

**AGENDA  
OF THE WORK SESSION  
CITY OF EAST GRAND FORKS  
TUESDAY, NOVEMBER 26, 2024 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

- 1. MPCA Grant Award Community Input results and project recommendations – Reid Huttunen**
- 2. Contract with Nutrition Services, Inc. (NSI) for Senior Meal program at the Senior Center – Jeremy King**
- 3. 2024 Residential Property Tax Abatements – Maggie Brockling**
- 4. 2025 Budget Update & Discussion – Karla Anderson & Reid Huttunen**

**ADJOURN:**

**Upcoming Meetings**

Council Meeting – Tuesday, December 3, 2024 – Council Chambers – 6:00 PM

Work Session – Tuesday, December 10, 2024 – Training Room – 5:00 PM

Council Meeting – Tuesday, December 17, 2024 – Council Chambers – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

# Request for Council Action

Date: 11/26/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Reid Huttunen, City Administrator

RE: Project recommendations relating to MPCA Grant with Polk County Public Health

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## Background:

As previously discussed at an August 2024 City Council Work Session, the City of East Grand Forks will be receiving approximately \$126,000 in grant funding from Minnesota Pollution Control Agency (MPCA) through the Polk-Norman-Mahnomen Community Health Board. In September 2024, Polk County Public Health and City Staff distributed online surveys and held community input open houses on three dates (at the Community Showcase, the Senior Citizens Center, and Campbell Library).

A list of the survey results and top submitted project ideas is included with the RCA.

Project recommended for funding with the available \$126,000 are as follows:

- 1. Griggs Park Trailhead Playground; Budget Amount \$75,921.82**
  - a. Location: Hill Street (269 Griggs Place) / near Sacred Heart Schools
  - b. Playground equipment for ages 2-12, ADA compliant safety surfacing, playground borders and installation
  - c. Project design picture and quote is attached.
- 2. Community Tree Planting Program; Budget Amount \$4,300.00**
  - a. Parks Dept will order 100 additional trees to be available for donation to residents and planted on their private property. Private resident will be responsible for planting and care of the tree.
- 3. Library/Community Art Project; Budget Amount \$7,500-\$10,000**
  - a. Full project budget and design is still being finalized for this project.
  - b. The library plans to create a Sensory Garden, using the Air Quality Funds. A Sensory Garden will provide therapeutic benefits for those who have sensory processing issues, such as children and adults experiencing anxiety, autism, stroke, or brain injury recovery. The Garden will include varied surfaces, plants, smells, sights, and space for interactive programs provided by Library staff. With raised beds for plants, seating,

accessible walkways and open space for scheduled events, the Garden will become an attraction for all residents

**4. LaFave Park; Remaining Budget Funds: Approximately \$36,000**

- a. Location: DeMers & 2nd Avenue NE
- b. MN Legacy Funds – Project completed in summer/fall of 2024 (Boat launch, ADA kayak launch, Trail maint., Street/Sidewalk - Softball area)
- c. The remaining funds will be applied to the LaFave Park project, used to cover costs of the added ADA improvements recommended by Community Options and their ADA Consultant.

**Budget Impact:**

No City budget impact. Total funds available for projects will be \$126,000. Of the \$140,000 award, 10% will be held back from project funds to help cover administrative time associated with the project and required reporting to the State. Of that \$14,000, Polk County Public Health will keep \$9,800 (70%) and the City of East Grand Forks will receive \$4,200 (30%).

Upon approval from the City Council, the recommended projects will be forwarded to the Norman-Polk-Mahnomen Public Health Board for their approval. Projects will need to be completed, funds spent, by end of July 2025.

**Recommendation:**

Seeking approval from City Council of the four proposed projects and project funding amounts.

**Enclosure**

Community Input/Survey Results

Project Quote and Project design photo for Griggs Park Playground

**East Grand Forks - Project Ideas (Survey and Community Engagement)**

	Survey (Average)	Survey – Top Ranked for funds	Community Engagement (Dots)
LaFave Park	3.25	50	49
Griggs Park	3.23	39	54
Community Tree Planting	3.33	22	31
Community Project Ideas	Listed below	30	Listed below

*Survey Responses: Open August 28 – September 13, 149 responses, 8 respondents did not live or work in East Grand Forks and were removed from aggregate results*

*Survey (Average) – 1-5 stars, rank each of the proposed community projects*

*Survey (Top Ranked) - Where should funds be used? Rank the following community projects.*

*Community Engagement – 9/4 East Grand Forks Showcase, 9/6 Senior Center, and 9/9 East Grand Forks Campbell Library*

**Summary of additional top ranked ideas from Community Input:**

*The below is a summary of the top mentioned/listed items received from the online survey and three Community Open Houses held in September 2024.*

- 1. Donated Trees for residents to plant on their private residences.**
- 2. Community Art Project or Library project funding**

Numerous other ideas for projects were received in the Community input forums, but the necessary funding or additional staff resources required to install or implement the program exceeds the funds available through this program. All input received will be considered by staff and will be used for future project planning and consideration within the City’s annual goal setting and budgeting process.

A few examples of the additional ideas include:

- Commercial Grade air purifiers for all City owned buildings
- New Grand Forks to East Grand Forks bridge
- Sidewalk replacement around busy neighborhoods/ADA compliant sidewalks in older parts of the community.
- Dog park in EGF
- Inclusive playground
- Inclusive Baseball/softball field
- Splash pad on south end of town



# Dakota Playground

PO Box 1408 • Fargo, ND 58107  
Office 701-356-8800 • Fax 701-293-7811  
www.dakotaplayground.com  
Equal Opportunity Employer

<b>PROPOSAL SUBMITTED TO</b> City of East Grand Forks	<b>CONTACT NAME</b> Jeremy King	<b>DATE</b> 11/21/24
<b>ADDRESS</b> 600 Demers Ave.	<b>EMAIL</b> jking@ci.east-grand-forks.mn.us	<b>PHONE</b> 218-773-8000
<b>CITY, STATE, ZIP CODE</b> East Grand Forks, Mn. 56721	<b>JOB NAME / LOCATION</b> Griggs Park	

We propose to provide the necessary materials, labor, and equipment to install the following items, quantity as listed:

**AS MANUFACTURED BY LANDSCAPE STRUCTURES:** Design shown in attached renderings.

- 1 Custom "Sprig" play structure
- 1 Double Bobble Rider
- 1 Topsy-turvy Spinner
- 1 Log Balance Beam

**Equipment to be purchased on Sourcewell purchasing contract: \$48,976.70**

**AS MANUFACTURED BY ACTION PLAYSYSTEMS:**

- 30 4' X 12" PVC containment borders
- 7 1' x 12" PVC containment borders

**AS MANUFACTURED BY FLEX GROUND:**

- 60 Cubic yards of engineered wood fiber. Includes ground fabric underneath.

**REMAINING MATERIALS DELIVERED AND INSTALLED: \$26,945.12**

**TOTAL PROJECT COST \$75,921.82**

- \*City of EGF to remove tree and any other obstructions in defined footprint.
- \*Dakota Playground to remove 1 swing bay on East end. City to keep for possible re-use.
- \*Any applicable taxes to be applied on final invoice.

**Notes:**

- 1. Unless specifically noted above, price does not include excise tax, prevailing wages, bonds, permits, testing, TERO, special insurance provisions or other fees if applicable.
- 2. Above price does not include site work such as clearing and grubbing, grading, excavating, trenching, staking/surveying, drainage, concrete curbing or flatwork, knock-outs, saw cutting or jack hammering or any other work not specifically outlined above.
- 3. Above price assumes immediate site access with large heavy equipment, site restoration is not included.
- 4. This proposal supersedes any previous proposals (all of which are rescinded/revoked and no longer valid); any plans addenda or revisions issued after this proposal are not part of this proposal and Dakota Playground is not bound to; this proposal automatically becomes part of any subsequent contract signed by Dakota Playground, regardless of whether this proposal is signed by the recipient of this proposal.

**We propose hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of: As per above.**

This Proposal may be withdrawn by Dakota Playground if not accepted within 30 days.

**Acceptance of Proposal**

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted by Purchaser. Dakota Playground is authorized to do the work as specified and Purchaser shall make payment as outlined.

**Terms and Conditions**

**Term of Payment**, due upon receipt and subject to approved credit by Dakota Playground.

**Installation Sales**

Unless otherwise specified above, material payment due upon shipment of product, monthly progress billings, and balance due upon completion.

**Please click below to view our online Terms & Conditions:**

<https://dakotaplayground.com/terms-conditions/quotes-invoices-installs/>

**Dakota Playground**

By: Jon Pepple  
Jon Pepple

**Purchaser**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



## Griggs Park

Griggs Park Revision - 3 • 11.21.2024



© 2024 Landscape Structures. All Rights Reserved

# Request for Council Action

Date: November 26, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Vice-President Tim Riopelle; Council members Clarence Vetter, Dale Helms, Brian Larson, Karen Peterson, and Ben Pokrzywinski.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Site Use Agreement for Senior Center Commercial Kitchen with Nutritional Service, Inc.

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## **Background:**

Lutheran Social Services (LSS) has informed the City that they will terminate their Site Use Agreement for the Senior Center Commercial Kitchen effective December 31, 2024. This decision follows their loss of the contract with the Dancing Sky Area Agency on Aging, which coordinates senior meal programs in northwestern Minnesota. Shortly after receiving this notice, the City was contacted by Nutrition Services Inc. (NSI), the new contract holder with Dancing Sky AAA. NSI plans to retain LSS's employees to meal service is uninterrupted. All kitchen equipment at the Senior Center will remain in place, as it was originally funded through grants from Dancing Sky AAA. NSI is proposing a lease agreement with rent set at \$750 per month.

## **Budget Impact**

Revenue from commercial kitchen rental:

**2024:** \$1,890

**2025:** \$9,000

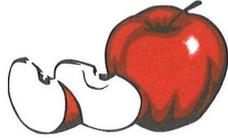
## **Recommendation:**

Accept the updated facility use agreement.

## **Enclosure:**

Letter of Intent from NSI.

Senior Center Commercial Kitchen Site Use Agreement.



## Nutrition Services, Inc.

PO Box 369  
Waseca, MN 56093

Phone: 507-835-5697  
Fax: 507-835-8962

City of East Grand Forks  
600 DeMers Ave  
East Grand Forks, MN 56721

Lease Holder,

Our company, Nutrition Services, Inc (NSI) has been awarded the 2025 Senior Nutrition Contract in your area. We will begin the operation, of the senior meal programs, in your area, on January 1, 2025. Lutheran Social Services currently has the contract.

We would like to contract with you, to continue to use your facility for the program, in 2025. We consider you an important partner, who will help us operate a successful meal program, in 2025 and in the future!

We are offering you this rent per month:                      \$750

We can use your lease agreement or ours. Contact Larry Kroeger if you want to use NSI's.

**MAIL CONTRACT NO LATER THAN NOVEMBER 29, 2024 TO:**

NSI  
Box 369  
Waseca, MN 56093

We look forward to working with you!

If you have questions, please call Larry Kroeger at 507-835-5697 or send an e-mail to [larrykroeger@hotmail.com](mailto:larrykroeger@hotmail.com).

Thank you.

Larry Kroeger  
November 7, 2024

**NUTRITION SERVICES, INC.  
SITE USE AGREEMENT – 2025**

This site use agreement has been prepared for the purpose of defining the rules of the agencies involved in the development and operation of the Nutrition Program in East Grand Forks.

This agreement made this 1st Day of January 2025, by and between City of East Grand Forks (Senior Center), 538 Rhinehart Dr SE, East Grand Forks, MN 56721, hereafter referred to as the Company and Nutrition Services, Inc. PO Box 369, City of Waseca and the State of Minnesota, hereafter called the Nutrition Program, in consideration of costs, covenants and agreements herein reserved and contained, do hereby agree each with the other as follows:

1. All correspondence regarding this agreement will be between the Senior Director or Area Directors and Company.
2. The Nutrition Program agrees and shall abide, conform to and comply with all the laws of the United States and the State of Minnesota, and all of the ordinances of the Company, Minnesota, together with all the rules and requirements of the Police and Fire Department of the Company, Minnesota. In addition, all rules and regulations by the Minnesota Department of Health will be complied with. A restaurant license, if required, will be procured annually by the Nutrition Program. The Company agrees to arrange for an annual fire inspection and notify the Nutrition Program of results. Fire inspecting must be completed by professionally trained personnel.
3. Subject to the terms and conditions hereof, the Company grants to the Nutrition Program the right to use the Facilities solely for the Permitted Use. Permitted Use shall mean any use or action necessary for, in connection with, incidental to, or convenient for the preparation, storage, and serving of meals through Nutrition Program. The Nutrition Program shall be permitted to use the Facilities on the following days/times: Monday through Friday from 8:00am until 4:00pm
4. The closing of site on holidays will be determined by the Company.
5. The Nutrition Program agrees to restore community facilities to ordinary cleanliness after use. Ordinary cleanliness is defined as leaving facilities in the same condition as they were prior to entering. Notwithstanding this undertaking, basic custodial services such as floor maintenance, window washing, cleaning of restrooms, washing and/or painting of walls, snow and ice removal and all other general maintenance, reasonable inspection and repairs to the interior and exterior of the facilities are the responsibility of the building owner.

6. Insurance:

**The Company's responsibility:** During the term of the agreement, the Company shall maintain at its expense, specific insurance coverages with companies licensed to do business in the state of MN as follows:

- **General Liability** with respect to its use and occupancy of the premises with limits of liability of not less than \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate.

- **Property Coverage** which protects against loss by fire, lightning, and other risk customarily covered by standard extended coverage endorsement in amounts of not less than the full replacement cost of the building, without deduction for depreciation.
- **Professional and Sexual /Physical Misconduct Liability** for the Company's staff with limits of \$1,000,000 each occurrence and \$3,000,000 aggregate.

The Company shall annually furnish The Nutrition Program with Certificates of Insurance outlining these coverages.

**The Nutrition Program's responsibility:** During the term of the agreement, The Nutrition Program shall maintain at its expense, specific insurance coverages with companies licensed to do business in the state of MN as follows:

- **General Liability** with respect to its use and occupancy of the premises with limits of liability of not less than \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate.
- **Worker's Compensation** limits at state required levels for all Nutrition Program staff serving at East Grand Forks.
- **Contents Insurance:** For any kitchen equipment owned by the Nutrition Program, coverage shall be in place in the amount of the full insurable replacement value.
- **Professional and Sexual Misconduct Liability** for the Nutrition Program's staff with limits of \$1,000,000 each occurrence and \$3,000,000 aggregate.

7: Indemnification: To the extent such waiver does not void or diminish the coverage under any policy, The Company and The Nutrition Program hereby waive any rights each may have against the other on account of any loss or damage sustained by either party, as the case may be, or their respective property, to the extent such loss or damage is covered by insurance carried by either party.

All personal property, equipment and fixtures kept, stored or maintained on the Premises shall be at the sole risk of The Nutrition Program. The Nutrition Program hereby forever waives and releases Company from any claims for loss or damage of any kind whatsoever to such personal property, equipment and fixtures, except to the extent such claims may arise or result from the negligence or wrongful acts of the Company or its employees, agents, invitees or contractors. Except for any negligent or intentional or reckless act or failure to act of The Company, its agents, employees, guests, invitees or contractors, or failure on the part of Company to perform its covenants or agreements under this agreement, The Nutrition Program shall indemnify and hold harmless The Company against all liabilities, damages, claims, costs and other expenses, including reasonable attorneys' fees, which may be imposed upon, incurred by, or asserted against The Company by reason of any damage or injury to person or property adjudicated to be the fault of The Nutrition Program or its agents or employees.

8. The Company agrees to have all fire extinguishers inspected yearly by a licensed inspector at Company expense. A dated and signed tag must be placed on each extinguisher.

9. In the event of a disaster, the Company agrees to allow the Nutrition Program to use facilities for the preparation, serving and distribution of meals/food and in an extreme disaster for housing of disaster victims.

10. The Company acknowledges and agrees that the Permitted Use benefits the Company's community population, that the Nutrition Program has undertaken this program at the Nutrition

Program's expense. For use of the space, a payment of \$750 per month will be due from Nutrition Program to Company each month beginning with January 2025, to be received by the 20<sup>th</sup> of the month.

11. In the event the Nutrition Program or the Company must cancel all or part of the terms of this agreement, the Company and the Nutrition Program will provide the other agency a 60-day notice in writing. Upon written receipt by the Company from NSI, this agreement is subject to immediate termination by the Nutrition Program should federal, state, or local dollars be reduced or withdrawn.

12. The Company agrees to allow the Nutrition Program use of the facility kitchen/dining areas for the term of January 1, 2025, to December 31, 2025, to be used as a nutrition site for seniors. **This agreement will renew annually unless notified by the Nutrition Program.** Any changes will be made with amendments agreeable to both parties.

13. Other:

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Nutrition Services, Inc.

Facility Owner/Operator

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Request for Council Action

**Agenda Item:** 2024 Residential Property Tax Abatements

**Date:** December 3, 2024

**To:** East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

**Prepared by:** Maggie Brockling, Economic Development Director

**Cc:** File

**Staff Recommendation:**

1. Approve request of the 2024 property tax abatements;
2. Hold public hearing on this request at the City Council meeting on Tuesday, December 3, 2024;
3. Authorize EDA staff to execute necessary documents.

The City of East Grand Forks holds a public hearing on an annual basis to renew the residential property tax abatement program on purchased city lots. The incentive program is a shared effort between the City, County, and School District. Below is a table comparing the 2022, 2023, and 2024 tax abatements.

Tax Payment Year	Budget Year	City	County	School District	Total
2022	2023 (13 properties)	\$27,665.38	\$17,063.56	\$3,729.95	\$48,458.89
2023	2024 (15 properties)	\$41,313.44	\$23,758.08	\$5,500.15	\$70,571.67
2024	2025 (14 properties)	\$43,835.03	\$23,171.79	\$5,391.33	\$72,398.15

**RESOLUTION NO. 24 – 12 - XX**

**RESOLUTION TO AUTHORIZE A TWO YEAR TAX REBATE FOR NEWLY CONSTRUCTED HOMES READY FOR OCCUPANCY THROUGH 2024.**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, Minnesota Statutes 469.1812 through 469.1815 authorize Property Tax Abatement for Community Development purposes and,

WHEREAS, the City of East Grand Forks desires to authorize a two (2) year Tax Rebate for New Home Construction for home completed and ready for occupancy on or before December 31, 2024, in cooperation with Polk County and Independent School District 595.

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council does authorize a Housing Incentive Tax Abatement with the following parameters required for participation:

1. The three primary tax authorities, City, County, and School District, are all participating in the incentive program.
2. The program would apply to new residential construction only. New residential construction shall include modular homes and stick built homes.
3. The program would apply to owner occupied single-family dwellings, including town homes and twin homes, ready for occupancy through the year 2024.
4. The abatement of real property taxes would be for two years, being the first two years where payment of taxes is based upon the full value of the new dwelling.
5. The city shall be responsible to notify the county of which properties are in the program at the time the real property is acquired and arrange for the proper hearing(s) as required by law.
6. The City Council approves the a tax abatement on the following properties for 2024 which will be payable in 2025:

83.04059.00	83.04056.00	83.04271.00	83.04107.00
83.04408.00	83.04275.00	83.04402.00	83.04080.00
83.04409.00	83.04115.00	83.04108.00	
83.04274.00	83.04515.00	83.04116.00	

*Voting Aye:*  
*Voting Nay:*  
*Absent:*

The President declared the Resolution passed.

Passed: December 3, 2024

Attest:

\_\_\_\_\_  
City Administrator/Clerk Treasurer

\_\_\_\_\_  
President of Council

# Request for Council Action

Date: November 26, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Karla Anderson, Finance Director  
Reid Huttunen, City Administrator

RE: 2025 Budget Discussion and Update

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## **Background:**

Attached is an updated 2025 Budget Revenue and Expenditure Summary which reflects changes in the budget since the preliminary budget was approved on 9/17/2024.

Key points to note are the following:

- 2025 Proposed Tax statements from Polk County have been received by residents. Included in the RCA is a spreadsheet looking at various homes and a commercial business within East Grand Forks, and showing the total impact on the City Taxes will be, based upon the preliminary 7% levy increase and the set goal of a 3% levy increase.
- The budget summary included continues to include the 2024 cost of Health Insurance premiums. Savings from moving to Health Insurance to the ICHRA Plan are to be determined, based on yet to be agreed upon Employer contribution amounts. Those negotiations are on-going.
- Preliminary Budget is set at a Property Tax Levy of \$7,415,188 or a 7% increase from 2024.
  - At 7% levy, Expenditures over Revenues are at (\$294,441)
  - Estimated General Fund Balance as % of Expenditures at 52%
- A 3% Levy increase would set the Property Tax Levy at \$7,137,983 and
  - At 3% Levy, Expenditures over Revenues at (\$571,644)
  - Estimated General Fund Balance as % of Expenditures at 50%

## **Enclosures:**

Tax Rate Comparison Spreadsheet – based on Truth in Taxation forms from County  
2025 Revenue & Expenditure Summary at 7% Levy Increase  
2025 Revenue & Expenditure Summary at 3% Levy Increase

TAX RATE COMPARISON		Actual 2020 to 2024 Levy						Proposed		Goal ?			
	Levy	5%	5%	5%	10%	5%	7%	3%			7%	7%	
											Difference	Increase	
HOME #1	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	161,900	163,100	165,300	183,000	216,700	205,000	205,000	205,000	205,000	205,000	(\$11,700)	-5.40%	
City Taxes	1,120.37	1,161.57	1,225.84	1,376.47	1,536.47	1,334.46	1,259.27	1,259.27	1,259.27	1,259.27	(\$202)	-13.15%	
Total tax stmt	2,496.00	2,562.00	2,660.00	2,876.00	3,082.00	2,574.00	2,498.81	2,498.81	2,498.81	2,498.81	(\$508)	-16.48%	
HOME #2	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	229,500	230,600	233,800	204,700	286,700	298,400	298,400	298,400	298,400	298,400	\$82,000	40.06%	
City Taxes	1,587.93	1,642.08	1,733.52	1,540.10	2,033.00	2,251.19	2,126.51	2,126.51	2,126.51	2,126.51	\$493	32.00%	
Total tax stmt	3,516.00	3,600.00	3,740.00	3,212.00	4,064.00	4,302.00	4,177.32	4,177.32	4,177.32	4,177.32	\$852	26.53%	
HOME #3	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	280,000	278,700	300,300	320,100	358,900	390,200	390,200	390,200	390,200	390,200	\$31,300	12.12%	
City Taxes	1,937.56	1,984.27	2,285.22	2,408.66	2,544.62	2,943.28	2,715.47	2,715.47	2,715.47	2,715.47	\$399	5.64%	
Total tax stmt	4,262.00	4,322.00	4,840.00	4,984.00	5,070.00	5,592.00	5,364.19	5,364.19	5,364.19	5,364.19	\$522	1.73%	
HOME #4	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	334,700	333,000	359,100	387,900	439,600	466,900	466,900	466,900	466,900	466,900	\$27,300	13.33%	
City Taxes	2,315.87	2,371.60	2,662.50	2,918.49	3,116.75	3,522.77	3,290.76	3,290.76	3,290.76	3,290.76	\$406		
Total tax stmt	5,104.00	5,176.00	5,716.00	6,042.00	6,210.00	6,696.00	6,463.99	6,463.99	6,463.99	6,463.99	\$486		
HOME #5	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	437,700	440,500	448,500	489,700	545,500	562,000	562,000	562,000	562,000	562,000	\$16,500	11.39%	
City Taxes	3,028.63	3,136.62	3,325.18	3,684.51	3,948.14	4,356.67	4,123.22	4,123.22	4,123.22	4,123.22	\$409	7.16%	
Total tax stmt	6,662.00	6,832.00	7,130.00	7,624.00	7,852.00	8,256.00	8,022.55	8,022.55	8,022.55	8,022.55	\$404	2.99%	
COMMERCIAL	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025	2024-2025	2024-2025	
Tax Mkt Value	329,500	361,700	365,200	375,800	396,900	409,800	409,800	409,800	409,800	409,800	\$12,900	5.61%	
City Taxes	1,557.98	1,751.58	1,779.93	2,119.38	2,426.76	2,581.30	2,492.99	2,492.99	2,492.99	2,492.99	\$155	14.50%	
Total tax stmt	5,296.00	5,787.03	5,843.03	6,013.03	6,376.00	6,556.00	6,442.23	6,442.23	6,442.23	6,442.23	\$180	6.04%	
Average increase		4%	6%	10%	11%	13%	3%					-3%	

7% Preliminary Levy Increase

**CITY OF EAST GRAND FORKS, MINNESOTA  
GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
November 26, 2024**

	Actual 2022	Actual 2023	Budget 2024	Budget 2025	CHANGE OVER 2024 BUDGET	
					AMOUNT	%
<b>REVENUES/SOURCES</b>						
1 Property Tax Levy*	\$ 5,646,759	\$ 6,562,480	\$ 6,930,081	\$7,415,188	\$ 485,107	7.0%
2 Franchise & Other Taxes	1,702,729	1,667,902	1,567,683	1,608,397	\$ 40,714	2.6%
3 Licenses & Permits	107,019	124,848	116,275	114,375	\$ (1,900)	-1.6%
4 Intergovernmental	2,943,524	2,657,902	2,839,577	2,897,473	\$ 57,896	2.0%
5 Charges for Services	1,431,641	1,455,808	1,451,180	1,454,454	\$ 3,274	0.2%
6 Fines & Forfeits	80,311	75,478	118,000	68,500	\$ (49,500)	-41.9%
7 Other Revenues	179,633	222,532	38,500	110,400	\$ 71,900	186.8%
8 Other Financing Sources	133,285	154,239	266,600	315,000	\$ 48,400	18.2%
9 Total Revenues/Other Sources	\$ 12,224,903	\$ 12,921,190	\$ 13,327,897	\$ 13,983,787	\$ 655,891	4.9%
10 Reserved Used/Excess	341,734	150,559	174,064		(174,064)	-100.0%
Total Available Resources	\$ 12,566,637	\$ 13,071,749	\$ 13,501,961	\$ 13,983,787	\$ 481,827	3.6%
<b>EXPENDITURES/USES</b>						
Current:						
11 General Government	\$ 1,617,419	\$ 1,427,788	\$ 1,508,738	\$ 1,630,170	\$ 121,431	8.0%
12 Police	3,115,653	3,290,065	3,667,614	3,888,533	\$ 220,919	6.0%
13 Fire	1,367,280	1,403,004	1,516,159	1,590,164	\$ 74,005	4.9%
14 Other Public Safety	188,590	190,122	204,534	252,669	\$ 48,135	23.5%
15 Public Works	1,696,823	1,563,719	1,766,810	1,799,145	\$ 32,335	1.8%
16 Recreation & Culture	1,931,265	1,886,678	2,168,822	2,272,293	\$ 103,471	4.8%
17 Community Development	45,526	26,205	66,600	65,000	\$ (1,600)	-2.4%
18 Library	651,803	680,274	785,008	810,605	\$ 25,597	3.3%
19 Senior Center	124,145	133,662	146,036	146,584	\$ 548	0.4%
20 Other Expenditures	381,572	440,559	427,009	457,000	\$ 29,991	7.0%
	<b>11,120,077</b>	<b>11,042,077</b>	<b>12,257,331</b>	<b>12,912,164</b>	<b>654,833</b>	<b>5.3%</b>
Capital Outlay & Other Uses:						
21 General Government	-	-	-	-	-	-
22 Police	71,491	95,823	116,500	212,789	\$ 96,289	82.7%
23 Fire	45,721	-	-	-	\$ -	-
24 Public Works	15,295	-	-	-	\$ -	-
25 Street Reconstruction	243,218	256,062	275,000	280,000	\$ 5,000	1.8%
26 Recreation & Culture	20,478	-	60,000	55,000	\$ (5,000)	-8.3%
27 Other Expenditures	130,107	90,636	235,000	285,000	\$ 50,000	21.3%
28 Debt Service	91,516	-	90,000	120,000	\$ 30,000	33.3%
29 Other Financing Uses	828,734	567,818	443,597	413,275	\$ (30,322)	-6.8%
	<b>1,446,560</b>	<b>1,010,339</b>	<b>1,220,097</b>	<b>1,366,064</b>	<b>145,967</b>	<b>12.0%</b>
30	\$ 12,566,636	\$ 12,052,416	\$ 13,477,428	\$ 14,278,228	\$ 800,800	5.9%
Revenues/Sources Over (Under)						
Expenditures and chg Fund Balance	\$ 0	\$ 1,019,333	\$ 24,532	\$ (294,441)		
Budgeted Fund Balance Reserve	457,456					
			Payroll increase	556,615		

Proposed 3% Levy Increase

**CITY OF EAST GRAND FORKS, MINNESOTA  
GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
November 26, 2024**

	Actual 2022	Actual 2023	Budget 2024	Budget 2025	CHANGE OVER 2024 BUDGET	
					AMOUNT	%
<b>REVENUES/SOURCES</b>						
1 Property Tax Levy*	\$ 5,646,759	\$ 6,562,480	\$ 6,930,081	\$7,137,985	\$ 207,903	3.0%
2 Franchise & Other Taxes	1,702,729	1,667,902	1,567,683	1,608,397	\$ 40,714	2.6%
3 Licenses & Permits	107,019	124,848	116,275	114,375	\$ (1,900)	-1.6%
4 Intergovernmental	2,943,524	2,657,902	2,839,577	2,897,473	\$ 57,896	2.0%
5 Charges for Services	1,431,641	1,455,808	1,451,180	1,454,454	\$ 3,274	0.2%
6 Fines & Forfeits	80,311	75,478	118,000	68,500	\$ (49,500)	-41.9%
7 Other Revenues	179,633	222,532	38,500	110,400	\$ 71,900	186.8%
8 Other Financing Sources	133,285	154,239	266,600	315,000	\$ 48,400	18.2%
9 Total Revenues/Other Sources	\$ 12,224,903	\$ 12,921,190	\$ 13,327,897	\$ 13,706,584	\$ 378,688	2.8%
10 Reserved Used/Excess	341,734	150,559	174,064		(174,064)	-100.0%
Total Available Resources	\$ 12,566,637	\$ 13,071,749	\$ 13,501,961	\$ 13,706,584	\$ 204,624	1.5%
<b>EXPENDITURES/USES</b>						
Current:						
11 General Government	\$ 1,617,419	\$ 1,427,788	\$ 1,508,738	\$ 1,630,170	\$ 121,431	8.0%
12 Police	3,115,653	3,290,065	3,667,614	3,888,533	\$ 220,919	6.0%
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14 Other Public Safety	188,590	190,122	204,534	252,669	\$ 48,135	23.5%
15 Public Works	1,696,823	1,563,719	1,766,810	1,799,145	\$ 32,335	1.8%
16 Recreation & Culture	1,931,265	1,886,678	2,168,822	2,272,293	\$ 103,471	4.8%
17 Community Development	45,526	26,205	66,600	65,000	\$ (1,600)	-2.4%
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19 Senior Center	124,145	133,662	146,036	146,584	\$ 548	0.4%
20 Other Expenditures	381,572	440,559	427,009	457,000	\$ 29,991	7.0%
	<b>11,120,077</b>	<b>11,042,077</b>	<b>12,257,331</b>	<b>12,912,164</b>	<b>654,833</b>	<b>5.3%</b>
Capital Outlay & Other Uses:						
21 General Government	-	-	-	-	-	-
22 Police	71,491	95,823	116,500	212,789	\$ 96,289	82.7%
23 Fire	45,721	-	-	-	\$ -	-
24 Public Works	15,295	-	-	-	\$ -	-
25 Street Reconstruction	243,218	256,062	275,000	280,000	\$ 5,000	1.8%
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28 Debt Service	91,516	-	90,000	120,000	\$ 30,000	33.3%
29 Other Financing Uses	828,734	567,818	443,597	413,275	\$ (30,322)	-6.8%
	<b>1,446,560</b>	<b>1,010,339</b>	<b>1,220,097</b>	<b>1,366,064</b>	<b>145,967</b>	<b>12.0%</b>
30	\$ 12,566,636	\$ 12,052,416	\$ 13,477,428	\$ 14,278,228	\$ 800,800	5.9%
Revenues/Sources Over (Under)						
Expenditures and chg Fund Balance	\$ 0	\$ 1,019,333	\$ 24,532	\$ (571,644)		
Budgeted Fund Balance Reserve	457,456					
Payroll increase				556,615		