

**AGENDA
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MAY 28, 2024 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. Request to Surplus and Donate Warning Sirens – Ryan Swang**
- 2. Consider Purchase of Motor Grader – Jason Stordahl**
- 3. Review of Proposed Deer Management Plan & Amended Ordinance – Megan Nelson**

ADJOURN:

SEE NEXT PAGE FOR SPECIAL MEETING AGENDA

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**AGENDA
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, MAY 28, 2024 – FOLLOWING THE WORK SESSION**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

1. Consider approving the Off-sale Non-intoxicating Malt Liquor License renewal for Orton’s Point Cenex 504 Rhinehart Dr SE East Grand Forks, MN 56721.
2. Consider approving the On-sale Weekday and On-sale Sunday Liquor License renewals for the following applicants:
 - a. Casa Mexico Restaurant located at 112 14th St NE East Grand Forks, MN 56721.
 - b. American Legion Post 157 located at 1009 Central Ave NW East Grand Forks, MN 56721.
 - c. Up North Pizza Pub located at 314 4th St NW East Grand Forks, MN 56721.
3. Consider approving the On-sale Wine and On-sale Beer licenses and authorize strong beer to be served with the combination of the two licenses for Little Bangkok located at 415 2nd St NW Suite 1 East Grand Forks, MN 56721.
4. Consider adopting Resolution No. 24-05-46 approving the hiring of John Wuitschick as the Parks & Recreation Specialist at a salary of \$21.48 per hour.
5. Consider adopting Resolution No. 24-05-47 approving the hiring of Renee Kringlen as the Accounting Technician at a salary of \$25.70 per hour.

ADJOURN:

Upcoming Meetings

Council Meeting – Tuesday, June 4, 2024 – Council Chambers – 5:00 PM

Work Session – Tuesday, June 11, 2024 – Training Room – 5:00 PM

Council Meeting – Tuesday, June 18, 2024 – Council Chambers – 5:00 PM

Work Session – Tuesday, June 25, 2024 – Training Room – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Request for Council Action

Date: 5/20/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Fire Chief Jeff Boushee

RE: Surplus Warning Sirens

Background:

After the installation of the four (4) new early warning sirens and the relocation of one of the old sirens to Fire Station #1 we will have three (3) old systems as surplus. Our plan is to palletize one (1) of the three remaining systems as spare parts for the system at Fire Station #1. This would leave two (2) old systems remaining. Polk County Emergency Management has an interest in the two (2) remaining systems to locate around Maple Lake. Maple Lake currently has no early warning sirens.

Recommendation:

We have been informed that these systems have no market value. My recommendation is to declare the two remaining systems as surplus. Donate the two surplus systems to Polk County Emergency Management. This donation would be of no cost to the City of East Grand Forks.

Enclosures: None

Request for Council Action

Date: 4/17/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Jason Stordahl-Public Works Director

RE: Motor Grader purchase

As per the Public Works Capital Improvement Plan the City budgeted \$400,000 to replace their 2004 Caterpillar Motor Grader. We received the following pricing per the Minnesota State Bid Contract pricing:

RDO Equipment John Deere 772G Motor Grader, with wing	\$388,203.00 (after trade)
Ziegler CAT CAT 150AWD Motor Grader, with wing	\$381,770 (after trade)

There was a miscommunication in the comparison of machines the last time that I presented to Council. After reviewing the new information, we have changed our recommendation. We will explain further at the Work Session.

Recommendation: Approve the purchase of one new John Deere 772G motor grader for \$473,203 (includes warranty) from RDO Equipment. And declare surplus for trade unit 118 (2004 CAT Motor Grader), and trade to RDO Equipment for \$85,000.



Investment Proposal (Quote)

RDO Equipment Co.
 6565 Gateway Drive
 Grand Forks ND, 58203
 Phone: (701) 772-4842 - Fax: (701) 772-9620

Proposal for:
 CITY OF E. GRAND FORKS
 CITY SHOP
 PO BOX 373
 E GRAND FORKS, MN, 567210373
 POLK

Investment Proposal Date: 3/28/2024
Pricing Valid Until: 4/30/2024
Deal Number: 1625117
Customer Account#: 2483010
Sales Manager: Jared Harshman
Phone: (701) 772-4842
Fax: (701) 772-9620
Email: jharshman@rdoequipment.com

Comments

PRICING IS OFF CURRENT MN STATE BID CONTRACT #M-439(5)

Additional Options Not Included:

Auto Articulation - \$1300
 Auto Pass - \$1000
 Machine Presets - \$1000

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2024 JOHN DEERE 772G PM Essential Final Tier 4 - 0 - 2000 Hours Warranty -John Deere Comprehensive-84 Months, 4000 Hours,Deductible: 0, Exp Date: 3/25/2031	\$436,333.00
1	TBD TBD	0	Attachment - New 2024 LITTLE FALLS MACHINE 2012WING	\$25,925.00
1	TBD TBD	0	Attachment - New 2024 LITTLE FALLS MACHINE PLS-1	\$10,945.00
Equipment Subtotal:				\$473,203.00

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
CAT0143HCAPN00556	2005 CAT 143H	\$0.00	5526	(\$85,000.00)
Total Trade in Value:				(\$85,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$85,000.00)

Purchase Order Totals

Balance:	\$388,203.00
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$388,203.00
Cash with Order:	\$0.00
Balance Due:	\$388,203.00

Equipment Options

Qty	Serial Number	Year / Make / Model	Description	List Price
1	TBD	2024 JOHN DEERE 772G	8470T 772G MOTOR GRADER with 6WD 1140 John Deere PowerTech PSS 9.0L meets EPA FT4 Emissions 1840 Engine Exhaust W/ Chrome Stack (FT4 or Stage V only) 1410 Standard Fuel & Water Filtration 1320 No Quick Service Group 9360 Engine Block Heater 9370 Ether Starting Aid 9395 Adjusting Rotary Ejector Precleaner 1030 Dual Joystick Controls 5070 Grade Pro Low Cab w/ Fixed Lower Front and Side Opening Windows, Laminated Glass 8830 Rear Camera (R4) 8220 Heated Exterior Mounted Rearview Mirrors 8415 Premium AM/FM Radio with Bluetooth, Aux and Weather Band (WB). 8310 Lower Front Intermittent Wiper & Washer 6030 No Powered Cab Air Precleaner 6140 Grade Pro Premium Heated, Leather/Fabric, High-Wide Back Air Suspension Seat 8720 No Sound Absorption Package 6595 Grade Pro Controls w/3 Front Auxiliary Function AND 3 Rear Auxiliary Functions 6650 Grade Pro Controls - Left Side 8510 Air Conditioner Refrigerant Charged 9130 Rear Retractable Sun Shade 9210 Decelerator 2575 No Grade Control Base Kit Installed 2775 No Topcon 3D GPS Grade Control System installed 5835 Cold Weather Package with Hydrau XR 1610 Hydraulic Pump Disconnect 170K JDLink™ 1910 Blade Impact Absorption System 2070 14 Ft. x 27 In. x 1 In. (4.27M x 686mm x 25mm) w/ 8 In. x 3/4 In. (203 x 19mm) Cutting Edge & 5/8 in. (16mm) Hardware 2850 Premium Circle 1240 Dual 100 Amp Alternators (200 Amp total) 7180 Premium Grading Lights (18 LED Lights) 8120 24-to-12 Volt Converter (30 amps peak / 25 amps continuous) 9270 Tall (26in.(660mm) higher than Standard Frame Lights) Front Snow Plow Light Bar 9299 Beacon with Flip Down Cab Beacon Bracket (LH) 6750 Less Front Attachment 6850 No Rear Attachment 5515 Autoshift Plus Transmission 5710 Transmission Solenoid Valve Guard 4426 Michelin SnoPlus 7810 Front Fenders 9005 Rear Wheel Fenders 2605 English Manual W/ English Labels & Decals	
1	TBD	2024 LITTLE FALLS MACHINE 2012WING	GIM3012A G2 POSTLESS SNOW WING	
1	TBD	2024 LITTLE FALLS MACHINE PLS-1	GWHRS HYD REAR POST GPLS-1 FALLS MODEL PLS-1 PARA LIFT HITCH (STATE BID ORSOU) GPLSHLP HYD LOCKING PIN KIT FOR PLS-1 HPLSHLPINSTALL FACTORY INSTALL OF HYD LOCKING PIN KIT G4PRM FALLS MODEL 4 PORT RELIEF MANIFOLD KIT	\$1,655.00



720 3rd Ave SW
 Crookston, MN 56716
 218.281.4245 Main
 800.422.5782 Toll Free
 218.281.3852 Fax

May 3rd, 2024

City of East Grand Forks
 Josh Krostue
 1001 Second St NE
 East Grand Forks, MN 56721

Josh,

I am pleased to quote you the following Caterpillar 150AWD motor grader per MN State Contract M-439(5).

	Base Unit Price: CAT 150AWD Joystick	\$ 354,990.00
4.1.3	Cab, Premium (Included in Snow Fighter Package)	
4.1.5	Rear vision camera (115 degree color camera connected to a 7 inch LCD in cab screen)	Included
4.1.6	Inside rear view mirror, wide angle	Included
4.1.8	Mirror, Outside heated 24V (Included in Snow Fighter Package)	
4.1.9	Speedometer / Tachometer	Included
4.1.10	Radio ready cab (Includes two installed speakers, antenna, and cable)	Included
4.1.11	Supplemental steering	Included
4.1.12	Rear window defroster fan	Included
4.2.1	Autoshift transmission (included in Snow Fighter Package)	
4.2.2	Caterpillar C9 Tier 4 final emissions compliant engine	Included
4.2.3	All wheel drive	\$ 39,770.00
4.2.4	Fuel tank 110 gallons	Included
4.2.6	Precleaner, Sy-Klone	\$ 570.00
4.2.8	Cold weather plus package (included in Snow Fighter Package)	
4.2.9	Extreme duty starter (included in Snow Fighter Package)	
4.2.10	Engine coolant heater	Included
4.2.11	Fluid sampling ports	Included
4.2.12	Extended Life Coolant, -31F	Included
4.3.1	150 amp alternator, sealed	Included
4.3.2	Heavy duty, maintenance free batteries (1400 CCA)	Included
4.3.3	Lights, service internal (provides two lights in the rear enclosure)	Included
4.3.4	Lights, roading, halogen (provides six halogen cab roof mounted roading lights)	Included
4.3.6	Halogen high bar headlights with front turn signals (included in Snow Fighter Package)	
4.3.11	Lights, working, plus, halogen (included in Snow Fighter Package)	
4.3.13	Lights, arm, fold down (included in Snow Fighter Package)	
4.3.15	Warning light mounting plate - included in Snow Fighter Package)	
4.3.16	Whelen L22 LED beacon (specify blue or amber lens)	\$ 1,040.00
4.3.18	Product Link, cellular	Included
4.4.1	Michelin XSNPLUS 14.0R 24 on 10" x 24" multi piece rims	Included

4.5.10	Hydraulics base + 4 (included in Snow Fighter Package)	
4.5.19	Auto Articulation	\$ 1,390.00
4.6.1	Circle Drive Slip Clutch	Included
4.6.4	Blade 14' x 27" x 1" - included in Snow Fighter Package)	
4.7.17	Freight to Little Falls for mounting of snow equipment	\$ 1,080.00
4.7.21	Para-Lift hitch only	\$ 6,500.00
4.9.22	Falls IM3012A 12' Mastless Wing, Front Lift	\$ 22,220.00
4.10.1	Towing Hitch	Included
4.10.2	Tool Box	Included
4.10.3	S M V Sign	Included
4.10.4	Mounting, front lift - (included in Snow Fighter Package)	
4.10.5	Articulation guard (included in Snow Fighter Package)	
4.10.13	Fenders, front, Caterpillar, non-metallic, AWD (factory installed Thermoformed)	\$ 2,910.00
4.10.14	Fenders, rear, Caterpillar, non-metallic (factory installed Thermoformed)	\$ 3,850.00
4.10.15	Slopemeter	\$ 550.00
4.10.16	Snow wing ready package (included in Snow Fighter Package)	
4.10.17	One complete set of OEM air and fluid filters	Included
4.10.18	One set of parts, service and operators manuals	Included
4.10.20	Snow Fighter Package (purchased separately would cost \$23,620)	\$ 13,620.00
	4.1.3 Premium cab	
	4.1.8 Mirror, Outside heated	
	4.2.1 Autoshift transmission	
	4.2.8 Cold weather plus	
	4.2.9 Extreme duty starter	
	4.3.6 Halogen high bar headlights	
	4.3.10 Lights, working, plus, halogen	
	4.3.13 Lights, Arm, Fold Down	
	4.3.15 Warning light mounting plate	
	4.5.10 Base + 4 hydraulics	
	4.6.4 14' x 27" x 1" blade	
	4.10.4 Mounting, front lift	
	4.10.5 Articulation guard	
	4.10.16 Snow wing ready	
	MINIMUM DELIVERY CHARGE (if applicable)	\$ 500.00
	All Extended Warranty Options INCLUDE a 1 Year/1000 Hour Parts Kit Only CVA	
	TOTAL: (Doesn't include warranty below)	\$ 448,990.00

	Warranty Options: Other Warranties Available	
4.14.41	84 MONTHS / 3000 HOURS POWERTRAIN	\$ 5,880.00
4.14.89	84 MONTHS / 3000 HOURS POWERTRAIN + HYDRAULICS + TECH	\$ 10,890.00
4.14.175	84 Months / 3000 Hours Pro	\$ 11,780.00
4.14.30	72 MONTHS / 2000 HOURS POWERTRAIN	\$ 4,420.00
4.14.78	72 MONTHS / 2000 HOURS POWERTRAIN + HYDRAULICS + TECH	\$ 8,180.00
4.14.166	72 Months / 2000 Hours Pro	\$ 8,860.00

New:
2024 CAT 150AWD per above spec \$448,990.00
Not Including Warranty

Trade:
2005 CAT 143H Serial #: APN00556 <u>\$79,000.00</u>
Trade value includes front hitch & plow and snow wing

TOTAL DUE: \$369,990.00

If you have any questions please call me at 218-929-9349.
Thank you,

Ryan Davies

Ryan Davies
Ziegler CAT – Crookston, MN

CITY OF EAST GRAND FORKS DEER MANAGEMENT PLAN

May 2024



1.0 INTRODUCTION

East Grand Forks, Minnesota, was established in 1887 and is located in northwestern Minnesota on the border with neighboring North Dakota at the intersection of U.S. Highway 2 and Minnesota Highway 220. East Grand Forks runs parallel to the Minnesota-North Dakota border on the Minnesota side of the Red River of the North. The Red Lake River also runs through the city and connects to the Red River of the North.

Following the flood of 1997, the areas close to the river have been turned into the Greenway system on both the Minnesota and North Dakota sides of the river. The Greenway system that include parks, a campground, golf courses, disc golf courses, over 20 miles of trails, with many areas being left as natural habitat. It is this natural habitat that has provided a safe haven for wildlife, especially the white-tailed deer.

In previous years the City Council has discussed issues and complaints that have been received regarding the deer population. Due to additional complaints staff started looking into what could be done, looking at addressing safety concerns, and amending ordinances to include among other things allowing the discharge of a bow and arrow within city limits.

The change in ordinances combined with (but not limited to) the following factors:

- Lack of natural predators
- Abundant food sources
- Wooded shelter
- Free flowing water sources

These factors have led to an increased deer population within the city limits of East Grand Forks. The East Grand Forks Police Department did conduct an informal survey by checking various locations from March 21st through March 28th. That count came to a total of 74 deer being visible in locations such as the greenway area, the campground, city parks, school property, and private residential yards.

2.0 Citizen Complaints

Over the past several years, numerous complaints have been received by the Administration Office about deer damaging gardens, lawns, trees, and shrubbery. There have also been several calls to the Police Department when there have been crashes with deer and vehicles. From January 1, 2020 until March of 2024 there were 90 deer related complaints that were received by the East Grand Forks Police Department.

3.0 IMPACTS

- Substantial reductions of natural vegetation in secure “bedding” areas
- Landscape integrity
- Public safety

City of East Grand Forks – Deer Management Plan

- Reported and potential car / deer collisions

4.0 POPULATION

The East Grand Forks Police Department did conduct an informal count from March 21st to March 28th by marking down the time and location they saw deer in the community. That count came to a total of 74 deer being visible in various locations on both the north end and the south end of the city in locations such as city parks and private residential yards. It is likely the number of deer residing in and very near the city limits exceeds 100 individuals.

5.0 GOALS and OBJECTIVES

GOAL:

To manage the deer population within the city limits of East Grand Forks and to keep the population at an acceptable cultural and biological level.

OBJECTIVES:

- Reduce the population to an acceptable level which reduces the yearly calls to the Police Department and the number of property damage complaints.
- Reduce the chances of car / deer collisions
- Reduce property damage
- Educate the public on the special hunt and the prohibition of feeding deer.

6.0 MANAGEMENT STRATEGIES

Monitoring:

The East Grand Forks Police Department will conduct an annual, informal survey by checking the places routinely frequented by deer during the month of March and report that total number to the MN DNR Area Wildlife Office and the City of East Grand Forks.

Education:

Publish an annual article in the Exponent and create a webpage on the City website educating city residents on the hunt and the prohibition of feeding deer.

7.0 POPULATION CONTROL

1) Regulated Archery

The City of East Grand Forks will work with the Minnesota Department of Natural Resources (through the Thief River Falls Area Wildlife Office) to allow for nine (9) special antlerless permits and one (1) buck or antlerless permit to be used in special

City of East Grand Forks – Deer Management Plan

hunts during the 2024, 2025 and 2026 archery season, or until the deer population reaches an acceptable level. When that level is achieved, an archery hunt may be continued with fewer permits being issued.

- 2) The local authority responsible for monitoring the regulated archery will be the East Grand Forks Police Department.
- 3) The City of East Grand Forks will modify existing ordinances to allow for a ten-day regulated archery hunt.

8.0 SUPPORT

The City Council and the East Grand Forks Police Department support this deer management plan.

9.0 City Maps

- See Pages 8-12

10.0 Existing Ordinance

132.06 USE OF BOW AND ARROW

It is unlawful for any person to shoot a bow and arrow except in the Physical Education Program in a school supervised by a member of its faculty, or a community wide supervised class or event specifically authorized by the Chief of Police.

11.0 Proposed Amendments to local Ordinance

To Include the following:

Section 1. That Section 132.04 shall be modified by removing the current 132.04 (B) and replacing it with the following:

(B) Hunting. No person shall use a gun, pistol, or firearm of any description to engage in the practice of hunting wild game including deer within city limits or on city-owned land located outside of city limits.

1. Exceptions. White tail deer may be taken by lawful means of archery within the city limits during special archery hunts as approved by the State DNR. All State DNR rules and regulations will apply to any special hunt. The City of East Grand Forks may restrict the duration and location of said hunting activities. The City may also place local restrictions on said permits and develop a lottery system for the issuance of said permits.

City of East Grand Forks – Deer Management Plan

2. Responsible party. The East Grand Forks Police Department will be responsible for the issuance of any special permits and the monitoring of any special hunts approved by the State DNR.

Section 2. That section 132.06 Use of Bow and Arrow shall be removed, and the following shall be replaced:

132.06 USE OF BOW AND ARROW/CROSS BOW

(A) Bow and Arrow/Cross Bows. It is unlawful for any person to shoot a bow and arrow or crossbow within the city limits of the city, except in a school physical education program supervised by a member of its faculty, or a community wide-supervised class or an event specifically authorized by the City Council or a bow and arrow/crossbow or archery range authorized by the City Council.

(B) Deer stands and similar devices:

1. Generally deer stands and other similar devices which may be used in the taking of wild game including deer are prohibited within the city limits or on city owned property that is outside of city limits.

2. Exceptions. Individuals approved to participate in a special archery hunt approved by the State DNR may use deer stands and similar devices that comply with local restrictions.

3. Special hunt will have following regulations will be in place:

a. All hunters will have to attend the mandatory orientation put on by the city and demonstrate their proficiency in shooting archery.

b. Only those with permits issued by the City will be allowed to hunt on city property within city limits. No hunting is allowed on city property outside of city limits.

c. Only specific, designated areas can be used for the special hunt.

d. All hunters will be required to wear one piece of blaze orange that will be visible from all directions.

e. An ATV or UTV can be utilized to remove a deer from the designated hunting location and a permit will be issued for use when the permit for hunting is issued.

f. All deer harvested from city property will be reported to both the East Grand Forks Police Department and the Minnesota Department of Natural Resources.

City of East Grand Forks – Deer Management Plan

g. Any hunters found hunting on city property within city limits or on city property located outside of city limits without a permit from the City will be subject to City Code Section 10.99 General Penalty.

Section 3. City Code Chapter 10 entitled "General Provisions" applicable to entire city code including penalty for violation and Section 10.99 entitled "General Penalty" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

12.0 Special Hunt Regulations

The special hunt will have following regulations will be in place:

- All hunters will have to attend the mandatory orientation put on by the city and demonstrate their proficiency in shooting archery.
- Hunting permits for the special hunt will only be offered to residents that live within city limits of East Grand Forks.
 - o Only those with permits issued by the City will be allowed to hunt on city property within city limits. No hunting is allowed on city property outside of city limits.
- Only specific, designated areas can be used for the special hunt.
- All hunters will be required to wear one piece of blaze orange that will be visible from all directions.
- An ATV or UTV can be utilized to remove a deer from the designated hunting location and a permit will be issued for use when the permit for hunting is issued.
- To help decrease the deer population, hunters will only be able to hunt for nine (9) special antlerless permits and one (1) buck or antlerless permit. This could be subject to change in future years.
- Any hunters found hunting on city property within city limits or on city property located outside of city limits without a permit from the City will be subject to City Code Section 10.99 General Penalty.
- All deer harvested from city property will be reported to both the East Grand Forks Police Department and the Minnesota Department of Natural Resources.
- All deer stands used for the special hunt can be placed no earlier than seven days prior to the hunt and would have to be removed no later than one day after the 10-day special hunt.
 - o If placing a deer stand, all responsibility is on the hunter and the City will not be liable or responsible for any damages to or stands that are stolen.

City of East Grand Forks – Deer Management Plan

- Once a hunter fills a city tag, they are no longer eligible to hunt on city property until the next special hunt and receive a city-issued tag through the lottery system.

This Deer management plan is approved by the City of East Grand Forks:

Date: _____

Mayor: _____

Steve Gander

City Administrator: _____

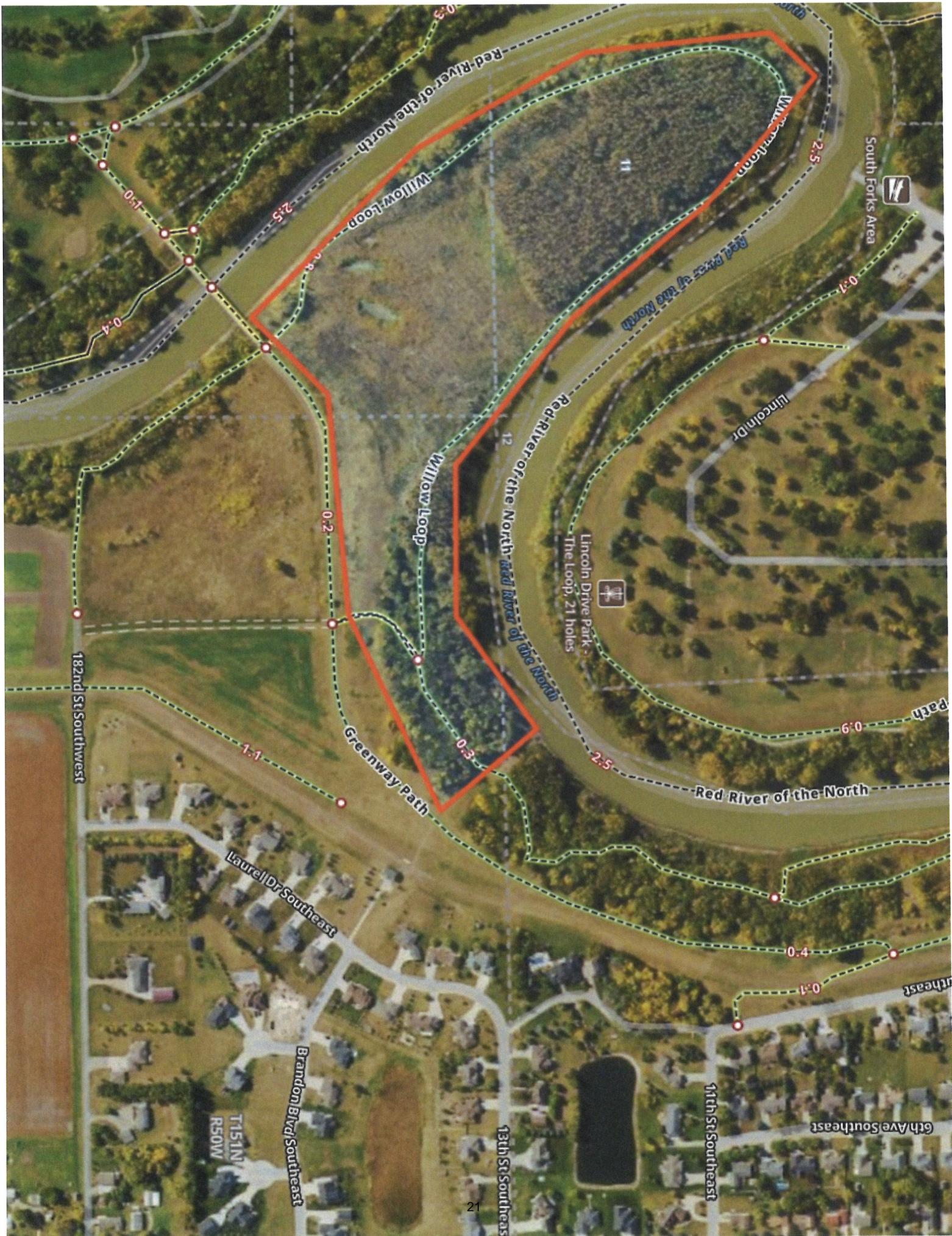
Reid Huttunen

DRAFT









AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, TO AMEND CHAPTER 132: DISCHARGING FIREARMS IN 132.04 (B) AND TO USE OF BOW AND ARROW SECTION 132.06 AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. That Section 132.04 shall be modified by removing the current 132.04 (B) and replacing it with the following:

(B) Hunting. No person shall use a gun, pistol, or firearm of any description to engage in the practice of hunting wild game including deer within city limits or on city-owned land located outside of city limits.

1. Exceptions. White tail deer may be taken by lawful means of archery within the city limits during special archery hunts as approved by the State DNR. All State DNR rules and regulations will apply to any special hunt. The City of East Grand Forks may restrict the duration and location of said hunting activities. The City may also place local restrictions on said permits and develop a lottery system for the issuance of said permits.

2. Responsible party. The East Grand Forks Police Department will be responsible for the issuance of any special permits and the monitoring of any special hunts approved by the State DNR.

Section 2. That section 132.06 Use of Bow and Arrow shall be removed, and the following shall be replaced:

132.06 USE OF BOW AND ARROW/CROSS BOW

(A) Bow and Arrow/Cross Bows. It is unlawful for any person to shoot a bow and arrow or crossbow within the city limits of the city, except in a school physical education program supervised by a member of its faculty, or a community wide-supervised class or an event specifically authorized by the City Council or a bow and arrow/crossbow or archery range authorized by the City Council.

(B) Deer stands and similar devices:

1. Generally deer stands and other similar devices which may be used in the taking of wild game including deer are prohibited within the city limits or on city owned property that is outside of city limits.

2. Exceptions. Individuals approved to participate in a special archery hunt approved by the State DNR may use deer stands and similar devices that comply with local restrictions.

3. Special hunt will have following regulations will be in place:

a. All hunters will have to attend the mandatory orientation put on by the city and demonstrate their proficiency in shooting archery.

b. Only those with permits issued by the City will be allowed to hunt on city property within city limits. No hunting is allowed on city property outside of city limits

c. Only specific, designated areas can be used for the special hunt.

d. All hunters will be required to wear one piece of blaze orange that will be visible from all directions.

e. An ATV or UTV can be utilized to remove a deer from the designated hunting location and a permit will be issued for use when the permit for hunting is issued.

f. All deer harvested from city property will be reported to both the East Grand Forks Police Department and the Minnesota Department of Natural Resources.

g. Any hunters found hunting on city property within city limits or on city property located outside of city limits without a permit from the City will be subject to City Code Section 10.99 General Penalty.

Section 3. City Code Chapter 10 entitled "General Provisions" applicable to entire city code including penalty for violation and Section 10.99 entitled "General Penalty" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 4. This ordinance shall take effect and be in force from and after its passage and publication and be given the Number _____, 4th Series.

VOTING AYE: _____
VOTING NAY: _____
ABSENT: _____

The President declared the Ordinance passed.

ATTEST:

PASSED: _____, 2024

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing Ordinance this _____ day of _____ 2024.

Mayor

Special Meeting

#1



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: 3.2OFSL License Period Ending: 6/30/2024 Iden: 72051

Issuing Authority: East Grand Forks

Licensee Name: Orton Motor, Inc

Trade Name: Orton's Point Cenex

Address: 504 Rhinehart Dr SE
East Grand Forks, MN 56484

Business Phone: 218-547-1719

License Fees: Off Sale: \$137.50 On Sale: \$0.00 Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

 Licensee Signature
 (Signature certifies all above information to be correct and license has been approved by city/county.)

 City Clerk/Auditor Signature
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

 County Attorney Signature
 County Board issued licenses only(Signature certifies licensee is eligible for license).

Date

 Police/Sheriff Signature
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

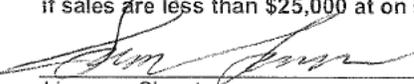
License Code: ONSS License Period Ending: 6/30/2024 Iden: 35909
Issuing Authority: East Grand Forks
Licensee Name: El Azteca of East Grand Forks Inc.
Trade Name: Casa Mexico Restaurant
Address: 112 14th St NE
East Grand Forks, MN 56721
Business Phone: 2187734331
License Fees: Off Sale: \$0.00 On Sale: \$3,800.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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- 3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
- 4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
- 5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
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Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


Licensee Signature 
(Signature certifies all above information to be correct and license has been approved by the city/county)

City Clerk/Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License East Grand Forks License Period From: 7/1/24 To: 6/30/25

Circle One: New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
(former licensee name) (Give dates)

License type: (check all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ 275.00 3.2% Off Sale fee: \$ _____

Licensee Name: Inthanon LLC DOI: [REDACTED]
(corporation, partnership, LLC, or Individual)

Business Trade Name Little Bangkok Business Address 415 2nd St NW Suite 1 City East Grand Forks

Zip Code 56721 County Polk Business Phone 2183991122 Home Phone 701-330-8693

Home Address 212 Christian Drive City Grand Forks, ND 58701

Licensee's Federal Tax ID # 47-2275800 Licensee's MN Tax ID# 3779719
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Dow Storey [REDACTED] 212 Christian Dr Grand Forks
Partner/Officer Name (First Middle Last) Home Address ND 58701

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Yes No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Ohio State Insurance Company Policy # WMC1024701

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

ON SALE INTOXICATING LIQUOR LICENSEES ONLY, must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7507, or visit our website at <https://dps.mn.gov/divisions/age/Pages/default.aspx>



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7510 Fax 651-297-5259 TTY 651-282-6555
APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE
 (Not to exceed 24% of alcohol by volume)

EVERY QUESTION MUST BE ANSWERED. If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name Ohio State Insurance Company Policy Number MWC1024701

Licensee's MN sales and Use Tax ID # 3779719 Licensee's Federal Tax ID # 47-2275800

Business Name (Business, Partnerships, Corporation) Inthanon LLC		Trade Name or DBA Little Bangkok	
Business Address 415 2nd St NW Suite 1		Business Phone 218-399-1122	Applicant's Home Phone 701-330-8693
City East Grand Forks		County Polk	State MN
		Zip Code 56721	
Is this application <input checked="" type="checkbox"/> New	License Period From 7/1/24		To 6/30/25

If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.

Partner/Officer Name and title Dow Storey	Home Address 212 Christian Drive Grand Forks, ND 58201		
Partner/Officer Name and title	Home Address	DOB	SSN
Partner/Officer Name and title	Home Address	DOB	SSN
Partner/Officer Name and title	Home Address	DOB	SSN

CORPORATIONS

Date of incorporation	State of incorporation	Certificate Number	Is corporation authorized to do business in Minnesota? <input type="checkbox"/> Yes <input type="checkbox"/> No
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If a subsidiary of another corporation, give name and address of parent corporation

BUILDING AND RESTAURANT

Name of building owner Scott Stauss		Owner's address 3001 36th Ave S Grand Forks, ND 58201	
Are property taxes delinquent? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the building owner any connection, direct or indirect with the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Restaurant seating capacity 120	Hours food will be available 11am to 10pm
Number of restaurant employees 5	Number of months per year restaurant is open 12	Will food service be the principal business? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Describe the premises to be licensed
415 2nd St NW Suite 1 and patio space

If the restaurant is in conjunction with another business (resort etc.), describe business

NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED

- Yes No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- Yes No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity? _____
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- Yes No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- Yes No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

Yes No Does any person other than the applicants, have any right, title or interest in the furniture, fixtures or equipment in the licensed premises? If yes, give names and details.

Yes No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



Signature of Applicant

5/24/24

Date

The licensee must have one of the following:

Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "**CERTIFICATE OF INSURANCE**" to this form.

A surety bond from a surety company with minimum coverage as specified above in.

A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY

Yes No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Signature County Attorney

County

Date

REPORT BY POLICE OR SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

Signature

Department and Title

Date

IMPORTANT NOTICE

**ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864**

A \$30.00 service charge will be added to all dishonored checks You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.

Request for Council Action

Date: May 28, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Vice-President Tim Riopelle; Council members Clarence Vetter, Dale Helms, Brian Larson, Karen Peterson, and Ben Pokrzywinski.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Request to hire Mr. John Wuitschick as Parks & Recreation Specialist

Background:

Civil Service and the Parks & Recreation Dept. has completed the interview process for our Parks & Recreation Specialist position opening. Mr. John Wuitschick has been offered and accepted the position, contingent upon City Council approval. With approval, his official start date is planned for Monday, June 3rd.

Budget Impact:

This is a budgeted position in the Parks & Recreation Department.

Recommendation:

Approve the hiring of Mr. Wuitschick at a Grade 10/Step 1; \$21.48 per hour, with a starting date of Monday, June 3, 2024.

Enclosure:

Resolution

RESOLUTION NO. 24 – 05 - 46

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has an opening for position of “Parks & Recreation Specialist”, and

WHEREAS, a hiring process was completed with candidates being interviewed by the Civil Service Commission and by City Staff, and

WHEREAS, City Staff has recommended the hiring of John Wuitschick as the Parks & Recreation Specialist, and

WHEREAS, Mr. Wuitschick would be placed on the current Grade 10 Step 1 which is \$21.48 per hour; and

NOW, THEREFORE, BE IT RESOLVED the City Council of East Grand Forks approves the hiring of John Wuitschick as the Parks & Recreation Specialist at a salary of \$21.48 per hour.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: May 28, 2024

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution this 28th day of May, 2024.

Mayor

Request for Council Action

Date: May 23, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson

RE: Accounting Technician Position

Background: Accounting Technician opening since the resignation of employee of April 2023.

A candidate has been selected through the hiring process. The candidate has experience in all areas of the position job descriptions in her last 25 plus years of work experience. Placing the candidate at Grade 11 Step 4 gives the candidate credit for 4 years of experience and they have over 25.

The recommendation would be to accept the candidate at Grade 11 Step 4 with a July 1, 2024 start date.

RESOLUTION NO. 24 – 05 - 47

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has an opening for position of “Accounting Technician”, and

WHEREAS, a hiring process was completed with candidates being interviewed by the Civil Service Commission and by City Staff, and

WHEREAS, City Staff has recommended the hiring of Renee Kringlen as the Accounting Technician, and

WHEREAS, due to experience Ms. Kringlen would be placed on the current Grade 11 Step 4 which is \$25.70 per hour; and

NOW, THEREFORE, BE IT RESOLVED the City Council of East Grand Forks approves the hiring of Renee Kringlen as the Accounting Technician at a salary of \$25.70 per hour.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: May 28, 2024

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution this 28th day of May, 2024.

Mayor