

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 20, 2024 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 6, 2024.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 13, 2024.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Special Event Application for the KC Pro West group to hold a practice night on Friday, March 1st followed by Youth Snowmobile Races on March 2nd and 3rd.
4. Consider approving the Special Event Application for the Altru Family YMCA to conduct the annual YMCA Firecracker 5K/10K Fun Run/Walk taking place on July 4th from 8am to 10:30am on the greenway trails.
5. Consider adopting Resolution No. 24-02-21 appointing election judges for the presidential primary election on March 5, 2024.
6. Consider adopting Resolution No. 24-02-22 approving the use of Altru Foundation Partnership funding for the Grand Bike Share Program for 2024 in the amount of \$10,000.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 17, 2024.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

8. Consider adopting Resolution No. 24-02-23 accepting and awarding the bid of Proposals 1 and 2 for 2023 City Project No 2 for LaFave Park Improvements to RJ Zavoral & Sons for a total construction cost of \$1,758,006.75.
9. Consider approving the replacement and relocation plan for the siren system and accept the quote from the Federal Warning System for a total of \$102,030.00 and an additional \$5,000 for an electrician on-site with the funding coming from the Public Safety fund.
10. Consider awarding the Volvo Motor Grader transmission replacement project to Nuss Truck & Equipment for a total of \$55,147.00.
11. Consider approving the Leighton Media rental of the Civic Center in the amount of \$4,500 for a music concert on April 27, 2024 contingent upon review and final approval of a Facility Use Agreement by the City Attorney and City Administrator.
12. Consider authorizing the purchase of the 2024 Ford Bronco for the Police Department from Nelson Ford of Grand Forks for a total of \$34,579.00.
13. Consider approving the Special Use Permit to install a second concrete ready mixed plant at the Strata site for temporary use when needed for future road projects with the conditions the trucks primarily use the access onto Business Highway 2 when leaving the site and the Community Development Office will be notified when the second temporary plant will be onsite.

CLAIMS:

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings

Work Session – Tuesday, February 27, 2024 – Training Room – 5:00 PM

Council Meeting – Tuesday, March 5, 2024 – Council Chambers – 5:00 PM

The March 5th Meeting will need to be done no later than 6pm because of the Presidential Primary Election.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 6, 2024 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, February 6, 2024 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms (via Interactive Technology with technical difficulties), Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

SWEARING IN OF OFFICER KRAUSE:

Chief Hedlund introduced Officer Michael Krause, how he had years of experience as an officer, and administered the oath of office and oath of honor which was followed by a round of applause.

OPEN FORUM:

Council President Olstad stated the open form was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council, please come up to the podium to do so. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 16, 2024.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 23, 2024.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Exempt Gambling Permit Application for Sacred Heart to hold a raffle on March 22, 2024 at Sacred Heart located at 200 3rd St NW East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 24-02-17 approving the following Board and Commission appointments and reappointments as presented by the appropriate elected official.
5. Consider adopting Resolution No. 24-02-18 appointing election judges for the presidential primary election on March 5, 2024.

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS THREE (3) THROUGH FIVE (5).

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 3, 2024.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

7. Consider declaring the six in-car video systems and nine body cameras as surplus property and approve the sale of the equipment to Guardian Fleet Safety for a total of \$2,100.00.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO DECLARE THE SIX IN-CAR VIDEO SYSTEMS AND NINE BODY CAMERAS AS SURPLUS PROPERTY AND APPROVE THE SALE OF THE EQUIPMENT TO GUARDIAN FLEET SAFETY FOR A TOTAL OF \$2,100.00.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

8. Consider approving the Labor Agreement for 2024-2025 between the City of East Grand Forks and the Teamsters Local No 120.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE THE LABOR AGREEMENT FOR 2024-2025 BETWEEN THE CITY OF EAST GRAND FORKS AND THE TEAMSTERS LOCAL NO 120.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

9. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the Law Enforcement Labor Services Local 152 regarding the post-employment Health Care Savings Plan.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF EAST GRAND FORKS AND THE LAW ENFORCEMENT LABOR SERVICES LOCAL 152 REGARDING THE POST-EMPLOYMENT HEALTH CARE SAVINGS PLAN.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

10. Consider adopting Resolution No. 24-02-16 supporting and approving the submission of an application for the 2024 RAISE Grant process towards the planning activities for the East Grand Forks-Grand Forks Bridge Crossing Project and authorize the City Administrator to submit the application.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION NO. 24-02-16 SUPPORTING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR THE 2024 RAISE GRANT PROCESS TOWARDS THE PLANNING ACTIVITIES FOR THE EAST GRAND FORKS-GRAND FORKS BRIDGE CROSSING PROJECT AND AUTHORIZE THE CITY ADMINISTRATOR TO SUBMIT THE APPLICATION.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

11. Consider approving the Temporary Road Right-of-Way Encroachment Agreement between the City of East Grand Forks and RJ Zavoral and Sons Inc allowing for the installation of a gate closure on 20th Ave NE.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE THE TEMPORARY ROAD RIGHT-OF-WAY ENCROACHMENT AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND RJ

ZAVORAL AND SONS INC ALLOWING FOR THE INSTALLATION OF A GATE CLOSURE ON 20TH AVE NE.

Voting Aye: Olstad, Larson, Peterson, Pokrzywinski, and Riopelle.

Voting Nay: Vetter.

12. Consider adopting Resolution No. 24-02-19 authorizing the Mayor and City Administrator to execute the Temporary Access permit and Permanent Multi-Use Path Easement, Waiver of Compensation, and all other MNDOT documents required for the project.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION NO. 24-02-19 AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE TEMPORARY ACCESS PERMIT AND PERMANENT MULTI-USE PATH EASEMENT, WAIVER OF COMPENSATION, AND ALL OTHER MNDOT DOCUMENTS REQUIRED FOR THE PROJECT.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

13. Consider adopting Resolution No. 24-02-20 authorizing the bills that have been deemed uncollectable to be written off totaling \$353.00.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 24-02-20 AUTHORIZING THE BILLS THAT HAVE BEEN DEEMED UNCOLLECTABLE TO BE WRITTEN OFF TOTALING \$353.00.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

14. Consider approving the Easement for Encroachments on Boundary Lines Agreement between the City of East Grand Forks, Green Acres, and Green Acres II LLP.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE THE EASEMENT FOR ENCROACHMENTS ON BOUNDARY LINES AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS, GREEN ACRES, AND GREEN ACRES II LLP.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

CLAIMS:

15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER

TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked the City of Grand Forks, Grand Forks County, and Polk County for participating in the RAISE Grant application process, it was the right thing to do as they study the need for south end bridges, and it would yield some good results. He said the first bridge would more than likely be at Merrifield, additional bridges in the south region had been talked about for a long time, and the building of this bridge would help alleviate concern of heavy truck traffic. He added it would keep the momentum moving forward, these projects would take a long time to happen, and they would need tenacity to see the project through. He congratulated all the organizers of the vintage snowmobile show, even with almost no snow there were more snowmobiles out on display than in previous years, and there were many people that took part.

Council Member Vetter thanked the City of Grand Forks, Polk County, and Grand Forks County for participating in the RAISE Grant process. He stated he thought the study would show the Merrifield Road would not be a viable option and more than likely it would have to be located a mile south of that road, and the inter-city bridge could end up being built first.

Mr. Huttunen reminded the Council they would be meeting on February 20th to follow up on the strategic planning session and the Coalition of Greater Minnesota Cities Legislative Day would be held on March 20th. He added the deadline to register was coming up for that event, he asked them to let him know if they were interested and able to attend, and the Intergovernmental Retreat would be held on February 22nd.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE FEBRUARY 6, 2024 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Olstad, Larson, Peterson, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

Megan Nelson, City Clerk

**UNAPPROVED MINUTES
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 13, 2024 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for Tuesday, February 13, 2024 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms (via Interactive Technology), Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. Review of Bid Results for the 2023 City Project No. 2 LaFave Park Improvements – Steve Emery

Mr. Emery stated the bids were opened on January 30th, two bids were received, and the bids consisted of three proposals for the street repairs and ADA improvements, the improvements to the boat ramp area, and the improvements to the area south of the parking lot. He said the low bid was from Zavorals. He added that staff had met and identified funding sources and at this time the recommendation to move forward with the first two proposals and items under proposal three would be completed by the City at a later date. He informed the Council there would be other expenses including the dock, solar lighting, and wetland credits. He stated they would recommend awarding Proposals one and two to Zavorals. There were no questions.

This item will be referred to a City Council Meeting for action.

2. Review of Bid Results for the 2022 City Project No. 3 Quiet Zone/Street & Sidewalk Improvements – Steve Emery

Mr. Emery informed the Council the bids had been opened on Wednesday, two bids were received, and Opp Construction had the lowest bid. He explained the bid was 29% above projected costs, there were additional project costs for adding sidewalks, and flagging was going to be required during the project. He reminded the Council the City was supposed to receive \$156,000 as an incentive to close the 3rd Street crossing, they had met with BNSF, reviewed the current costs, and BNSF was going to reconsider if they

would add more to the incentive. He stated Mr. Huttunen would be meeting with Sacred Heart about the project as well.

Mr. Emery told the Council that the Minnesota Department of Transportation (MNDOT) would be covering upgrades to the traffic lights and the City's portion could be covered by State Aid, Storm Water funds, and the Street Reconstruction funds. He said there was no recommendation at this time, bids were good for 60 days, and how they tried to estimate projects for the coming years and where the funds would be for the State Aid funds could be used. Mr. Huttunen stated the federal project scheduled for 2026 would be for improvements to Point Bridge, \$1.8 million had been budgeted, but no design work had been completed, so the amount could be different. He continued reviewing how spending \$600,000 would leave the fund in a deficit of \$83,000, but that would be recouped when the City received the yearly funding. He added the seal coat and mill and overlay project was scheduled for 2027 or 2028 and the last time that project was completed the city portion had come out of this account. He added there were materials that would need to be ordered for the Quiet Zone and it might take months to get the materials.

Council President Olstad stated they would be short on funding for the street project, if they waited on the Quiet Zone it would only get more expensive, so if it did not get done now it would not get done. Mayor Gander commented he did not see costs going down, they needed to find a way to get it done, because it was a priority. Mr. Emery reminded the Council how MNDOT was going to cover some costs and how that might not happen in the future. Council member Larson asked if additional funding was available, if that would decrease the amount coming from the State Aid fund. Mr. Emery said that was correct. Discussion followed about how this item will be brought back to the next work session and then to a council meeting to consider awarding. Council President Olstad asked when this project could start. Mr. Emery said it could start in June and they would try to have the crossings completed before school started in the fall.

This item will be brought back to a future work session.

3. Update on Grand Rides Bike Share & Consider Sponsorship Request – Jeremy King

Mr. King told the Council the Downtown Development Association (DDA) was requesting the City to renew the sponsorship for the bike sharing program. He stated 2023 was their best year yet, usage increased by 12%, bikes had been used for recreation and daily transportation, and they were considering adding of electric bikes and tricycles. He added there was enough in the Altru Partnership Fund for the sponsorship. Council member Pokrzywinski asked how much was in the fund. Mr. King stated \$107,000 and there were two years left of the contract where the City would be receiving \$45,000 per year. There were no other questions.

This item will be referred to a City Council Meeting for action.

4. Consider the Purchase of Early Warning Sirens – Jeff Boushee

Chief Boushee informed the Council the siren system in the city was 23 years old, the system was expected to last 20 to 30 years, and he would like to replace the existing system and add a siren to the Fire Department to better cover the downtown and campground area. He stated the cost to replace the system was \$107,000, the cost would be covered by the Public Safety funding, and requested to approve the plan and award the contract to Federal Warning Systems. There were no questions.

This item will be referred to a City Council Meeting for action.

5. Consider Motor Grader Transmission Replacement – Jason Stordahl

Mr. Stordahl stated quotes were received to replace the transmission of the Volvo Motor Grader. He told the Council the quote from Nuss Truck & Equipment was higher, but they were also recommending the replacement of all the hoses and pump because of the metal that could be in them. He added the city mechanics also recommended Nuss Truck because they had a person that worked specifically on transmissions. He told the Council there were funds in the snow and ice fund along with the equipment fund to cover the repair costs. Council member Helms asked if the transmission was being rebuilt. Mr. Stordahl said it would be rebuilt with new parts. There were no other questions.

This item will be referred to a City Council Meeting for action.

6. Update on Civic Center Events – Jeremy King

Mr. King stated Forx Builders were going to be renting the Civic Center for their Home and Garden Show, but that event would be postponed until 2025. He stated Leighton Broadcasting wanted to host a concert at the Civic Center, this had been brought up before, they are looking at getting a national artist, and they would like to start advertising. He said they had requested to remove the glass, staff was working on that process, and the price for the rental would be \$4,500. Council President Olstad asked if this would be brought to the next council meeting. Mr. King said the agreement might not be ready. Council President Olstad suggested having something contingent upon the City receiving what was needed for the event to keep things moving forward. Mr. Huttunen said staff would be meeting with the organizers on Thursday morning, they might not have all the details for the following meeting, but they should be able to put a framework of the agreement together. Council member Larson said he would be frustrated if the advertising of the event started before anything was approved. He added that he was excited they were going to try to hold this type of event and lessons would be learned from this event.

Mr. King said staff would start working the first week of April to pull the glass out, if successful they would leave it out until the fall. Council member Peterson asked if the cost of the rental equipment was included in the rental fee. Mr. King said it was. Council member Helms asked if labor costs were included. Mr. King said no overtime was included but they figured one employee over five days of work and the cost of some of the glass as a starting point. Discussion followed about how two pieces of glass were included in the rental and all rentals at the Civic Center start with the \$500 base and were built up from there.

These items will be brought to future meetings.

7. Information on Upcoming Presidential Primary Election – Megan Nelson

Ms. Nelson reminded everyone the Presidential Primary Election would be taking place on Tuesday, March 5th. She stated all polling locations would be open from 7am to 8pm, absentee voting was available at City Hall Monday through Friday from 8am to 5pm, it would not be available on Monday, February 19th due to the holiday, but there were additional hours on Saturday, March 2nd from 10am to 3pm. She said for this election voters would need to indicate which ballot they would like to vote, three ballots were available for the three different parties that were recognized by the State. She added that anyone with questions could reach out to the Administration Office by calling (218) 773-2483, just for this election

everyone would need to enter Door 1 at the school, and for the August and November elections the space will be moved back to Door 2.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE FEBRUARY 13, 2024 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:33 P.M.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Helms, and Olstad.

Voting Nay: None.

Absent: Riopelle.

Megan Nelson, City Clerk

Request for Council Action

Date: 2/13/24

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Administration Office

RE: Request for Additional Weekend of Youth Snowmobile Races & Practice Night

A request has been made to host an additional weekend of youth snowmobile races. The KC Pro West Group would like to host another weekend of races over the first week in March (2nd-3rd). They would also like to have practice runs on Friday, March 1st as well.

Consider approving a special event application for an additional weekend of youth snowmobile races and a Friday evening of practice runs.

Megan Nelson

From: noreply@civicplus.com
Sent: Tuesday, November 7, 2023 8:58 PM
To: Megan Nelson; City Administration
Subject: [EXTERNAL]Online Form Submittal: Special Event Application

WARNING - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

Special Event Application

Please Submit 60 Days Prior to Event

This application and supporting information must be turned in 60 days prior to the event.

Organization Name	KC PRO WEST
Phone Number	2188431070
Address1	5611 157TH AVE NE
Email Address	coreyg79@hotmail.com
City	ARDOCH
State	ND
Zip	58261
Applicant Name/Contact Person	Corey Grochowski
Email Address	coreyg79@hotmail.com
Phone Number	2188431070
Second Contact Person	Corey Grochowski
Email Address	coreyg79@hotmail.com
Phone Number	2188431070

(Section Break)

Special Event Information

All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.

A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.

Event Title	KC PRO EGF RACE
Type of Event	Other
Date(s) and Time of Event	1/6/2024 9:00 AM - 1/7/2024 5:00 PM
Description/Narrative of the Event	KC Pro West youth racing organization is requesting to host another race in the same location as previous years near the LaFave Park/ boat landing. We are expecting an estimated amount of 60-70 children racing along with their families as spectators. This has been very successful in the past with excellent feedback with the amenities that East Grand Forks has to offer. We are asking that we have a couple days prior to the event to build the racing track. Our organization will take care of all cleanup after this event.

(Section Break)

Event Site Plan/Map	<u>KC Pro Race .pdf</u>
---------------------	-------------------------

(Section Break)

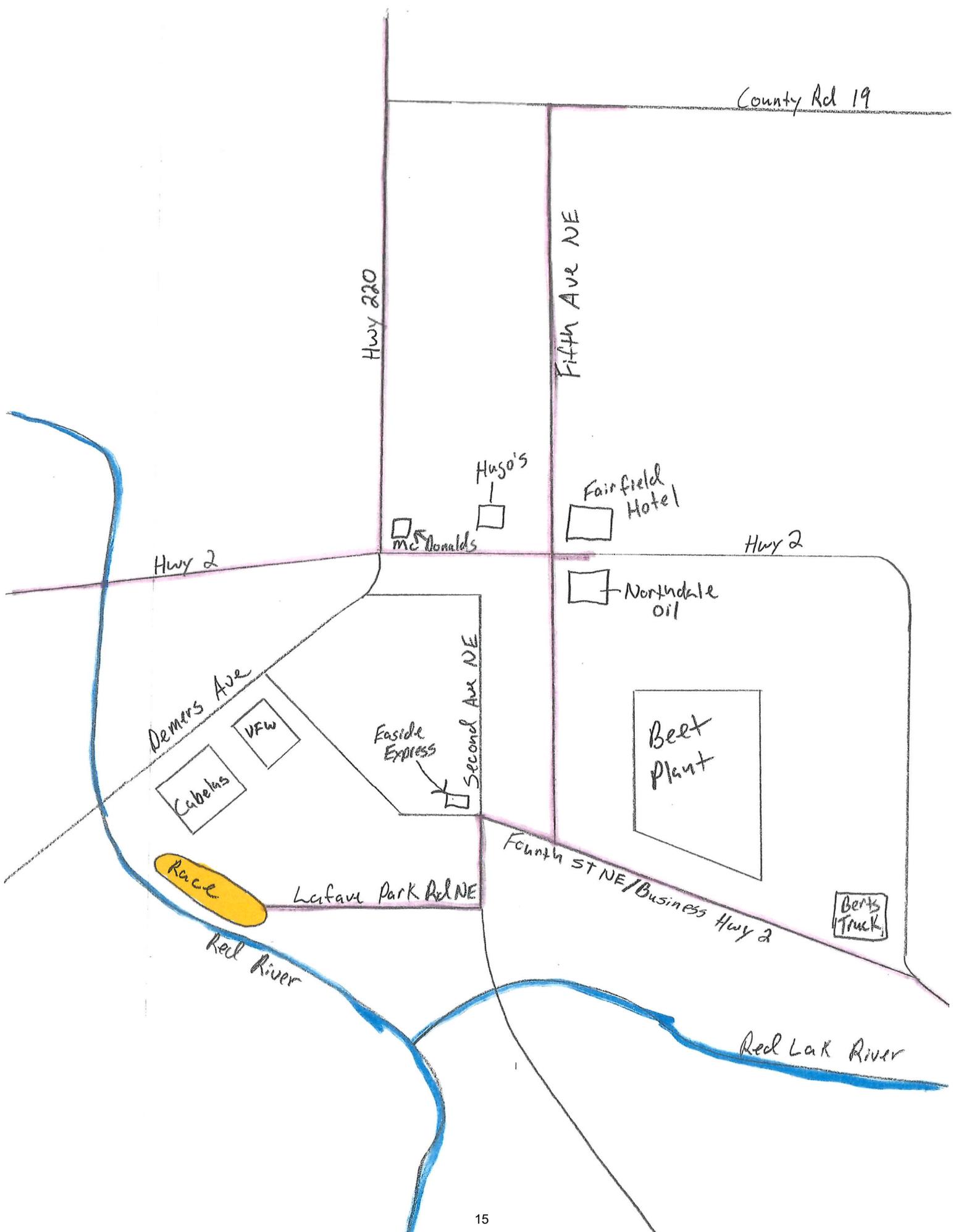
Power & Water Requests

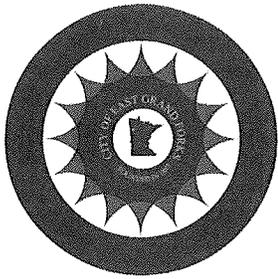
All power and water requests must go through and be approved by the Water and Light Commission. **The Water and Light Commission may charge for labor and materials for event related activities.** Contact the Distribution Superintendent by calling (218) 773-0515 between 8am and 4:30pm or email alldsc@egf.mn for further instructions.

(Section Break)

River Access	No
If yes, complete the form	<u>The Polk County Boat & Water Event Permit Application</u>

(Section Break)





City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

APPLICATION FOR SPECIAL EVENT

License Fee: _____

Organization Information		
<u>Altru Family Ymca</u> <i>Organization Name</i>	<u>701-775-2586</u> <i>Organization Phone Number</i>	
<u>215 N 7th St</u> <i>Organization Address</i>	<u>GF</u> <i>City</i>	<u>ND 58203</u> <i>State Zip</i>

Applicant Information		
<u>Patti McEnroe</u> <i>Applicant Name</i>	<u>218 791 5906</u> <i>Applicant Phone Number</i>	
<u>215 N 7th St</u> <i>Applicant Address</i>	<u>GF</u> <i>City</i>	<u>ND 58203</u> <i>State Zip</i>

Special Event Information		
<u>July 4, 2024</u> <i>Date of Event</i>	<u>8:00 am</u> <i>Start Time</i>	<u>10:30 am</u> <i>End Time</i>
<u>Ymca Firecracker 5K/10K Fun Run/Walk + free Kiddie Run</u> <i>Explanation of Event</i>		
<u>Greenway - kitty corner from town square, into EGF + back</u> <i>Route/Area of Event (include map)</i>		
<u>Special Requests (Staff, Road Closures, Etc)</u>		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.

Patti McEnroe
Signature of Applicant

1-16-24
Date

Patti McEnroe
Print Name

Adv / Membership +
Marketing Dir
Title

Altru Family YMCA **-EVENT SPONSOR-**
RELEASE AND INDEMNIFICATION AGREEMENT
CITY OF EAST GRAND FORKS, MINNESOTA

**THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT
SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.**

In consideration for being permitted to engage in the following special event activities on the City of East Grand Forks' property:

Altru Family YMCA Firecracker 5K/10K
Fun Run/Walk

Special Events Holder hereby acknowledges, represents, and agrees as follows:

A. We understand that the above described activities are or may be dangerous and do or may involve risks or injury, loss, or damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

(Special Events Holder initials here) AM

B. If required by this paragraph, we agree to require each participant in our special event to execute a **RELEASE AND INDEMNIFICATION AGREEMENT** for ourselves and for the City of East Grand Forks, on a form approved by the City of East Grand Forks.

Participant Release and Indemnification required? YES NO

(Special Events Holder initials here) AM

C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of East Grand Forks, for the duration of the above described activities.

(Special Events Holder initials here) AM

City of East Grand Forks
Application for Special Event

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) BM

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge the City of East Grand Forks, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) BM

F. We further agree to defend, indemnify and hold harmless the City of East Grand Forks, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorneys fees, including those arising from any third party claim asserted against the City of East Grand Forks, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of the City of East Grand Forks, its officers, it employees, or by any other cause.

(Special Events Holder initials here) BM

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of East Grand Forks, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

(Special Events Holder initials here) BM

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

(Special Events Holder initials here) BM

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

(Special Events Holder initials here) BM

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

City of East Grand Forks
Application for Special Event

Name Altru Family YMCA

Title _____

Signature Beth McGee

Date 2-2-24

**PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS
HOLDER:**

Name _____

Title _____

Signature _____

Date _____

East Grand Forks, MN



River Rd NW

Water Stop

5k Turn Around

Riverside Park

Water Stop

Grand Forks, ND

N 3RD ST

GATEWAY DR

10k Turn Around

Red River State Recreation Campground

4th St NW

FIRECRACKER

5K & 10K FUN RUN/WALK

Downtown Grand Forks, ND

JULY 4, 2024



5TH ST

Start / Finish

UNIVERSITY AVE

Registration
Waste & Recycling
Receptacles.

DEA

S 4TH

Map provided by City of Grand Forks GIS Services - www.grfgis.com

RESOLUTION NO. 24 – 02 – 21

RESOLUTION APPOINTING JUDGES

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, the City Council of East Grand Forks appoints the following judges as alternate judges for the March 5th Presidential Primary in 2024.

Alternate Judges: Reid Huttunen, Tom Rand, Alice Rand, Seth Baune, and Harriet Powers.

BE IT FURTHER RESOLVED, the election administrator is authorized to re-balance judges to different wards as needed in order to comply with state election laws; and

BE IT FURTHER RESOLVED, the judge’s hourly compensation is fixed at the following: chair or head judge at \$14.00 per hour, and regular judge at \$13.00 per hour.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: February 20, 2024

Attest:

City Administrator

President of the Council

I hereby approve the foregoing resolution this 20th day of February, 2024.

Mayor

Request for Council Action

Date: February 13, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Grand Rides Bike Share update and sponsor request

Background:

The Downtown Development Association (DDA) has requested the City renew its \$10,000 sponsorship of the Grand Rides Bike Share program again in 2024. The City has sponsored this program for the last two years and the DDA has a bike rack located near the Cabela's parking lot and Northland Campus.

DDA has shared in 2023 that,

- Grand Rides saw the best season yet
- Increased ridership in East Grand Forks by 12%
- 960 rides either start and/or end in EGF
- Highest use areas in EGF were Cabela's, Food bank, Northland campus, and Hugo's
- Bike share is being used for both recreation and daily transportation

DDA does plan to continue to grow the program in 2024 with the addition of adult tricycles and possibly electric bikes.

Budget Impact.

DDA is asking the City of East Grand Forks to commit to a \$10,000 annual sponsorship of the program.

Other community partners committed to the program are shown in the attached document provided by the DDA.

Altru Recreation Partnership funds have enough money to cover the sponsorship.

Recommendation:

Seeking approval of \$10,000 sponsorship using Altru Partnership funds.

Enclosure:

Bike Share program update, 2023

RESOLUTION NO. 24 – 02 - 22

WHEREAS, the Downtown Development Association (DDA) has maintained operations of the Grand Rides Bike Share program; and

WHEREAS, the DDA is once again requesting sponsorships for running the program in both cities since the bikes are located in both cities; and

WHEREAS, the DDA is asking the City of East Grand Forks if they would be a sponsor for the 2024 season and requested \$10,000; and

WHEREAS, the recommendation from staff was to utilize funding from the Altru Recreation Partnership for 2024 because the intent of the funding was for a health and wellness activity in the community; and

NOW, THEREFORE BE IT RESOLVED the City Council approves use the of the Altru Recreation Partnership funding for the Grand Bike Share Program for 2024 in the amount of \$10,000.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: February 20, 2024

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of February, 2024.

Mayor

GRAND RIDES

Powered by:



2023



*Improving health and
creating quality of life together!*

569 riders

12,642 hours spent on Grand Rides

6,639 rentals

14,149 miles biked on Grand Rides

17.7% increase in riders

426 new riders this season

7,585,200 calories burned by Grand Rides users!

*Grand Rides hit milestones
in 2023!*

1,100+ riders

10,000+ rides



Your support in action

“Using the Grand Rides bikes has made my life super easy. I love that you can park them anywhere as long as you take a picture of where they are left. Without them I would be walking to work and school so it saves me on my short commute but sure helps me out a lot. The basket on the front is nice too, I’m often bringing food home and it’s nice to not have to carry it on the side.”

- Grand Rides user



Let's keep the ride going in 2024!



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on January 17, 2024, at 8:00 am in the City Council Chambers.

Present: Grinde, Beauchamp, Quirk (Interactive technology), Riopelle

Absent: None

Also present: Keith Mykleseth, Todd Grabanski, Steve Emery, Todd Forster, Brianna Feil, Jordan Midgarden, Corey Thompson, Karla Anderson

It was moved by Commissioner Beauchamp supported by Commissioner Riopelle to approve the minutes of the previous organizational meeting and regular meeting held on January 3, 2024.

Voting Aye: Grinde, Beauchamp, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Beauchamp to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,212,062.02.

Voting Aye: Grinde, Beauchamp, Quirk, Riopelle

Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Beauchamp to allow two employees to carry 2 hours of vacation leave over the year end limit into 2024, due to a late opening caused by a weather event on 12-26-2023.

Voting Aye: Grinde, Beauchamp, Quirk, Riopelle

Voting Nay: None

It was recognized that Commissioner Quirk was reappointed for another 3 year term on the Water, Light, Power & Building Commission to expire December 31, 2026.

It was moved by Commissioner Beauchamp supported by Commissioner Quirk to adjourn at 8:12 am to the next regular meeting on February 7, 2024, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Beauchamp, Quirk, Riopelle

Voting Nay: None

Kristen Shipes
Commission Secretary

Request for Council Action

Date: February 8, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Dale Helms, Brian Larson, Ben Pokrzywinski and Karen Peterson

Cc: File

From: Steve Emery, P.E.

RE: Bid Results – 2023 City Project No. 2 – LaFave Park Improvements

Background:

We received bids on January 30, 2024 for the above referenced project. We received a total of two (2) bids with the apparent low bidder being R.J. Zavoral & Sons. The Project was bid with three proposals. **Proposal 1** included street repairs and a mill and overlay on 1st St, along with ADA Improvements at the softball fields and construction of a picnic shelter along with other misc items. **Proposal No. 2** included construction of new boat ramp and parking lot area and other misc items and **Proposal No. 3** includes landscaping, topsoiling and seeding the area along the Red River between the new boat ramp area and the Red Lake River. The Council will have the option of awarding the following combination of bids: Proposal No. 1, Proposal No. 1 + Proposal No. 2 or all 3 proposals. With any combination of the 3 bids R.J. Zavoral & Sons are the low bid.

Est Total Project Costs:	Proposal 1	Proposal 1 & 2	Proposal 1, 2 & 3
Construction:	\$531,212.45	\$1,758,006.75	\$1,936,370.55
Engineering (P/S)	\$102,500.00	\$ 102,500.00	\$ 102,500.00
Engineering (S/I)	\$ 42,497.00	\$ 123,060.47	\$ 135,545.94
Contingencies (3.25%):	\$ 17,264.41	\$ 57,135.22	\$ 62,932.04
Total Project Costs:	\$693,473.86	\$2,040,702.44	\$2,237,348.53

Additional Project Costs

40' Dock: \$32,000.00
 Solar Lighting: \$ 3,500.00
 Wetland Credits: \$6807.57
 Wetland Replacement Plan: \$7,000.00

Funding:

DNR Funding: \$1,758,758.00

Remaining sales tax fund from pool: \$365,000.00

Building Maintenance Fund: \$35,000.00

Stormwater Funds: \$30,450.00

Local Street Maintenance Funds: \$38,242.00

Cabela's Round up Program: \$3800.00

Total Funding: \$2,231,250.00

Recommendation:

Based on available funding and review with City Staff we are recommending awarding Proposals 1 & 2 to R.J. Zavoral & Sons, Inc. in the bid amount of \$1,758,006.75

Enclosures:

Bid Tabulation

BID TABULATION
2023 CITY PROJECT NO. 2
LAFAVE PARK IMPROVEMENTS
EAST GRAND FORKS, MN



1/30/2024

PROPOSAL NO. 1	ITEM DESCRIPTION	UNIT	QUANTITY	Engineers Estimate		R.J. ZAVORAL & SONS, INC		KNIFE RIVER MATERIALS	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01 1000	Mobilization	LS	0.33	\$ 80,000.00	\$ 26,400.00	\$ 120,800.00	\$ 39,864.00	\$ 460,000.00	\$ 151,800.00
01 5526	Traffic Control	LS	0.5	\$ 15,000.00	\$ 7,500.00	\$ 4,300.00	\$ 2,150.00	\$ 3,800.00	\$ 1,900.00
01 5713	Inlet Protection	EA	11	\$ 300.00	\$ 3,300.00	\$ 170.00	\$ 1,870.00	\$ 135.55	\$ 1,491.05
02 4100	Remove Pavement	SY	1514	\$ 20.00	\$ 30,280.00	\$ 15.00	\$ 22,710.00	\$ 10.00	\$ 15,140.00
02 4100	Remove Bituminous Pavement	SY	1389	\$ 12.00	\$ 16,668.00	\$ 16.00	\$ 22,224.00	\$ 10.00	\$ 13,890.00
02 4100	Remove Concrete Pavement	SY	19	\$ 55.00	\$ 1,045.00	\$ 15.00	\$ 285.00	\$ 50.00	\$ 950.00
02 4100	Remove Concrete Curb & Gutter	LF	763	\$ 10.00	\$ 7,630.00	\$ 5.00	\$ 3,815.00	\$ 15.00	\$ 11,445.00
02 4100	Remove Concrete Driveway Pavement	SY	97	\$ 25.00	\$ 2,425.00	\$ 15.00	\$ 1,455.00	\$ 40.00	\$ 3,880.00
02 4100	Remove Concrete Sidewalk	SF	179	\$ 8.00	\$ 1,432.00	\$ 5.00	\$ 895.00	\$ 5.00	\$ 895.00
02 4100	Remove Casting Assembly	EA	13	\$ 350.00	\$ 4,550.00	\$ 300.00	\$ 3,900.00	\$ 350.00	\$ 4,550.00
02 4100	Abandon Valve Box (Water)	EA	2	\$ 300.00	\$ 600.00	\$ 245.00	\$ 490.00	\$ 2,000.00	\$ 4,000.00
12 9310	Picnic Shelter with concrete foundations & slab	LS	1	\$ 90,000.00	\$ 90,000.00	\$ 88,000.00	\$ 88,000.00	\$ 72,087.00	\$ 72,087.00
12 9310	F & I Wood Post	EA	13	\$ 275.00	\$ 3,575.00	\$ 238.00	\$ 3,094.00	\$ 210.00	\$ 2,730.00
31 2200	Common Excavation (P)	CY	85	\$ 25.00	\$ 2,125.00	\$ 16.50	\$ 1,402.50	\$ 30.00	\$ 2,550.00
31 2200	Common Borrow (CV)	CY	40	\$ 25.00	\$ 1,000.00	\$ 16.00	\$ 640.00	\$ 15.00	\$ 600.00
31 2200	Subgrade Preparation	SY	564	\$ 6.00	\$ 3,384.00	\$ 2.25	\$ 1,269.00	\$ 5.00	\$ 2,820.00
31 2200	Compaction Tests	EA	10	\$ 100.00	\$ 1,000.00	\$ 30.00	\$ 300.00	\$ 200.00	\$ 2,000.00
32 1123	Aggregate Base Course (CV)	CY	208	\$ 65.00	\$ 13,520.00	\$ 45.00	\$ 9,360.00	\$ 125.00	\$ 26,000.00
32 1123	Aggregate Surfacing	SY	57	\$ 35.00	\$ 1,995.00	\$ 10.00	\$ 570.00	\$ 20.00	\$ 1,140.00
32 1123	Geogrid Fabric	SY	564	\$ 5.00	\$ 2,820.00	\$ 6.30	\$ 3,553.20	\$ 10.00	\$ 5,640.00
32 1216	Mill Bituminous Pavement (2")	SY	7209	\$ 4.00	\$ 28,836.00	\$ 3.75	\$ 27,033.75	\$ 7.00	\$ 50,463.00
32 1216	Type SP 4.75 Leveling Course Mixture	TON	200	\$ 160.00	\$ 32,000.00	\$ 142.00	\$ 28,400.00	\$ 175.00	\$ 35,000.00
32 1216	Type SP 9.5 Wearing Course Mixture	TON	928	\$ 160.00	\$ 148,480.00	\$ 142.00	\$ 131,776.00	\$ 175.00	\$ 162,400.00
32 1600	4" Concrete Sidewalk	SF	780	\$ 20.00	\$ 15,600.00	\$ 16.00	\$ 12,480.00	\$ 22.00	\$ 17,160.00
32 1600	6" Concrete Sidewalk	SF	152	\$ 22.00	\$ 3,344.00	\$ 18.00	\$ 2,736.00	\$ 23.00	\$ 3,496.00
32 1600	Detectable Warning Panels	SF	18	\$ 90.00	\$ 1,620.00	\$ 73.00	\$ 1,314.00	\$ 100.00	\$ 1,800.00
32 1600	6" Concrete Underlayment	SY	210	\$ 110.00	\$ 23,100.00	\$ 110.00	\$ 23,100.00	\$ 103.00	\$ 21,630.00
32 1600	Concrete Curb & Gutter, Design B624	LF	426	\$ 80.00	\$ 34,080.00	\$ 72.00	\$ 30,672.00	\$ 76.00	\$ 32,376.00
32 1600	6" Reinforced Concrete Driveway Pavement	SY	12	\$ 200.00	\$ 2,400.00	\$ 227.00	\$ 2,724.00	\$ 205.00	\$ 2,460.00
32 9219	Topsoil Borrow (LV)	CY	950	\$ 26.00	\$ 24,700.00	\$ 26.00	\$ 24,700.00	\$ 50.00	\$ 47,500.00
32 9219	Turf Establishment	SY	4950	\$ 2.75	\$ 13,612.50	\$ 2.40	\$ 11,880.00	\$ 1.85	\$ 9,157.50
33 0561	Manhole Casting Assembly	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 1,700.00	\$ 3,400.00	\$ 1,500.00	\$ 3,000.00
33 0561	Catch Basin Casting Assembly, Type A	EA	5	\$ 2,500.00	\$ 12,500.00	\$ 1,990.00	\$ 9,950.00	\$ 2,000.00	\$ 10,000.00
33 0561	Catch Basin Casting Assembly, Type B	EA	6	\$ 2,500.00	\$ 15,000.00	\$ 1,990.00	\$ 11,940.00	\$ 2,000.00	\$ 12,000.00
33 0561	Manhole Riser Rings	EA	4	\$ 350.00	\$ 1,400.00	\$ 315.00	\$ 1,260.00	\$ 1,000.00	\$ 4,000.00
TOTAL BID PROPOSAL NO. 1					\$ 581,921.50		\$ 531,212.45		\$ 737,950.55

PROPOSAL NO. 2		Engineers Estimate				R.J. ZAVORAL & SONS, INC		KNIFE RIVER MATERIALS	
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	AMOUNT	UNIT PRICE	TOTAL
01 1000	Mobilization	LS	0.33	\$ 80,000.00	\$ 26,400.00	\$ 246,400.00	\$ 81,312.00	\$ 35,000.00	\$ 11,550.00
01 5526	Traffic Control	LS	0.5	\$ 15,000.00	\$ 7,500.00	\$ 4,300.00	\$ 2,150.00	\$ 3,800.00	\$ 1,900.00
01 5713	Silt Fence	LF	495	\$ 4.00	\$ 1,980.00	\$ 5.30	\$ 2,623.50	\$ 3.15	\$ 1,559.25
01 5713	Floating Silt Fence	LF	285	\$ 35.00	\$ 9,975.00	\$ 26.50	\$ 7,552.50	\$ 35.55	\$ 10,131.75
02 4100	Salvage Sign Panel & Post	EA	8	\$ 400.00	\$ 3,200.00	\$ 543.00	\$ 4,344.00	\$ 485.00	\$ 3,880.00
02 4100	Remove Bituminous Pavement	SY	1571	\$ 12.00	\$ 18,852.00	\$ 16.00	\$ 25,136.00	\$ 10.00	\$ 15,710.00
02 4100	Remove Boat Ramp	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00
02 4100	Remove Rip Rap	SY	297	\$ 25.00	\$ 7,425.00	\$ 10.00	\$ 2,970.00	\$ 40.00	\$ 11,880.00
03 4150	Precast Concrete Planks	SY	252	\$ 550.00	\$ 138,600.00	\$ 1,730.00	\$ 435,960.00	\$ 500.00	\$ 126,000.00
12 9310	F & I Wood Post	EA	237	\$ 275.00	\$ 65,175.00	\$ 238.00	\$ 56,406.00	\$ 210.00	\$ 49,770.00
12 9310	Solar Powered Light Foundation	EA	2	\$ 1,750.00	\$ 3,500.00	\$ 2,375.00	\$ 4,750.00	\$ 3,000.00	\$ 6,000.00
31 2200	Common Excavation (P)	CY	4276	\$ 15.00	\$ 64,140.00	\$ 16.50	\$ 70,554.00	\$ 25.00	\$ 106,900.00
31 2200	Common Borrow (CV)	CY	1260	\$ 18.00	\$ 22,680.00	\$ 16.00	\$ 20,160.00	\$ 15.00	\$ 18,900.00
31 2200	Subgrade Preparation	SY	5701	\$ 4.00	\$ 22,804.00	\$ 2.25	\$ 12,827.25	\$ 3.50	\$ 19,953.50
31 2200	Compaction Tests	EA	10	\$ 100.00	\$ 1,000.00	\$ 30.00	\$ 300.00	\$ 200.00	\$ 2,000.00
31 3700	Furnish & Install Rip Rap, Class IV	CY	503	\$ 175.00	\$ 88,025.00	\$ 135.00	\$ 67,905.00	\$ 150.00	\$ 75,450.00
31 3700	Geotextile Fabric	SY	755	\$ 5.50	\$ 4,152.50	\$ 3.75	\$ 2,831.25	\$ 5.00	\$ 3,775.00
32 1123	Aggregate Base Course (CV)	CY	2338	\$ 55.00	\$ 128,590.00	\$ 45.00	\$ 105,210.00	\$ 85.00	\$ 198,730.00
32 1123	Aggregate Surfacing	SY	1756	\$ 17.00	\$ 29,852.00	\$ 10.00	\$ 17,560.00	\$ 20.00	\$ 35,120.00
32 1123	Geogrid Fabric	SY	5312	\$ 5.00	\$ 26,560.00	\$ 6.30	\$ 33,465.60	\$ 10.00	\$ 53,120.00
32 1216	Construct Bituminous Bikepath	SY	323	\$ 60.00	\$ 19,380.00	\$ 60.00	\$ 19,380.00	\$ 50.00	\$ 16,150.00
32 1216	Furnish & Install Sign Panel & Post (Bikepath)	EA	4	\$ 300.00	\$ 1,200.00	\$ 317.00	\$ 1,268.00	\$ 280.00	\$ 1,120.00
32 1600	4" Concrete Sidewalk	SF	1434	\$ 20.00	\$ 28,680.00	\$ 16.00	\$ 22,944.00	\$ 22.00	\$ 31,548.00
32 1600	Detectable Warning Panels	SF	18	\$ 90.00	\$ 1,620.00	\$ 73.00	\$ 1,314.00	\$ 100.00	\$ 1,800.00
32 1600	Concrete Curb & Gutter, Design B624	LF	848	\$ 80.00	\$ 67,840.00	\$ 72.00	\$ 61,056.00	\$ 76.00	\$ 64,448.00
32 1600	Concrete Curb & Gutter, Design D418	LF	201	\$ 80.00	\$ 16,080.00	\$ 72.00	\$ 14,472.00	\$ 72.00	\$ 14,472.00
32 1600	7" Reinforced Concrete Pavement	SY	215	\$ 185.00	\$ 39,775.00	\$ 273.00	\$ 58,695.00	\$ 163.00	\$ 35,045.00
32 1600	Concrete Dumpster Pad	SY	11	\$ 225.00	\$ 2,475.00	\$ 230.00	\$ 2,530.00	\$ 200.00	\$ 2,200.00
32 1600	Dock Anchoring System	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 6,100.00	\$ 24,400.00	\$ 4,900.00	\$ 19,600.00
32 9219	Topsoil Borrow (LV)	CY	1476	\$ 26.00	\$ 38,376.00	\$ 26.00	\$ 38,376.00	\$ 50.00	\$ 73,800.00
32 9219	Turf Establishment	SY	8047	\$ 2.75	\$ 22,129.25	\$ 2.60	\$ 20,922.20	\$ 1.85	\$ 14,886.95
33 4213	12" CMP Culvert	LF	38	\$ 85.00	\$ 3,230.00	\$ 50.00	\$ 1,900.00	\$ 150.00	\$ 5,700.00
33 4213	12" CMP Flared End Sections	EA	2	\$ 350.00	\$ 700.00	\$ 260.00	\$ 520.00	\$ 350.00	\$ 700.00
	TOTAL BID PROPOSAL NO. 2				\$ 971,895.75		\$ 1,226,794.30		\$ 1,048,799.45

PROPOSAL NO. 3				Engineers Estimate		R.J. ZAVORAL & SONS, INC		KNIFE RIVER MATERIALS	
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	AMOUNT	UNIT PRICE	TOTAL
01 1000	Mobilization	LS	0.33	\$ 80,000.00	\$ 26,400.00	\$ 64,500.00	\$ 21,285.00	\$ 3,200.00	\$ 1,056.00
01 5713	Silt Fence	LF	785	\$ 4.00	\$ 3,140.00	\$ 5.60	\$ 4,396.00	\$ 3.15	\$ 2,472.75
02 4100	Remove Bituminous Pavement	SY	807	\$ 12.00	\$ 9,684.00	\$ 16.00	\$ 12,912.00	\$ 10.00	\$ 8,070.00
31 1000	Site Grading	SY	17472	\$ 2.00	\$ 34,944.00	\$ 1.00	\$ 17,472.00	\$ 1.50	\$ 26,208.00
32 9219	Topsoil Borrow (LV)	CY	2419	\$ 26.00	\$ 62,894.00	\$ 26.00	\$ 62,894.00	\$ 35.00	\$ 84,665.00
32 9219	Turf Establishment - Native Grasses	SY	17472	\$ 3.00	\$ 52,416.00	\$ 3.40	\$ 59,404.80	\$ 1.95	\$ 34,070.40
TOTAL BID PROPOSAL NO. 3					\$ 189,478.00		\$ 178,363.80		\$ 156,542.15
TOTAL BID PROPOSAL NO. 1					\$ 581,921.50		\$ 531,212.45		\$ 737,950.55
TOTAL BID PROPOSAL NO. 1 + NO. 2					\$ 1,553,817.25		\$ 1,758,006.75		\$ 1,786,750.00
TOTAL BID PROPOSAL NO. 1 + NO. 2 + NO. 3					\$ 1,743,295.25		\$ 1,936,370.55		\$ 1,943,292.15

RESOLUTION NO. 24 – 02 - 23

RESOLUTION ACCEPTING BID AND AWARDING PROJECT FOR 2023 CITY PROJECT NO. 2 – LAFAVE PARK IMPROVEMENTS

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Engineer advertised for bids for the 2023 City Project No. 2 for LaFave Park Improvements; and

WHEREAS, bids were opened on January 30th and two bids were received; and

WHEREAS, the engineering estimate projected costs for all three proposals have a total project costs of \$1,743,295.25; and

WHEREAS, it appears that RJ Zavoral & Sons is the lowest responsible bidder with a price of \$2,237,348.53 for all three proposals; and

WHEREAS, the recommendation is to only award Proposals 1 and 2; and

NOW THEREFORE, BE IT RESOLVED, the City Council of East Grand Forks:

1. Accepts and awards the bid of Proposals 1 and 2 to RJ Zavoral & Sons.
2. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with RJ Zavoral & Sons in the name of the City of East Grand Forks for the 2023 City Project No. 2 – LaFave Park Improvements according to the plans and specifications therefore approved by the City Council and on file in the administration office.

3. This project will be paid out of the following funds:

MN Dept of Natural Resources Grant	\$1,758,758.00
Remaining Pool Sales Tax	\$365,000.00
Building Maintenance Fund	\$35,000.00
Stormwater Fund	\$30,450.00
Local Street Maintenance Fund	\$38,242.00
Cabela’s Round Up Program	\$3,800.00

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: February 20, 2024

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of February, 2024.

Mayor

Request for Council Action

Date: 2/7/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Fire Chief Jeff Boushee

RE: Early Warning Sirens

Background:

Our outdoor early warning system consists of four sirens. These sirens are located throughout the city and provide good coverage except for the campground and downtown area. These sirens are 23 years old; life expectancy is 20 to 30 years. I am requesting to replace and update all four sirens, components, and poles. Also relocate one of the existing sirens to Fire St 1 to improve coverage to the campground and downtown area.

Budget Impact:

The cost of this project is \$107,030.00, which includes all options listed on quote # 121123137 and includes an additional \$5,000 to cover the costs of the required electrician on site as stated on the quote. This project has been budgeted for using the one-time Public Safety funds.

Recommendation:

Approve the replacement and relocation plan requested. Approve quote #121123137 from Federal Warning Systems for equipment and installation.

Enclosures: Federal Warning System quote # 121123137

West Shore Services quote # 5348

Product Sheet & Warranty



QUOTATION
FEDERAL SIGNAL CORPORATION
Federal Warning Systems

Quotation No.: FWS **121123137**
 Reference Quote # on your order

Name City of East Grand Forks
 Co. Name Fire Chief Jeff Boushee
 Address 415 4th Street NW
 City, State, Zip East Grand Forks, MN 56721
 Phone # 218-773-2403
 E-Mail jboushee@ci.east-grand-forks.mn.us



Date 12/11/2023

Reference _____

CUSTOMER COPY SALESPERSON COPY OFFICE COPY

Item No.	Qty.	Federal Model/Part No.	Description	Net Cost Each	Total Cost
1	4	2001-130	130 db Rotating Mechanical Siren	\$7,825.00	\$31,300.00
2	3	2001AC	AC Control/Transformer 240-volt	2,850.00	8,550.00
3	3	FCH	VHF Receiver in Cabinet	1,875.00	5,625.00
4	1	DCFCBH	DC Control/Battery Cabinet/Charger/Two		5,200.00
5			48VDC Contactors/VHF Receiver/NEMA		
6			Aluminum Cabinets		
7	1	2001TRBP	Transformer/Rectifier for AC/DC Operation		2,685.00
8	4	RP164	Ground Plane Antenna	150.00	600.00
9	4	10A3	25 ft Coaxial Cable/PL259 Connectors	200.00	800.00
10	4	AMB-RP164	Antenna Mounting Bracket	60.00	240.00
11	1	MISC.	Shipping from Factory		3,290.00
12	1	TOTAL	Equipment & Shipping		\$58,290.00
13			OPTIONS		
14	1	TK-I-2001ADCZ2	Installation on 50' Class 2 Wood Pole with		\$7,355.00
15			4 Deep Cycle Batteries		
16	3	TK-I-2001ACZ2	Installation on 50' Class 2 Wood Pole	\$6,850.00	\$20,550.00
17	3	TK-IO-CUSREM	Removal & Disposal of (3) existing AC sirens	\$1,415.00	\$4,245.00
18	1	TK-IO-CUSTINS	Relocate existing 2001AC to Fire Hall		\$6,590.00
19	5	TK-S-SITEOPT	Site optimization/startup/commissioning after	\$1,000.00	\$5,000.00
20			AC power connected		
21			<i>*Customer responsible for bringing power to siren</i>		
22			<i>sites and making final power hookup. Customer to</i>	Total	\$102,030.00
23			<i>provide local electrician to work on-site with install</i>		
24			<i>crew while sirens being built/installed. Any permits</i>		
25			<i>and/or licenses are the responsibility of others.</i>		

Prices are firm for 30 days from the date of quotation unless shown otherwise. Upon acceptance, prices are firm for March 2024 (days / months). This quotation is expressly subject to acceptance by Buyer of all Terms stated on the reverse side hereof, and any exception to or modification of such Terms shall not be binding on Seller unless expressly accepted in writing by an authorized agent or Officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of the Terms on this and the reverse side hereof. Any such order shall be subject to acceptance by Seller in its discretion. If the total price for the items set forth above exceeds \$50,000 then this quotation IS ONLY VALID if countersigned below by a Regional Manager of the Signal Division, Federal Signal Corporation.

F.O.B. University Park, IL

EST. DEL. WT. _____

DELIVERY 8 - 10 Weeks (ARO)

TERMS Equipment: Net 30 Days Upon Shipment

Services: Net 30 Days Billed Monthly Upon Completion

FREIGHT TERMS See Line Item Above

BY: [Signature]
 FWS Sales Representative

ADDRESS: Federal Warning Systems, Inc.
2070 Hart Drive SW
Rochester, MN 55902

BY: _____
 Federal Signal / Countersigned

TITLE: _____

Purchase order MUST be made out to: Federal Signal Corporation, 2645 Federal Signal Drive, University Park, IL 60484



West Shore Services, Inc.

6620 Lake Michigan Dr.
 PO Box 188
 Allendale, MI 49401

Phone: 616-895-4347
 Fax: 616-895-7158

QUOTE

Date	Quote #
1/16/2024	5348

Name / Address
EAST GRAND FORKS, CITY OF FIRE CHIEF JEFF BOUSHEE 415 4TH STREET NW EAST GRAND FORKS, MN 56721

Terms	Project Name
Net 10	East Grand Forks, MN

Item	Description	Qty	Rate	Total
2001-130	SIREN,DC,ROTATING, 130 dB	4	10,447.00	41,788.00
2001-AC	SIREN CONTROL, 2001AC	3	3,793.00	11,379.00
FCH	FEDERAL SIREN CONTROLLER, HIGH BAND	3	2,498.00	7,494.00
DCFCBH	CNTL,DC,ONE-WAY,HIGH BAND	1	6,927.00	6,927.00
2001TRBP	TRANSFORMER RECTIFIER PLUS	1	3,355.00	3,355.00
RP164	ANT,GROUNDING PLANE	4	200.00	800.00
10A3	CABLE, 25' PL259 MALE & ADPT	4	259.00	1,036.00
AMB-RP164	ANTENNA MOUNTING BRACKET FOR RP164 POLE OR WALL	4	80.00	320.00
SHIPPING1	SHIPPING CHARGES	1	3,800.00	3,800.00
	OPTIONS			
TK-I-2001ADC-Z2	2001AC-DC Std Install, 4 batt, 50' CL2 Pole, Z2	1	7,250.00	7,250.00
TK-I-2001AC-Z2	2001AC Std Install, 50' CL2 Pole, Z2	3	7,150.00	21,450.00
TK-IO-CUSREMOV	REMOVAL & DISPOSAL OF THREE (3) EXISTING AC SIRENS	3	1,550.00	4,650.00
TK-IO-CUSTINS	RELOCATE EXISTING 2001AC TO FIRE HALL	1	6,700.00	6,700.00
TK-S-SITEOPT-CU	Site Optimization: Startup and commissioning of siren after AC power is connected.	5	1,150.00	5,750.00
TK-IO-CUSTINS	*ELECTRICIAN SERVICE* *CUSTOMER TO PROVIDE ELECTRICIAN TO WORK WITH WSS CREW ON SITE WHILE SIREN IS BEING BUILT/INSTALLED. IF THIS IS THE CASE, ELECTRICIAN FEES WILL BE WAIVED*		500.00	500.00

Subtotal	
Sales Tax (0.0%)	
Total	



West Shore Services, Inc.

6620 Lake Michigan Dr.
 PO Box 188
 Allendale, MI 49401

Phone: 616-895-4347
 Fax: 616-895-7158

QUOTE

Date	Quote #
1/16/2024	5348

Name / Address
EAST GRAND FORKS, CITY OF FIRE CHIEF JEFF BOUSHEE 415 4TH STREET NW EAST GRAND FORKS, MN 56721

Terms	Project Name
Net 10	East Grand Forks, MN

Item	Description	Qty	Rate	Total
	CUSTOMER RESPONSIBLE FOR BRINGING POWER TO SIREN SITES AND MAKING FINAL POWER HOOKUP. CUSTOMER TO PROVIDE LOCAL ELECTRICIAN TO WORK ON-SITE WITH INSTALL CREW WHILE SIRENS BEING BUILT/INSTALLED. ANY PERMITS AND/OR LICENSES ARE THE RESPONSIBILITY OF OTHERS.			
Terms	Please note: Attached Sales Agreement Terms and Conditions apply. Sales tax and Shipping not included unless otherwise shown. Electrical service by others unless otherwise quoted. Required permits and/or licenses are the responsibility of others. WSS is not responsible for rock drilling or differing site conditions; if discovered extra charges will apply. Package Price – Line item price not available separately and/or for lesser quantities. In case of scope or quantity changes, West Shore reserves the right to modify quote.			0.00

Subtotal	\$123,199.00
Sales Tax (0.0%)	\$0.00
Total	\$123,199.00



- ▶ Model 2001-130 and Equinox

High Power, Directional Rotating Siren

The Federal Signal 2001-130 and Equinox sirens is a high power, rotating, unidirectional outdoor warning siren. The high-decibel output provides maximum coverage with minimum installation cost. Radio/cellular/satellite or wireless IP activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60-degree projection of sound which rotates at 3 RPM and can produce three distinct warning signals: steady, wail and fast wail. The siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, solar, AC operation, and AC operation with battery back-up, one-way and two-way radio control, wired or wireless Ethernet, satellite/cellular or landline. The 2001 Series is offered in low frequency (490 Hz) or mid-range frequency (790 Hz).

Ideal applications for this warning siren include hazardous weather conditions, fires, floods, chemical spills and other types of community or facility emergencies.

FEATURES

- High-powered rotating siren for maximum coverage
- Available in low and mid-range frequency
- Three distinct warning signals
- AC or Solar powered with battery operation or back-up
- Weather-resistant coating

High Power, Directional Rotating Siren (2001-130/Equinox)

SPECIFICATIONS

Power:¹

Sirens can be powered from 120VAC, 240VAC, with battery back-up or battery operation. Solar powering can also be provided

Signal Information:	2001-130	Equinox
Signal /Sweep Rate	Frequency Range	
Steady /Continuous	790 Hz	500 Hz
Wail /10 sec.	470-790 Hz	180-500 Hz
Fast Wail /3.5 sec.	600-790 Hz	300-500 Hz
Coverage:²	2001-130	Equinox
70dB	Up to 6,500'	Up to 6,100'
60dB	Up to 13,200'	Up to 12,200'

Pole Mounts:

Wood, steel, composite or concrete poles can be provided. Contact Federal Signal for details

Communications:

Federal Signal can supply one-way and two-way communications. Radio, IP, Landline, Satellite and Cellular can be combined to provide a robust alerting solution

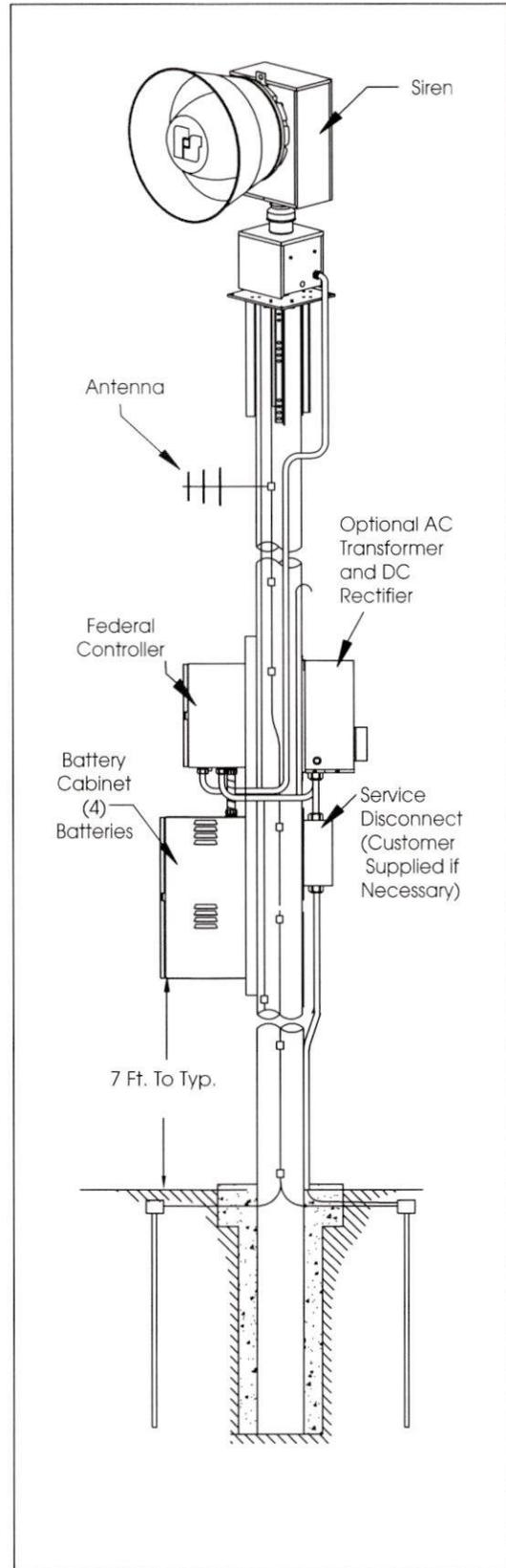
Operating Temperature: ³	-22°F to 140°F	-30°C to 60°C
Dimensions H x W x D:	62" x 37" x 41" (157 cm x 94 cm x 104 cm)	
Net Weight:	20 lbs	190 kg
Shipping Weight:	460 lbs	205 kg
Equinox Net Weight	390 pounds	159 kg
Equinox Shipping Weight	460 pounds	205 kg

HOW TO ORDER

Contact our Federal Signal Sales Engineers to design a system that meets your specific requirements.

Description	Part Number
Siren Ordering Information:	
Rotating electro-mechanical siren 130 dBc +/- 1 dBc @ 100' (30.5m) 48VDC, pole mount included	2001-130
Rotating electro-mechanical siren, low frequency, 125 dBc +/- 1 dBc @ 100' (30.5m) 48VDC, pole mount included	Equinox
Siren Control Ordering Information:	
One-way FC Controller, 120VAC operation	FC/H/U
Two-way FC Controller, 120VAC operation	FCTBD/H/U
One-way FC Controller, 120VAC to battery operation	DCFCH/H/U⁴
Two-way FC Controller, 120VAC to battery operation	DCFCTBD/H/U⁴
Command and Control for Multiple Siren Installation:	
Console for siren activation (R for rack mount)	SS2000+/R
Commander software for PC based siren activation, monitoring and control	SFCD⁵

¹ Contact Federal Signal for powering options
² Actual coverage is dependent on many factors, contact Federal Signal for sound analysis of your specific location
³ The siren can operate throughout this temperature range provided that battery temperature is maintained at 18°C or higher
⁴ Batteries not included
⁵ See product page for additional information





LIMITED WARRANTY POLICY

Effective March 1, 2022

Federal Signal Corporation ("Federal Signal"), subject to the terms, conditions and exceptions contained herein, warrants each NEW product to be free from defects in material and workmanship, under normal and proper use, care, maintenance and required service only. Start of Warranty, Warranty periods and exceptions to the foregoing Limited Warranty are contained on the Schedule of Products included in this document and are subject to change at the sole discretion of Federal Signal.

SPECIFIC EXCLUSIONS AND EXCEPTIONS

This Limited Warranty does NOT apply nor is it extended to products that are not manufactured by Federal Signal. These products may be covered by a separate limited warranty provided by the particular manufacturer and all claims and questions regarding the same are to be directed to the particular manufacturer. Goods sourced by Seller from a third party for resale to Buyer shall carry only the warranty extended by the original manufacturer.

Domes, lenses, lamps and batteries installed on Federal Signal products are specifically excluded. Repair or replacement of any product(s) or part(s) under this warranty does NOT extend the term of this warranty, and such product(s) or part(s) shall remain covered by the unexpired portion of the warranty period or for ninety (90) days from the date of return to Federal Signal, whichever is later. This limited warranty applies ONLY to the initial or first installation of the product. This limited warranty shall not apply to products (1) that have been subjected to neglect, abuse, misuse, improper installation, inadequate maintenance, or damage due to improper use of cleaning or cleaning materials or chemicals, or non-compliance with Federal Signal's storage, installation, operation, maintenance or environmental requirements; (2) that have undergone any modification or repair not previously authorized by Federal Signal in writing, or service, repair or modification by or from any facility other than an authorized Federal Signal service center or technician, or that use non-authorized software or spare or replacement parts; or (3) that fail due to reasonable and normal use or wear and tear, or materials made, furnished or specified by the Buyer or end user.

During the specific warranty periods set forth below, Federal Signal will, at its sole option, repair or replace the product(s) or particular part(s) that are found to be defective in either material or workmanship or, in its sole discretion refund the purchase price for such product(s) or part(s), which are returned or delivered, transport or shipping prepaid by the Buyer or end user, to either Federal Signal or its designated and authorized warranty service center. This limited warranty does not cover travel expenses, the cost of specialized equipment for gaining access to the product(s) or part(s), or labor charges for removal and re-installation of the product.

No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties, to extend the term or duration of this warranty, or to assume any other liability on behalf of Federal Signal in connection with the sale, servicing or repair of any product manufactured by the Federal Signal.

Federal Signal reserves the right to make design changes and improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.

The use in the product of any part other than parts approved by Federal Signal may invalidate this warranty. Federal Signal reserves the right to determine, in its sole discretion, if the use of non-approved parts invalidates this warranty.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND REGARDLESS OF ANY FAILURE OF ESSENTIAL PURPOSE. ALL OTHER WARRANTIES OF WHATSOEVER KIND AND NATURE, WHETHER EXISTING IN CONTRACT OR AT LAW, ARE HEREBY AND FOREVER DISCLAIMED.

UNDER NO CIRCUMSTANCES WILL FEDERAL SIGNAL BE LIABLE OR RESPONSIBLE FOR SPECIAL, COMPENSATORY, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, LOST PROFITS, LOST SALES, OR LOSS OF USE OR LOSS OF BUSINESS OPPORTUNITY BY OR THROUGH THE USE OF THE PRODUCT. FEDERAL SIGNAL'S SOLE AND MAXIMUM LIABILITY WITH RESPECT TO THE PRODUCT, OTHER THAN ITS OBLIGATIONS SET FORTH ABOVE, SHALL BE THE TOTAL PURCHASE PRICE PAID FOR THE PRODUCT.



LIMITED WARRANTY— schedule of products

Federal Signal Corporation – Public Safety Systems Division (Police, Fire/EMS, Work Truck)

	Warranty Period for Parts replacement from the date of manufacture stamped on the product	Warranty period for Factory Labor from the date of delivery to the first user-purchaser
STANDARD WARRANTY COVERAGE		
AUDIBLE		
Mounts, brackets, all other products not specifically listed below	3 years	3 years
Speakers	2 years	1 year
Platinum 3000 Series	5 years	5 years
Pathfinder	5 years	5 years
LED Products		
All LED (Light Emitting Diode) products unless otherwise noted	5 years	5 years
LED rotating light assemblies from all light bars and beacons	5 years	5 years
MicroPulse LED lights (shipped prior to January 1, 2021)	3 years	3 years
MicroPulse LED lights (shipped on or after January 1, 2021)	5 years	5 years
416300 Series (shipped prior to January 1, 2021)	3 years	3 years
416300 Series (shipped on or after January 1, 2021)	5 years	5 years
MB1 LED Message Board	3 years	3 years
Commander Series Flex	3 years	3 years
COM550, COM750, COM1200	3 years	3 years
4200S, , 4200S SignalMaster, 4200S SignalMaster Arrow	3 years	3 years
8200S, 8200S Signal Master, 8200S SignalMaster Arrow	3 years	3 years
COMFL Blue Forklift LED	2 years	2 years
SignalTech Lights	3 years	3 years
ICON Series	3 years	3 years
STROBE PRODUCTS		
Strobe flash tubes	1 year	1 year
OTHER PRODUCTS		
Littlite Map lights	5-year warranty on LED components Limited lifetime warranty on mechanical components	5-year warranty on LED components Limited lifetime warranty on mechanical components
Reverse Camera/Monitor Systems	3 years	3 years
Stinger Spike Systems	5 years	5 years
PBX Series	3 years	3 years
Perimeter Light Programmer	1 year	1 year
DOT Flasher, Mounting Boxes, and Heated Lens	3 years	3 years
Atkinson Dynamics Intercoms	2 years	1 year
Switch Boxes SW200, SW300, SW400SS	3 years	3 years
Note: Domes, lenses, lamps, and batteries are NOT covered under warranty.		



Federal Signal Corporation – Systems Division

PRODUCT*	WARRANTY PERIOD FOR PARTS REPLACEMENT AND FACTORY PERFORMED LABOR**
Mechanical Siren 2001-130 / 508-128 / Equinox Eclipse8 / Model 2	5 years parts and labor from date of delivery, return to factory for service
ELECTRONIC SIRENS	
MOD1004B / MOD2008B / MOD3012B MOD4036B / MOD5020B / MOD6024B MOD8032B DSA2/3/4/5/6	2 years parts and labor from date of delivery, return to factory for service
CONTROLLERS	
SS2000+ FC Controllers DCFCTBD Controllers UV/ UVRI / UVIC Controllers	2 years parts and labor from date of delivery, return to factory for service
SIGNALING DEVICES	
Beacons / Speakers / Sounders ECHO Intercoms SelecTone Controllers AudioMaster products Atkinson Products	5 years parts and labor from date of delivery, return to factory for service 2 years parts and labor from date of delivery, return to factory for service
MISCELLANEOUS	
IP Informers / Radio Informers FT400BX	1 year parts and labor from date of delivery, return to factory for service
OEM PRODUCTS (SUCH AS)	
PC Equipment Field Devices Security and LPR products Batteries UPS Systems PABX Systems	Federal Signal utilizes the original manufacturer's warranty
PAGA	
PAGA	18 months from shipment or 12 months from commissioning/system field acceptance whichever is sooner covering parts and labor, return to factory for service
SOFTWARE	
Commander (SFCD-XX) SmartMsg	Free from defects for 12 months from date of acceptance, Software Maintenance Agreements available

Federal Signal offers extended warranties and software maintenance agreements – contact Federal Signal for further information

****On-site services not included**

***** Domes, lenses, lamps and batteries installed on Federal Signal products are specifically excluded**

When Federal Signal has provided a turn-key installation including optimization and/or com-missioning services, Federal Signal will provide on-sit warranty service during the first 60-days after completion of the installation.



Federal Signal Corporation – Signaling Division

PRODUCT TYPE	WARRANTY PERIOD FOR PARTS REPAIR OR REPLACEMENT	
VISUAL SIGNALS		
Battery Powered Lights	5 years parts and labor from date of delivery. Return to factory for service.	
Incandescent Beacons		
LED Beacons		
Panel Mount Lights		
Status Indicators/Stack Lights		
Strobe Beacons		
AUDIBLE DEVICES		
Back-up Alarms	5 years parts and labor from date of delivery. Return to factory for service.	
Bells		
Horns		
Intercoms (excludes Atkinson Dynamics)		
Sirens (Model A, L, eSiren)		
Sounders		
Speakers		
Voice Guns		
MISCELLANEOUS		
Amplifiers	5 years parts and labor from date of delivery. Return to factory for service.	
Audible/Visual Combination Signals		
Audible and Visual Accessories		
AudioMaster products		
Audio Routers		
Extension Ringers		
Fire Alarms		
Initiating Devices		
Mounts and Brackets		
Power Supplies		
SelecTone® Tone Modules, Connector Kits, Controllers and Command Units		
ATKINSON DYNAMICS		
Intercoms		2 years parts and labor from date of delivery. Return to factory for service.
Speakers		

FOR ALL RETURNS TO FACTORY FOR SERVICE, CONTACT FACTORY AT 708-534-4756, OR BY EMAIL IORDERSUO@FEDSIG.COM

Request for Council Action

Date: 2/8/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Motor Grader Transmission Replacement

Background: The City purchased unit 117-Volvo Motor Grader in 2012. It has been a very reliable and efficient machine until now. The transmission has failed and is beyond repair. We received two quotations to replace the transmission with a new-rebuilt transmission (see quotations below), both of which come with the same 3-year warranty.

Quotations for transmission replacement:

Ascendum	\$51,482.03
Nuss Truck & Equipment (Nuss)	\$55,147.00

Nuss's quotation is \$3,564.97 higher than Ascendum's. However, Nuss has an in-house transmission person that specifically works with transmissions, Ascendum does not. Nuss is recommending that we replace all hoses and a pump, because metal fragments are most likely embedded in the old hoses and pump, which would degrade our newly installed transmission. For these reasons I am recommending that we award the transmission replacement job to Nuss Truck & Equipment for \$55,147.00. The City has adequate funds in the Public Works "snow and ice" and "equipment" budgets to cover the cost of the needed repairs.

Recommendation: Award the Volvo motor grader transmission replacement to Nuss Truck & Equipment for \$55,147.00.



Ascendum Machinery, Inc.
 3739 38th Street South
 Suite E
 Fargo, ND 58104

P: (701) 271-2360
 F: (701) 356-4072

Quote

1. Estimate Template

Date

Customer

Q403001066
1841420

1/9/2024

110303

Shipped to :

City of East Grand Forks
 1001 2nd Street NE
 East Grand Forks, MN 56721

Ordered By :

City of East Grand Forks
 1001 2nd Street NE
 East Grand Forks, MN 56721

Page 1 of 1

P: (218) 773-1313
 F: (218) 773-9728

Payment : On Account

Shipping Method : Prepaid

Ground

Tax ID :

Order entered by : Tyler Tucksen

Contact :

PO :

Qty	Br O/H	Cpy O/H	Product	Description	NR	Unit Price	Net Amt
4	29	371	VOE 15143347	TRANSMISSION OIL	NR	0.00	572.44
1	0	0	VOE 15179405	OIL COOLER		0.0020.83%	3,970.16
1	0	0	VOE 9000022559	HYDRAULIC TRANSMISSION		0.00	35,864.43
45	0	0	LABR SLR	Shop Labor Regular		0.00	8,325.00
1	0	1	ZZZ FI	FREIGHT IN	NR	0.00	1,400.00
1	0	0	ZZZ SSM	Shop Supplies		0.00	350.00
1	0	0	ZZZ MIS	Belt,Hoses,Gaskets misc		0.00	1,000.00

Bill To : **City of East Grand Forks**
 1001 2nd Street NE
 East Grand Forks, MN 56721

Subtotal : 51,482.03 USD
 Chg/Disc : USD
 Tax : USD
 Total : 51,482.03 USD

Thank You for your business.



Nuss Truck & Equipment - Monticello MN (Volvo)

3499 Chelsea Rd Monticello, Minnesota 55362

ASIST

Case Number: 17872822
Repair Order Number: 17729
Purchase Order Number: N/A
Service Advisor: Campbell, Zach - Case Date 2024-01-10 13:57:30 -0600

Customer: City Of East Grand Forks	Unit Number:		 0S575328
Address: 600 DEMERS AVENUE EAST GRAND FORKS, MN 56721 Phone: (218) 773-2483 Fax: (218) 773-9728 Customer Number: BP0013559	Asset: 2012 Volvo G946B Serial Number: 0S575328 VIN: VCEG946BL0S575328 Engine: Unknown	Engine Hours: 0 Odometer: N/A Miles Warranty Start: N/A In Service: N/A	

Item	Operation Name	Parts	Totals
1	QUOTE TO REPLACE TRANSMISSION		
	Labor:		\$8,640.00
	Parts:		\$46,257.00
	-(16.0) [15143389] AT102 Transmission Oil	\$31.21	\$499.36
	-(1.0) [15410028] Hose Assembly	\$621.93	\$621.93
	-(1.0) [12747643] Hose Assembly	\$521.35	\$521.35
	-(2.0) [16023968] Hose Assembly	\$590.33	\$1,180.66
	-(1.0) [12746144] Hose Assembly	\$283.31	\$283.31
	-(1.0) [16024064] Hose Assembly	\$265.92	\$265.92
	-(1.0) [15179405] Oil Cooler	\$3,725.98	\$3,725.98
	-(1.0) [976041] O-ring	\$5.91	\$5.91
	-(1.0) [15161942] Pump	\$3,906.59	\$3,906.59
	-(1.0) [17418113] Filter Cartridge	\$123.08	\$123.08
	-(1.0) [9000022559] Hydraulic Transmission	\$33,622.91	\$57,831.41
	-(1.0) [FREIGHT] Inbound Freight	\$1,500.00	\$1,500.00

Parts: \$46,257.00
Labor: \$8,640.00
Shop Supplies: \$250.00
Total: \$55,147.00

This estimate is subject to teardown and inspection and is valid for 30 days from date above. I, the undersigned, authorize you to perform the repairs and furnish the necessary materials. I understand any costs verbally quoted are an estimate only and not binding. Your employees may operate vehicle for inspecting, testing and delivery at my risk. You will not be responsible for loss or damage to vehicle or articles left in it. AUTHORIZED BY: _____ DATE: __/__/____

Request for Council Action

Date: February 20, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Update on Civic Center Event

Background:

Leighton Broadcasting has shown interest in leasing the Civic Center for a concert scheduled for Saturday, April 27th, 2024. While negotiations with Leighton Media are still underway and certain details require attention, city staff proposes that City Council authorize the rental of the Civic Center, with an understanding of the rental fee, enabling city staff to operate within that framework.

By endorsing this proposal today, it grants Leighton Media the necessary time for planning, promotion, band procurement, and event advertising.

Budget Impact:

Rental recommendation of \$4,500 for the concert.

Recommendation:

Considering approving Leighton Media rental of the Civic Center in the amount of \$4500 for a music concert on April 27, 2024, contingent upon review and final approval of a Facility Use Agreement by the City Attorney and City Administrator

Enclosure:

Draft of the Civic Center Facility User Agreement
Draft of Invoice



INVOICE

Send Payments to:
 City of East Grand Forks
 600 Demers Ave NW
 East Grand Forks, MN 56721

Date: 4/27/2024

Bill To: [REDACTED]
 Leighton Media

Traffic Control Devices	QTY	Days	Rate Per Day	Amount
Civic Center - Dry Floor Rental	1	3	\$500.00	\$1,500.00
Equipment	QTY	Hours	Rate Per Hour	Amount
Fork Lift	1	16	\$30.00	\$480.00
Labor	QTY	Hours	Rate Per Hour	Amount
City Staff	4	16	\$30.00	\$1,920.00
Police Officers	2	4	\$75.00	\$600.00

Activities [REDACTED] **Total:** \$4,500.00

1. Glass removal and storage - 4 workers and equipment for 6 hours
2. Glass installation and alignment - 4 workers and equipment for 10 hours
3. Police staffing of event - 2 Officers for 4 hours
4. Regular janitorial services during the event - 4 works for 4 hours

**City of East Grand Forks
Facility Use Agreement**

Name of CITY Facility/Property: Civic Center
Address/Location of Facility/Property): 300 15th St NE
East Grand Forks, MN 56721
Room/Area of Use Rented: Arena Dry Floor and all support/auxiliary areas

The RENTAL FEE and consideration to be paid by the User shall be as follows:
Rental Fee sum of \$4,500.00 for the following dates.

Rental dates: Friday, April 26, 2024 (*Event set up*)
Saturday, April 27, 2024(*Event Day*)
Monday, April 29, 2024 (*If necessary for event takedown/clean up*)

2. USER INFORMATION

Organization Name: Leighton Media
Address, City, State, Zip: 1185 9th St NE, Thompson, ND 58278
Contact name/title: Jarrod Thomas, Station Manager
Email: JThomas@leightonmedia.com.
Daytime Phone: 701-765-8077

Specific Use/Special Conditions included in the rental agreement are as follows:

USER is authorized to host a Concert event.

Special Conditions Included:

1. Use of Public Address sound system.
2. Access to folding tables (limited quantity available).
3. Regular janitorial services during the event.
4. Provision of additional refuse cans.
5. Availability of a Ticket Booth.
6. Electricity on the arena floor of Civic Center.
7. Presence of 2 Police Officers.
8. Parks and Recreation staff for rink glass removal and installation.
9. Limit of 3000 tickets sold, all general admission (Fire Capacity: 3400).
10. The Leaseholder may provide canned alcoholic beverages, but must adhere strictly to all Minnesota State Statutes and City Ordinances.

Exclusions from Rental Rate:

The rental rate does not cover:

1. Vendor station set-up.
2. Refrigerated food/beverage storage.
3. Folding chairs.
4. Staging.
5. Security.
6. Ticket management.

USER ORGANIZATION: LEIGHTON BROADCASTING

BY ITS: Title General Mgr Signature  Print name Jarrod T. Spoor

[Type here]

Request for Council Action

Date: February 15, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Michael S. Hedlund – Chief of Police

RE: Request to Purchase an Unmarked Police Car

History: The East Grand Forks Police Department uses unmarked police cars for its investigators. The 2024 Police Department Budget includes \$40,000.00 to be used for an unmarked police car to replace the Department's 2014 Chevrolet Traverse, which is a 2-wheel drive vehicle, with an all-wheel drive SUV. The funds for this purchase will come from the Department's asset forfeiture account. On February 6, 2024 I contacted the following GF/EGF regional car dealers with a request for proposals for a new or low-mileage used all-wheel drive or 4-wheel drive SUV or Pick-Up Truck: Dahlstrom Motors (Oslo, MN), Nelson Ford (Grand Forks), Rydell Chevrolet, Buick and GMC, Rydell Toyota, Rydell Honda (all of Grand Forks), Kia of Grand Forks and Christian Brothers Ford (Crookston, MN). Dahlstrom Motors, Nelson Ford, Rydell Chevrolet, Buick and GMC and Rydell Toyota all responded with at least one vehicle for us to consider. We received proposals for 21 vehicles from these dealers including 14 used vehicles and 7 new vehicles. After considering the various options, our staff felt a SUV would better fit our needs than a pick-up truck and we also felt that there were significant advantages in getting a new vehicle that would come with a warranty as opposed to a used vehicle. Our staff considered the new vehicle proposals and decided that a proposal from Nelson Ford of Grand Forks for a 2024 Ford Bronco Sport would best fit our needs. The cost of this vehicle is \$34,579.00. The vehicle will be outfitted with emergency lights and siren but will be unmarked.

Financial Impact: The EGFPD has over \$50,000.00 in our asset forfeiture account. The purchase of this vehicle and all related upfitting expenses will be covered through that fund. There will be no impact on the general fund.

Recommendations: That the EGF City Council authorize the East Grand Forks Police Department to purchase a 2024 Ford Bronco from Nelson Ford of Grand Forks at a price of \$34,579.00.

Enclosures: 1) Copy of the RFP. 2) Copy of the information regarding the 2024 Ford Bronco

EAST GRAND FORKS
POLICE DEPARTMENT



Michael Hedlund
Chief of Police

520 DeMers Avenue East Grand Forks, MN 56721
Phone (218) 773 - 1104 Fax (218) 773 - 1108

February 6, 2024

To: Grand Forks Regional Motor Vehicle Dealers

From: Michael S. Hedlund – Chief of Police

Ref.: Request for Proposal – New or Low-Mileage Used SUV or Pick-Up Truck

The East Grand Forks Police Department is looking to purchase a new or low-mileage used (under 25,000 miles) all-wheel drive or 4-wheel drive SUV or Pick-Up Truck to be used as an unmarked police car by the East Grand Forks Police Department. The Department has up to \$35,000.00 planned for the purchase of this vehicle. Proposals must be received no later than 5:00 PM on Wednesday February 14, 2024. Proposals will be presented to the East Grand Forks City Council on Tuesday February 20, 2024, with the intention of approving a purchase that evening. The City of East Grand Forks reserves the right to reject any and all proposals.

Vehicles should meet the following requirements:

- New or Used All-Wheel or 4-Wheel Drive SUV (if used less than 25,000 miles)
- All-Weather Floor Mats
- Navigation System

Proposals should be submitted by mail to:

East Grand Forks Police Department
Attn.: Chief Michael Hedlund
520 Demers Avenue
East Grand Forks, MN 56721

Or by e-mail to mhedlund@egf.mn

Nelson Ford of Grand Forks

Date/Time: 2/13/2024 3:49:52 PM

Buyer: City of City of East
Grand Forks Polic
Home Phone: (218) 773-8000
Cell Phone: (218) 773-9428
Address: PO Box 373
East Grand Forks, MN
567210373

Salesperson: Your Service Friends at
Nelson Ford

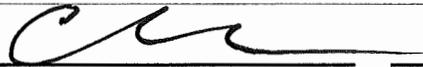
2024 Ford Bronco Sport Big Bend 90154



VIN: 3FMCR9B60RRE20147
Odometer: 1
Color: Carbonized Gray Metallic
Body Type: Sport Utility

MSRP/Retail	\$34,805.00
Selling Price	\$34,280.00
Total Savings	\$525.00
Government Fee	0.00
Proc/Doc Fee	\$299.00
Total Taxes	0.00
Total Payment	\$34,579.00

X _____
Customer Signature Date

X  _____
Manager Signature Date

Request for Council Action

Date: February 20, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council members Clarence Vetter, Ben Pokrzywinski, Tim Riopelle, Dale Helms, Mark Olstad, Brian Larson, and Karen Peterson.

Cc: File

From: Nancy Ellis, Community Development Director

RE: Special Use Permit request for a temporary concrete ready mixed plant at the current Strata site when needed

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission recommends approval of the Special Use Permit to install a second concrete ready mixed plant at the Strata site for temporary use when needed for future road projects with the following conditions:

- 1) They primarily use the access that enters onto Business Hwy 2 when leaving the site
- 2) The Community Development Office is notified by Strata when the second temporary plant will be onsite, for how long and any other items related to the project that warrants the temporary plant. This will allow us to monitor and answer questions from the public if asked.

GENERAL INFORMATION

APPLICANTS/PROPERTY OWNERS: Strata Corporation, property owner

REQUESTED ACTION: Applicant is requesting approval/amending of a Special Use Permit to install a second concrete ready mixed concrete plant for temporary use for future road projects when needed.

SITE ZONING/LAND USE: I-2 General Industrial is the current zoning.

SURROUNDING ZONING/LAND USE:

North: I-2 zoning, industrial uses

West: I-2 zoning, Public Works property and Water Treatment Plant

South: Red Lake River and R-1 zoning

East: I-2 zoning, empty lot and warehouses

GENERAL COMMENTS

Strata Corporation currently owns and operates a ready mixed concrete plant on 2nd St NE, just past the Public Works shop. They would like to install a second temporary ready mixed concrete plant NOT just to use in the summer of 2024 for a MnDOT road project on MN 220; but be able to install the temporary plant whenever needed to complete road projects. As with the 2024 project, the second temporary plant will be removed when the road projects are completed. The property size will not change, nor will the use of the site by the addition of the temporary plant. Concrete mixing plants are allowed in the I-2 General Industrial Zoning District with a Special Use Permit (SUP). The current plant was grandfathered in as a SUP, as it was in operation at the location before zoning/the requirement of the SUP, so they are asking to amend or issue an SUP to move in the secondary plant for temporary use. I have listed the criteria for the special use permit process below and I am including the answers to the SUP from the Strata Corporation. Since this is an existing site, most of the criteria should already be met. Additional questions, such as time of operation, length of operation and noise have also been addressed and included for your review.

SPECIAL USE PERMIT PROCESS

Within City Code is a section that lists “Criteria for Granting Special Use Permits”. This section states that the applicant must show that the standards and criteria in Section 152.022 of the City Code will be satisfied. These standards and criteria shall include both general requirements for all special uses and, insofar as practicable, requirements specific to each designated special use. In granting a special use permit, the city council shall consider the effect of the proposed use upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the planning commission and city council shall make the following findings where applicable:

1. The use will not create an excessive burden on public facilities and utilities, which serve or are proposed to serve the area.
2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent land uses so that there will be no deterrence to the use or development of adjacent land and uses.
3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.
4. The use is consistent with the purposes of Chapter 10, and the purposes of the zoning district in which the applicant intends to locate the proposed use.
5. The use is not in conflict with the East Grand Forks Land Use Plan.
6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.

In permitting a new special use permit or alteration upon review of an existing special use permit, the planning commission may recommend, and the city council may impose, in addition to these standards and requirements expressly specified by this Chapter, additional conditions which the planning commission or city council considers necessary to protect the interests of the surrounding area or the City as a whole.

SITE PLAN COMMENTS

Since this site already exists and the use or utilities will not change significantly, I have not made specific site plan comments.



Owner: Strata Corporation
Address: P.O. Box 13500 Grand Forks, ND 58208
Project: Portable Concrete Batch Plant



1600 North 48th Street
PO Box 13500
Grand Forks, ND 58203
701.746.7491

Thursday, December 28, 2023

Ms. Nancy Ellis, East Grand Forks Community Development Director
East Grand Forks Planning Department
600 Demers Avenue
East Grand Forks, MN 56721
218-773-0124
Email: nellis@egf.mn

RE: Strata Corporation Special Use Permit Extension

Dear Nancy,

Below is the narrative information requested by the East Grand Forks Planning Department regarding Strata Corporation's request for a Special Use Permit Extension in perpetuity.

II.A.1. Strata Corporation plans to utilize the current ready mixed concrete facility area to accommodate an additional ready mixed concrete plant and ancillary activities associated with the plant under the current grandfathered special use permit and the temporary special use permit approved for the 2024 construction season. The proposed Use will not create an excessive burden on public facilities and utilities which serve the area as these activities are simply an extension of the current site activities under the current permitted Use.

II.A.2. As stated in A.1., Strata Corporation plans to utilize the current ready mixed concrete facility area to accommodate an additional ready mixed concrete plant and ancillary activities associated with the plant under the current grandfathered special use permit. The proposed Use will be sufficiently compatible with adjacent land use.

II.A.3. The proposed structures will not hinder the orderly and harmonious development of the district.

II.A.6. The proposed Use will use the existing ingress and egress which provide adequate access to public roads. Sufficient on-site parking will be provided.

II.A.7. The proposed structures will meet the required intent of the Building Code governing such installations.

II.A.8. The proposed Use will be an extension of the current Use and will not have any adverse effects or impacts on public facilities, utilities, and services including but not limited to streets, law enforcement, emergency services, fire protection, city administration, schools, or other utilities.

Sincerely,

A handwritten signature in blue ink that reads "Jay Evans". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Jay Evans
Aggregate Performance Manager
Strata Corporation

Accounts Payable
Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: mnelson
Printed: 2/15/2024 - 8:06 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
42001	02/20/2024	ACM001	Acme Electric Companies	35.97	0
42002	02/20/2024	ADV007	Advanced Auto Parts	127.39	0
42003	02/20/2024	AME005	Aramark Uniform Services	275.33	0
42004	02/20/2024	BRI004	Brian's Flooring Inc	10,713.00	0
42005	02/20/2024	BUT003	Butler Machinery Co	2,615.09	0
42006	02/20/2024	C&R001	C&R Cleaners & Laundry	227.70	0
42007	02/20/2024	CEN006	Century Link	311.00	0
42008	02/20/2024	EGF010	City of East Grand Forks	8,700.00	0
42009	02/20/2024	COP002	Copy Cat Printing	60.00	0
42010	02/20/2024	DAK006	Dakota TV & Appliance	3,182.79	0
42011	02/20/2024	DEN003	Denko	343.47	0
42012	02/20/2024	DOM001	Domson BG Service	332.50	0
42013	02/20/2024	EME001	Emergency Apparatus Maintenance In	119.25	0
42014	02/20/2024	FED002	FedEx	14.14	0
42015	02/20/2024	FOR005	Forum Communications Company	245.00	0
42016	02/20/2024	GAL003	Galstad Jensen & McCann PA	30,320.54	0
42017	02/20/2024	GFW001	Grand Forks Welding & Machine	696.54	0
42018	02/20/2024	REY001	Harbott Knutson Larson & Holten PLI	130.50	0
42019	02/20/2024	HAR003	Hart's Auto Supply	41.00	0
42020	02/20/2024	HAW001	Hawkins Chemical	2,024.16	0
42021	02/20/2024	INT006	Interstate Power Systems	700.84	0
42022	02/20/2024	JPC001	J. P. Cooke Company	70.81	0
42023	02/20/2024	JET002	Johnson Jet-Line	3,514.40	0
42024	02/20/2024	LEA001	League of MN Cities, Finance Dept	1,980.00	0
42025	02/20/2024	LIN010	Linde Gas & Equipment, Inc.	51.00	0
42026	02/20/2024	HAR081	Local Acc	198.11	0
42027	02/20/2024	MARCD1	Marco Technologies LLC	117.61	0
42028	02/20/2024	MPO001	Metropolitan Planning Organization	398.99	0
42029	02/20/2024	MID003	Midcontinent Communications	2,777.60	0
42030	02/20/2024	MND006	MN Dept of Revenue	505.00	0
42031	02/20/2024	MSC001	MSC Industrial Supply Co	634.72	0
42032	02/20/2024	NEL101	Nelson Auto	177.15	0
42033	02/20/2024	NOR006	Northdale Oil	20,772.00	0
42034	02/20/2024	NOR024	Northland Yard Service	4,130.00	0
42035	02/20/2024	NOR010	Northwest Power Systems	1,054.13	0
42036	02/20/2024	NOR034	NW MN Household Hazardous	1,632.50	0
42037	02/20/2024	NWM002	NW MN Multi County HRA	240.00	0
42038	02/20/2024	ORE001	O'Reilly Automotive, Inc.	500.95	0
42039	02/20/2024	OFF002	ODP Business Solutions, LLC	68.97	0
42040	02/20/2024	OTI001	Otis Elevator Company	5,915.52	0
42041	02/20/2024	FAR008	Parkland USA Corporation	2,616.99	0
42042	02/20/2024	PIO001	Pioneer Peat, Inc.	840.00	0
42043	02/20/2024	PKM001	PKM Electric Cooperative, Inc	1,430.00	0
42044	02/20/2024	POW003	Powerplan OIB	432.31	0
42045	02/20/2024	PRE001	Premium Waters Inc	32.39	0
42046	02/20/2024	QUI001	Quill Corporation	26.99	0
42047	02/20/2024	RDO003	RDO Truck Centers	12,600.00	0
42048	02/20/2024	BOR002	Timothy Riopelle	39.00	0
42049	02/20/2024	SAF002	Safety-Kleen Systems, Inc.	979.68	0
42050	02/20/2024	SAN005	Sanford Health OccMed	655.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
42051	02/20/2024	SHA002	Share Corp	327.26	0
42052	02/20/2024	MIK001	SJA Thunder Corp	695.96	0
42053	02/20/2024	SPR002	Spray Advantage	53.53	0
42054	02/20/2024	SRF001	SRF Consulting Group Inc	22,707.14	0
42055	02/20/2024	TLC001	Team Laboratory Chemical LLC	5,383.00	0
42056	02/20/2024	CHA001	The Chamber of EGF/GF	1,581.00	0
42057	02/20/2024	TRI001	Tri Steel Manufacturing	45.35	0
42058	02/20/2024	USB005	US Bank Corporate Payment System	95,187.74	0
42059	02/20/2024	VAL001	Valley Petroleum Equipment	192.50	0
42060	02/20/2024	VAL002	Valley Truck Parts and Services Inc.	748.56	0
42061	02/20/2024	VER001	Verizon Wireless	1,588.60	0
42062	02/20/2024	WAT001	Water & Light Department	20,384.51	0
42063	02/20/2024	WID001	Widseth Smith Nolting & Associates	14,785.00	0
42064	02/20/2024	XCE001	Xcel Energy	34.13	0
				289,322.31	
Check Total:					