

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, JANUARY 2, 2024 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**ANNUAL BUSINESS:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 24-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 24-01-02 a Resolution to designate The Exponent as the official newspaper.

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 24-01-03 a Resolution to designate the following financial depositories.

- (A) American Federal
- (B) Frandsen Bank & Trust
- (C) RBC Wealth Management
- (D) PMA - 4M Fund

**4. DESIGNATE ACH ORIGINATION & ONLINE BANKING**

Consider adopting Resolution No. 24-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title

- (A) Steven Gander, Mayor

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

- (B) Reid Huttunen, City Administrator/Clerk-Treasurer
- (C) Megan Nelson, City Clerk
- (D) Terry Knudson, HR Generalist
- (E) Karla Anderson, Finance Director

**APPROVAL OF MINUTES:**

5. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of December 12, 2023.
6. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 19, 2023.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA: NONE**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for December 6, 2023.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

8. Consider approving the Exempt Gambling Permit Application for the East Grand Forks Home Run Club to hold a raffle at the East Grand Forks Senior High School located at 1420 4<sup>th</sup> Ave NW East Grand Forks, MN 56721 on January 19, 2024 and waive the 30-day waiting period.
9. Consider approving the purchase of Motorola portable radios for the Police Department from Stone’s Mobile Radio for a total of \$183,701.25 utilizing the additional public safety funds received from the State.
10. Consider approving the purchase of the Motorola portable radios for the Fire Department from Stone’s Mobile Radio for a total of \$31,563.00 utilizing the additional public safety funds received from the State.
11. Consider adopting Resolution No. 24-01-05 approving and adopting the Sick Time Policy to provide and incorporate guidelines and procedures regarding the appropriate accumulation and use of Earned Sick and Safe Time and to be included in the City’s Personnel Policy.

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12. Consider adopting Resolution No. 24-01-06 approving and adopting the Cell Phone Policy to provide and incorporate guidelines and procedures and to be included in the City's Personnel Policy.
13. Consider approving the Labor Agreement for 2024-2025 between the City of East Grand Forks and the Law Enforcement Labor Services Local No. 152.
14. Consider approving the Extension Amendment to the Memorandum of Understanding between the City of East Grand Forks and Bird Rides Inc for the electric scooter sharing system in the city.
15. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the American Crystal Sugar Company to have AE2S conduct a study to identify infrastructure and a rate structure which the cost would be reimbursed by American Crystal Sugar Company.

**CLAIMS:**

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

Upcoming Meetings:

Meeting days and times will be determined after the 1<sup>st</sup> meeting of the year.

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