

**AGENDA  
OF THE COUNCIL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, DECEMBER 19, 2023 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of November 28, 2023.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of December 5, 2023.
3. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of December 5, 2023.

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS:**

4. Public Hearing on the proposed policy for the usage of the Unmanned Aviation Vehicles operated by the Regional Special Operations Group’s Unmanned Aircraft System team.

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

5. Consider approving the Exempt Gambling Permit Application for the Red River Valley Pheasants Foreve to hold a raffle on April 20, 2024 at the Eagles Club located at 227 10<sup>th</sup> St NW East Grand Forks, MN 56721 and waive the 30-day waiting period.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

6. Consider approving the Exempt Gambling Permit Application for the Whitetails Unlimited Red River Valley Deer Camp to hold a raffle on January 20, 2024 at the American Legion 157 located at 1009 Central Ave NW East Grand Forks, MN 56721 and waive the 30-day waiting period.
7. Consider adopting Resolution No. 23-12-80 designating the polling place locations for 2024.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for November 15, 2023.
9. City Financial Statements as of October 31, 2023.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

10. Consider adopting Policy Directive 46.2.1 providing the guidelines for the use of the Unmanned Aircraft Systems for the East Grand Forks Police Department.
11. Consider adopting Resolution No. 23-12-81 approving and adopting the 2050 Plan Update to the Metropolitan Transportation Plan and Street and Highway Element of the Comprehensive Plan.
12. Consider adopting Resolution No. 23-12-82 approving the plans and specifications and ordering advertisement for bids for the 2023 City Project No. 2 LaFave Park Improvements.
13. Consider approving the Special Use Permit for the installation of a second concrete ready mixed plant at the Strata site for temporary use in the summer of 2024 with the requirement they meet any additional conditions requested by the Planning Commission or Council regarding noise, time of operation, length of operation, traffic congestion, or requested truck route.
14. Consider granting preliminary approval of the Green Acres Resubdivision Plat and PUD Amendment with the requirement of adding easements requested from the utility group, submission a mutual encroachment agreement, and submission of a digital file of the plat.
15. Consider declaring tempered glass as surplus and authorize the sale of the glass to Northwood Hockey Boosters for \$2,500.
16. Consider adopting Resolution No. 23-12-84 approving a 5% increase to the 2023 tax levy, collectable in 2024.

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17. Consider adopting Resolution No. 23-12-85 approving the 2024 budget and to authorize specific financial related activities.
18. Consider adopting Resolution No. 23-12-83 authorizing the implementation of the updated compensation plan for 2024 and 2025 and cost of living increases for all non-union employees.
19. Consider approving the internal hiring process for a Public Works Supervisor.
20. Consider approving the internal hiring process for a Public Works Foreman.
21. Consider approving the Labor Agreement and Memorandum of Understanding for 2024-2025 between the City of East Grand Forks and the International Association of Fire Fighters Local No. 3423.
22. Consider approving the Labor Agreement and Memorandum of Understanding for 2024-2025 between the City of East Grand Forks and the ASFCME Council 65

**CLAIMS:**

23. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**Upcoming Meeting**

Council Meeting – Tuesday, January 2, 2024 – Council Chambers – 5:00 PM

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