

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, JANUARY 16, 2024 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 2, 2024.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 9, 2024.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of January 9, 2024.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider adopting Resolution No. 24-01-08 designating “C&H Insurance” as the insurance agency to handle City Policy for 2024.
5. Consider adopting Resolution No. 24-01-09 approving the 2024 Administrative Services Agreement with Wex Benefits.
6. Consider adopting Resolution No. 24-01-10 enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

7. Consider adopting Resolution No. 24-01-11 approving the following Board and Commission appointments and reappointments as presented by the appropriate elected official.
8. Consider approving the Exempt Gambling Permit Application for the Riverside Christian School to hold a raffle on April 13, 2024 at the Riverside Christian School located at 610 2<sup>nd</sup> Ave NE East Grand Forks, MN 56721 and waive the 30-day waiting period.
9. Consider approving the change in date and allowing KC Pro West to hold two youth snowmobile events in 2024 with the dates still yet to be determined because of lack of snow.
10. Consider approving the Special Event Application for Vintage Snowmobile Show to be held on Saturday, February 3<sup>rd</sup> from 7:30am to 4pm and allow them to block off some parking spaces in the parking lot by restaurant row.
11. Consider approving the Special Event Application for the Frozen Feet 5K/10K event scheduled for Saturday, February 10<sup>th</sup> from 7am to 12pm.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

12. Regular meeting minutes of the Water, Light, Power, and Building Commission for December 20, 2023.
13. City Financial Statements as of November 30, 2023.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

14. Consider adopting Resolution No. 24-01-12 approving the plans and specifications and ordering advertisement for bids for the 2022 City Project No. 3 for the Quiet Zone/Street and Sidewalk Improvements and setting a bid date of February 7, 2024.
15. Consider granting final approval of the Green Acres Resubdivision Plat and PUD Plan amendment contingent upon review and approval of the encroachment agreement and/or amendment to the ingress-egress easement document by the City Attorney and the submission of a digital file of the plat.
16. Consider adopting Resolution No. 24-01-13 approving the hiring of Erika Perez as the Public Works Supervisor and be placed at a Grade 16 Step 1 at a salary of \$30.75 per hour.
17. Consider adopting Resolution No. 24-01-14 approving the hiring of Josh Krostue as the Public Works Foreman and be placed at a Grade 15 Step 3 at a salary of \$30.09 per hour.

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18. Consider approving the Memorandum of Understanding between the City of East Grand Forks and Independent School District 595 for police liaison services.
19. Consider adopting Resolution No. 24-01-15 approving the promotion of Jake Schiller to the Corporal position contingent upon an officer returning to the school for police liaison services.
20. Consider approving the request to start the hiring process for Police Officer contingent upon the School Liaison Officer returning to the school.

**CLAIMS:**

21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

Upcoming Meetings:

- Work Session – Tuesday, January 23, 2024 – Training Room – 5:00 PM
- Council Meeting – Tuesday, February 6, 2024 – Council Chambers – 5:00 PM
- Work Session – Tuesday, February 13, 2024 – Training Room – 5:00 PM
- Council Meeting – Tuesday, February 20, 2024 – Council Chambers – 5:00 PM

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