

East Grand Forks Campbell Library Board Meeting Minutes
September 25, 2024

Present: Ryan Moe, Marta Vanderpan, Renee Mabey, Brendan Stermer, Jen Dahlen, Dale Helms, and Charlotte Helgeson

- I. President Moe called the meeting to order.
- II. A motion to accept the Aug 28, 2024, Meeting Minutes was made by R. Mabey with a second by B. Stermer. Unanimous vote.
- III. A motion to approve September 2024 bills was made by J. Dahlen with a second by M. Vanderpan. Unanimous vote.
- IV. Old Business
 - A. Temporary, Summer Reading, and long-distance cards will be digital.
 - B. The City Council voted for 7% upper-level levy limit. Departments requested 10%. Future work will be done on the 2025 budget.
 - C. Our Mission Statement was reviewed and edits were put forward. A draft will be on the October Board meeting.
 - D. The updated Collection Management policy's section on complaints will be compared to a general or other city department specific resolution process for review at the October Board meeting.
 - E. The Library is working on a Library Value Calculator to help determine the value a patron receives when purchasing a nonresident card. Comparison to other city's non-resident library cards indicated there were limits and each new cardholder had to have a card from their home library.
- V. New Business
 - A. A motion to accept and adjust part-time staff wages to match the newly established MN minimum wage of \$11.13 was made by J. Dahlen with a second by M. Vanderpan. Unanimous vote.
 - B. An updated Program Partner list was presented with one Partner's name change a new Program Partner's contact information. Motion to approve was made by R. Mabey with a second by B. Stermer. Unanimous vote.

- C. The Friends bought 50 chairs for the Library in 2001. They were well used. Many of the old chairs have been repaired many times (11), or discarded (9) when beyond repair and safety. Thirty chairs remain in poor condition. A motion was made by R. Mabey with a second by B. Stermer to ask the City Council to declare the 30 chairs surplus and discard. Unanimous vote.

- D. M. Vanderpan gave an update on the Friends.
 - 1. Bylaws are being reviewed with help from a local attorney.
 - 2. The Showcase was a success with over 270 people.
 - 3. The Fall Book Sale will take place on Oct. 25-26. Volunteers are needed.
 - 4. Membership will be annual from Jan-Dec. Currently 45 members.

- E. The Shreiker box has been installed and the Circulation Desk is in the middle of the ergonomic remodeling.

A motion to adjourn was made by R. Mabey with a second by M. Vanderpan.
Adjourned.

The next meeting is set for Wednesday, Oct 30, 2024, at 8 a.m. in the Library.