

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, JULY 2, 2024 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 18, 2024.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of June 25, 2024.
3. Consider approving the minute summary of the “Closed Meeting” for the East Grand Forks, Minnesota City Council of June 25, 2024.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider approving Temporary Liquor License Application for the International Association of Firefighters Local 3423 for the Cats Incredible Event taking place on the banks of the Red River on July 26-28, 2024.
5. Consider approving the Special Event Application for Sacred Heart Church & School to hold a block party on August 21, 2024 and allowing the closure of a portion of 3<sup>rd</sup> Street NW in front of the church and school for the event.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

6. Consider approving the request to waive the requirement for a city transient merchant licenses for non-food vendors at the Hot Valley Nights event.
7. Consider adopting Resolution No. 24-07-48 appointing election judges for the August 13<sup>th</sup> Primary election and November 5<sup>th</sup> General Election.
8. Consider adopting Resolution No. 24-07-49 authorizing the conveyance of the land to the transferee and any previous disposal of or transfer of the land to the transferee is hereby ratified and approved.
9. Consider adopting Resolution No. 24-07-50 accepting donations to be used towards the construction of a new playground at Griggs Park Trailhead.
10. Consider adopting Resolution No. 24-07-51 authorizing persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title

- (A) Steven Gander, Mayor
- (B) Reid Huttunen, City Administrator
- (C) Megan Nelson, City Clerk
- (D) Terry Knudson, HR Generalist
- (E) Karla Anderson, Finance Director
- (F) Renee Kringlen, Accounting Technician

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

11. Regular meeting minutes of the Water, Light, Power, and Building Commission for June 5, 2024.

**COMMUNICATIONS:**

12. City Financial Statements as of April 30, 2024.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

13. Consider approving the updated site use agreement between the City of East Grand Forks and Lutheran Social Services for the use of the Senior Center for the development and operation of the Nutrition Program.
14. Consider accepting the proposal from Johnson Controls to update the HVAC system at the Senior Center for a total of \$148,500.
15. Consider adopting Resolution No. 24-07-52 approves reclassification of the Senior Center Coordinator position and freezes the position's wage until the approved salary meets or exceeds the Grade 12 pay range.

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16. Consider approving the loan agreement for The Spud Jr. for \$80,361.16 at 4% for a 10-year term.
17. Consider adopting Resolution No. 24-07-53 authorizing the sale of Parcels 31.00051.01 and a portion of 31.00053.00 to the Minnesota Municipal Power Agency and authorize the Council President and City Administrator to finalize terms and enter into a purchase agreement.
18. Consider approving the updates to the Sick Time Policy to include the updates related to Earned Sick and Safe Time eligibility and use.

**CLAIMS:**

19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**Upcoming Meetings**

- Work Session – Tuesday, July 9, 2024 – Training Room -5:00 PM
- Council Meeting – Tuesday, July 16, 2024 – Council Chambers – 5:00 PM
- Work Session – Tuesday, July 23, 2024 – Training Room – 5:00 PM
- Council Meeting – Tuesday, August 6, 2024 – Council Chambers – 5:00 PM

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