

**APPROVED CLOSED MINUTE SUMMARY  
OF THE CITY  
COUNCIL CLOSED SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, AUGUST 6, 2024 – FOLLOWING THE CLOSED MEETING**

**CALL TO ORDER:**

*The Closed Meeting of the East Grand Forks City Council for Tuesday, August 6, 2024 was called to order by Council President Olstad at 6:01 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Dale Helms, Brian Larson, and Karen Peterson.*

*Staff Present: Reid Huttunen, City Administrator; and Megan Nelson, City Clerk.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

1. Job Evaluation of the City Administrator. The meeting will be closed pursuant to MN Statute 13D.05 Sub. 3(a).

**A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO MOVE INTO CLOSED SESSION.**

*Voting Aye: Vetter, Riopelle, Helms, Olstad, Larson, and Peterson.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

Discussion followed in closed session.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER LARSON, TO MOVE INTO OPEN SESSION.**

*Voting Aye: Vetter, Riopelle, Helms, Olstad, Larson, and Peterson.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE AUGUST 6, 2024 CLOSED MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:30 P.M.**

*Voting Aye: Vetter, Riopelle, Helms, Olstad, Larson, and Peterson.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

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Megan Nelson, City Clerk