\$	89,000	\$	829.00
\$	15,000	\$	162.00	\$	40,000	\$	362.00	\$	65,000	\$	612.00	\$	90,000	\$	837.00
\$	16,000	\$	170.00	\$	41,000	\$	370.00	\$	66,000	\$	620.00	\$	91,000	\$	845.00
\$	17,000	\$	178.00	\$	42,000	\$	378.00	\$	67,000	\$	628.00	\$	92,000	\$	853.00
\$	18,000	\$	186.00	\$	43,000	\$	386.00	\$	68,000	\$	636.00	\$	93,000	\$	861.00
\$	19,000	\$	194.00	\$	44,000	\$	394.00	\$	69,000	\$	644.00	\$	94,000	\$	869.00
\$	20,000	\$	202.00	\$	45,000	\$	402.00	\$	70,000	\$	652.00	\$	95,000	\$	877.00
\$	21,000	\$	210.00	\$	46,000	\$	410.00	\$	71,000	\$	660.00	\$	96,000	\$	885.00
\$	22,000	\$	218.00	\$	47,000	\$	418.00	\$	72,000	\$	668.00	\$	97,000	\$	893.00
\$	23,000	\$	226.00	\$	48,000	\$	426.00	\$	73,000	\$	676.00	\$	98,000	\$	901.00
\$	24,000	\$	234.00	\$	49,000	\$	434.00	\$	74,000	\$	684.00	\$	99,000	\$	909.00
\$	25,000	\$	242.00	\$	50,000	\$	442.00	\$	75,000	\$	692.00	\$	100,000	\$	917.00

\$101,000 and up +3.00 for each additional \$1000

Proposed - increase in base from a 42 to a 50  
 Increase per thousand from a 7 to a 8

## 2015 Residential Permits

### Dwellings

Type V – Masonry	\$90.23
Type V - Wood Frame	\$90.23

### Basement

Semi-Finished	\$22.60
Unfinished (crawl space)	\$17.00

### Private Garages

Wood Frame	\$38.09
Masonry	\$38.09
Open Carports	\$19.05

(New/additions determine value by square foot)

Example:  $24 \times 24 = 576$  sq. ft.  $576 \times 38.09 = \$21,939.84$  value is \$22,000 (no plan check on residential garages and additions)

### Additions

Wood Frame	\$90.23
Second Floor	\$45.12

(Additions' determine by square foot – same as garages)

### Split Level (Tri-Level)

Main Floor	\$90.23
Each level with a main	\$45.12

### Split Entry

Main Floor	\$90.23
Lower Level	\$22.00

**Crawl Space - Concrete Floor** \$17.00

**Second Stories** \$45.12

\*Permit required for all buildings over 120 square feet

\*All buildings under 150 square feet and over 120 square feet are considered storage sheds and figured at owner's cost

\*All storage buildings over 150 square feet are Private Garages

Weighted BUILDING VALUATION DATA - 2015-2020

Group	Use	Construction Type									
		I-A	I-B	II-A	II-B	III-A	III-B	IV	V-A	V-B	
A-1	Assembly, theaters with stage	\$232.62	\$224.82	\$219.36	\$210.30	\$197.80	\$192.08	\$203.53	\$180.85	\$174.12	
	Assembly, theaters without stage	\$213.10	\$205.29	\$199.84	\$190.78	\$178.42	\$172.70	\$184.01	\$161.47	\$154.75	
A-2	Assembly, nightclubs	\$181.64	\$176.46	\$171.82	\$164.98	\$155.42	\$151.13	\$159.18	\$140.76	\$135.99	
	Assembly, restaurants, bars, banquet halls	\$180.64	\$175.46	\$169.82	\$163.98	\$153.42	\$150.13	\$158.18	\$138.76	\$134.99	
A-3	Assembly, general, community hall, libraries	\$214.91	\$207.10	\$201.65	\$192.59	\$180.73	\$175.06	\$185.82	\$163.78	\$157.06	
	Assembly, churches	\$179.68	\$171.87	\$165.42	\$157.36	\$144.10	\$139.39	\$150.59	\$127.16	\$121.44	
A-4	Assembly, arenas	\$212.10	\$204.29	\$197.84	\$189.78	\$176.42	\$171.70	\$183.01	\$159.47	\$153.75	
B	Business	\$186.04	\$179.21	\$173.37	\$164.79	\$150.38	\$144.74	\$158.35	\$132.05	\$126.25	
E	Educational	\$197.75	\$190.86	\$185.48	\$177.14	\$165.20	\$156.73	\$171.04	\$144.35	\$139.94	
F-1	Factory and industrial, moderate hazard	\$111.07	\$105.97	\$99.81	\$96.01	\$86.11	\$82.19	\$91.95	\$71.34	\$67.05	
F-2	Factory and industrial, low hazard	\$110.07	\$104.97	\$99.81	\$95.01	\$86.11	\$81.19	\$90.95	\$71.34	\$66.05	
H-1	High hazard, explosive	\$103.94	\$98.84	\$93.69	\$88.89	\$80.19	\$75.27	\$84.83	\$65.42	NP	
H-2,3, & 4	High hazard	\$103.94	\$98.84	\$93.69	\$88.89	\$80.19	\$75.27	\$84.83	\$65.42	\$60.13	
H-5	HPM	\$186.04	\$179.21	\$173.37	\$164.79	\$150.38	\$144.74	\$158.35	\$132.05	\$126.25	
I-1	Institutional, supervised environment	\$185.29	\$178.76	\$173.62	\$165.86	\$153.04	\$148.89	\$165.91	\$137.28	\$132.94	
I-2	Hospitals	\$312.76	\$305.93	\$300.09	\$291.51	\$276.12	NP	\$285.07	\$257.80	NP	
I-3	Nursing homes	\$216.77	\$209.94	\$204.10	\$195.53	\$182.10	NP	\$189.09	\$163.77	NP	
I-4	Institutional, restrained	\$211.70	\$204.87	\$199.03	\$190.45	\$177.47	\$170.83	\$184.01	\$159.15	\$151.34	
I-4	Institutional, day care facilities	\$185.29	\$178.76	\$173.62	\$165.86	\$153.04	\$148.89	\$165.91	\$137.28	\$132.94	
M	Mercantile	\$135.36	\$130.18	\$124.54	\$118.70	\$108.72	\$105.43	\$112.90	\$94.05	\$90.28	
R-1	Residential, hotels	\$186.95	\$180.42	\$175.28	\$167.51	\$154.70	\$150.55	\$167.56	\$138.94	\$134.61	
R-2	Residential, multiple family	\$156.76	\$150.23	\$145.09	\$137.32	\$125.26	\$121.10	\$137.38	\$109.50	\$105.16	
R-3	Residential, one and two family	\$146.90	\$142.88	\$139.30	\$135.66	\$130.71	\$127.28	\$133.38	\$122.31	\$115.11	
R-4	Residential, care/assisted living facilities	\$185.29	\$178.76	\$173.62	\$165.86	\$153.04	\$148.89	\$165.91	\$137.28	\$132.94	
S-1	Storage, moderate hazard	\$102.94	\$97.84	\$91.69	\$87.89	\$78.19	\$74.27	\$83.83	\$63.42	\$59.13	
S-2	Storage, low hazard	\$101.94	\$96.84	\$91.69	\$86.89	\$78.19	\$73.27	\$82.83	\$63.42	\$58.13	
U	Utility, miscellaneous	\$79.64	\$75.15	\$70.51	\$66.96	\$60.39	\$56.41	\$63.92	\$47.62	\$45.36	

Notes:  
a. Private garages use Utility, miscellaneous. A - Types are sprinkled  
b. Unfinished basements (all use group) = \$15.50/sf B - Non Sprinkled  
c. N.P. = not permitted

**Average construction cost by Type of Construction      \$171.15      \$164.95      \$159.52      \$152.64      \$141.33      \$129.52      \$148.23      \$125.41      \$115.66**

Permit Fees based on 2022 MN Statues Rates											
	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Building Valuation	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Base Valuation	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Base Permit Fee	\$28.00	\$83.50	\$167.00	\$334.00	\$668.00	\$1002.00	\$1336.00	\$1670.00	\$2505.00	\$3340.00	\$5010.00
Remaining valuation	\$0.00	\$13,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Additional permit fee	\$37.00	\$16.55	\$12.00	\$8.45	\$6.75	\$5.50	\$4.50	\$3.75	\$3.00	\$2.25	\$1.50
Remaining Permit Fee	\$0.00	\$215.15	\$180.00	\$84.50	\$67.50	\$2,025.00	\$1,375.00	\$0.00	\$1,125.00	\$2,250.00	\$4,050.00
Permit Fee	\$28.00	\$298.65	\$664.15	\$848.65	\$1,861.65	\$3,211.65	\$4,436.65	\$5,261.65	\$7,761.65	\$8,886.65	\$11,750.00
Plan Review	\$18.20	\$194.12	\$418.70	\$551.62	\$1,210.07	\$2,087.57	\$2,883.82	\$3,420.07	\$5,045.07	\$5,776.32	\$8,063.82
State Surcharge	\$1.00	\$7.50	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b>TOTAL PERMIT FEE</b>	<b>\$47.20</b>	<b>\$500.27</b>	<b>\$1,082.85</b>	<b>\$1,430.27</b>	<b>\$3,171.72</b>	<b>\$5,499.22</b>	<b>\$7,620.47</b>	<b>\$9,056.72</b>	<b>\$13,406.72</b>	<b>\$15,362.97</b>	<b>\$21,150.47</b>
Permit fee as percentage of construction cost	2.36%	3.34%	2.71%	2.38%	1.59%	1.37%	1.27%	1.21%	1.15%	1.07%	0.84%

Current Residential Rates											
	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Building Valuation	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Base Valuation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Base Permit Fee	\$49.00	\$140.00	\$300.00	\$390.00	\$780.00	\$1170.00	\$1560.00	\$1950.00	\$2925.00	\$3870.00	\$5805.00
Permit Fee	\$49.00	\$140.00	\$300.00	\$390.00	\$780.00	\$1170.00	\$1560.00	\$1950.00	\$2925.00	\$3870.00	\$5805.00
Plan Review	\$31.85	\$91.00	\$195.00	\$253.50	\$507.00	\$760.50	\$1014.00	\$1352.00	\$2028.00	\$2704.00	\$4056.00
State Surcharge	\$1.00	\$7.50	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b>TOTAL PERMIT FEE</b>	<b>\$81.85</b>	<b>\$238.50</b>	<b>\$515.00</b>	<b>\$673.50</b>	<b>\$1,436.50</b>	<b>\$2,526.50</b>	<b>\$3,616.50</b>	<b>\$4,434.00</b>	<b>\$7,010.25</b>	<b>\$8,471.50</b>	<b>\$12,696.50</b>
Permit fee as percentage of construction cost	4.09%	1.59%	1.29%	1.12%	0.72%	0.63%	0.60%	0.59%	0.56%	0.56%	0.52%

Current Commercial Rates											
	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Building Valuation	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$40,000.00	\$60,000.00	\$80,000.00	\$100,000.00	\$150,000.00	\$200,000.00	\$300,000.00
Base Valuation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Base Permit Fee	\$64.00	\$181.00	\$386.00	\$456.00	\$912.00	\$1368.00	\$1824.00	\$2280.00	\$3420.00	\$4560.00	\$6840.00
Permit Fee	\$64.00	\$181.00	\$386.00	\$456.00	\$912.00	\$1368.00	\$1824.00	\$2280.00	\$3420.00	\$4560.00	\$6840.00
Plan Review	\$41.60	\$117.65	\$235.30	\$282.90	\$565.80	\$848.70	\$1131.60	\$1508.80	\$2263.20	\$3017.60	\$4526.40
State Surcharge	\$1.00	\$7.50	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b>TOTAL PERMIT FEE</b>	<b>\$106.60</b>	<b>\$306.15</b>	<b>\$656.90</b>	<b>\$864.90</b>	<b>\$1,924.90</b>	<b>\$3,344.90</b>	<b>\$4,866.90</b>	<b>\$6,704.90</b>	<b>\$10,143.90</b>	<b>\$13,629.90</b>	<b>\$20,479.90</b>
Permit fee as percentage of construction cost	5.33%	2.04%	1.64%	1.44%	0.96%	0.84%	1.10%	0.99%	0.88%	0.62%	0.38%

# EAST GRAND FORKS BUILDING PERMIT FEES

## Commercial / Industrial Effective January 1, 2008 Valuation Based Schedule

<u>Valuation</u>	<u>Fee</u>
\$0.00 to \$1,000	\$55.00
\$1,001 to \$30,000	\$55.00 for the first \$1,000 plus \$9.00 per thousand or fraction thereof, to and including \$30,000.
\$30,001 to \$50,000	\$316.00 for the first \$30,000 plus \$7.00 per thousand, or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$456.00 for the first \$50,000 plus \$5.00 per thousand, or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$706.00 for the first \$100,000 plus \$4.00 per thousand, or fraction thereof, to and including \$500,000.
\$500,001 and up	\$2,306.00 for the first \$500,000 plus \$3.00 per thousand, or fraction thereof.
Other Fees:	Minnesota State Surcharge based on value. Plan review of all new construction or major additions is 65% of permit fee

	<b>Current Fee Schedule</b>	<b>2022 MN Statue Fees</b>	<b>Weighted Average</b>
Building Valuation	\$238,669.74	\$435,905.28	\$301,454.46
Base Valuation	\$50,000.00	\$100,000.00	\$100,000.00
Base Permit Fee	\$360.00	\$1,186.65	\$1,186.65
Remaining valuation	\$188,669.74	\$335,905.28	\$201,454.46
Additional permit fee	\$3.00	\$6.75	\$6.75
Remaining Permit Fee	\$566.01	\$2,267.36	\$1,359.82
Permit Fee	\$926.01	\$3,454.01	\$2,546.47
Plan Review	\$601.91	\$2,245.11	\$1,655.20
SSRF	\$157.23	\$157.23	\$157.23
State Surcharge	\$119.33	\$217.95	\$150.73
<b>TOTAL PERMIT FEE</b>	<b>\$1,804.48</b>	<b>\$6,074.30</b>	<b>\$4,509.63</b>

Owner  
 Project Address  
 Permit Number  
 Parcel Number  
 Legal Description

New home Based on weighted costs

Occupancy

R3	2,250 SF
U	936 SF

Building Valuation based IRC VB Construction

R3-VB	\$115.11 per SF
U-VB	\$45.36 per SF

Building Valuation	\$301,454.46
Base Valuation	\$100,000.00
Base Permit Fee	\$1,186.65
Remaining valuation	\$201,454.46
Additional permit fee	\$6.75 per thousand
Remaining Permit Fee	\$1,359.82
Permit Fee	\$2,546.47
Plan Review	\$1,655.20
SSRF	\$157.23
State Surcharge	\$150.73
<b>TOTAL PERMIT FEE</b>	<b>\$4,509.63</b>

Owner  
 Project Address  
 Permit Number  
 Parcel Number  
 Legal Description

New home Based current fees

Occupancy

R3	2,250 SF
U	936 SF

Building Valuation based IRC VB Construction

R3-VB	\$90.23 per SF
U-VB	\$38.09 per SF

Building Valuation	\$238,669.74
Base Valuation	\$50,000.00
Base Permit Fee	\$360.00
Remaining valuation	\$188,669.74
Additional permit fee	\$3.00 per thousand
Remaining Permit Fee	\$566.01
Permit Fee	\$926.01
Plan Review	\$601.91
SSRF	\$157.23
State Surcharge	\$119.33
<b>TOTAL PERMIT FEE</b>	<b>\$1,804.48</b>



# Request for Council Action

Date: 9/7/2023

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Rental Graders

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Background: The Public Works Department leases a motor grader for snow removal each snow season. However, this year we are requesting 2 motor graders as one of our motor graders needs a new transmission, and we do not believe that we will be able to get the new transmission installed prior to the end of the season.

We have requested quotes for rental graders from Butler Machinery, Ziegler CAT, and RDO Equipment, and have only received one quote at this time from RDO Equipment (see rates below). We have asked the remaining two Companies to submit their rental quotes (if they have machines available) by no later than Tuesday, September 12<sup>th</sup> at noon. If we receive additional quotes, I will bring them to the Work Session for consideration.

RDO Equipment (John Deere [REDACTED])

\*The quote information will be available after the deadline of 12pm on Tuesday, September 12th.\*

Butler Machine (Caterpillar) no quote received

Ziegler CAT (Caterpillar) no quote received

Recommendation: I will give my recommendation at Work Session.

# Request for Council Action

Date: September 12, 2023

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jeremy King – Interim Parks and Recreation Superintendent

RE: Discussion on snow removal along Bygland Rd and 13<sup>th</sup> St SE

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## **Background:**

One of the topics discussed during the finance committee meetings regarding potential cost savings involves snow removal in specific areas: the east and west sides of Bygland Rd and the north side of 13th St SE. Currently, the Parks and Recreation Department spends approximately 8 hours after each snowfall event cleaning the sidewalks adjacent to private properties. In contrast, other residents residing within the city limits with a similar property layout are mandated by city ordinance to undertake this sidewalk snow removal themselves.

This situation has raised the question: should the City continue its sidewalk snow removal efforts or delegate this responsibility to the respective private property owners? By stopping the task of sidewalk snow removal, the city would gain the ability to prioritize other key areas following a snow event, such as the Greenway trail system and outdoor arenas.

## **Budget Impact.**

No immediate budget impact. The city would see long term savings on staff hours, fuel and equipment.

## **Recommendation:**

To have a discussion at the council level about continuing snow removal along sidewalks

## **Enclosure:**

A list of properties and sidewalk footage along Bygland Rd and 13<sup>th</sup> St SE

City Ordinance 96.05 ICE AND SNOW ON PUBLIC SIDEWALKS

Letters sent to residents during the construction of the sidewalk

**WEST SIDE of BYGLAND**

Address	Front/Side Or Back	Feet of sidewalk	Notes
606 Bygland	Front	182	Start at 6th St SE
616 Bygland Rd	Front	94	
620 Bygland	Front	175	
4 & 6 Kembles Ct	Back	210	
911 8th St SE	Side/Back	188	
922 8th St SE	Side	225	
822 Bygland Rd SE	Front	85	
908 Bygland Rd SE	Front	140	
918 Bygland Rd SE	Front	165	
928 Bygland Rd SE	Front	242	
1004 Bygland Rd SE	Front	100	
1018 12th Ave SE	Side	205	
1034 Bygland Rd SE	Side/Back	360	
1104 Bygland Rd SE	Front	142	
1120 Bygland Rd SE	Front	245	
1128 Bygland Rd SE	Front	182	
1204 Bygland Rd SE	Front	95	
1214 Bygland Rd SE	Front	150	
Culdisac to Greenway Blvd SE	Back	675	Townhomes along Bygland; End at Greenway Blvd SE
1222 14th Ave SE	Front	114	Alley near 14th St Outdoor rink property to Neighbors Driveway
1214 Bygland Rd SE	Side/Driveway	65	Driveway to Bygland Rd Sidewalk
<b>TOTAL</b>		<b>4039</b>	
<b>Total Front Yard Sidewalk</b>		<b>2111</b>	
<b>Total Side/Back Yard Sidewalk</b>		<b>1043</b>	
<b>Total Back Yard Sidewalk</b>		<b>885</b>	

**EAST SIDE of Bygland Rd**

Address	Front/Side Or Back	Feet of sidewalk	Notes
910 6th St SE	Front & Side	233	Start at 6th St SE
919 7th St SE	Side	210	
1004 7th St SE	Side/Back	215	
723 Bygland Rd SE	Front	245	
1024 8th St SE	Side/Back	230	
812 James Ave	Back	95	
816 James Ave SE	Back	250	
917 Bygland Rd SE	Front	250	
6 James Cir SE	Back	125	
8 James Cir SE	Back	150	
10 James Cir SE	Back	220	
1030 James Ave SE	Side/Back	450	
1045 James Ave SE	Side	145	
1129 Bygland Rd SE	Front	225	
McBrotter Estates (Bygland Rd)	Back	800	
1502 13th St SE	Side	545	
1410 17th Ave SE	Side/Back	515	
1415 17th Ave SE	Side/Back	215	
South MS Property	Side/Back	675	End at South MS
<b>TOTAL</b>		<b>5793</b>	
<b>Total Front Yard Sidewalk</b>		<b>953</b>	
<b>Total Side/Back Yard Sidewalk</b>		<b>3200</b>	
<b>Total Back Yard Sidewalk</b>		<b>1640</b>	

**Bygland East to SouthPoint Elementary**

Address	Front/Side Or Back	Feet of sidewalk	Notes
McBrotter Estates (13th St SE)	Back	595	Start & Bygland Rd SE
1222 17th Ave SE	Side	225	
1705 13th St SE	Front	160	
1226 18th Ave SE	Side	155	
1805 13th St SE	Front	157	
1226 19th Ave SE	Side	162	
1225 19th Ave SE	Side	162	
1226 20th Ave SE	Side	160	end- 20th Ave SE
<b>TOTAL</b>		<b>1776</b>	
<b>Total Front Yard Sidewalk</b>		<b>317</b>	
<b>Total Side/Back Yard Sidewalk</b>		<b>864</b>	
<b>Total Back Yard Sidewalk</b>		<b>595</b>	

**All Bygland Rd Sidewalks - Combined Totals**

<b>Total Feet of Residential/Private Owned Property</b>	<b>11608</b>
<b>Total Front Yard Sidewalk</b>	<b>3381</b>
<b>Total Side/Back Yard Sidewalk</b>	<b>5107</b>
<b>Total Back Yard Sidewalk</b>	<b>3120</b>
<b>Total Miles of Sidewalk</b>	<b>2.20</b>

(B) Every person riding a bicycle or an animal or driving any animal drawing a vehicle upon a roadway shall be subject to the provisions of this chapter and Title VII applicable to the driver of a vehicle, except those provisions which by their nature can have no application. Provisions specifically referring to bicycles shall be in addition to other provisions of this chapter and Title VII applying to vehicles.

(1981 Code, § 6.04)

#### **§ 96.05 ICE AND SNOW ON PUBLIC SIDEWALKS.**

(A) *Ice and snow a nuisance.* All snow and ice remaining upon public sidewalks is declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow or ice has ceased to be deposited.

(B) *City to remove snow and ice.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of the removal and the private property adjacent to which the accumulations were found and removed.

(C) *Cost of removal to be assessed.* The City Administrator shall, upon direction of the Council, and on receipt of the information provided for in the preceding subdivision, extend the cost of the removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and the special assessments shall at the time of certifying taxes to the County Auditor be certified for collection as other special assessments are certified and collected.

(D) *Civil suit for cost of removal.* The City Administrator shall, in the alternative, upon direction of the Council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in division (B) of this section, the cost of the clearing and the cost and disbursements of a civil action therefor.

(E) *City Administrator to report sidewalks cleared.* The City Administrator shall present to the Council at its first meeting after snow or ice has been cleared from the sidewalks as provided in division (B) of this section the report of the city thereon and shall request the Council to determine by resolution the manner of collection to be used as provided in division (C) or (D) of this section.

(1981 Code, § 6.05) (Am. Ord. 6, 3<sup>rd</sup> Series, passed 5-21-1981)



# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax      www.eastgrandforks.net

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April 2, 2012

To Whom It May Concern:

This letter is to inform you of the City of East Grand Forks proposal for the Safe Routes to School Program. The Safe Routes to School (SRTS) Program, created by the Federal Surface Transportation Act, establishes a grant program providing communities with the opportunity to improve conditions for bicycling and walking to school. The goals of the program are threefold: (1) to enable and encourage children, including those with disabilities, to walk and bicycle to school; (2) to make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and (3) to facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools. All STRS projects are funded at 100% with no local match required.

After South Point elementary and the middle school were constructed, identified safe routes to each school were developed by the local metropolitan planning organization, with a collaboration from the local school districts, police, representatives of PTOs and traffic engineers. The routes for the "Point" in East Grand Forks were challenging given that for the most part, sidewalks do not exist. The nearest residential developments were created absent of facilities for bikes or pedestrians other than the regular street system because sidewalks and/or multi-purpose paths were not required in these developments.

Because of a lack of sidewalks or "safe routes to school", it is estimated that only 5% of all students in the East Grand Forks school district walk or bike to school. Parents are concerned with the high volumes of traffic around the school areas both before and after school. Without a common well-traveled route or sidewalk, students take a great risk walking to South Point elementary school.

Therefore, our Safe Routes to School proposal is to construct sidewalk on the west side of Bygland Road from 6<sup>th</sup> Street SE to 13<sup>th</sup> Street SE. The City of East Grand Forks has also built sidewalk on 13<sup>th</sup> St SE to the front of the elementary school and a sidewalk along the east side of Bygland Road from 6<sup>th</sup> St. SE to the middle school. This proposed new sidewalk should be another integral piece to the safe pedestrian and bike travel on the Point area.

In August 2011 a letter was mailed to the City informing us that our proposal was chosen for funding by the Safe Routes to School Program. The letter states as follows:

(over)



# City of East Grand Forks

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218-773-2483 • 218-773-9728 fax • [www.eastgrandforks.net](http://www.eastgrandforks.net)

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"It is my pleasure to inform you that your Safe Routes to School proposal is one of 16 recipients of funds from the 2011 Safe Routes to School solicitation. This year's solicitation resulted in 82 applications requesting over \$23.3 million. MNDOT received many high quality proposals and your project represents one of the best submitted. Thank you for your participation and congratulations on your success.  
MNDOT"

For that reason, the City of East Grand Forks will be holding a public meeting to discuss the specifics (including location, construction and maintenance) of the project. As a property owner that will be affected by the proposed sidewalk, you are invited to attend the public meeting on **April 12, 2012 at the Senior Citizen Center, 538 Rhinehart Drive SE. The meeting will start at 6PM**. A map of the sidewalk and its location will be presented at the meeting. It will be placed within road right-of-way with 100% funding.

If you are interested in additional information or would like to comment in regards to this proposal, you may contact Nancy Ellis at the EGF MPO Planning Office, (218) 773-0124.

July 11, 2008

To Whom It May Concern:

This letter is to inform you that construction for the City of East Grand Forks Safe Routes to School sidewalk is about to begin. The city has recently awarded the bid to Opp Construction to begin construction of the sidewalk and the trimming of tree branches to install the sidewalk.

For that reason, the City of East Grand Forks will be holding a public open house to inform you of the exact location of the sidewalk, the project schedule, how the trees will be trimmed and other such items pertaining to the project. Those in attendance will be EGF City Engineer, representative from the construction company, City Council representative, and me. As a property owner that will be affected by the sidewalk installation, you are invited to attend the open house on **July 23<sup>rd</sup>, 2008 AT 6PM at the Senior Citizens Center, 538 Rhinehart Drive.**

A map of the sidewalk and its location has been enclosed for your review. It will be placed within road right-of-way with 100% funding. We have no intentions of cutting down any trees and the City of East Grand Forks is willing to perform the snow maintenance on this sidewalk in the winter months. Therefore, this project will not be special assessed nor will you be required to do snow maintenance in the winter.

If you are interested in additional information and/or cannot attend the meeting, you may contact Nancy Ellis at the EGF MPO Planning Office, (218) 773-0124.

Sincerely,

Nancy Ellis  
GF/EGF MPO

# Request for Council Action

Date: September 8, 2023

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: 2024 Preliminary Budget

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Attached is the 9.12.2023 draft for the 2024 Budget.

Expenses are over Revenues by \$370,307

Items that have changed since the last meeting.

\$25,000 for an additional road grader rental for snow removal

At this time a 11% tax increase in the levy would be needed to balance the budget.

**CITY OF EAST GRAND FORKS, MINNESOTA  
GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
September 12, 2023**

	Actual 2021	Actual 2022	Budget 2023	Budget 2024	CHANGE OVER 2023 BUDGET	
					AMOUNT	%
<b>REVENUES/SOURCES</b>						
1 Property Tax Levy*	\$ 5,436,780	\$ 5,646,759	\$ 6,600,077	\$ 6,930,081	\$ 330,004	5.0%
2 Franchise & Other Taxes	1,517,165	1,702,729	1,550,691	1,567,683	\$ 16,992	1.1%
3 Licenses & Permits	104,258	107,019	105,775	107,775	\$ 2,000	1.9%
4 Intergovernmental	2,695,331	2,943,524	2,613,304	2,832,517	\$ 219,213	8.4%
5 Charges for Services	1,170,532	1,431,641	1,376,805	1,363,179	\$ (13,626)	-1.0%
6 Fines & Forfeits	141,115	80,311	118,000	118,000	\$ -	0.0%
7 Other Revenues	41,526	179,633	36,400	38,500	\$ 2,100	5.8%
8 Other Financing Sources	340,599	133,285	224,874	278,650	\$ 53,777	23.9%
9 Total Revenues/Other Sources	\$ 11,447,306	\$ 12,224,903	\$ 12,625,926	\$ 13,236,386	\$ 610,460	4.8%
10 Reserved Used/Excess	-	341,734	150,559		(150,559)	-100.0%
Total Available Resources	\$ 11,447,306	\$ 12,566,637	\$ 12,776,485	\$ 13,236,386	\$ 459,901	3.6%

**EXPENDITURES/USES**

Current:

11 General Government	\$ 1,463,003	\$ 1,617,419	\$ 1,546,919	\$ 1,553,681	\$ 6,762	0.4%
12 Police	3,049,982	3,115,653	3,432,606	3,655,525	\$ 222,919	6.5%
13 Fire	1,434,358	1,367,280	1,443,092	1,519,930	\$ 76,838	5.3%
14 Other Public Safety	224,713	188,590	201,622	204,353	\$ 2,732	1.4%
15 Public Works	1,417,411	1,696,823	1,692,450	1,764,499	\$ 72,049	4.3%
16 Recreation & Culture	1,837,593	1,931,265	2,125,185	2,168,126	\$ 42,940	2.0%
17 Community Development	77,694	45,526	65,000	78,650	\$ 13,650	21.0%
18 Library	558,976	651,803	713,494	767,497	\$ 54,003	7.6%
19 Senior Center	124,951	124,145	148,656	146,020	\$ (2,636)	-1.8%
20 Other Expenditures	315,668	381,572	425,009	427,009	\$ 2,000	0.5%
	<b>10,504,350</b>	<b>11,120,077</b>	<b>11,794,033</b>	<b>12,285,290</b>	<b>\$ 491,257</b>	<b>4.2%</b>

Capital Outlay & Other Uses:

21 General Government	-	-	-	-		
22 Police	93,361	71,491	85,000	219,000	\$ 134,000	157.6%
23 Fire	-	45,721	-	-	\$ -	0.0%
24 Public Works	52,602	15,295	-	-	\$ -	0.0%
25 Street Reconstruction	225,004	243,218	270,000	275,000	\$ 5,000	1.9%
26 Recreation & Culture	11,077	20,478	50,000	60,000	\$ 10,000	20.0%
27 Other Expenditures	297,016	130,107	194,874	235,000	\$ 40,127	20.6%
28 Debt Service	-	91,516	-	90,000	\$ 90,000	#DIV/0!
29 Other Financing Uses	219,810	828,734	350,858	442,403	\$ 91,545	26.1%
	<b>898,870</b>	<b>1,446,560</b>	<b>950,731</b>	<b>1,321,403</b>	<b>\$ 370,671</b>	<b>39.0%</b>
30	\$ 11,403,220	\$ 12,566,636	\$ 12,744,764	\$ 13,606,693	\$ 861,928	6.8%

Revenues/Sources Over (Under)

Expenditures and chg Fund Balance	\$ 44,086	\$ 0	\$ 31,721	\$ (370,307)
Budgeted Fund Balance Reserve		457,456		