

**AGENDA
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MAY 14, 2024 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. Consider Township Fire & Rescue Extension Contract – Jeff Boushee**
- 2. Discussion to Raise Awareness of School Bus Stop Arm Violations – Reid Huttunen and Cody Hlavka**
- 3. Discussion on Building Official Position – Jeff Boushee & Nancy Ellis**
- 4. Request to Set Pool Prices for 2024 Season – Jeremy King**
- 5. Request to Purchase Motor Grader – Jason Stordahl**
- 6. Discussion on 2023 General Fund – Karla Anderson**
- Additional information will be provided at the meeting for this item.
- 7. Discussion of 280 Housing Fund and Future Activity – Karla Anderson**
- 8. Update on 705 Benefit Accrual Fund – Karla Anderson**
- 9. Update on 210 Transit Fund – Karla Anderson**

ADJOURN:

Upcoming Meetings

Council Meeting – Tuesday, May 21, 2024 – Council Chambers – 5:00 PM
Work Session – Tuesday, May 28, 2024 – Training Room – 5:00 PM
Council Meeting – Tuesday, June 4, 2024 – Council Chambers – 5:00 PM
Work Session – Tuesday, June 11, 2024 – Training Room – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Request for Council Action

Date: 5/10/24

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Fire Chief Jeff Boushee

RE: Township Fire & Rescue Contract

Background:

The current Township Fire & Rescue Contract Extension will expire April 1, 2025. We have a tentative agreement to renew the contract extension for another 5 years beginning April 1, 2025, and expiring on May 1, 2030. This tentative agreement is a 2% increase per year for the next 5 years.

Recommendation:

Approve contract extension as written.

Enclosures:

Contract Extension.

EXTENSION TO THE AGREEMENT FOR FIRE SERVICES

This agreement (“Extension”) is made between the City of East Grand Forks, a Municipal Corporation, of Polk County, Minnesota, (hereafter referred to as “City”), and the following Townships, all located in Polk County, Minnesota: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart and Sullivan, (hereafter referred to as “Townships”). This Extension is effective April 1, 2025.

Background: The City and Townships have had a cooperative agreement for fire and rescue services for many years. Most recently the parties entered into an agreement dated March 17, 2009, (the “Agreement”). This Agreement was amended by extensions on September 7, 2010, and April 1, 2015. In addition, the City and Townships entered into an Amendment to the Fire Services Agreement dated August 15, 2017, whereby the parties agreed to the joint purchase of a Fire Engine and related apparatus. Following the 2017 agreement the parties then extended the agreements again on April 1, 2020. Together the foregoing is referred to as the “Original Agreements”. The parties now intend to extend the termination date of the Original Agreements and to modify the annual payments by the Townships. In all other regards the parties intend the Original Agreements to remain effective and unchanged.

Based on the foregoing, the undersigned parties hereby agree to amend the Original Agreements, effective April 1, 2025, as follows:

Township Payments/Conditions:

1. Section 6 of the Agreement is deleted and a new Section 6 is added to read as follows:
 - a. The Townships agree to pay the City annual payments on April 1st each year as follows:

<u>Date</u>	<u>Amounts</u>
i. April 1, 2025:	\$61,095.00
ii. April 1, 2026:	\$62,317.00
iii. April 1, 2027:	\$63,563.00
iv. April 1, 2028:	\$64,834.00
v. April 1, 2029:	\$66,131.00
 - b. The City shall apply for, obtain, process and spend all fire aid available from the State of Minnesota, (currently equal to 2%) in accordance with all applicable laws, rules and regulations during the term of this Agreement.
 - c. The City will not charge the Townships or their residents for fire or first responder services and response calls during the term of this Agreement.
 - d. The City will not seek or obtain any other type of revenue increase from the Townships or Township residents, whether direct or indirect, resulting from taxing authorities or other means of revenue enhancement during the term of this Agreement.
 - e. The above increase in payments by the Townships is conditioned upon:
 - The City implementing a monthly utility assessment of \$5.00 on its residents beginning January 1, 2011, and continuing during the term of this Agreement.

This revenue would be ear marked and used as a “rescue unit fee.” Beginning April 1, 2015, in lieu of the \$5.00 per household rescue unit fee, the City may use other means to obtain the necessary revenue so long as funding continues at approximately the same level.

- The city provides the same level of service to the Townships in fire, rescue and first responder services that existed at the beginning of this Agreement in March 2009.

2. Section 8 of the Agreement is deleted, and a new section 8 is added to read as follows:

8. Term of Agreement: The term of this Agreement was originally for 5 years, commencing on April 1, 2010, and expiring on May 1, 2015. In 2014, the parties entered into an extension of the term of the agreement to May 1, 2020. In 2020 The parties extended to agreement until April 1, 2024. This Extension begins April 1, 2025, and expires on May 1, 2030.

The parties agree that the attached Inventories represent the status of personal property and equipment ownership as of the date of this Extension. Further, the parties agree that in the event of Agreement termination, the City will return Township trucks to the Townships as then equipped.

IN TESTIMONY WHEREOF, the City Council and the Township Boards have approved this Extension, the undersigned have set their hands and seals on the date specified herein.

CITY:

The City of East Grand Forks, Minnesota
A Municipal Corporation.

By: _____ Date: _____
Mayor

By: _____ Date: _____
City Administrator

1. TOWNSHIPS:

Bygland Township:

By: _____ Date: _____

Its: _____

Grand Forks Township:

By: _____ Date: _____

Its: _____

Huntsville Township:

By: _____ Date: _____

Its: _____

Keystone Township:

By: _____ Date: _____

Its: _____

Nesbit Township:

By: _____ Date: _____

Its: _____

Rhinehart Township:

By: _____ Date: _____

Its: _____

Sullivan Township:

By: _____ Date: _____

Its: _____

TOWNSHIP INVENTORY

MUTUAL EQUIPMENT OWNERSHIP (City of East Grand Forks & Rural Townships)

#407 2018 E-ONE Fire Engine (Lose equipment is owned by City of EGF)

#436 Polaris Ranger 6 Wheeler 4x4

Skid unit for pickup (Water tank and Pump)

Skid unit for 6 Wheeler Ranger (Water tank & Pump)

TOWNSHIPS EQUIPMENT INVENTORY

#406 2010 Kenworth Tanker/Pumper (See attachment for 406 equipment inventory)

#409 2000 International Fire Engine (See attachment for 409 equipment inventory)

Newman Utility Trailer

Loose Equipment: (From 404)

<u>Description</u>	<u>Location</u>
Reciprocating saw	408
Utility rope bag	409
Salvage tarp	409
Chain saw	Trailer
Flappers	Trailer
Scoop shovel	Trailer
Portable halogen light	Tech Rescue Trailer
6 ft. step ladder	St. 1
5 gal. Gas can	St. 2
2 ½ to 1 ½ reducers	Garage (Inventory)
2 ½ double male	Garage (Inventory)
4 ½ to 2 ½ reducer	Garage (Inventory)
Chimney fire chain	Garage (Inventory)
Crow bar	Garage (Inventory)
Pry bars	Garage (Inventory)
Halligan bar	Garage (Inventory)
Bolt cutter	Garage (Inventory)
Pick headed axe	Garage (Inventory)
Chest waders	Garage (Inventory)
Electric smoke extractor	Garage (Inventory)
Pitch fork	Garage (Inventory)
3500 gal. Drop tank	Garage (Inventory)

406
INVENTORY
04/2024

CAB	1X	ERG (2020 EMERGENCY RESPONSE GUIDE)
	1X	FLORESCENT VEST
	1X	FLASHLIGHT
	1X	Rural Map
	1X	Ice Scraper

DRIVER SIDE
COMP.

4X	SPANNER WRENCH
2X	HYDRANT WRENCH
2X	5" SPANNER WRENCHES
1X	10LB ABC FIRE EXTINGUISHER
1X	2 ½ DBL. FEMALE FITTINGS
1X	2 ½ DBL. MALE FITTING
1X	2 ½ X 1 ½ REDUCERS
1X	2 ½ NOZZLE
1X	1 ½ NOZZLE
1X	5" X 2 ½ X 2 ½ Y ADAPTOR
1X	HYDRANT GATE VALVE (City Owned)
1X	GF HYDRANT ADAPTER (City Owned)
2X	HYDRANT STORZ CONNECTIONS
1X	5"x4" STORTZ
1X	WHEEL CHOCK
2X	50' 1 ¾ HOSE (City Owned)
1X	10' 1 ½ HOSE (City Owned)
2X	50' ROLL 2.5" HOSE (City Owned)
1X	50' 5" HOSE (City Owned)
1X	25' 5" HOSE (City Owned)
1X	DEADBLOW HAMMER
1X	2 1/2" Barrel Strainer

DRIVER SIDE
TANK.

2X	10' 4.5" HARD SUCTION HOSE
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PASSENGER
SIDE COMP.

1X 3" HARD SUCTION
1X STRAINER
1X PVC WATER POOL TRANSFER
5X COLLAPSABLE CONES
1X GRAIN SHOVEL

PASSENGER
SIDE TANK.

1X 3000 GALLON DROP TANK

TOPSIDE
HOSE BED

1X 200 FT X 1 ¾ PRECONNECTED HOSE WITH NOZZLE (City Owned)
1X 200 FT X 2 ½ HOSE LAY (REVERSE) (City Owned)
1X 250 FT X 3.0 HOSE LAY (REVERSE) (City Owned)

409
INVENTORY
04/2024

CAB	1X	VEHICLE MANUAL
	1X	ERG (2020 EMERGENCY RESPONSE GUIDE)
	1X	PHONE BOOK
	1X	TOWNSHIP MAP
	4X	SCBA'S (City Owned)
	1X	HIGH VIS VEST
	1X	BULLARD THERMAL IMAGER (City Owned)
ENGINEER COMP. TOP SHELF	1X	RADIO AND HEADSET
	1X	DECON KIT
	1X	LED LIGHT
	1X	HANDLIGHT
	1X	ACCOUNTABILITY COFFEE CAN
MID. SHELF	4X	SPANNER WRENCH
	1X	HYDRANT WRENCH
	1X	DEAD BLOW HAMMER
	1X	GATED WYE
	2X	2 ½ DOUBLE FEMALE COUPLING
	1X	2 ½ TO 1 ½ REDUCERS
	2X	2 ½ DOUBLE MALE COUPLINGS
	2X	STORTZ SPANNER WRENCH
	1X	1 ½ AKRON NOZZLE (SABER JET)
	1X	60-350 TFT AUTOMATIC NOZZLE
BOT. SHELF	1X	2 ½ SMOOTH BORE NOZZLE
	1X	2 ½ COMBINATION NOZZLE
	1X	1 ½ FOAM NOZZLE (BUBBLE CUP)
	1X	6.0 NST/STORZ ADAPTER
	1X	MEDICAL BAG
	1X	BURN KIT
	1X	STACKED TIPS FOR DECK GUN (2", 1.75", 1.50")
	1X	SAWZALL
	1X	TOOL BOX
	1X	CRESCENT WRENCH SET
TOP SIDE DRIVERS SIDE	1X	ATTIC LADDER

MID. COMP. DRIVERS SIDE	4X	SPARE SCBA BOTTLES (City Owned)
	1X	PRESSURIZED WATER EXTINGUISHER
	1X	DRY CHEMICAL EXTINGUISHER
	1X	HALIGIN BAR
	1X	PRY BAR
	4X	CROW BARS
	1X	SET OF IRONS (FLATHEAD AXE & PRO-BAR)
	1X	SLEDGE HAMMER

REAR COMP. DRIVERS SIDE	1X	HIGH RISE PACK (City Owned)
	1X	CO2 EXTINGUISHER
	1X	PICK HEAD AXE
	1X	FLAT HEAD AXE
	1X	5 GAL. FLOOR DRY
	1X	BAG OF 5 COLLAPSABLE CONES
	2X	WHEEL CHALKS

REAR COMP TOP SHELF	1X	STIHL CHAINSAW
	2X	75' UTILITY ROPE BAGS
	1X	ELECTRIC CORD REELS

BOT. SHELF	1X	GAS POSITIVE PRESSURE FAN
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PASS. SIDE FRONT COMP	1X	6" STRAINER
	1X	10' STEAMER HOSE (City Owned)
	1X	SALVAGE TARPS
	1X	SALVAGE RED TARP 12X14
	1X	CANVAS TARP
	1X	BOX RUBBER GLOVES/BAGS

PASS. SIDE REAR COMP.	1X	HONDA 5000 KW GENERATOR
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PASS. SIDE	1X	14' ROOF LADDER
	1X	24' EXTENSION LADDER
	2X	6" X 10' HARD SUCTION
	2X	2 1/2" X 10' HARD SUCTION
	1X	6' PIKE POLE
	1X	10' PIKE POLE

TOP SIDE

F. CROSSLAY	200' OF 1 ¾ HOSE W/TFT NOZZLE (City Owned)
R. CROSSLAY	200' OF 1 ¾ HOSE W/ TFT NOZZLE (City Owned)
COMP.	2X FLAPPERS
	1X PITCH FORK
	1X SHINGLE SHOVEL
	1X SPADE SHOVEL
	1X TRASH RAKE
	1X SHORT SCOOP SHOVEL
	1X PRY BAR
	1X PULASKY TOOL
	1X SALVAGE BUCKET

HOSE BEDS

	800' OF 3" (City Owned)
	300' OF 5" (City Owned)
	400' OF 2 1/2" (City Owned)

Request for Council Action

Date: May 14, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: City Administration & Cody Hlavka, ISD 595 Transportation Director

RE: ISD 595 discussion to raise awareness of School Bus stop arm violations

Background:

East Grand Forks ISD 595 Transportation Director Cody Hlavka will be joining for a discussion to raise public awareness on an increase in school bus stop arm violations. Throughout this school year, the district has seen an increased issue with people driving around the stop arms when school buses are stopped to pick up or drop off children along their route. The issues have been spread across the community, and our Police Department has communicated with the school to focus increased traffic enforcement in areas where multiple violations have been reported.

Below is a summary of information that Superintendent Hackbarth has included in his monthly email to School district families.

EGF Transportation

Hello Everyone,

We have buses driving all over our community picking up and dropping off our students safely at their destinations. A big part of that safety is not from the buses themselves, but from the motor vehicles that are traveling the roads with them. Over the past few years the state of Minnesota has been seeing a significant increase in the hundreds of Stop Arm Violations around the state.

Drivers should be taking the following steps when they see a stopped school bus;

- Stop at least 20 feet from a bus displaying red flashing lights or with its stop arm extended. Remember, you must stop when approaching both from the rear and from the opposite direction on undivided roads.
- Red flashing lights on buses indicates students are either entering or exiting the bus. Do not attempt to drive around a bus!
- Altering your route or schedule to avoid a bus is one way to improve safety. In doing so, you won't find yourself behind a bus and as a result, potentially putting children at risk. Tips for parents to teach their students;
- When getting off a bus, look to be sure no vehicles are passing on the shoulder or the side of the road).
- Before crossing the street, take five "giant steps" out from the front of the bus, and make eye contact with the driver — and wait for the driver to signal that it's safe to cross.
- Look left-right-left when coming to the edge of the bus to make sure traffic is stopped. Keep watching traffic when crossing.
- Tell kids to stand back from the road when waiting for the bus and not to approach till the school bus doors are opened. Let's all work together and finish this school year safe!

Request for Council Action

Date: 5/10/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Nancy Ellis, City Planner / Transit Manager
Jeff Boushee, Fire Chief

RE: Building Official

Background:

For many years, East Grand Forks has contracted Building Official responsibilities with Widseth/In-Depth Inspection. Widseth has informed East Grand Forks that it is terminating the Building Official contract effective May 31st.

Before May 31st, the City will need to determine how it plans to move forward with filling the Building Official position. To begin planning for a solution to the vacancy of a Building Official the following are options to discuss. More information on these options will be provided for discussion at the Work Session.

- Independent contract with a Certified Building Official
- Request a Certified Building Official from the State of MN
- Request interim support from a neighboring City's Building Official
- Fulltime Position with City for a combined Building Official / Fire Marshall

Having a Certified Building Official is required by the State Department of Labor & Industry. Without an assigned Certified Building Official, the City would not be eligible to issue building permits.

Essential duties of a building official include:

- Conduct Plan review for adherence to applicable building code, ordinances, and building standards for residential and commercial building/renovation projects
- Conduct inspections related to code compliance for building, residential, mechanical, fuel, plumbing, and energy.
- Perform site inspections of residential and commercial building or construction projects

Recommendation:

No recommendation currently, discussion only.

Request for Council Action

Date: May 14, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

From: Jeremy King, Parks & Recreation

RE: Request to set pool prices for 2024 season

Background:

The Sherlock Park Swimming Pool is set to reopen for the season on Thursday, June 6th. During a Parks & Recreation Commission meeting, we evaluated the 2023 pool season and discussed swimming rates for the upcoming 2024 season. After reviewing the revenue and expenses from 2023, it was suggested we raise the daily rate for swimming passes in 2024. However, it's recommended to maintain the 2024 season pass rates at the same level as 2023. Daily pool rates were increased in 2023. The proposed rate increase will be used to cover increased repair, maintenance, and chemical costs. The proposed 2024 increase is still inline with other public pools in the region.

Here are the 2023 rates and proposed 2024 rates:

<i>Daily Pass</i>	<i>2023 Price</i>	<i>2023 Income</i>	<i>2024 Proposed Price</i>	<i>Projected Income</i>	<i>Difference from 2023</i>
Non Swim Adults/Age 4 & Under	\$ 1.00	\$ 2,648.00	\$ 2.00	\$ 5,296.00	\$ 2,648.00
Children Ages 5-17	\$ 5.00	\$ 30,000.00	\$ 6.00	\$ 36,000.00	\$ 6,000.00
Adults	\$ 6.00	\$ 16,350.00	\$ 7.00	\$ 19,075.00	\$ 2,725.00
Family Swim (Family of 4)	\$ 15.00	\$ 3,450.00	\$ 16.00	\$ 3680.00	\$ 230.00
Family Swim (addtl Members)	\$ 3.00	\$ 246.00	\$ 4.00	\$ 328.00	\$ 82.00
Total Daily Pass Revenue		\$ 52,694		\$ 64,379.00	\$ 11,685.00

Budget Impact:

Approving the recommended rate increase, based on projected 2024 daily attendance statistics, would generate an additional \$11,685.00 in daily pass revenue. The pool's operating cost for 2024 is set at \$194,564.38.

Recommendation:

Consider approving the swimming pool rate increase as proposed.

Enclosure:

Season by Season Summary of Attendance with Pool Income and Expenses

East Grand Forks Swimming Pool
Season by Season Summary of Attendance

	2023	2022	2021	2020	2019	2018	2017	2016
Open Date (First date of season)	7-Jun	8-Jun-22	4-Jun-21	19-Jun-20	3-Jun-19	20-Jun-18	Closed all of 2017 for Pool Repairs	10-Jun-16
Closed Date (Final date of season)	17-Aug	8/18/2022	8/19/2021	23-Aug-20	16-Aug-19	23-Aug-18		21-Aug-18
Season Length (Total Calendar Days)	72	72	77	66	75	65		72
Number of Day's Open	69	67	73	57	68	61		65
Number of Day's Closed/Rain Day's	3	5	4	9	7	4		7
Daily Average High Temperature				75	79	83		
Total Season Passes Sold	155	148	133	45	110	64		91
Total Daily Attendance	20739	19334	21925	14614	16,002	14,452		
Highest Single Daily Attendance	700	651	584	511	545	510		
Average Daily Attendance	301	289	300	256	236	237		
Pool Rental Income	\$ 3,575.00	\$ 5,750.00	\$ 7,200.00	\$ 1,825.00	\$ 1,300.00	\$ 1,700.00		\$ 2,690.00
Season Pass Income	\$ 24,560.00	\$ 17,600.00	\$ 16,625.00	\$ 5,440.00	\$ 11,703.50	\$ 4,790.00		\$ 6,675.00
Daily Pass Income	\$ 52,694.00	\$ 48,031.75	\$ 50,904.18	\$ 33,346.47	\$ 31,975.50	\$ 23,135.39		\$ 26,284.10
Misc Income	\$ 5,112.00							
Gross Pool Income	\$ 85,941.00	\$ 71,381.75	\$ 74,729.18	\$ 40,725.47	\$ 44,979.00	\$ 29,625.39	\$ -	\$ 35,649.10
Misc refunds & Card Processing Fee	(\$1,115.25)							
Total Pool Income less Sales Tax	\$84,826.75	\$66,641.75	\$72,359.21	\$37,644.47	\$43,854.00	\$28,365.39		

Daily Average Income	\$ 1,229.37	\$ 994.65	\$ 991.22	\$ 660.43	\$ 644.91	\$ 465.01		\$ 548.45
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Season Pass Total Sales Detail									
Season Pass Total Sold	155	148	133	45	110	64	Closed all of 2017 for Pool Repairs	91	
Individual	36	28	25	8	29	14			15
Family (up to 4)	87	82	70	26	45	35			48
Add'l Family Members	21	31	33	10	31	13			20
Reduced Individual	5	2	3	0	0	0			1
Reduced Family	6	5	2	1	5	2			7
10 Pass Punch Cards	23	34	44	first offered in 2021					

Total Pool Expenses	\$190,006.19	\$180,818.88	\$173,500.50	\$139,085.34	\$154,243.33	\$142,832.06
Pool Income less Sales Tax	\$84,826.75	\$66,641.75	\$72,359.21	\$37,644.47	\$43,854.00	\$28,365.39
Net Profit/(Net Loss)	(\$105,179.44)	(\$114,177.13)	(\$101,141.29)	(\$101,440.87)	(\$110,389.33)	(\$114,466.67)

Request for Council Action

Date: 4/17/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Motor Grader purchase

As per the Public Works Capital Improvement Plan the City budgeted \$400,000 to replace their 2004 Caterpillar Motor Grader. We received the following pricing per the Minnesota State Bid Contract pricing:

RDO Equipment John Deere 772G Motor Grader, with wing	\$388,203.00 (after trade)
Ziegler CAT CAT 140AWD Motor Grader, with wing	\$353,940.00 (after trade)

Recommendation: Approve the purchase of one new CAT 140AWD motor grader for \$432,800 (includes warranty) from Ziegler CAT. And declare surplus for trade unit 118 (2004 CAT Motor Grader), and trade to Ziegler CAT for \$79,000.



Investment Proposal (Quote)

RDO Equipment Co.
 6565 Gateway Drive
 Grand Forks ND, 58203
 Phone: (701) 772-4842 - Fax: (701) 772-9620

Proposal for:
 CITY OF E. GRAND FORKS
 CITY SHOP
 PO BOX 373
 E GRAND FORKS, MN, 567210373
 POLK

Investment Proposal Date: 3/28/2024
Pricing Valid Until: 4/30/2024
Deal Number: 1625117
Customer Account#: 2483010
Sales Manager: Jared Harshman
Phone: (701) 772-4842
Fax: (701) 772-9620
Email: jharshman@rdoequipment.com

Comments

PRICING IS OFF CURRENT MN STATE BID CONTRACT #M-439(5)

Additional Options Not Included:

Auto Articulation - \$1300
 Auto Pass - \$1000
 Machine Presets - \$1000

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2024 JOHN DEERE 772G PM Essential Final Tier 4 - 0 - 2000 Hours Warranty -John Deere Comprehensive-84 Months, 4000 Hours,Deductible: 0, Exp Date: 3/25/2031	\$436,333.00
1	TBD TBD	0	Attachment - New 2024 LITTLE FALLS MACHINE 2012WING	\$25,925.00
1	TBD TBD	0	Attachment - New 2024 LITTLE FALLS MACHINE PLS-1	\$10,945.00
Equipment Subtotal:				\$473,203.00

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
CAT0143HCAPN00556	2005 CAT 143H	\$0.00	5526	(\$85,000.00)
Total Trade in Value:				(\$85,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$85,000.00)

Purchase Order Totals

Balance:	\$388,203.00
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$388,203.00
Cash with Order:	\$0.00
Balance Due:	\$388,203.00

Equipment Options

Qty	Serial Number	Year / Make / Model	Description	List Price
1	TBD	2024 JOHN DEERE 772G	8470T 772G MOTOR GRADER with 6WD 1140 John Deere PowerTech PSS 9.0L meets EPA FT4 Emissions 1840 Engine Exhaust W/ Chrome Stack (FT4 or Stage V only) 1410 Standard Fuel & Water Filtration 1320 No Quick Service Group 9360 Engine Block Heater 9370 Ether Starting Aid 9395 Adjusting Rotary Ejector Precleaner 1030 Dual Joystick Controls 5070 Grade Pro Low Cab w/ Fixed Lower Front and Side Opening Windows, Laminated Glass 8830 Rear Camera (R4) 8220 Heated Exterior Mounted Rearview Mirrors 8415 Premium AM/FM Radio with Bluetooth, Aux and Weather Band (WB). 8310 Lower Front Intermittent Wiper & Washer 6030 No Powered Cab Air Precleaner 6140 Grade Pro Premium Heated, Leather/Fabric, High-Wide Back Air Suspension Seat 8720 No Sound Absorption Package 6595 Grade Pro Controls w/3 Front Auxiliary Function AND 3 Rear Auxiliary Functions 6650 Grade Pro Controls - Left Side 8510 Air Conditioner Refrigerant Charged 9130 Rear Retractable Sun Shade 9210 Decelerator 2575 No Grade Control Base Kit Installed 2775 No Topcon 3D GPS Grade Control System installed 5835 Cold Weather Package with Hydrau XR 1610 Hydraulic Pump Disconnect 170K JDLink™ 1910 Blade Impact Absorption System 2070 14 Ft. x 27 In. x 1 In. (4.27M x 686mm x 25mm) w/ 8 In. x 3/4 In. (203 x 19mm) Cutting Edge & 5/8 in. (16mm) Hardware 2850 Premium Circle 1240 Dual 100 Amp Alternators (200 Amp total) 7180 Premium Grading Lights (18 LED Lights) 8120 24-to-12 Volt Converter (30 amps peak / 25 amps continuous) 9270 Tall (26in.(660mm) higher than Standard Frame Lights) Front Snow Plow Light Bar 9299 Beacon with Flip Down Cab Beacon Bracket (LH) 6750 Less Front Attachment 6850 No Rear Attachment 5515 Autoshift Plus Transmission 5710 Transmission Solenoid Valve Guard 4426 Michelin SnoPlus 7810 Front Fenders 9005 Rear Wheel Fenders 2605 English Manual W/ English Labels & Decals	
1	TBD	2024 LITTLE FALLS MACHINE 2012WING	GIM3012A G2 POSTLESS SNOW WING	
1	TBD	2024 LITTLE FALLS MACHINE PLS-1	GWHR5 HYD REAR POST GPLS-1 FALLS MODEL PLS-1 PARA LIFT HITCH (STATE BID ORSOU) GPLSHLP HYD LOCKING PIN KIT FOR PLS-1 HPLSHLPINSTALL FACTORY INSTALL OF HYD LOCKING PIN KIT G4PRM FALLS MODEL 4 PORT RELIEF MANIFOLD KIT	\$1,655.00



720 3rd Ave SW
 Crookston, MN 56716
 218.281.4245 Main
 800.422.5782 Toll Free
 218.281.3852 Fax

May 3rd, 2024

City of East Grand Forks
 Josh Krostue
 1001 Second St NE
 East Grand Forks, MN 56721

Josh,
 I am pleased to quote you the following Caterpillar 140AWD motor grader per MN State Contract M-439(5).

	Base Unit Price: CAT 140AWD Joystick	\$ 327,970.00
4.1.3	Cab, Premium (Included in Snow Fighter Package)	
4.1.5	Rear vision camera (115 degree color camera connected to a 7 inch LCD in cab screen)	Included
4.1.6	Inside rear view mirror, wide angle	Included
4.1.8	Mirror, Outside heated 24V (Included in Snow Fighter Package)	
4.1.9	Speedometer / Tachometer	Included
4.1.10	Radio ready cab (Includes two installed speakers, antenna, and cable)	Included
4.1.11	Supplemental steering	Included
4.1.12	Rear window defroster fan	Included
4.2.1	Autoshift transmission (included in Snow Fighter Package)	
4.2.2	Caterpillar C9 Tier 4 final emissions compliant engine	Included
4.2.3	All wheel drive	\$ 39,860.00
4.2.4	Fuel tank 110 gallons	Included
4.2.6	Precleaner, Sy-Klone	\$ 570.00
4.2.8	Cold weather plus package (included in Snow Fighter Package)	
4.2.9	Extreme duty starter (included in Snow Fighter Package)	
4.2.10	Engine coolant heater	Included
4.2.11	Fluid sampling ports	Included
4.2.12	Extended Life Coolant, -31F	Included
4.3.1	150 amp alternator, sealed	Included
4.3.2	Heavy duty, maintenance free batteries (1400 CCA)	Included
4.3.3	Lights, service internal (provides two lights in the rear enclosure)	Included
4.3.4	LIGHTS, ROADING, HALOGEN (provides six halogen cab roof mounted roading lights)	Included
4.3.6	Halogen high bar headlights with front turn signals (included in Snow Fighter Package)	
4.3.11	Lights, working, plus, halogen (included in Snow Fighter Package)	
4.3.13	Lights, arm, fold down (included in Snow Fighter Package.)	
4.3.14	Mounting bar for cab roof mounted lights	Included
4.3.15	Warning light mounting plate (included in Snow Fighter Package)	
4.3.16	Whelen L22 LED beacon (specify blue or amber lens)	\$ 1,030.00
4.3.18	Product Link, cellular	Included
4.4.1	Michelin XSNOPPLUS 14.0R 24 on 10" x 24" multi piece rims	Included

4.5.10	Hydraulics base + 4 (included in Snow Fighter Package)	
4.5.19	Auto Articulation	\$ 1,390.00
4.6.4	Blade 14' x 27" x 1" (included in Snow Fighter Package)	
4.7.17	Freight to Little Falls for mounting of snow equipment	\$ 1,080.00
4.7.21	Para-Lift hitch only	\$ 6,500.00
4.9.22	Falls IM3012A 12' Mastless Wing, Front Lift	\$ 22,220.00
4.10.1	Towing Hitch	Included
4.10.2	Tool Box	Included
4.10.3	S M V Sign	Included
4.10.4	Mounting, front lift (included in Snow Fighter Package)	
4.10.5	Articulation guard (included in Snow Fighter Package)	
4.10.13	Fenders, front, Caterpillar, non-metallic, AWD (factory installed Thermoformed)	\$ 2,910.00
4.10.14	Fenders, rear, Caterpillar, non-metallic (factory installed Thermoformed)	\$ 3,850.00
4.10.15	Sloperometer	\$ 550.00
4.10.16	Snow wing ready package (included in Snow Fighter Package)	
4.10.17	One complete set of OEM air and fluid filters	Included
4.10.18	One set of parts, service and operators manuals	Included
4.10.20	Snow Fighter Package (purchased separately would cost \$23,510)	\$ 13,510.00
	4.1.3 Cab, Premium	
	4.1.8 Mirror, Outside heated	
	4.2.1 Autoshift transmission	
	4.2.8 Cold weather plus	
	4.2.9 Extreme duty starter	
	4.3.6 High bar halogen headlights	
	4.3.11 Working lights plus, halogen	
	4.3.13 Lights, Arm, Fold Down	
	4.3.15 Warning light mounting plate	
	4.5.10 Base + 4 hydraulics	
	4.6.4 14' x 27" x 1" blade	
	4.10.4 Mounting, front lift	
	4.10.5 Articulation guard	
	4.10.16 Snow wing ready	
	MINIMUM DELIVERY CHARGE (if applicable)	\$ 500.00
	All Extended Warranty Options INCLUDE a 1 Year/1000 Hour Parts Kit Only CVA	
	TOTAL: (Doesn't include warranty below)	\$ 421,940.00

	Warranty Options: Other Warranties Available	
4.14.41	84 Month / 3,000 Hour Powertrain Warranty	\$ 5,880.00
4.14.89	84 Month / 3,000 Hour Powertrain + Hydraulic + Tech	\$ 10,890.00
4.14.175	84 MONTHS / 3,000 HOURS PRO	\$ 10,990.00
4.14.30	72 Month / 2,000 Hour Powertrain Warranty	\$ 4,420.00
4.14.78	72 Month / 2,000 Hour Powertrain + Hydraulic + Tech	\$ 8,180.00
4.14.166	72 MONTHS / 2,000 HOURS PRO	\$ 8,250.00

New:
2024 CAT 140AWD per above spec \$421,940.00
Not Including Warranty

Trade:
2005 CAT 143H Serial #: APN00556 <u>\$79,000.00</u>
Trade value includes front hitch & plow and snow wing

TOTAL DUE: \$342,940.00

If you have any questions please call me at 218-929-9349.

Thank you,

Ryan Davies

Ryan Davies
Ziegler CAT – Crookston, MN

User: kanderson

DRAFT

Printed: 05/10/24 15:31:06

Period 01 - 13

Fiscal Year 2023

Fund	Description	Budget	Balance	Variance	% Available
101	General				
	Revenue				
31	Taxes	\$ (8,150,768.41)	\$ (8,137,852.10)	\$ (12,916.31)	0.16%
33	Intergovernmental	\$ -	\$ (182,177.57)	\$ 182,177.57	0.00%
	Taxes	\$ 8,150,768.41	\$ 8,320,029.67	\$ (169,261.26)	-2.08%
32	Licenses & Permits	\$ (105,775.00)	\$ (124,847.75)	\$ 19,072.75	-18.03%
33	Intergovernmental	\$ (2,613,304.00)	\$ (2,657,902.41)	\$ 44,598.41	-1.71%
34	Charges for Services	\$ (1,376,805.00)	\$ (1,455,907.69)	\$ 79,102.69	-5.75%
35	Fines & Forfeitures	\$ (118,000.00)	\$ (75,478.43)	\$ (42,521.57)	36.04%
36	Special Assessment/Misc Rev	\$ (36,400.00)	\$ (229,488.22)	\$ 193,088.22	-530.46%
39	Other Financing Sources	\$ (224,873.50)	\$ (154,239.03)	\$ (70,634.47)	31.41%
	Revenue	\$ 12,625,925.91	\$ 13,017,893.20	\$ (391,967.29)	-3.10%
	Expense				
41	General Government	\$ 754,023.21	\$ 660,221.25	\$ 93,801.96	12.44%
42	Public Safety	\$ 4,416,249.02	\$ 4,320,560.01	\$ 95,689.01	2.17%
43	Public Works	\$ 865,211.98	\$ 749,983.83	\$ 115,228.15	13.32%
45	Culture and Recreation	\$ 1,932,127.06	\$ 1,810,465.23	\$ 121,661.83	6.30%
49	Unallocated	\$ 6,889.00	\$ 5,928.40	\$ 960.60	13.94%
	Personal Services	\$ 7,974,500.27	\$ 7,547,158.72	\$ 427,341.55	5.36%
41	General Government	\$ 21,961.00	\$ 7,429.53	\$ 14,531.47	66.17%
42	Public Safety	\$ 183,550.00	\$ 157,434.91	\$ 26,115.09	14.12%
43	Public Works	\$ 136,250.00	\$ 167,213.89	\$ (30,963.89)	-23.83%
45	Culture and Recreation	\$ 197,500.00	\$ 170,683.87	\$ 26,816.13	13.46%
	Supplies	\$ 539,261.00	\$ 502,762.20	\$ 36,498.80	6.41%
41	General Government	\$ 770,935.00	\$ 760,137.70	\$ 10,797.30	1.40%
42	Public Safety	\$ 477,521.00	\$ 405,196.51	\$ 72,324.49	15.15%
43	Public Works	\$ 698,393.00	\$ 646,564.84	\$ 51,828.16	7.41%
45	Culture and Recreation	\$ 854,973.00	\$ 715,156.60	\$ 139,816.40	16.21%
46	Community Development	\$ 65,000.00	\$ 26,204.81	\$ 38,795.19	59.68%
49	Unallocated	\$ 369,620.00	\$ 336,738.93	\$ 32,881.07	8.90%
	Services	\$ 3,236,442.00	\$ 2,889,999.39	\$ 346,442.61	10.66%
45	Culture and Recreation	\$ 3,500.00	\$ 4,308.96	\$ (808.96)	-23.11%
	Reprs & Mntnce	\$ 3,500.00	\$ 4,308.96	\$ (808.96)	-23.11%
41	General Government	\$ -	\$ -	\$ -	0.00%
42	Public Safety	\$ 85,000.00	\$ 95,823.42	\$ (10,823.42)	-12.73%
43	Public Works	\$ 256,062.10	\$ 256,062.10	\$ -	0.00%
45	Culture and Recreation	\$ 50,000.00	\$ -	\$ 50,000.00	100.00%
49	Unallocated	\$ 208,373.50	\$ 47,891.27	\$ 160,482.23	77.02%
	Capital Outlay	\$ 599,435.60	\$ 399,776.79	\$ 199,658.81	33.31%
49	Transfers	\$ 399,795.66	\$ 518,755.57	\$ (118,959.91)	-29.76%
	Expense	\$ 12,752,934.53	\$ 11,862,761.63	\$ 890,172.90	6.95%
Revenue Tot		\$ 12,625,925.91	\$ 13,017,893.20	\$ (391,967.29)	-3.00%
Expense Tot		\$ 12,752,934.53	\$ 11,862,761.63	\$ 890,172.90	7.00%
			\$ 1,155,131.57		

Request for Council Action

Date: May 10, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: Housing 280 Fund balance and future activity

The Council has requested the estimated future activity and cash activity/balance for Fund 280 Housing.

Cash Balance May 10, 2024	\$ 187,495.78
Attachment A City Lots Available	
Estimated City lots less Specials, Lot cost, and Closing Cost	\$ 188,076.36
Attachment B Future Tax Abatements	(\$ 283,335.03)
Possible Landscaping Grants (@ \$500 a parcel 48 lots)	(\$ 24,000.00)
Estimated Balance 280 Fund	\$ 68,237.11



CITY LOTS AVAILABLE
WATER's EDGE First Additiona

Parcel #	Legal Description	Initial Asking Price	Total Specials	Lot Cost Amount	280-36-000-36220 Cost-specials-lot	ESTIMATED Closing Cost	Net Profit
83.04060.00	WE Lot 7 Block 1	\$136,386.00	\$16,386.17	\$21,326.96	4x \$98,672.87	\$3,500	\$95,172.87
83.04072.00	WE 1st Lot 10 Block 2	\$48,650.00	\$25,269.02	\$5,331.74			
83.04073.00	WE 1st Lot 11 Block 2	\$48,650.00	\$29,394.46	\$5,331.74			
	Total Lot Price	\$69,999.00	\$54,663.48		\$4,672.04	\$3,500	\$1,172.04
83.04076.00	WE 1st Lot 14 Block 2	\$30,000.00	\$11,980.70	\$5,331.74	\$12,687.56	\$3,500	\$9,187.56
83.04079.00	WE 1st Lot 17 Block 2	\$48,650.00	\$29,718.51	\$5,331.74	\$13,599.75	\$3,500	\$10,099.75
83.04099.00	WE 1st Lot 5 Block 3	\$38,650.00	\$24,568.18	\$5,331.74	\$8,750.08	\$3,500	\$5,250.08
83.04104.00	WE 1st Lot 10 Block 3	\$38,650.00	\$24,568.18	\$5,331.74	\$8,750.08	\$3,500	\$5,250.08
83.04110.00	WE 1st Lot 16 Block 3	\$42,972.00	\$30,971.94	\$5,331.74	\$6,668.32	\$3,500	\$3,168.32
83.04112.00	WE 1st Lot 18 Block 3	\$47,709.16	\$35,709.16	\$5,331.74	\$6,668.26	\$3,500	\$3,168.26
83.04118.00	WE 1st Lot 24 Block 3	\$38,650.00	\$25,630.02	\$5,331.74	\$7,688.24	\$3,500	\$4,188.24

WATER's EDGE

Parcel #	Legal Description	Initial Price	Total Specials
83.04146.00	WE 2nd Lot 6 Block 1	\$43,345.00	\$31,345.27
83.04147.00	WE 2nd Lot 7 Block 1	\$42,250.00	\$30,249.97
83.04150.00	WE 2nd Lot 10 Block 1	\$35,436.00	\$23,436.08
83.04152.00	WE 2nd Lot 12 Block 1	\$43,790.00	\$31,789.52
83.04153.00	WE 2nd Lot 13 Block 1	\$42,705.00	\$30,704.54
83.04156.00	WE 2nd Lot 1 Block 2	\$27,662.00	\$15,661.19
83.04157.00	WE 2nd Lot 2 Block 2	\$25,382.00	\$13,382.09
	Combining Lots		

STOKES PROPERTY

Parcel #	Legal Description	Initial Price	Total Specials
83.04393.00	Coulee View Lot 6 Block 2	\$35,000.00	\$0.00

16 lots Closing cost @ \$3500 \$56,000.00 \$112,394.80 \$244,076.36 \$56,000.00 \$188,076.36

\$29,240.00 \$3,500 \$25,740.00



SALES BEFORE 2024 NOT AT FAIR VALUE ESTIMATED FOR 2025 AND AFTER

Parcel #	Closing Date	Estimated Building Value from Permit Info.	Current County Taxable Market Value (2024 Statement)	Estimated Market Value	Estimated City Rebate
83.04408.00	12/21/2021	\$ 450,000	\$ 448,500.00		\$ 3,408.60
83.04409.00	2/18/2022	\$ 424,000	\$ 424,100.00		\$ 3,223.16
83.04080.00	4/6/2022	\$ 405,000	\$ 403,600.00		\$ 3,067.36
83.04508.00		\$ 350,000	\$ 130,600.00	\$430,600; estimated value	\$ 3,272.56
83.04077.00	5/24/2022	\$ 449,000	\$ 148,300.00	\$448,300; estimated value	\$ 3,407.08
83.04521.00	9/28/2023	\$ 600,000		County still has at \$46,200	
83.04059.00	10/8/2020	\$ 400,000	\$ 399,400.00		\$ 3,035.44
Year 2 2025 budget					\$ 32,606.70
Year 1 2025 budget					\$ 19,414.20
Year 2 2026 budget					\$ 20,384.91
2023 New Homes Permits					
83.04524.00	not closed yet	\$ 750,000	These are building		\$ 5,775.00
83.04113.00		\$ 300,000	permit values,		\$ 2,310.00
83.04435.00		\$ 500,000	usually quite a bit		\$ 3,850.00
83.00114.18		\$ 330,000	lower than what the		\$ 2,541.00
83.04525.00		\$ 460,000	County will assess		\$ 3,542.00
83.04523.00		\$ 655,000	the home for.		\$ 5,043.50
Year 1 2026 budget					\$ 23,061.50
Year 2 2027 budget					\$ 24,214.58

REBATES FOR SOLD PARCELS BEFORE 2024 \$ 119,681.89

TAX ABATEMENTS FOR SALES 2024 AND AFTER ---- BEYOND 2026

2024 New Home Permits	Estimated Value from Building Permit	1st Year
83.04415.00	\$ 450,000.00	\$ 3,510.00
83.04427.00	\$ 300,000.00	\$ 2,340.00
2024 4 Homes @ \$450,000	\$ 1,800,000	\$ 14,040.00
		\$ 19,890.00
2025 4 homes north star	\$ 1,600,000	\$ 12,640.00
2025 4 homes @ \$450,000	\$ 1,800,000	\$ 14,220.00
		\$ 26,860.00
2026 4 homes @ \$500,000	\$ 2,000,000	\$ 15,648.00
2027 4 homes @ \$550,000	\$ 2,200,000	\$ 17,432.80
1st year		\$ 79,830.80
2nd Year		\$ 83,822.34

TOTAL REBATES PARCELS SOLD AFTER 2023 \$ 163,653.14

TOTAL ALL PARCELS ELIGIBLE FOR REBATES \$ 283,335.03

Request for Council Action

Date: May 10, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: Update on Fund 705 Benefit Accrual Fund (Sick Leave)

The Council was update on Fund 705 Benefit Accrual Fund (Sick Leave) last year and 2024 Budgeted \$100,000 to get closer to having cash balance available to cover the Sick Leave Payable liability.

Cash Balance December 31, 2023	\$ 572,594.11
Sick Leave Payable Liability Balance	(\$ 770,693.63)
Difference – Gap Cash vs Liability	(\$ 198,099.52)
2024 Budgeted	\$ 100,000.00
Estimated balance before 2024 activity	(\$ 98,099.52)

Discussion: Would the council like to transfer \$98,099.52 as of December 31, 2023, before 2023 year closes?

General Ledger
Revenue and Expense

Sick Leave Fund 705

User: kanderson
Printed: 05/22/23 18:06:58
Period 01 - 13
Fiscal Year 2011 - 2022

Account Number	Description	2021 Balance	2022 Balance	2023 Balance	Difference Cash & Liability
705	CASH Benefit Accrual	\$249,137.04	\$672,699.58	\$572,594.11	\$ (198,099.52)
39	Dept				
000		\$ (857,747.70)	\$ (814,285.15)	\$ (799,487.86)	
705-00-000-21620	Severance payouts	\$ 69,157.44	\$ 50,382.13	\$ 83,026.19	
	Sick leave accrual	\$ (25,694.89)	\$ (35,584.84)	\$ (54,231.96)	
000	Sick leave Payable Balance	\$ (814,285.15)	\$ (799,487.86)	\$ (770,693.63)	
705	Benefit Accrual				
36	Special Assessment/Misc Rev				
000	Tax Revenue				
705-36-000-36210	Interest Earnings	\$ (3,888.06)	\$ 4,395.15	\$ 12,859.72	
	Transfers In		\$ 471,534.00	\$ 0	
000	Tax Revenue	\$ (3,888.06)	\$ 475,929.15	\$ 12,859.72	
38					
000	Tax Revenue				
705-38-000-38400	SL Benefit Service Charge	\$ -	\$ -		
000	Tax Revenue	\$ -	\$ -		
49	Unallocated				
590	Sick Leave Accrual				
705-49-590-41290	HCSP 3% contributions			\$ 29,939.00	
	SL Adjust	\$ 25,694.89	\$ 35,584.84	\$ 54,231.96	
590	Sick Leave Accrual	\$ 25,694.89	\$ 35,584.84	\$ 84,170.96	
Revenue Total		\$ (3,888.06)	\$ 475,929.15	\$ 12,859.72	
Expense Total		\$ 25,694.89	\$ 35,584.84	\$ 84,170.96	

Request for Council Action

Date: May 10, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: Update on Fund 210 Transit

Fund 210 Transit Update

Cash Balance January 1, 2022	(\$ 172,884.61)
Cash Balance December 31, 2022	(\$120,000)
2023 Budgeted Transfer	\$ 100,000
2023 Suggested Additional Transfer	\$127,742.90
Cash Balance December 31, 2023	\$ 0
2024 Budgeted Transfer	\$100,000

Discussion: The 2023 General Fund Draft includes the transfer of \$127,742.90. The Transit cash balance was in the negative for years ending 2021 and 2022. It would be nice to get it to zero when there is money available.

Does the council agree to transfer \$127,742.90 from the fund balance for the year ending December 31, 2023?

General Ledger
Revenue and Expense

TRANSIT
FOR THE YEARS 2022 AND 2023

User: kanderson
Printed: 05/10/24 13:16:46
Period 01 - 13
Fiscal Year 2022 - 2023

Account Number	Description	2022 Budget	2022 Balance	2023 Budget	2023 Balance
210	Transit				
	CASH BALANCE	1.1.22	\$ (172,884.61)	CASH BALANCE	
	CASH BALANCE	12.31.22	\$ (120,000.00)	12.31.23	\$0.00
33	Intergovernmental				
000	Tax Revenue				
210-33-000-33160	Federal Grants	\$ 240,000.00	\$ 181,146.00	\$ 309,000.00	\$ 323,865.00
210-33-000-33499	State Grants & Aids	\$ 603,100.00	\$ 396,605.96	\$ 399,315.00	\$ 407,249.04
210-33-000-34199	Other Governmental	\$ -	\$ -	\$ -	\$ -
000	Tax Revenue	\$ 843,100.00	\$ 577,751.96	\$ 708,315.00	\$ 731,114.04
36	Special Assessment/Misc Rev				
000	Tax Revenue				
210-36-000-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -
210-36-000-36241	Insurance Loss Proceeds	\$ -	\$ -	\$ -	\$ 2,076.55
210-36-000-36299	Miscellaneous Revenue	\$ -	\$ 873.75	\$ -	\$ 909.00
000	Tax Revenue	\$ -	\$ 873.75	\$ -	\$ 2,985.55
39	Other Financing Sources				
000	Tax Revenue				
210-39-000-39201	Transfers In	\$ 144,594.19	\$ 113,912.23	\$ 105,287.30	\$ 227,742.90
000	Tax Revenue	\$ 144,594.19	\$ 113,912.23	\$ 105,287.30	\$ 227,742.90
804	Transit Expenses				
210-49-804-41010	Salaries & Wages	\$ 25,872.59	\$ 25,872.60	\$ 26,462.35	\$ 26,390.00
210-49-804-41210	Retirement Contributions	\$ 1,940.44	\$ 1,940.63	\$ 1,984.68	\$ 1,979.35
210-49-804-41220	FICA Contributions	\$ 1,979.25	\$ 1,962.08	\$ 2,024.37	\$ 2,001.34
210-49-804-41300	Insurance Contributions	\$ 30.90	\$ 31.42	\$ 30.90	\$ 31.52
210-49-804-43080	Educational/Training	\$ 1,000.00	\$ -	\$ -	\$ 350.00
210-49-804-43100	Administration	\$ -	\$ -	\$ -	\$ -
210-49-804-43190	Professional Services	\$ 120,000.00	\$ 59,930.09	\$ -	\$ 54.00
210-49-804-43300	Travel Expenses	\$ 2,500.00	\$ 1,101.51	\$ 2,000.00	\$ 2,370.67
210-49-804-43360	Contracted Bus Service - Gf	\$ 536,671.00	\$ 506,722.00	\$ 541,400.00	\$ 561,016.29
210-49-804-43370	Contracted Dar Service - GFTaxi	\$ 127,200.00	\$ 98,256.50	\$ 128,700.00	\$ 96,124.50
210-49-804-43380	Contract Dar Service	\$ -	\$ -	\$ -	\$ -
210-49-804-43610	L/P/F Insurance	\$ -	\$ -	\$ -	\$ -
210-49-804-44300	Miscellaneous	\$ 1,500.00	\$ 1,401.92	\$ 1,000.00	\$ 118.50
210-49-804-45300	Improvements	\$ -	\$ -	\$ -	\$ -
210-49-804-45800	Equipment	\$ 169,000.00	\$ -	\$ 110,000.00	\$ 161,045.00
804	Transit Expenses	\$ 987,694.18	\$ 697,218.75	\$ 813,602.30	\$ 851,481.17
210	Transit	\$ 0.01	\$ (4,680.81)	\$ -	\$ 110,361.32
Revenue Total		\$ 987,694.19	\$ 692,537.94	\$ 813,602.30	\$ 961,842.49
Expense Total		\$ 987,694.18	\$ 697,218.75	\$ 813,602.30	\$ 851,481.17