

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, DECEMBER 3, 2024 – 6:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of November 19, 2024.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of November 19, 2024.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of November 26, 2024.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

4. Truth and Taxation Hearing on preliminary tax levy of 7% with proposed reduction down to a 3% final levy.
5. Public Hearing to consider granting a property tax abatements for the properties that qualify under the New Construction Housing program.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

6. Consider approving the Exempt Gambling Permit application for the Whitetails Unlimited Red River Valley Deer Camp group to hold a raffle on January 25, 2025 at the American Legion located at 1009 Central Ave NW East Grand Forks, MN 56721 and waive the 30-day waiting period.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

7. Consider approving the Special Event Application for the Frozen Feat 5K/10K Run on February 15, 2025 from 8am to 11am utilizing the greenway trails for the event.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for November 6, 2024.

COMMUNICATIONS: NONE

OLD BUSINESS:

9. Consider adopting Ordinance 43 4th Series amending City Code Title 11 by adding Chapter 120 an ordinance to regulate cannabis and lower-potency hemp edible businesses and authorizing Chapter 152 Zoning Districts to the Land Usage Title 15 to operate the businesses within the City of East Grand Forks and by adopting by reference City Code Chapter 10 and Section 10.99 which, among other things, contain penalty provisions (2nd Reading).

NEW BUSINESS:

10. Consider approving the summary for Ordinance 43 4th Series to be published in place of the complete ordinance.
11. Consider adopting Resolution No. 24-12-91 approving a 3% increase to the 2024 tax levy, collectable in 2025.
12. Consider adopting Resolution No. 24-12-86 authorizing a tax abatement on the listed properties that qualified under the New Home Construction Program for 2024 that is payable in 2025.
13. Consider approving the Site Use Agreement between the City of East Grand Forks and Nutrition Services Inc for the use of the Senior Center for the nutrition program for 2025.
14. Consider adopting Resolution No. 24-12-87 approving the hiring of Herman Gray as a Police Officer at a salary of \$33.66 per hour.
15. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the AFSCME Council 65 approving the employer health insurance contributions for 2025.
16. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the International Association of Fire Fighters Local No. 3423 approving the employer health insurance contributions for 2025.
17. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the Law Enforcement Labor Services Local No. 152 approving the employer health insurance contributions for 2025.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

18. Consider adopting Resolution No. 24-12-88 approving the employer health insurance contributions for 2025 for non-union employees.
19. Consider adopting Resolution No. 24-12-89 adopting the Gravie ICHRA plan as the City's sponsored group health plan for the purposes defined by Minnesota Statute 299A.465.
20. Consider adopting Resolution No. 24-12-90 formally requesting \$126,000 in project funds from the MPCA Enforcement Action grant for the for Griggs Park playground equipment, community tree planting, the library art/sensory garden, and LaFave Park ADA improvements.

CLAIMS:

21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings

Work Session – Tuesday, December 10, 2024 – Training Room – 5:00 PM
Council Meeting – Tuesday, December 17, 2024 – Council Chambers – 5:00 PM
The meeting schedule for 2025 will be set at the first meeting in January 2025.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, NOVEMBER 19, 2024 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, November 19, 2024 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open form was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council, please come up to the podium to do so. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 22, 2024.
2. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of November 6, 2024.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of November 12, 2024.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

- 4. Public Hearing to consider amendments to the City Code for Land Usage adding in the new Cannabis Ordinance and amending zoning regulations.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO OPEN THE PUBLIC HEARING.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

Mr. Galstad said this was for the drafted cannabis ordinance and the business regulations. He asked if there was anyone that would like to make a comment and how the ordinance would limit the locations of retail stores to C-1 or C-2, the number of operations were limited to two, and there were cannabis operations that would be allowed in the industrial zones. He added only indoor cultivation would be allowed but that did not include what was allowed by statute for personal use. He reviewed how buffer zones were allowed to help protect youth but the ordinance did not use the maximum buffer zones which would not allow anything within the city, so the buffer zone was set at 550 feet. Ms. Ellis stated because of all the regulations and requirements for the business they were going to be moving forward with a permitted use and not a conditional use permit. Mr. Galstad said a lot of work had been done, he thanked his intern for all the work he had done on this item, and asked if there were any questions. There were no questions.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 5. Consider approving the Exempt Gambling Permit application for the Northern Lights Figure Skating Club to hold a raffle on January 31, 2025 at the VFW Memorial Arena located at 711 3rd St SE East Grand Forks, MN 56721 and waive the 30-day waiting period.
- 6. Consider adopting Resolution No. 24-11-83 authorizing the City Administrator/Clerk-Treasurer to certify the listed accounts for delinquent utilities to the County Auditor for collection with the 2025 real estate taxes.

- 7. Consider adopting Resolution No. 24-11-84 authorizing the City Administrator/Clerk-Treasurer to certify the listed account for mowing to the County Auditor for collection with the 2025 real estate taxes.
- 8. Consider declaring the listed voting equipment as surplus property and dispose of the items.
- 9. Consider declaring tasers and associated equipment as surplus property and sell the items to another law enforcement agency.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE ITEMS FIVE (5) THROUGH NINE (9).

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 10. Regular meeting minutes of the Water, Light, Power, and Building Commission for October 16, 2024.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 11. Consider approving Ordinance 43 4th Series amending City Code Title 11 by adding Chapter 120 an ordinance to regulate cannabis and lower-potency hemp edible businesses and authorizing Chapter 152 Zoning Districts to the Land Usage Title 15 to operate the businesses within the City of East Grand Forks and by adopting by reference City Code Chapter 10 and Section 10.99 which, among other things, contain penalty provisions (1st Reading).

A MOTION WAS MADE BY COUNCIL MEMBER LARSON, SECONDED BY COUNCIL MEMBER PETERSON, TO APPROVE ORDINANCE 43 4TH SERIES AMENDING CITY CODE TITLE 11 BY ADDING CHAPTER 120 AN ORDINANCE TO REGULATE CANNABIS AND LOWER-POTENCY HEMP EDIBLE BUSINESSES AND AUTHORIZING CHAPTER 152 ZONING DISTRICTS TO THE LAND USAGE TITLE 15 TO OPERATE THE BUSINESSES WITHIN THE CITY OF EAST GRAND FORKS AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS (1ST READING).

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

- 12. Consider approving the agreement between the City of East Grand Forks and LiveBarn to continue streaming services for events at the Civic Center, VFW Memorial Arena, and the Blue Line Club Arena for a three-year term.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND LIVEBARN TO CONTINUE STREAMING SERVICES FOR EVENTS AT THE CIVIC CENTER, VFW MEMORIAL ARENA, AND THE BLUE LINE CLUB ARENA FOR A THREE-YEAR TERM.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.
Voting Nay: None.
Absent: Helms.

13. Consider approving the Ambulance Service Territory Subsidy Agreement between the City of East Grand Forks and Altru Health System for splitting the Polk County levy for ambulance services 50/50 for both the amounts levied for the city and townships.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER PETERSON, TO APPROVE THE AMBULANCE SERVICE TERRITORY SUBSIDY AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND ALTRU HEALTH SYSTEM FOR SPLITTING THE POLK COUNTY LEVY FOR AMBULANCE SERVICES 50/50 FOR BOTH THE AMOUNTS LEVIED FOR THE CITY AND TOWNSHIPS.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.
Voting Nay: None.
Absent: Helms.

14. Consider adopting Resolution No. 24-11-85 approving the amended agency agreement between the City of East Grand Forks and the Minnesota Municipal Power Agency changing how the weighted votes are calculated.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO ADOPT RESOLUTION NO. 24-11-85 APPROVING THE AMENDED AGENCY AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE MINNESOTA MUNICIPAL POWER AGENCY CHANGING HOW THE WEIGHTED VOTES ARE CALCULATED.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.
Voting Nay: None.
Absent: Helms.

15. Consider granting final approval of the replat of Outlot 49 of Auditor’s Plat of Outlots 17 through 64, Section 36, Township 152 North, Range 50 West and require a digital file of the plat be submitted to the Planning Department.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO GRANT FINAL APPROVAL OF THE REPLAT OF OUTLOT 49 OF AUDITOR’S PLAT OF OUTLOTS 17 THROUGH 64, SECTION 36, TOWNSHIP 152 NORTH, RANGE 50 WEST AND REQUIRE A DIGITAL FILE OF THE PLAT BE SUBMITTED TO THE PLANNING DEPARTMENT.

Ms. Ellis stated this was the old Ryan Potato storage property, how the area was being split, they would be selling the new parcel, and 14 feet of right-of-way was taken to match 5th Ave right-of-way and it would continue if the Simplot property would be developed. She said it was a simple split and nothing new was being added so final approval was being requested. There were no questions.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

16. Consider approving the Administrative Services Agreement between the City of East Grand Forks and Gravie for the administration of the ICHRA Health Insurance plan and authorize the City Administrator to execute the agreement.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER LARSON, TO APPROVE THE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND GRAVIE FOR THE ADMINISTRATION OF THE ICHRA HEALTH INSURANCE PLAN AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENT.

Council member Vetter said he had looked through the contract and asked if this company was reimbursing employees for their health insurance costs. Mr. Huttunen said no, staff would handle the premiums which would be paid to Gravie and Gravie would be responsible to pay the different insurance companies along with providing customer service to employees. Council member Vetter asked if they had to pick a plan from Gravie or if they could pick a plan from another carrier. Mr. Huttunen explained Gravie would help employees pick a plan from a variety of insurance carriers. Council member Vetter asked if they could allow employees to choose their own insurance which could then be reimbursed. Ms. Anderson said for tax purposes it would be better if the City was able to offer this. Council member Vetter said that it did not benefit the City and paying \$60,000 to \$70,000 for a service seemed like a lot. Ms. Anderson said the fee was also to pay Gallagher as well. Council member Vetter asked about the HSA and if the City was still able to contribute to an employee's HSA. Mr. Huttunen said yes as long as the employee was on an HSA eligible plan which would be monitored by Gravie. Discussion followed about how employees were able to view plans that were available and the City still needed to provide its contributions so Gravie could put the information together and the discussion about the City contributions were ongoing that week with the Personnel Committee.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

CLAIMS:

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked in advance to Public Works for being ready to move snow.

Mr. Huttunen reminded everyone of the budget discussion would follow in the Training Room.

Mr. Emery said construction was wrapped up for the year, the LaFave Park project was about 99% complete, and some minimal items would need to be addressed in the spring.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER LARSON, TO ADJOURN THE NOVEMBER 19, 2024 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:18 P.M.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, and Olstad.

Voting Nay: None.

Absent: Helms.

Megan Nelson, City Clerk

**UNAPPROVED MINUTES
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, NOVEMBER 19, 2024 – FOLLOWING THE COUNCIL MEETING**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for Tuesday, November 19, 2024 was called to order by Council President Olstad at 5:22 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. 2025 Budget Discussion and Update

Mr. Huttunen stated the Truth and Taxation statements had been mailed out, he reminded them how Ms. Anderson had kept track of how a tax increase would affect certain properties over the years, and that information should be ready for the next work session. He reminded everyone that information would be based on the 7% preliminary levy. He continued saying the budget summary was provided, there were some increases based on recent decisions made, so the 7% preliminary levy shows a total property tax levy of \$7,415,188, and at that levy expenditures were over revenues by \$299,389. He said if all planned expenditures were not changed, the fund balance would be at 52% at the end of 2025. He stated with a 3% levy and with the assumption that all proposed revenues and expenditures stayed the same, the levy would be at \$7,137,983, expenditures over revenues would be \$576,594, and the general fund balance would be at approximately 50%.

Mr. Huttunen said health insurance was still being worked on, the number included in the budget was the 2024 health insurance cost, and he expected the cost to stay level with the 2024 amount while transitioning to ICHRA. He stated how there could be some savings, there were discussions happening with the union groups throughout the week, and it was safest to keep that number until more was determined in the next couple weeks. He added the police bonuses were now included in the budget and asked for direction from the council.

Council President Olstad said he appreciated the work being done and where things were headed. He stated if they could keep 50% in reserves, then the 3% levy was the goal, and things would be determined in the coming weeks in regard to insurance so they could feel comfortable at 3%. Council member Vetter

asked about the original budget submitted earlier in the year and if department heads were asked if any of their expenses could be cut from that original submission. Mr. Huttunen said there was a lot of discussion with department heads in June and July about areas that could be cut along with potential areas where revenues could be increased. He commented how each department has had minor changes since their initial requests but there was nothing substantial that had been removed. He added to continue providing services as in previous years, the expenditures were where they should be, so they would be looking for direction from the Council on what changes would need to be made. Ms. Anderson told the Council the only real changes from year to year was personnel and the other line items had remained stagnant over the last few years unless there was a known change. She said there was a savings with the ambulance service so that added \$5,000 and the work of the finance committee worked many things down to get them to where they currently were.

Council member Vetter asked if they should challenge the department heads to see if they could find any additional savings because something always seems to come up when they were given that challenge so they could maintain a 50% or 52% fund balance. There were no other questions. Mr. Huttunen said there was a work session the following week so the budget discussion would continue, he hoped to have the truth and taxation comparable information available, and reminded everyone of the truth and taxation hearing was scheduled for December 3rd where citizens could come and comment. He added the levy resolution could be included on the agenda for potential approval, or it would be at the December 17th meeting to be considered for approval. There were no other questions.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE NOVEMBER 19, 2024 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:32 P.M.

Voting Aye: Larson, Peterson, Vetter, Pokrzywinski, Riopelle, Helms, and Olstad.

Voting Nay: None.

Megan Nelson, City Clerk

**UNAPPROVED MINUTES
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, NOVEMBER 26, 2024 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for Tuesday, November 26, 2024 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Michael Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. MPCA Grant Award Community Input results and project recommendations – Reid Huttunen

Mr. Huttunen told the Council that Ms. Sarah Reese had joined the meeting to help answer any questions. He explained there was \$126,000 in funds available from an air quality violation, before spending funds community input was required, a survey was sent out and information was gathered at public events. He said based on the results from community input, there are four proposed projects that include adding playground equipment at the Griggs Park trailhead, add ADA improvements with the LaFave Park project, start a community tree planting program, and have a community art project. He added some ideas that were suggested would have used far exceeded the resources available so they could be discussed at a city visioning session. He informed the Council the community tree planting program would have the City purchase an additional 100 trees that would be available to residents to plant on their own property. He said the proposed art project would be at the library and Ms. Helgeson could elaborate. He added they had quotes for all four projects, the projects would need to be approved, and then submitted to the Norman-Polk-Mahnomen Public Health Board for final approval because they had been designated the funding. He asked for questions.

Council member Pokrzywinski asked if they could replace the PVC borders with concrete borders for the proposed playground at Griggs Park. Mr. King stated they would be transitioning away from PVC borders but they were trying to expand what was currently there so it would eventually be replaced with concrete borders. Council member Helms asked if there was fundraising being done for the playground.

Mr. King said there was, and those funds would be used on this project. Discussion followed about how there were two daycares close by that could use this space and with the additional playground equipment it could attract others because it was a popular stop for families because of the bathrooms. Mr. King said the projects were picked based on feedback from surveys and other community input. Mayor Gander commented on how most of the trailheads had some sort of equipment at them so those that did not could have some added in the future. Mr. Huttunen asked Ms. Helgeson to comment on the art project. Ms. Charlotte said they were still working on the details but were planning for a small, independent sensory park, they were working with locals on the plan, and this space could be used with anyone using wheels, canes, or walkers. Mayor Gander asked if she knew how many people might use the space. Ms. Charlotte said based on the sensory activities that were offered and due to the location, she estimated 150 to 200 people per month could go through the space. There were no further questions.

This item will be referred to a City Council Meeting for action.

2. Contract with Nutrition Services, Inc. (NSI) for Senior Meal program at the Senior Center – Jeremy King

Mr. King informed the Council that Lutheran Social Services (LSS) lost of the contract for providing Senior meals, Nutrition Services Inc was awarded the contract, and they would like to utilize the kitchen at the Senior Center. He added they would retain the current workers and pay \$750 per month for rent which was \$9,000 for the year. He recommended accepting the agreement. There were no questions.

This item will be referred to a City Council Meeting for action.

3. 2024 Residential Property Tax Abatements – Maggie Brockling

Ms. Brockling reminded the Council about the New Construction Housing program that allowed for a two-year tax abatement. She said there were 10 homes that were in the second year of the program and four homes that were in the first year of the program. Council member Larson said it was important to continue the program to help with development within the city. Ms. Brockling thanked him for his comments.

This item will be referred to a City Council Meeting for action.

4. 2025 Budget Update & Discussion – Karla Anderson

Ms. Anderson stated the truth and taxation information had been received and reviewed the five properties that had been tracked for the last several years. She reviewed how one of the properties values had dropped, it was the County that assigned values to the homes, and usually there was a decrease in values when there was an increase in interest rates. She added how the sheet listed the proposed 7% increase and the 3% increase so it showed how the properties would be affected. She reviewed how 7% would set the levy at \$7,415,188 and put expenditures over revenues by \$294,441 and a 3% would set the levy at \$7,137,985 and put expenditures over revenues by \$571,644. She stated the difference would come from the fund balance to balance the budget. She reminded everyone the next part of the process was the Truth and Taxation hearing, it would include a presentation, the Council could consider adopting the levy and budget following the hearing, and asked for questions.

Mayor Gander said there were questions about health insurance and how that could change things. Mr. Huttunen said there were on-going negotiations on health insurance, there were three out of four agreements in place, so the number currently being used was the 2024 health insurance costs, because he was not sure how things would end up. He added if they were not expecting a levy higher than 3% they could consider approving the levy at the next meeting and wait to approve the budget until December 17th so there were concrete numbers. Council member Pokrzywinski asked if they knew how many homes had decreased in value. Ms. Anderson said no but the average home value was approximately \$271,200 and there were 2,607 homes in the city. Council member Pokrzywinski asked if they were increasing levy amount from 2024 by 3% or if they were using the County's numbers so the decreasing homes would reduce the levy amount. Ms. Anderson said the City gives the County a number for a levy, the amount of the levy was divided up among the properties within the City, if a value decreased then their tax amount would decrease, which was why they reviewed the truth and taxation statements so see how properties were affected. She added the information they were reviewing was only the City levy amount, not the other taxing entities, and told the Council the average of the levy increase for cities across the state was 8%. There were no further questions. Mr. Huttunen reminded everyone that the meeting the following week would be starting at 6pm.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE NOVEMBER 26, 2024 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:25 P.M.

Voting Aye: Peterson, Vetter, Pokrzywinski, Riopelle, Helms, Olstad, and Larson.

Voting Nay: None.

Megan Nelson, City Clerk

PUBLIC NOTICE

Truth & Taxation Hearing

The City Council of the City of East Grand Forks, Minnesota will be holding the **Truth and Taxation Hearing on Tuesday, December 3, 2024 at 6:00pm**. The meeting will be held in Council Chambers at City Hall, 600 Demers Ave. The Council will also consider adopting the final levy and budget for 2025 at this meeting. If a continuance is needed the meeting will be held on December 17, 2024 at 5:00pm. The public is encouraged to attend this meeting.

Reid Huttunen
City Administrator
City of East Grand Forks, MN
Published November 13th, 20th, & 27th, 2024

**CITY OF EAST GRAND FORKS, MINNESOTA
GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY**

December 3, 2024

	Actual 2022	Actual 2023	Budget 2024	Budget 2025	CHANGE OVER 2024 BUDGET AMOUNT	%
REVENUES/SOURCES						
1 Property Tax Levy*	\$ 5,646,759	\$ 6,562,480	\$ 6,930,081	\$7,137,985	\$ 207,903	3.0%
2 Franchise & Other Taxes	1,702,729	1,667,902	1,567,683	1,608,397	\$ 40,714	2.6%
3 Licenses & Permits	107,019	124,848	116,275	114,375	\$ (1,900)	-1.6%
4 Intergovernmental	2,943,524	2,657,902	2,839,577	2,897,473	\$ 57,896	2.0%
5 Charges for Services	1,431,641	1,455,808	1,451,180	1,459,454	\$ 8,274	0.6%
6 Fines & Forfeits	80,311	75,478	118,000	68,500	\$ (49,500)	-41.9%
7 Other Revenues	179,633	222,532	38,500	110,400	\$ 71,900	186.8%
8 Other Financing Sources	133,285	154,239	266,600	315,000	\$ 48,400	18.2%
9 Total Revenues/Other Sources	\$ 12,224,903	\$ 12,921,190	\$ 13,327,897	\$ 13,711,584	\$ 383,688	2.9%
10 Reserved Used/Excess	341,734	150,559	174,064		(174,064)	-100.0%
Total Available Resources	\$ 12,566,637	\$ 13,071,749	\$ 13,501,961	\$ 13,711,584	\$ 209,624	1.6%
EXPENDITURES/USES						
Current:						
11 General Government	\$ 1,617,419	\$ 1,427,788	\$ 1,508,738	\$ 1,640,170	\$ 131,431	8.7%
12 Police	3,115,653	3,290,065	3,667,614	3,888,533	\$ 220,919	6.0%
13 Fire	1,367,280	1,403,004	1,516,159	1,590,164	\$ 74,005	4.9%
14 Other Public Safety	188,590	190,122	204,534	252,669	\$ 48,135	23.5%
15 Public Works	1,696,823	1,563,719	1,766,810	1,799,145	\$ 32,335	1.8%
16 Recreation & Culture	1,931,265	1,886,678	2,168,822	2,272,293	\$ 103,471	4.8%
17 Community Development	45,526	26,205	66,600	65,000	\$ (1,600)	-2.4%
18 Library	651,803	680,274	785,008	810,605	\$ 25,597	3.3%
19 Senior Center	124,145	133,662	146,036	146,584	\$ 548	0.4%
20 Other Expenditures	381,572	440,559	427,009	457,000	\$ 29,991	7.0%
	11,120,077	11,042,077	12,257,331	12,922,164	664,833	5.4%
Capital Outlay & Other Uses:						
21 General Government	-	-				
22 Police	71,491	95,823	116,500	212,789	\$ 96,289	82.7%
23 Fire	45,721	-	-	-	\$ -	
24 Public Works	15,295	-	-	-	\$ -	
25 Street Reconstruction	243,218	256,062	275,000	280,000	\$ 5,000	1.8%
26 Recreation & Culture	20,478	-	60,000	55,000	\$ (5,000)	-8.3%
27 Other Expenditures	130,107	90,636	235,000	285,000	\$ 50,000	21.3%
28 Debt Service	91,516	-	90,000	120,000	\$ 30,000	33.3%
29 Other Financing Uses	828,734	567,818	443,597	388,794	\$ (54,803)	-12.4%
	1,446,560	1,010,339	1,220,097	1,341,583	121,486	10.0%
30	\$ 12,566,636	\$ 12,052,416	\$ 13,477,428	\$ 14,263,747	\$ 786,319	5.8%
Revenues/Sources Over (Under)						
Expenditures and chg Fund Balance	\$ 0	\$ 1,019,333	\$ 24,532	\$ (552,163)		
Budgeted Fund Balance Reserve	457,456					



CITY OF EAST GRAND FORKS

Required Public Hearing (State law)

Purpose of the meeting

- Review 2025 City budget and tax levy
 - Assumption: Tax Levy will be approved at 3%, not decided yet
- Historical and comparative information
- Answer questions

**CITY OF EAST GRAND FORKS, MINNESOTA
GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY**

December 3, 2024

	Budget 2024	Budget 2025	CHANGE OVER 2024 BUDGET	
			AMOUNT	%
REVENUES/SOURCES				
1 Property Tax Levy*	\$ 6,930,081	\$7,137,985	\$ 207,903	3.0%
2 Franchise & Other Taxes	1,567,683	1,608,397	\$ 40,714	2.6%
3 Licenses & Permits	116,275	114,375	\$ (1,900)	-1.6%
4 Intergovernmental	2,839,577	2,897,473	\$ 57,896	2.0%
5 Charges for Services	1,451,180	1,459,454	\$ 8,274	0.6%
6 Fines & Forfeits	118,000	68,500	\$ (49,500)	-41.9%
7 Other Revenues	38,500	110,400	\$ 71,900	186.8%
8 Other Financing Sources	266,600	315,000	\$ 48,400	18.2%
9 Total Revenues/Other Sources	\$ 13,327,897	\$ 13,711,584	\$ 383,688	2.9%
10 Reserved Used/Excess	174,064		(174,064)	-100.0%
Total Available Resources	\$ 13,501,961	\$ 13,711,584	\$ 209,624	1.6%

EXPENDITURES/USES

Current:

	Budget 2024	Budget 2025	CHANGE OVER 2024 BUDGET	
			AMOUNT	%
11 General Government	\$ 1,508,738	\$ 1,640,170	\$ 131,431	8.7%
12 Police	3,667,614	3,888,533	\$ 220,919	6.0%
13 Fire	1,516,159	1,590,164	\$ 74,005	4.9%
14 Other Public Safety	204,534	252,669	\$ 48,135	23.5%
15 Public Works	1,766,810	1,799,145	\$ 32,335	1.8%
16 Recreation & Culture	2,168,822	2,272,293	\$ 103,471	4.8%
17 Community Development	66,600	65,000	\$ (1,600)	-2.4%
18 Library	785,008	810,605	\$ 25,597	3.3%
19 Senior Center	146,036	146,584	\$ 548	0.4%
20 Other Expenditures	427,009	457,000	\$ 29,991	7.0%
	12,257,331	12,922,164	664,833	5.4%

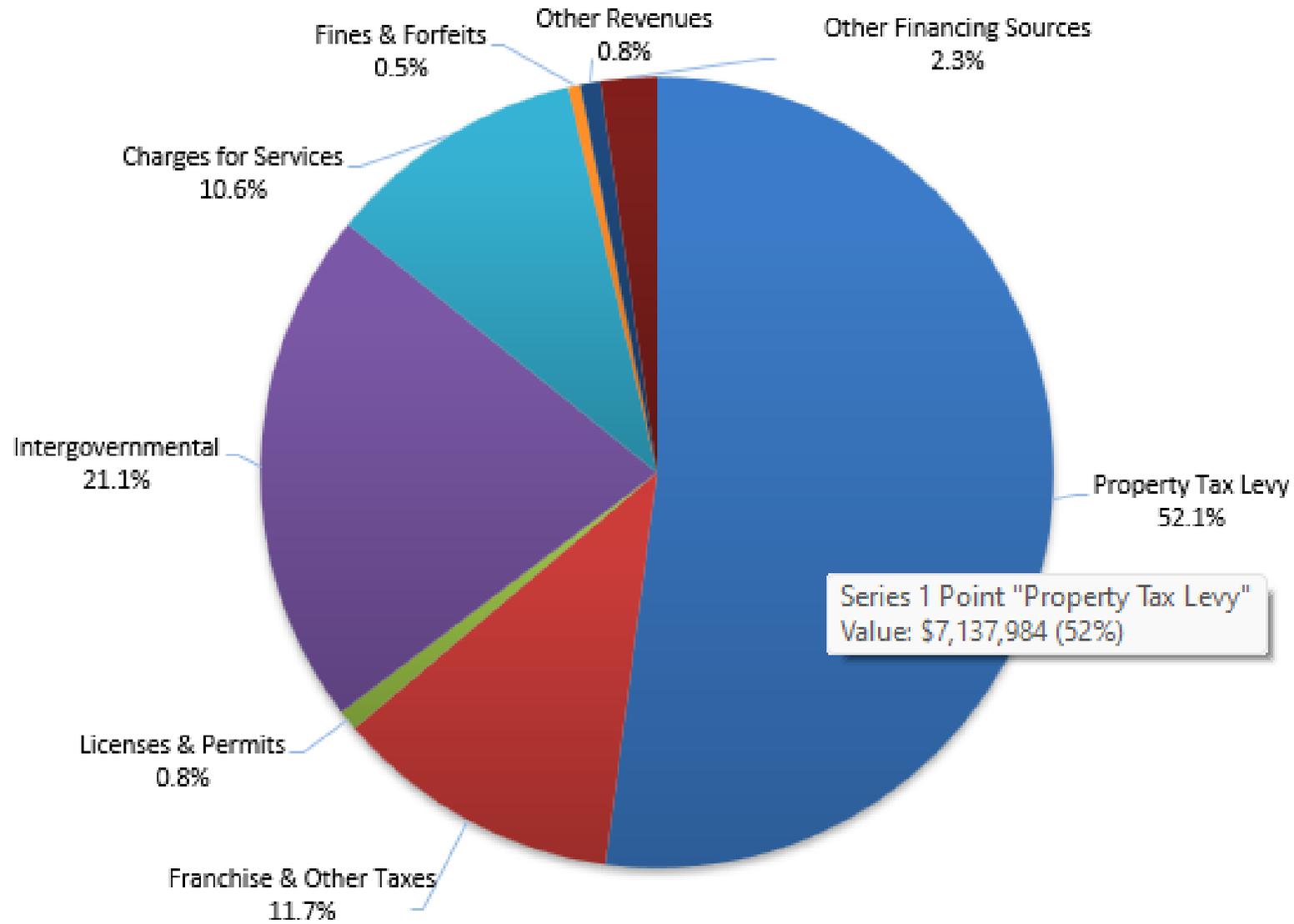
Capital Outlay & Other Uses:

21 General Government				
22 Police	116,500	212,789	\$ 96,289	82.7%
23 Fire	-	-	\$ -	
24 Public Works	-	-	\$ -	
25 Street Reconstruction	275,000	280,000	\$ 5,000	1.8%
26 Recreation & Culture	60,000	55,000	\$ (5,000)	-8.3%
27 Other Expenditures	235,000	285,000	\$ 50,000	21.3%
28 Debt Service	90,000	120,000	\$ 30,000	33.3%
29 Other Financing Uses	443,597	388,794	\$ (54,803)	-12.4%
	1,220,097	1,341,583	121,486	10.0%
30	\$ 13,477,428	\$ 14,263,747	\$ 786,319	5.8%

Revenues/Sources Over (Under)

Expenditures and chg Fund Balance \$ 24,532 \$ (552,163)

General Fund Revenue Sources



General Fund Revenue

\$383,687 increase from 2024-2025 Budget

- Property tax increase (3%) \$ 207,903
- Franchise & other Taxes \$ 40,714
- Licenses & Permits \$ (1,900)
- Intergovernmental \$ 57,896
- Charges for Services \$ 8,274
- Fines & Forfeits \$ (49,500)
- Other Revenues \$ 71,900
- Other Financing Sources \$ 48,400

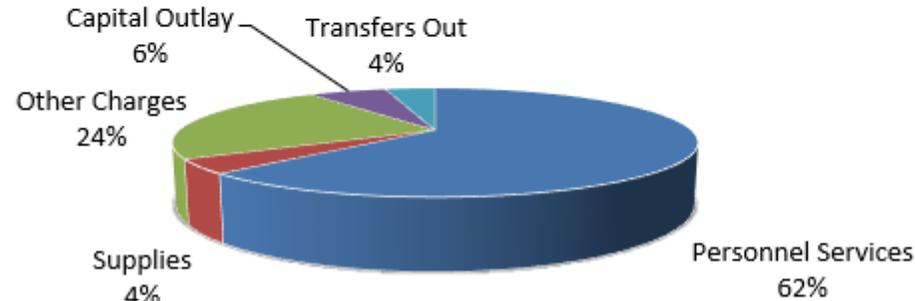


CITY OF EAST GRAND FORKS, MINNESOTA

GENERAL FUND

Classification	ACTUAL 2022	ACTUAL 2023	BUDGET 2024	BUDGET 2025	Change Over 2024
Personnel Services	\$ 7,422,348	\$ 7,541,696	\$ 8,410,035	\$ 8,910,174	5.9%
Supplies	541,774	503,111	539,575	600,645	11.3%
Other Charges	3,096,219	2,943,959	3,259,221	3,362,845	3.2%
Capital Outlay	518,757	399,777	700,000	846,289	20.9%
Transfers Out	972,032	658,454	568,597	543,794	-4.4%
TOTAL	\$12,551,129	\$12,046,997	\$13,477,428	\$14,263,747	5.8%

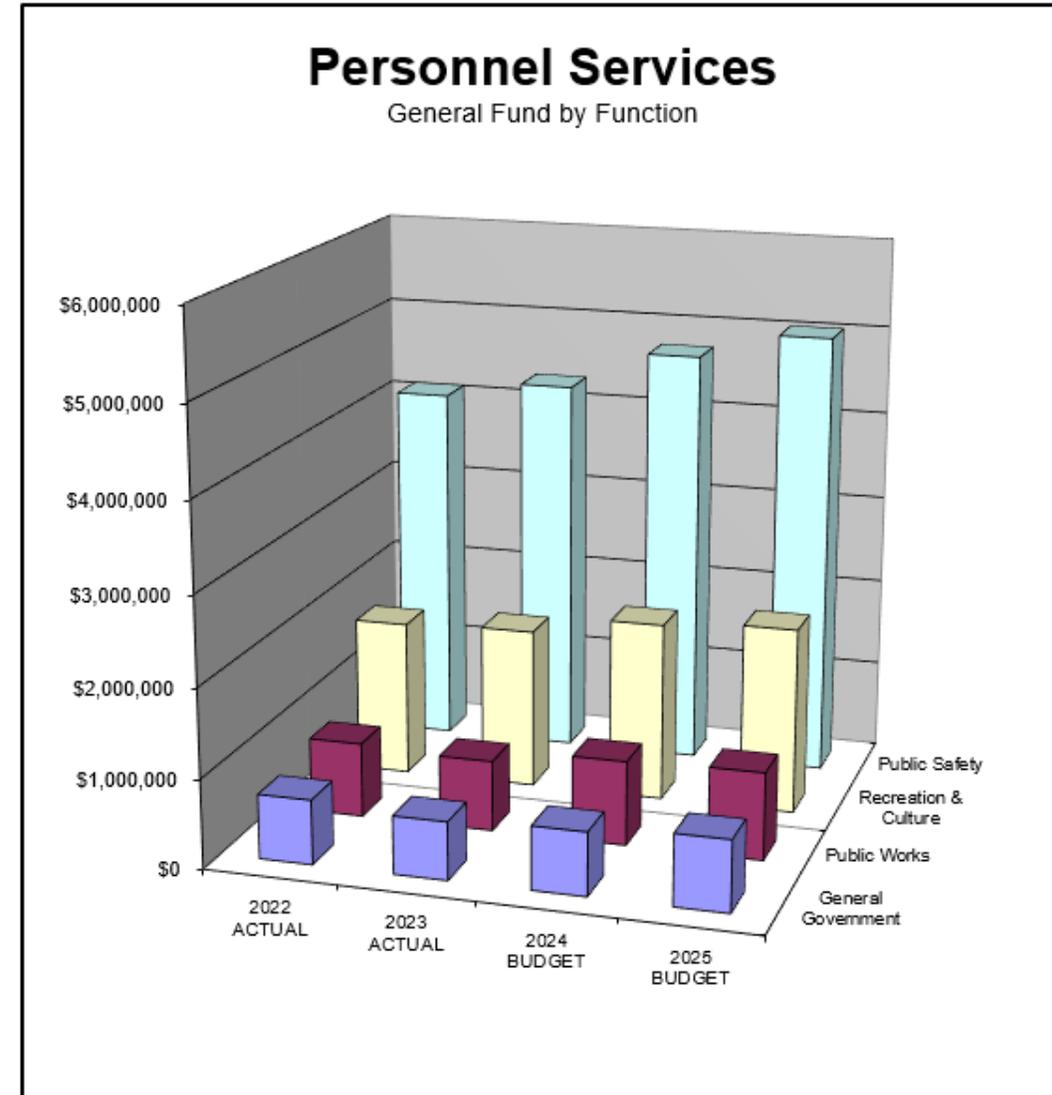
Expenditures by Classification 2025 General Fund Budget



CITY OF EAST GRAND FORKS, MINNESOTA

GENERAL FUND SUMMARY OF PERSONNEL SERVICE EXPENDITURES

Classification	ACTUAL 2022	ACTUAL 2023	BUDGET 2024	BUDGET 2025	Change Over 2024	% of Total Personnel
General Government	\$ 716,365	\$ 642,792	\$ 700,683	\$ 789,671	12.7%	8.3%
Public Safety	4,097,798	4,291,079	4,732,682	5,030,882	6.3%	56.3%
Public Works	838,812	792,736	947,788	981,937	3.6%	11.3%
Recreation & Culture	1,190,748	1,195,040	1,313,650	1,367,771	4.1%	15.6%
Library	483,871	519,552	604,989	631,010	4.3%	7.2%
Senior Center	88,765	94,568	103,354	102,902	-0.4%	1.2%
Other Expenditures	5,991	5,928	6,889	6,000	-12.9%	0.1%
TOTAL	\$ 7,422,348	\$ 7,541,696	\$ 8,410,035	\$ 8,910,174	11.5%	100.0%



General Fund Expenses

\$ 786,319 Increase from 2024-2025 Budget

- Personnel Costs \$ 500,138
- Supplies \$ 61,070
- Other Charges \$ 103,624
- Capital Outlay \$ 146,289
- Transfers Out \$ (24,803)

-Police Capital change \$96,289 Parks \$(5,000), Public works \$5000

-Water and Light-City **Project Street Lighting Highway 2**, \$50,000

(Both in revenue/expenses.)

-Transfers out includes changes of \$30,000 debt and \$(25,000) sick leave contributions.

Why Property Taxes Vary from Year to Year

Property Value determines taxes payable

-County assessor determines value based on property sales

Special Assessments are added to tax statement

Tax statement includes Tax levy for: County, City, School District

Special tax districts (NWRDC, Ambulance, Watershed)

TAX RATE COMPARISON Actual 2020 to 2024 Levy and 2025 Preliminary Levy

	Levy	5%	5%	5%	10%	5%	Proposed 7%	Goal ? 3%					
												7%	7%
												Difference	Increase
												2024-2025	2024-2025
HOME #1	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	161,900	163,100	165,300	183,000	216,700	205,000	205,000	205,000	205,000	205,000		(\$11,700)	-5.40%
City Taxes	1,120.37	1,161.57	1,225.84	1,376.47	1,536.47	1,334.46	1,259.27	1,259.27	1,259.27	1,259.27		(\$202)	-13.15%
Total tax stmt	2,496.00	2,562.00	2,660.00	2,876.00	3,082.00	2,574.00	2,498.81	2,498.81	2,498.81	2,498.81		(\$508)	-16.48%
HOME #2	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	229,500	230,600	233,800	204,700	286,700	298,400	298,400	298,400	298,400	298,400		\$11,700	4.08%
City Taxes	1,587.93	1,642.08	1,733.52	1,540.10	2,033.00	2,251.19	2,126.51	2,126.51	2,126.51	2,126.51		\$218	10.73%
Total tax stmt	3,516.00	3,600.00	3,740.00	3,212.00	4,064.00	4,302.00	4,177.32	4,177.32	4,177.32	4,177.32		\$238	5.86%
HOME #3	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	280,000	278,700	300,300	320,100	358,900	390,200	390,200	390,200	390,200	390,200		\$31,300	12.12%
City Taxes	1,937.56	1,984.27	2,285.22	2,408.66	2,544.62	2,943.28	2,715.47	2,715.47	2,715.47	2,715.47		\$399	15.67%
Total tax stmt	4,262.00	4,322.00	4,840.00	4,984.00	5,070.00	5,592.00	5,364.19	5,364.19	5,364.19	5,364.19		\$522	10.30%
HOME #4	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	334,700	333,000	359,100	387,900	439,600	466,900	466,900	466,900	466,900	466,900		\$27,300	6.21%
City Taxes	2,315.87	2,371.60	2,662.50	2,918.49	3,116.75	3,522.77	3,290.76	3,290.76	3,290.76	3,290.76		\$406	13.03%
Total tax stmt	5,104.00	5,176.00	5,716.00	6,042.00	6,210.00	6,696.00	6,463.99	6,463.99	6,463.99	6,463.99		\$486	7.83%
HOME #5	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	437,700	440,500	448,500	489,700	545,500	562,000	562,000	562,000	562,000	562,000		\$16,500	3.02%
City Taxes	3,028.63	3,136.62	3,325.18	3,684.51	3,948.14	4,356.67	4,123.22	4,123.22	4,123.22	4,123.22		\$409	10.35%
Total tax stmt	6,662.00	6,832.00	7,130.00	7,624.00	7,852.00	8,256.00	8,022.55	8,022.55	8,022.55	8,022.55		\$404	5.15%
COMMERCIAL	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025			
Tax Mkt Value	329,500	361,700	365,200	375,800	396,900	409,800	409,800	409,800	409,800	409,800		\$12,900	3.25%
City Taxes	1,557.98	1,751.58	1,779.93	2,119.38	2,426.76	2,581.30	2,492.99	2,492.99	2,492.99	2,492.99		\$155	6.37%
Total tax stmt	5,296.00	5,787.03	5,843.03	6,013.03	6,376.00	6,556.00	6,442.23	6,442.23	6,442.23	6,442.23		\$180	2.82%

Polk County

Polk County
612 N Broadway, Suite 207
Crookston, MN 56716
218-281-2554

TAXPAYER(S):



Property Information

Property address:

EAST GRAND FORKS, MN
56721

Property description:

PROPOSED TAXES 2025

THIS IS NOT A BILL. DO NOT PAY.

VALUES AND CLASSIFICATION

Taxes Payable Year	2024	2025
Step 1 Estimated Market Value:	\$297,200	\$316,500
Homestead Exclusion:	\$10,500	\$18,100
Other exclusions/deferrals:	\$0	\$0
Taxable Market Value:	\$286,700	\$298,400
Class:	Res Hstd	Res Hstd

PROPOSED TAX

Step 2 Property Taxes before credits	\$4,302.00
School building bond credit	\$0.00
Agricultural market value credit	\$0.00
Other Credits	\$0.00
Taxes Payable Year	\$4,302.00

PROPERTY TAX STATEMENT

Coming in March 2025

**The time to provide feedback on
PROPOSED LEVIES is NOW**

It is too late to appeal your value without going to Tax Court.

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2024	Proposed 2025	Percent Change
State General Tax	No public meeting	\$0.00	\$0.00	
POLK COUNTY 612 BROADWAY ST N CROOKSTON MN 56716-1452 Tel.: 2182815408 Web.: www.co.polk.mn.us	County Board Room Government Center 612 N. Broadway Crookston, MN 56716 December 3, 2024 at 6:00 p.m.	\$1,074.89	\$1,031.96	
EAST GRAND FORKS CITY PO BOX 373 600 DEMERS AVE EAST GRAND FORKS MN 56721 Tel.: 2187732483 Web.: www.eastgrandforks.us	City Hall Council Chambers 600 Demers Ave East Grand Forks, MN 56721 218-773-2483 December 3, 2024 at 6:00 p.m.	\$2,033.00	\$2,251.19	
IND SCHOOL DIST #595 PO BOX 151 EAST GRAND FORKS MN 56721 Tel.: 2187733494 Web.: www.egf.k12.mn.us	Senior High, Room #195 EGF Senior High School 1420 4th Ave NW East Grand Forks, MN 56721 December 9, 2024 at 6:00 p.m.	\$210.83 \$627.22	\$200.76 \$692.10	VOTER APPROVED OTHER
Special Taxing Districts		\$118.26	\$125.99	
Tax Increment Tax	No public meeting	\$0.00	\$0.00	
TOTAL excluding any special assessments		\$4,064.00	\$4,302.00	5.9%

Polk County Truth-in-Taxation Supplemental Information

Levy Information

Taxing Authority	2024 Actual	2025 Proposed	Percent Change
Polk County	\$27,570,155	\$28,948,663	5.00%
City of Beltrami	\$66,000	\$66,000	0.00%
City of Climax	\$92,462	\$97,075	4.99%
City of Crookston	\$3,519,898	\$4,486,171	27.45%
City of East Grand Forks	\$6,930,081	\$7,415,188	7.00%
City of Erskine	\$201,112	\$217,201	8.00%
City of Fertile	\$247,500	\$265,000	7.07%
City of Fisher	\$163,737	\$179,292	9.50%
City of Fosston	\$519,339	\$530,103	2.07%
City of Gully	\$14,053	\$14,474	3.00%
City of Lengby	\$14,000	\$17,000	21.43%
City of McIntosh	\$216,345	\$246,345	13.87%
City of Mentor	\$53,467	\$55,072	3.00%
City of Nielsville	\$42,081	\$46,081	9.51%
City of Trail	\$15,000	\$15,500	3.33%
City of Winger	\$92,759	\$98,350	6.03%
ISD 592 Climax-Shelly School District	\$521,003	\$580,310	11.38%
ISD 593 Crookston School District	\$3,609,847	\$3,794,651	5.12%
ISD 595 East Grand Forks School District	\$4,120,088	\$4,366,090	5.97%
ISD 599 Fertile-Beltrami School District	\$1,432,486	\$1,461,365	2.02%
ISD 600 Fisher School District	\$847,421	\$906,517	6.97%
ISD 601 Fosston School District	\$2,415,026	\$2,489,412	3.08%
ISD 2609 Win-E-Mac School District	\$1,617,484	\$1,685,222	4.19%

Local governments must set their final 2025 property tax levies by **December 30, 2024**. The final levies **can be set lower, but not higher**, than preliminary levies. The department will release final property tax levy information in February. Property tax statements must be mailed by March 31.

For 2025, total local government preliminary property tax levies are proposed to increase 6%.for cities total is approximately \$3.74 billion compared with a final levy of \$3.43 billion in 2024, an 8.8% increase. Last year the final levy increase was 7.5%.

Cities - The 2025 preliminary property tax levies for MN cities total is approximately \$3.74 billion compared with a final levy of \$3.43 billion in 2024, an **8.8% increase**. Last year the final levy increase was 7.5% released in February 2024. **EGF is 7% lowering to 3?**

Counties - The 2025 preliminary property tax levies for counties will total approximately \$4.22 billion compared with a final levy of \$3.96 billion in 2024, a **6.4% increase**. **Polk County is 4%**

Townships - The 2025 preliminary property tax levies for townships will total approximately \$333 million compared with a final levy of \$314 million in 2024, a **6.3% increase**.

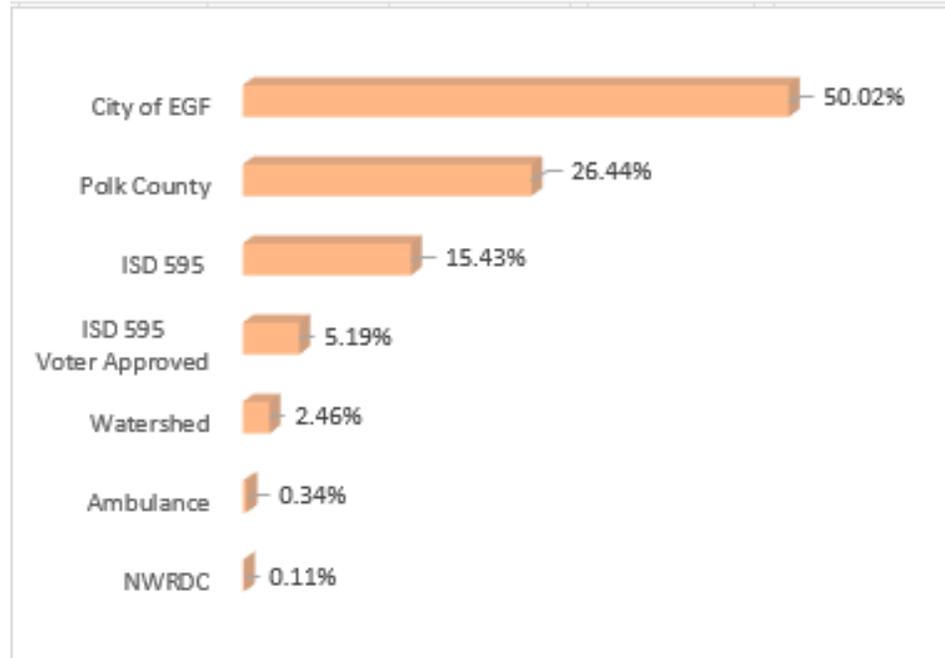
Schools - The 2025 preliminary property tax levies for schools will total approximately \$4.16 billion compared with a final levy of \$3.98 billion in 2024, a **4.4% increase**. **EGF ISD 595 is 5.97%**

Special Taxing Districts - The 2025 preliminary property tax levies for special taxing districts will total approximately \$522 million compared with a final levy of \$494 million in 2024, a **5.7% increase**. **Red Lake watershed and NWDRRC and Ambulance no increase.**

The City of East Grand Forks his hoping to set their final levy and budget by the December 17, 2024, council meeting.

PROPERTY TAX

Property owners residing in the East Grand Forks City limits: Property tax statements consists of taxes collected for Polk County, City of EGF, ISD 595 Voter Approved, ISD 595, Watershed, Northwest Regional Development Commission (NWRDC), and Ambulance.



FOR EXAMPLE

Estimated Market Home Value: **\$297,200**

Total Property Tax: **\$4064**

BREAKDOWN OF 2024 PROPERTY TAX:

NWRDC	\$4.60	0.11%
Ambulance	\$13.84	0.34%
Watershed	\$99.82	2.46%
ISD 595 Voter Approved	\$210.83	5.19%
ISD 595	\$627.22	15.43%
Polk County	\$1,074.69	26.44%
City of EGF	\$2,033.00	50.02%
	\$4,064.00	100.00%

2025 CITY PROPERTY VALUE HIGHLIGHTS

Estimated Market Value(EMV) Taxes Payable in 2024 \$ 891,216 ; 2025 increased to \$908,761,000

New Construction dollars on tax rolls 2024 \$5,695,500; 2025 estimated \$2,770,300

EMV Taxes Payable Residential 2024 \$688,600,700,; 2025 estimated \$707,115,100(estimated 2.7% average increase)

EMV Taxes Payable Commercial 2024 \$72,581,500; 2025 estimated \$71,637,200

EMV Taxes Payable Industrial 2024 \$45,276,300; 2025 estimated \$47,220,400

Average home value in 2024 \$264,100; 2025 preliminary average \$271,200

Number of Residential EMV parcels in 2024 and 2025 - 2,607

Number of Commercial -136; Average business value Commercial 2024 \$533,700; 2025 preliminary \$526,700

Number of Industrial – 119 Average business value Industrial 2024 \$380,500; 2025 preliminary \$396,800

Number Residential 4+ units -127 Average business value 2024 \$547,300; 2025 preliminary \$554,400

General Fund Balance

The Office of the State Auditor recommends that at year-end, local governments maintain an unassigned fund balance in their general fund and special revenue funds of approximately **35% to 50% of fund operating revenues, or no less than five months of operating expenditures**. While the bond rating agencies do not have recommended fund balance levels, the agencies look favorably on larger fund balances, which protect against contingencies and cash flow needs.

Current Bond Rating at Aa3

2024 Audited numbers: Revenues were \$240,881 more than budgeted

2024 Audited numbers: Expenses were \$922,575 less than budgeted

2023 Fund Balance was \$7,244,930 53.66% of 2024 Budgeted Revenues

Past Year's Fund Balances compared to next years Budgeted Revenues:

2022 \$6,501,303 50.50%

2021 \$6,859,459 57.61%

2020 \$6,815,105 58.67%

Assumption 3% levy with 2024 Budget numbers and Fund Balance of \$7,097,292

This is 52% of Revenue and 50% of Expenditures

NOTICE OF PUBLIC HEARING

The City of East Grand Forks has scheduled a public hearing to consider granting a property tax rebate (abatement) for under the New Construction Housing Projects program. Each eligible property may receive a rebate for two years during calendar years 2021-2026 inclusive. For 2025 eligible properties include the following parcels:

83.04274.00	83.04056.00	83.04275.00	83.04115.00	83.04515.00
83.04271.00	83.04402.00	83.04108.00	83.04116.00	83.04107.00
83.04059.00	83.04408.00	83.04409.00	83.04080.00	

Approximately 14 newly eligible properties will receive the rebate during each calendar year. The estimated total value of the abatement is \$43,835.03 for the City and \$28,563.12 for the other participating jurisdictions, totaling \$72,398.15. The public hearing will be held on **Tuesday, December 3, 2024**, at 5:00 p.m. in the East Grand Forks City Hall Council Chambers (second floor) located at 600 DeMers Avenue NW, East Grand Forks, Minnesota.

Reid Huttunen

 Reid Huttunen
 City Administrator
 City of East Grand Forks
 Published Nov 22, 2024 & Nov 27, 2024

Signature: *Reid Huttunen*

Email: rhuttunen@egf.mn

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- + conducts lawful gambling on five or fewer days, and
- + awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Whitetails Unlimited Red River Valley Deer Camp Previous Gambling Permit Number: X- 93327

Minnesota Tax ID Number, if any: 3891694 Federal Employer ID Number (FEIN), if any: 39-1415070

Mailing Address: 625 20th Ave NW

City: Baudette State: MN Zip: 56623 County: Lake of the Woods

Name of Chief Executive Officer (CEO): James Nordlof

CEO Daytime Phone: 218-434-0399 CEO Email: jnordlof@whitetailsunlimited.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): American Legion - East Grand Forks, MN

Physical Address (do not use P.O. box): 1009 Central Ave NW East Grand Forks MN 56721

Check one:

City: East Grand Forks Zip: 56721 County: Polk

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Saturday January 25, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

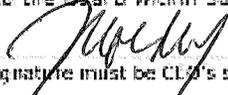
LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 11/18/25

(Signature must be CEO's signature; designee may not sign)

Print Name: James Nordlof

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <ul style="list-style-type: none"> • a copy of your proof of nonprofit status; and • application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Megan Nelson

From: noreply@civicplus.com
Sent: Wednesday, November 27, 2024 10:50 AM
To: Megan Nelson; City Administration
Subject: [EXTERNAL]Online Form Submittal: Special Event Application

WARNING - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

Special Event Application

Please Submit 60 Days Prior to Event

This application and supporting information must be turned in 60 days prior to the event.

Organization Name See Dick Run, LLC

Phone Number 701.775.1115

Address1 28 S 3rd St STE A

Email Address dick@rundick.com

City Grand Forks

State ND

Zip 58201

Applicant
Name/Contact Person Richard Dafoe

Email Address dick@rundick.com

Phone Number 701.213.7017

Second Contact Person Adam Rodahl

Email Address adam.rodahl@gmail.com

Phone Number 701.775.1115

(Section Break)

Special Event Information

*All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.*

A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.

Event Title	Frozen Feat 5K/10K Run
Type of Event	Run/Walk
Date(s) and Time of Event	2/15/2025 8:00 AM - 2/15/2025 11:00 AM
Description/Narrative of the Event	This event is a 5K/10K run/walk. It starts in finishes on the Greenway bike path immediately in front of the Blue Moose. No closures, blockages, or barriers required. The entire run will take place on the bike path.

(Section Break)

Event Site Plan/Map	Screenshot 2024-02-06 141016.png
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(Section Break)

Power & Water Requests

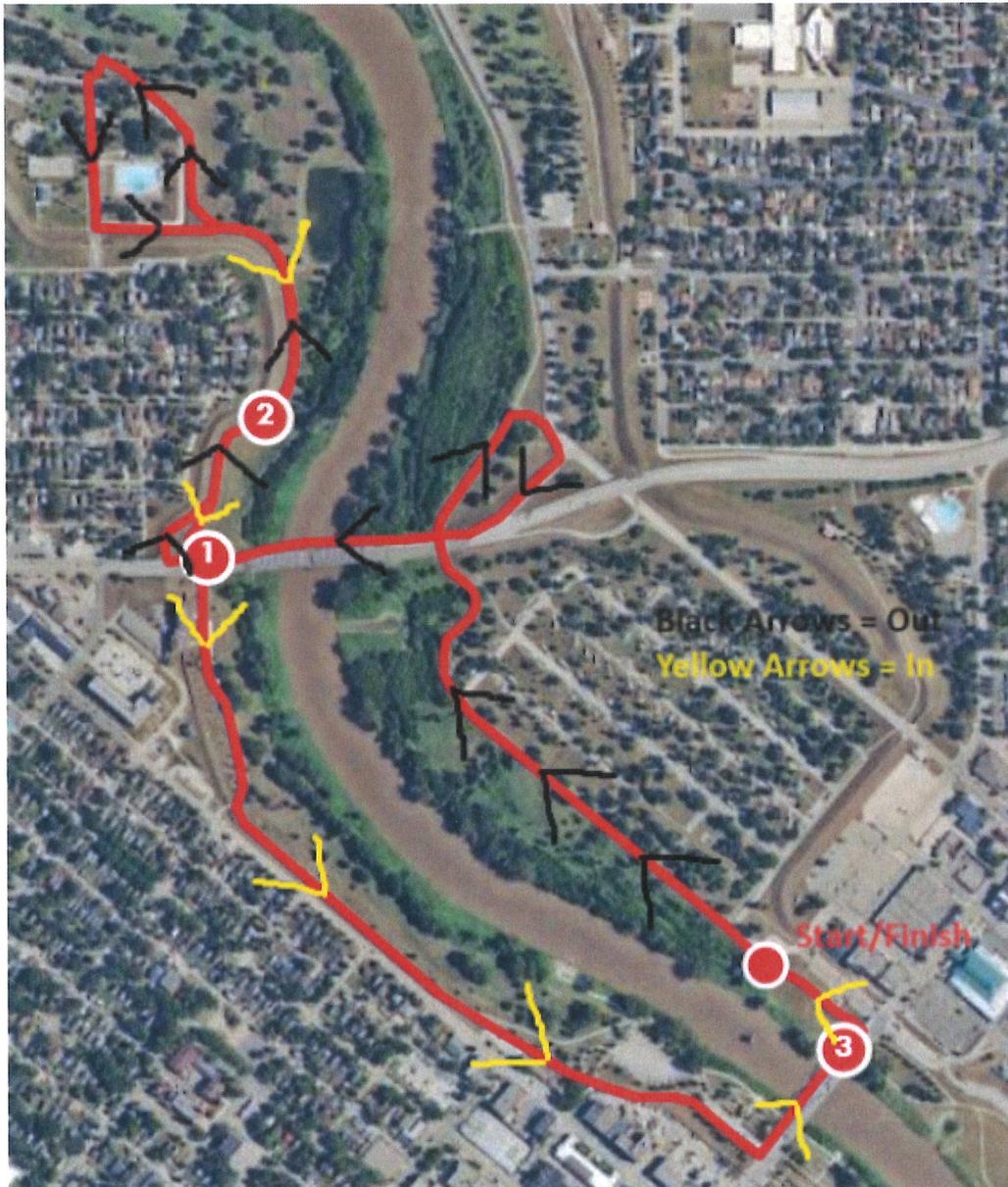
*All power and water requests must go through and be approved by the Water and Light Commission. **The Water and Light Commission may charge for labor and materials for event related activities.** Contact the Distribution Superintendent by calling (218) 773-0515 between 8am and 4:30pm or email alldsc@egf.mn for further instructions.*

(Section Break)

River Access	No
If yes, complete the form	The Polk County Boat & Water Event Permit Application

(Section Break)

Use of DNR Property	No
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Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on November 6, 2024, at 8:00 am in the City Council Chambers.
Present: Grinde, Quirk, Rapacz, Riopelle
Absent: None

Also present: Ron Galstad, Brian Johnson, Todd Grabanski, Steve Emery, Brianna Feil, Jordan Midgarden, Karla Anderson

It was moved by Commissioner Quirk supported by Commissioner Rapacz to approve the minutes of the previous regular meeting held on October 16, 2024.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Rapacz to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$449,115.64.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Rapacz to approve permanent employment for Nicholas McNelis as a Water Treatment Plant Operator effective November 13, 2024.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Rapacz to approve the Earn Sick and Safe Time language as drafted.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

It was moved by Commissioner Quirk supported by Commissioner Rapacz to approve and sign the MMPA Amendment to Agency Agreement Resolution.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Quirk to adjourn at 8:27 am to the next regular meeting on November 20, 2024, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Quirk, Rapacz, Riopelle
Voting Nay: None

Kristen Shipes
Commission Secretary

ORDINANCE NO. 43, 4th SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE TITLE XI, BY ADDING CHAPTER 120, AN ORDINANCE TO REGULATE CANNABIS AND LOWER-POTENCY HEMP EDIBLE BUSINESSES AND AUTHORIZING CHAPTER 152 ZONING DISTRICTS TO THE LAND USAGE TITLE XV TO OPERATE THE BUSINESSES WITHIN THE CITY OF EAST GRAND FORKS AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS DOES ORDAIN AS FOLLOWS:

SECTION 1: The East Grand Forks City Code is amended to include the following:

SECTION 120.01. STATEMENT OF PURPOSE.

A. Findings and Purpose.

The city of East Grand Forks makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the city of East Grand Forks to protect the public health, safety, welfare of the city of East Grand Forks residents by regulating cannabis businesses within the legal boundaries of the city of East Grand Forks.

The city of East Grand Forks finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the city of East Grand Forks, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

SECTION 120.02 GENERAL PROVISIONS.

A. Authority & Jurisdiction.

The city of East Grand Forks has the authority to adopt this ordinance pursuant to:

1. Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.

2. Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.

3. Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.

4. Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

B. Severability.

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

C. Public Nuisance Declared

A violation of this Ordinance and State law concerning retail of cannabis, hemp, or products containing cannabis or hemp are hereby declared to constitute public nuisances. All rights and remedies accruing to the city of East Grand Forks, at law or in equity, in preventing and abating public nuisances accrue with respect to violations occurring hereunder.

D. Enforcement.

The City Administrator, designated officials, and the East Grand Forks Police are responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether a permit is required for a regulated activity listed in this ordinance.

E. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment, or an event licensed to permit. See also **SECTION 130.08 PROHIBITION OF USE OF CANNABIS PRODUCTS IN PUBLIC PLACE** in the City code.

SECTION 120.03 DEFINITIONS.

A. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

1. Approved products. Any cannabis plants, cannabis flower, cannabis products, artificially derived cannabinoids, and lower-potency hemp edibles that are a product category approved by the Office of Cannabis Management and that comply with Chapter 342 and rules adopted pursuant to Chapter 342 regarding testing, packaging, and labeling of cannabis plants, cannabis flower, cannabis products, artificially derived cannabinoid products, as defined in Minn.Stat.Ch.342.

2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant. harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, excluding lower-potency hemp edible retailers.
4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis products to a consumer and not for the purpose of resale in any form.
5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. Delivery sale: The sale of any approved products and medical cannabinoid products to any person for personal consumption and not for resale when the sale is conducted by means other than in-person, over-the-counter sales transaction in a registered retail establishment. Delivery sale includes but is not limited to the sale of any approved product and medical cannabinoid product when the sale is conducted by telephone, other voice transmission, mail, internet, or app-based service. Delivery sale includes delivery by registered retail establishments or third parties by any means, including curbside pickup.
7. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.
8. Lower-potency hemp edible retailer. Any place of business with a preapproved license, license, or endorsement to sell lower-potency hemp edible products to the public from the Office of Cannabis Management and that has a lower-potency hemp retail registration from the city.
9. Medical Cannabinoid product. “Medical Cannabinoid product” as defined in Minn. Stat. 342.01, subd. 52, as amended from time to time.
10. Medical cannabis combination business. “Medical Cannabis combination business” as described in Minn. Stat. 342.515, as amended from time to time.
11. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

12. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.
13. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
14. Public Place: A public park or trail, public street, parking lot or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
15. Registered cannabis retail business. Any cannabis business with a preapproved license, license, or endorsement from the Office of Cannabis Management for retail sales of approved products or medical cannabinoid products and that has a retail registration from a local unit of government.
16. Registered retail establishment. Refers to registered cannabis retail businesses, medical cannabis combination business with retail sales, and lower-potency hemp edible retailers.
17. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.
18. Retail establishment. Any place of business where products are available for sale to the general public. “Retail establishment” includes but is not limited to, grocery stores, tobacco product shops, convenience stores, liquor stores, gasoline service stations, bars, restaurants.
19. Retail Registration: An approved registration issued by the city of East Grand Forks to a state-licensed Registered Retail Establishment.
20. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
21. State License: An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business or Lower-potency hemp edible business.

SECTION 120.04. REGISTRATION AND OPERATION OF REGISTERED RETAILERS.

A. License required.

No individual or entity may sell or offer to sell any approved product or medical cannabinoid product without first having obtained a license or retail endorsement to do so from the Office of Cannabis Management.

B. Registration Required.

No person shall sell or offer to sell any approved product or medical cannabinoid product without first being granted a registration by the city. Operating a retail establishment is a violation of this Ordinance and of Minn. Stat. 342.22, subd. 5(e) and is subject to a civil penalty of up to \$2,000 for each violation.

C. Compliance Checks Prior to Retail Registration.

Prior to issuance of a cannabis retail business registration, the city of East Grand Forks may conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, The city of East Grand Forks shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

D. Registration & Application Procedure.

1. Fees.

a. A registration fee, as established in the city of East Grand Forks’s fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

b. An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

c. Any renewal retail registration fee imposed by The city of East Grand Forks shall be charged at the time of the second renewal and each subsequent renewal thereafter.

d. A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

e. A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

E. Application Submittal.

The city of East Grand Forks shall issue a retail registration to a state-licensed registered retailer that adheres to the requirements of Minn. Stat. 342.22.

1. An applicant for a retail registration shall fill out an Application form, as provided by the city of East Grand Forks. Said form shall include, but is not limited to:

- a. Full name of the property owner and applicant;
- b. Address, email address, and telephone number of the applicant;
- c. The address and parcel ID for the property which the retail registration is sought;
- d. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.

2. The applicant shall include with the form:

- a. the registration fee as required in D 1 above in this section;
- b. a copy of a valid state license or valid state ID; and
- c. written notice of OCM license preapproval.

3. Once an application is considered complete, the City Clerk shall inform the applicant as such, process the registration fees, and forward the application to the City Council for approval or denial.

4. The registration fee shall be non-refundable once processed.

F. Application Approval.

1. A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 120.05 paragraph J , subd. 5 below. The approval is on a first come, first served basis. If multiple applications are presented the City will have a lottery to determine the approved application.

2. A state-licensed Registered Retailer application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

3. A state-licensed Registered Retailer application shall not be approved if it is not current on all property taxes and assessments at the location where the business is located.

SECTION 120.05. INSPECTION, RESPONSIBILITY, PERMITS AND LICENSES.

A. Inspection Requirements. Every license holder in Minnesota is required to follow and comply with inspection requirements imposed by state law or regulations. In addition, every registered retail establishment shall allow any peace officer, health officer, or properly designated officer or employee of the County at all reasonable hours to enter the business premises to inspect the premises for the purpose of determining compliance with the provisions of State law and this Ordinance.

B. The city of East Grand Forks shall complete at minimum one compliance check per calendar year of every Registered Retail establishment to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and this ordinances.

C. The city of East Grand Forks shall conduct at minimum one unannounced age verification compliance check at least once per calendar year. Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government. Any failures under this section must be reported to the Office of Cannabis Management.

D. License Holder Responsibility.

Every Registered Retailer and Cannabis Event Organizer License holder is responsible for conduct on the licensed or permitted premises and any sale of cannabis, hemp, or products containing cannabis or hemp by an employee is the act of the License holder for the purposes of all provisions of this Ordinance.

E. Permits and License Required.

No person, business, nor any other entity shall sell, offer to sell, or possess with intent to sell any cannabis, hemp, or any product containing cannabis or hemp without having first obtained the necessary permits and license to do so.

F. Location Change.

If a state-licensed Registered Retailer seeks to move to a new location still within the legal boundaries of the city of East Grand Forks, it shall notify the city of East Grand Forks of the proposed location change and submit necessary information to meet all the criteria in this ordinance.

G. Renewal of Registration.

The city of East Grand Forks shall renew the annual registration of a state-licensed Registered Retail establishment at the same time OCM renews the business' license.

A state-licensed Registered Retail establishment shall apply to renew registration on a form established by the city of East Grand Forks.

A Registered Retail establishment registration issued under this ordinance shall not be transferred.

H. Renewal Fees.

The city of East Grand Forks may charge a renewal fee for the registration as established in the city of East Grand Forks's fee schedule.

I. Renewal Application.

The application for renewal of a retail registration shall include but is not limited to items required under Section 120.04 D of this Ordinance.

J. Suspension of Registration.

1. When Suspension is Warranted.

The city of East Grand Forks may suspend a Registered Retailer's registration if it violates the ordinance of the city of East Grand Forks or poses an immediate threat to the health or safety of the public. The city of East Grand Forks shall immediately notify the Registered Retailer in writing the grounds for the suspension.

2. Notification to OCM.

The city of East Grand Forks shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the city of East Grand Forks and Registered Retail establishment with a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

3. Length of Suspension.

The suspension of a Registered Retail establishment's registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The city of East Grand Forks shall reinstate a registration if OCM determines that the violation(s) have been resolved.

The Civil penalty procedure is outlined in Section 120.10, Enforcement of this ordinance.

4. Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the city of East Grand Forks may impose a civil penalty, as specified in the city of East Grand Forks's Fee Schedule, for registration violations, not to exceed \$2,000.

5. Limiting of Registrations

THE CITY OF EAST GRAND FORKS SHALL LIMIT THE NUMBER OF CANNABIS RETAIL BUSINESSES TO TWO (2). ONE (1) RETAIL BUSINESS IN THE C-1 DOWNTOWN COMMERCIAL DISTRICT AND ONE (1) RETAIL BUSINESS IN THE C-2 HIGHWAY COMMERCIAL DISTRICT.

THE CITY OF EAST GRAND FORKS HAS NO LIMIT TO THE NUMBER OF LOWER-POTENCY HEMP EDIBLE RETAIL LICENSED ESTABLISHMENTS, HOWEVER, THE ESTABLISHMENT MUST BE LOCATED IN A C-1 DOWNTOWN COMMERCIAL DISTRICT OR IN A C-2 HIGHWAY COMMERCIAL DISTRICT.

SECTION 120.06. REQUIREMENTS FOR REGISTERED RETAIL ESTABLISHMENTS

A. Minimum Buffer Requirements

The city of East Grand Forks shall prohibit the operation of a Registered Retail establishment within 550 feet of a school and within 300 feet of a day care, residential treatment facility or park or playground, or athletic field. The buffer zone shall be measured by the shortest line from the property line of the space to be occupied by the proposed licensee to the nearest property line of the location eligible for minimum buffer requirements. Pursuant to Minn. Stat. 462.367 subd. 14, nothing this Section 6 shall prohibit an active Registered Retailer seeking registration from continuing operation at the same site if a school, daycare, residential treatment facility, or a public park moves within the minimum buffer zone. **THE MINIMUM BUFFER REQUIREMENTS DO NOT APPLY TO LOWER-POTENCY HEMP EDIBLE RETAIL LICENSED ESTABLISHMENTS.**

B. Zoning and Land Use

Cannabis related businesses and Lower potency hemp edible retail establishments are a permitted use in the zoning districts as designated in the following chart. Further the Cannabis business and Lower-potency hemp edible retailers must follow all the performance standards in the designated districts.

State of MN Business License Type	C-1 Downtown Commercial	C-2 Highway Commercial	L-1 Light Industrial	L-2 General Industrial
Microbusiness	Retail location only	Retail location only	Non-retail operations only	Non-retail operations only
Mezzobusiness	Retail location only	retail location only	Non-retail operations only	Non-retail operations only
Retailer	Yes	Yes	No	No
Medical Cannabis Retailer	Yes	Yes	No	No
Medical Cannabis Combination Business	Retail location only	Retail location only	Non-retail operations only	Non-retail operations only
Lower Potency Hemp Edible Retailer	Yes	Yes	No	No
Cultivator	No	No	Yes	Yes
Manufacturer	No	No	Yes	Yes
Wholesaler	No	No	Yes	Yes
Transporter	No	No	Yes	Yes
Testing Facility	No	No	Yes	Yes
Delivery Service	No	Yes	Yes	Yes
Low Potency Hemp Edible Manufacturer	No	No	Yes	Yes
Medical Cannabis Cultivator	No	No	Yes	Yes
Medical Cannabis Processor	No	No	Yes	Yes
Event Organizer	By Special Permit Only	By Special Permit Only	By Special Permit Only	By Special Permit Only

ONLY INDOOR CULTIVATION IS ALLOWED IN THE CITY OF EAST GRAND FORKS; NO OUTDOOR GROWING OR CULTIVATION IS ALLOWED WITHIN THE CITY LIMITS EXCEPT FOR HOME CULTIVATION FOR PERSONAL USE PER MINNESOTA STATUTE § 342.09 SUBDIVISION 2.

C. Hours of Operation.

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, between the hours of 8:00 AM and 9:00 PM Monday through Saturday and 10:00 AM and 9:00 PM on Sundays. **THE LIMITATIONS OF THIS PARAGRAPH DO NOT APPLY TO MEDICAL CANNABIS COMBINATION BUSINESSES NOR TO LOWER-POTENCY HEMP EDIBLE RETAILERS.**

D. Advertising-Signs.

Registered Retail Establishments are required to follow all general provisions and performance standards of Chapter 152 of the Municipal Code regarding signage.

SECTION 120.07. RETAIL SALES REGULATIONS.

A. Operational and Sales Regulations.

Every licensee is required to follow and comply with all general operational requirements and prohibitions and retail sales laws and regulations for retail Cannabis businesses and Lower-potency hemp edibles imposed by the State of Minnesota. See Minnesota Statute sections 342.24 and 342.27. Any violation of the requirements of state law or agency rule pertaining to the retail sale of cannabis or hemp, or products containing cannabis or hemp, shall also constitute a violation of this Ordinance.

1. The following is a partial list of operational and sale violations for cannabis businesses with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products:

a. permitting an individual to consume cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within its licensed premises unless the business is licensed to permit on-site consumption;

b. permitting an employee to consume cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within its licensed premises; Except that it is not a violation to permit an employee who is in the Registry Program to consume medical cannabis flower and medical cannabinoid products. It is also not a violation for an employee to sample cannabis or hemp for quality control but may not do so while interacting with customers for at least three hours after sampling. Sampling by quality control employee is limited to three samples in a 24-hour period. All samples must be recorded in the statewide monitoring system, see Minnesota Statutes section 342.24 subd. 1(a)(b)(c) ;

c. failing to conspicuously mark all areas of entry to restricted areas within the licensed premises, see Minnesota Statutes section 342.24 subd. 3;

d. permitting any individual, other than an employee of OCM, a law enforcement officer or a worker hired by and escorted by cannabis business staff, or an employee of the cannabis business, to enter a restricted area within the licensed premises, see Minnesota Statutes section 342.24 subd. 3(1)(2)(3).

e. the retail area where customers are permitted may include a display area where a single sample of the cannabis flower and cannabis products available for sale are displayed and labeled. All other cannabis flower and cannabis products must be stored in the secure storage area. Samples of cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products which

are used for display may not be sold. See Minnesota Statutes section 342.27 subd. 5.

f. failing to post all notices required by the OCM, including but not limited to: (1) information on any product recalls; (2) a statement that operating a motor vehicle under the influence of intoxicating cannabinoids is illegal; and (3) a statement that cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products are only intended for consumption by individuals who are at least 21 years of age. See Minnesota Statutes section 342.27 subd. 6.

g. failing to maintain compliance with security requirements established by the OCM, including but not limited to requirements for maintaining video surveillance records, using specific locking mechanisms, establishing secure entries, and the number of employees working at all times. See Minnesota Statutes section 342.27 subd. 9.

h. failing to keep all lighting outside and inside the dispensary in good working order and sufficient wattage for security cameras. See Minnesota Statutes section 342.27 subd. 10.

i. failing to limit the acceptance of deliveries of cannabis flower, cannabis products, and hemp-derived consumer products in a limited access area. Deliveries may not be accepted through the public access areas unless otherwise approved by the OCM. See Minnesota Statutes section 342.27 subd. 11.

j. a cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products or a lower-potency hemp edible retail establishment, pursuant to Minnesota Statutes section 342.27 subd. 12, shall not:

1. Sell cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products to a person who is visibly intoxicated;
2. Knowingly sell more cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products than a customer is legally permitted to possess;
3. Give away immature cannabis plants or seedlings, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products;
4. Operate a drive-through window;

5. Allow for the dispensing of cannabis plants, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in vending machines; or

6. Sell cannabis plants, cannabis flower, or cannabis products if the cannabis retailer knows that any required security or statewide monitoring systems are not operational.

B. Delivery Sales prohibited.

All sales of approved products and medical cannabinoid products must be conducted in person, in registered retail establishments, in over-the-counter sales transactions. **This does not prohibit sale of medical cannabinoid products by medical cannabis combination businesses by curbside pick-up as allowed in Minn. Stat. 342.51, subd. 5.**

C. Sales by any other means.

Sales by any other means, to any other person, or in any other manner or form prohibited by state or other local law, ordinance provision, or other regulation are prohibited.

SECTION 120.08. EMPLOYEE TRAINING PROGRAM

Upon recommendation of the OCM or the East Grand Forks Police Department, the City shall approve employee training programs for licensed retail establishments which sell cannabis, hemp, and products containing cannabis or hemp. An approved employee training program shall be designed to prevent violations of this Ordinance and specifically to prevent the sale to individuals under the age of 21. Participation in such programs shall be voluntary on the part of licensees. Nonetheless, in the event of a violation of this Ordinance, a licensee who can sufficiently demonstrate that such a program has been implemented in a given license or permit year shall be eligible for reduced penalties as provided in this Ordinance.

SECTION 120.09. TEMPORARY CANNABIS EVENTS

A. Any individual or business seeking to obtain a cannabis event license must provide OCM information about the time, location, layout, number of business participants, and hours of operation.

B. A cannabis event organizer must receive local approval, including obtaining any necessary permits or licenses issued by a local unit of government before holding a cannabis event.

C. Permit Required for Temporary Cannabis Events.

1. Permit Required. No person shall hold a Temporary Cannabis Event without first having received a permit to do so provided in this chapter.

2. Registration & Application Procedure. A registration fee, as established in the city of East Grand Forks's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

3. Application Submittal & Review. The city of East Grand Forks shall require an application for Temporary Cannabis Events.

a. An applicant for retail registration shall fill out an application form, as provided by the city of East Grand Forks. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;

b. The applicant shall include with the form:

- i. The application fee as required in Section 4 C;
- ii. A copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.
- iii. A copy of the applicant's driver's license or qualifying state ID.

The application shall be submitted to the city of East Grand Forks City Clerk, or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

D. Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the East Grand Forks City Council for approval or denial.

E. The application fee shall be non-refundable once processed.

F. The application for a permit for a Temporary Cannabis Event shall meet the following standards:

1. No Temporary cannabis event shall be held on City owned property or public park within the City.

2. Smoking, vaping, or consumption of cannabis, or cannabinoid products, at a Temporary Cannabis Event is prohibited.

3. Temporary cannabis events shall only be held between the hours of 8:00 A.M. and 10:00 P.M.

G. A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City of East Grand Forks shall notify the applicant of the standards not met and basis for denial.

SECTION 120.10 ENFORCEMENT

A. Criminal Penalties for Violations.

Any person who violates any of the provisions of this ordinance, or who fails or refuses to comply with the provisions of this ordinance shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine not to exceed \$1,000 or by imprisonment for up to 90 days, or both.

B. Civil Remedies.

In the event of a violation or threatened violation of this Ordinance, the city of East Grand Forks, in addition to other remedies, may initiate civil court actions or civil administrative proceedings to prevent, restrain, correct, or abate such violations or threatened violations. It shall be the duty of the City Attorney to review evidence of such violations, or threatened violations, and take such action as may be warranted and necessary.

C. Civil Penalties Procedure.

1. Notice of Violation(s).

A Notice of Violation based upon known facts shall be served by the City upon the License holder by mail at the address provided by licensee in the license application or as otherwise provided by licensee. The notice shall include: “the Notice of Violation will be reported to the East Grand Forks City Council at its next regular meeting [provide date], which the licensee shall be required to attend. If the licensee appears and chooses to admit the violation(s) and voluntarily agrees to a penalty consistent with section 10.3. of this Ordinance, no hearing shall be required and the applicable penalty under section 10.3 as determined by the City Council shall be imposed, or the licensee may request an Administrative Hearing in writing, and a hearing date will be set.

2. Hearing on Violation(s).

If the License holder chooses to appeal the Notice of Violation(s), a hearing shall be scheduled and held before a Hearing Officer. The Hearing Officer shall keep a recorded record of the hearing. The Hearing Officers shall make written findings of fact and a decision following the hearing, and mail Notices of the Decision and right to review. Upon a determination that the allegations in the Notice of Violation(s) are unsubstantiated, the matter will be dismissed. Upon a finding that the allegations in the Notice of Violation(s)

are substantiated, the Hearing Officer shall also determine the penalty to be applied in accordance with the penalties set forth in section 120.10.3. a, b, or c of this Ordinance plus costs of the hearing. The decision of the Administrative Hearing Officer is final three (3) business days after mailing, unless review by the East Grand Forks City Council is timely sought by written notice post marked no later than three (3) business days. An appeal of Hearing Officer's decision may be made thereafter to the City Council.

3. Civil Penalties Pursuant to Minnesota Statutes section 342.22 subd. 5(e), and in accordance with this Ordinance.

A penalty of up to a \$2000 fine, license suspension for a minimum of 30 days may be imposed, or some combination thereof. Upon a finding that a violation of this Ordinance or of State law has occurred, and absent findings of aggravating, mitigating or extenuating circumstances, and in the absence of an approved employee training program, the following penalties shall apply plus costs of the hearing, unless mandatory penalty for sale without registration is required pursuant to section 10.3 or suspension is required pursuant to this Ordinance:

- a. For a first violation within a 48-month period, a \$1,000.00 civil penalty.
- b. For a second violation within a 48-month period, a \$2,000.00 civil penalty.
- c. For a third violation within a 48-month period, a 30-day license suspension and referral to the OCM.

Upon a finding of mitigating or extenuating circumstances, such as licensee demonstrating it has an approved training program for its employees for the current licensing year and the training has been provided to every employee involved in a violation, a penalty less than that outlined in this section of this Ordinance may be imposed. Upon a finding of aggravating circumstances, penalties more than those outlined in this section of this Ordinance may be imposed.

4. Fine for No Valid Registration.

No cannabis microbusiness with a retail operations endorsement, cannabis mezzobusiness with retail operation endorsement, cannabis retailer, medical cannabis retailer, medical cannabis combination business, or lower-potency hemp edible retailer may make any sale to a customer or patient without a valid retail registration. A \$2,000.00 civil penalty shall be imposed against the licensee for each violation of this provision.

5. Local Regulations Considered Grounds for License Revocation or Suspension or Civil Monetary Penalty.

In addition, violations of the following Ordinance provisions are also considered grounds for revocation or suspension of license or civil monetary penalty in accordance with this Ordinance:

- a. The licensee knowingly allowed or permitted illegal acts unrelated to the sale or consumption of cannabis, hemp, or products containing cannabis or hemp, on the licensed premises.
- b. The licensee had knowledge of illegal acts unrelated to the sale or consumption of cannabis, hemp, or products containing cannabis or hemp on the licensed premises but failed to report the same to law enforcement authorities.
- c. The licensee had knowledge of illegal acts unrelated to the sale or consumption of cannabis, hemp, or products containing cannabis or hemp on the licensed premises but failed or refused to cooperate fully with investigating law enforcement authorities.
- d. The activities of the licensee or acts allowed or permitted by the licensee on the licensed premises create a serious danger to public health, safety, or welfare.

SECTION 2. City Code Chapter 10 entitled "General Provisions" applicable to entire city code including penalty for violation and Section 10.99 entitled "General Penalty" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication and be given the Number 43, 4th Series.

Voting Aye:
Voting Nay:
Absent:

ATTEST:

PASSED: December 3, 2024

City Administrator

President of Council

I hereby approve the foregoing Ordinance this 3rd day of December, 2024.

Mayor

OFFICIAL SUMMARY OF ORDINANCE NO. 43, 4th Series

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE TITLE XI, BY ADDING CHAPTER 120, AN ORDINANCE TO REGULATE CANNABIS AND LOWER-POTENCY HEMP EDIBLE BUSINESSES AND AUTHORIZING CHAPTER 152 ZONING DISTRICTS TO THE LAND USAGE TITLE XV TO OPERATE THE BUSINESSES WITHIN THE CITY OF EAST GRAND FORKS AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

The following is the official summary of Ordinance No. 43, 4th Series, conforming to MN Statue 331A.01 Subd 10, which was passed by the City Council on December 3, 2024. A printed copy of this ordinance is available for inspection by any person at the office of the city clerk during normal business hours or on the city website at www.egf.mn.

The sections of the ordinance to regulate cannabis and lower-potency hemp edible businesses and authorizing Chapter 152 Zoning Districts to the land usage Title XV to operate the businesses within the city of East Grand Forks are as follows:

Section 120.01 describes the purpose of the ordinance to protect public health, safety, and welfare of the residents of East Grand Forks.

Section 120.02 describes the general provisions giving the council the jurisdiction and authority to adopt, regulate, and enforce the Cannabis ordinance.

Section 120.03 defines the words and phrases and the pertinent terms of the ordinance.

Section 120.04 describes and regulates the license registration process, fees, and the operation of registered retailers in the City.

Section 120.05 outlines the City’s cannabis businesses inspection requirements, businesses responsibility, permits and licenses required, renewal process and fees, suspensions for violations, and limits the number of retail businesses.

Section 120.06 outlines the requirements for retailers, includes minimum buffer zones and controls zoning, land use, and performance standards in the zoning districts.

Section 120.07 describes all businesses general operational requirements, prohibitions, retail sales laws and regulations, operational and sale violations, and prohibits delivery sales.

Section 120.08 describes Cannabis employee training programs.

Section 120.09 defines the requirements and permit process for Temporary Cannabis Events.

Section 120.10 describes enforcement provisions, criminal penalties, civil remedies and procedure,

This summary was approved by the City Council of East Grand Forks, Minnesota, on December 3, 2024.

Steven Gander, Mayor

Reid Huttunen, City Administrator

Mark Olstad, President City Council

RESOLUTION NO. 24 – 12 - 91

A RESOLUTION APPROVING 2024 TAX LEVY, COLLECTABLE IN 2025

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the state of Minnesota may impose tax levy limitations on cities; and

WHEREAS, the state legislature allows for special levies, including levies for natural disasters, unallotted LGA payments, bonded indebtedness, and increases in employer contributions to PERA; and

WHEREAS, the **total levy** will increase by approximately 3% from the 2024 level of \$7,137,985; and

WHEREAS, the 2025 Local Government Aid is expected at \$2,462,786 an increase of \$2,948 from 2024;

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the proposed property tax levy collectible in year 2025 is hereby approved:

General Operations	\$ 6,998,955
Improvement Bonds of 2017A	65,440
PERA-Employer Share Increase	<u>73,590</u>
TOTAL LEVY	\$ 7,137,985

BE IT FURTHER RESOLVED, that the Administrator/Clerk-Treasurer can certify the tax levy as one levy without provisions for special levies to the County Auditor of Polk County.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: December 3, 2024

City Administrator/Clerk-Treasurer

Vice-President of Council

I hereby approve the foregoing resolution this 3rd, day of December 2024.

Mayor

Request for Council Action

Agenda Item: 2024 Residential Property Tax Abatements

Date: December 3, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Prepared by: Maggie Brockling, Economic Development Director

Cc: File

Staff Recommendation:

1. Approve request of the 2024 property tax abatements;
2. Hold public hearing on this request at the City Council meeting on Tuesday, December 3, 2024;
3. Authorize EDA staff to execute necessary documents.

The City of East Grand Forks holds a public hearing on an annual basis to renew the residential property tax abatement program on purchased city lots. The incentive program is a shared effort between the City, County, and School District. Below is a table comparing the 2022, 2023, and 2024 tax abatements.

Tax Payment Year	Budget Year	City	County	School District	Total
2022	2023 (13 properties)	\$27,665.38	\$17,063.56	\$3,729.95	\$48,458.89
2023	2024 (15 properties)	\$41,313.44	\$23,758.08	\$5,500.15	\$70,571.67
2024	2025 (14 properties)	\$43,835.03	\$23,171.79	\$5,391.33	\$72,398.15

RESOLUTION NO. 24 – 12 - 86

RESOLUTION TO AUTHORIZE A TWO YEAR TAX REBATE FOR NEWLY CONSTRUCTED HOMES READY FOR OCCUPANCY THROUGH 2024.

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, Minnesota Statutes 469.1812 through 469.1815 authorize Property Tax Abatement for Community Development purposes and,

WHEREAS, the City of East Grand Forks desires to authorize a two (2) year Tax Rebate for New Home Construction for home completed and ready for occupancy on or before December 31, 2024, in cooperation with Polk County and Independent School District 595.

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council does authorize a Housing Incentive Tax Abatement with the following parameters required for participation:

1. The three primary tax authorities, City, County, and School District, are all participating in the incentive program.
2. The program would apply to new residential construction only. New residential construction shall include modular homes and stick built homes.
3. The program would apply to owner occupied single-family dwellings, including town homes and twin homes, ready for occupancy through the year 2024.
4. The abatement of real property taxes would be for two years, being the first two years where payment of taxes is based upon the full value of the new dwelling.
5. The city shall be responsible to notify the county of which properties are in the program at the time the real property is acquired and arrange for the proper hearing(s) as required by law.
6. The City Council approves the a tax abatement on the following properties for 2024 which will be payable in 2025:

83.04059.00	83.04056.00	83.04271.00	83.04107.00
83.04408.00	83.04275.00	83.04402.00	83.04080.00
83.04409.00	83.04115.00	83.04108.00	
83.04274.00	83.04515.00	83.04116.00	

Voting Aye:
Voting Nay:
Absent:

The President declared the Resolution passed.

Passed: December 3, 2024

Attest:

City Administrator/Clerk Treasurer

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of December, 2024.

Mayor

Request for Council Action

Date: November 26, 2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Vice-President Tim Riopelle; Council members Clarence Vetter, Dale Helms, Brian Larson, Karen Peterson, and Ben Pokrzywinski.

Cc: File

From: Jeremy King, Parks & Recreation

RE: Site Use Agreement for Senior Center Commercial Kitchen with Nutritional Service, Inc.

Background:

Lutheran Social Services (LSS) has informed the City that they will terminate their Site Use Agreement for the Senior Center Commercial Kitchen effective December 31, 2024. This decision follows their loss of the contract with the Dancing Sky Area Agency on Aging, which coordinates senior meal programs in northwestern Minnesota. Shortly after receiving this notice, the City was contacted by Nutrition Services Inc. (NSI), the new contract holder with Dancing Sky AAA. NSI plans to retain LSS's employees to meal service is uninterrupted. All kitchen equipment at the Senior Center will remain in place, as it was originally funded through grants from Dancing Sky AAA. NSI is proposing a lease agreement with rent set at \$750 per month.

Budget Impact

Revenue from commercial kitchen rental:

2024: \$1,890

2025: \$9,000

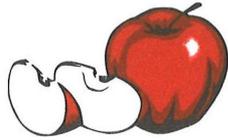
Recommendation:

Accept the updated facility use agreement.

Enclosure:

Letter of Intent from NSI.

Senior Center Commercial Kitchen Site Use Agreement.



Nutrition Services, Inc.

PO Box 369
Waseca, MN 56093

Phone: 507-835-5697
Fax: 507-835-8962

City of East Grand Forks
600 DeMers Ave
East Grand Forks, MN 56721

Lease Holder,

Our company, Nutrition Services, Inc (NSI) has been awarded the 2025 Senior Nutrition Contract in your area. We will begin the operation, of the senior meal programs, in your area, on January 1, 2025. Lutheran Social Services currently has the contract.

We would like to contract with you, to continue to use your facility for the program, in 2025. We consider you an important partner, who will help us operate a successful meal program, in 2025 and in the future!

We are offering you this rent per month: \$750

We can use your lease agreement or ours. Contact Larry Kroeger if you want to use NSI's.

MAIL CONTRACT NO LATER THAN NOVEMBER 29, 2024 TO:

NSI
Box 369
Waseca, MN 56093

We look forward to working with you!

If you have questions, please call Larry Kroeger at 507-835-5697 or send an e-mail to larrykroeger@hotmail.com.

Thank you.

Larry Kroeger
November 7, 2024

**NUTRITION SERVICES, INC.
SITE USE AGREEMENT – 2025**

This site use agreement has been prepared for the purpose of defining the rules of the agencies involved in the development and operation of the Nutrition Program in East Grand Forks.

This agreement made this 1st Day of January 2025, by and between City of East Grand Forks (Senior Center), 538 Rhinehart Dr SE, East Grand Forks, MN 56721, hereafter referred to as the Company and Nutrition Services, Inc. PO Box 369, City of Waseca and the State of Minnesota, hereafter called the Nutrition Program, in consideration of costs, covenants and agreements herein reserved and contained, do hereby agree each with the other as follows:

1. All correspondence regarding this agreement will be between the Senior Director or Area Directors and Company.
2. The Nutrition Program agrees and shall abide, conform to and comply with all the laws of the United States and the State of Minnesota, and all of the ordinances of the Company, Minnesota, together with all the rules and requirements of the Police and Fire Department of the Company, Minnesota. In addition, all rules and regulations by the Minnesota Department of Health will be complied with. A restaurant license, if required, will be procured annually by the Nutrition Program. The Company agrees to arrange for an annual fire inspection and notify the Nutrition Program of results. Fire inspecting must be completed by professionally trained personnel.
3. Subject to the terms and conditions hereof, the Company grants to the Nutrition Program the right to use the Facilities solely for the Permitted Use. Permitted Use shall mean any use or action necessary for, in connection with, incidental to, or convenient for the preparation, storage, and serving of meals through Nutrition Program. The Nutrition Program shall be permitted to use the Facilities on the following days/times: Monday through Friday from 8:00am until 4:00pm
4. The closing of site on holidays will be determined by the Company.
5. The Nutrition Program agrees to restore community facilities to ordinary cleanliness after use. Ordinary cleanliness is defined as leaving facilities in the same condition as they were prior to entering. Notwithstanding this undertaking, basic custodial services such as floor maintenance, window washing, cleaning of restrooms, washing and/or painting of walls, snow and ice removal and all other general maintenance, reasonable inspection and repairs to the interior and exterior of the facilities are the responsibility of the building owner.

6. Insurance:

The Company's responsibility: During the term of the agreement, the Company shall maintain at its expense, specific insurance coverages with companies licensed to do business in the state of MN as follows:

- **General Liability** with respect to its use and occupancy of the premises with limits of liability of not less than \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate.

- **Property Coverage** which protects against loss by fire, lightning, and other risk customarily covered by standard extended coverage endorsement in amounts of not less than the full replacement cost of the building, without deduction for depreciation.
- **Professional and Sexual /Physical Misconduct Liability** for the Company's staff with limits of \$1,000,000 each occurrence and \$3,000,000 aggregate.

The Company shall annually furnish The Nutrition Program with Certificates of Insurance outlining these coverages.

The Nutrition Program's responsibility: During the term of the agreement, The Nutrition Program shall maintain at its expense, specific insurance coverages with companies licensed to do business in the state of MN as follows:

- **General Liability** with respect to its use and occupancy of the premises with limits of liability of not less than \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate.
- **Worker's Compensation** limits at state required levels for all Nutrition Program staff serving at East Grand Forks.
- **Contents Insurance:** For any kitchen equipment owned by the Nutrition Program, coverage shall be in place in the amount of the full insurable replacement value.
- **Professional and Sexual Misconduct Liability** for the Nutrition Program's staff with limits of \$1,000,000 each occurrence and \$3,000,000 aggregate.

7: Indemnification: To the extent such waiver does not void or diminish the coverage under any policy, The Company and The Nutrition Program hereby waive any rights each may have against the other on account of any loss or damage sustained by either party, as the case may be, or their respective property, to the extent such loss or damage is covered by insurance carried by either party.

All personal property, equipment and fixtures kept, stored or maintained on the Premises shall be at the sole risk of The Nutrition Program. The Nutrition Program hereby forever waives and releases Company from any claims for loss or damage of any kind whatsoever to such personal property, equipment and fixtures, except to the extent such claims may arise or result from the negligence or wrongful acts of the Company or its employees, agents, invitees or contractors. Except for any negligent or intentional or reckless act or failure to act of The Company, its agents, employees, guests, invitees or contractors, or failure on the part of Company to perform its covenants or agreements under this agreement, The Nutrition Program shall indemnify and hold harmless The Company against all liabilities, damages, claims, costs and other expenses, including reasonable attorneys' fees, which may be imposed upon, incurred by, or asserted against The Company by reason of any damage or injury to person or property adjudicated to be the fault of The Nutrition Program or its agents or employees.

8. The Company agrees to have all fire extinguishers inspected yearly by a licensed inspector at Company expense. A dated and signed tag must be placed on each extinguisher.

9. In the event of a disaster, the Company agrees to allow the Nutrition Program to use facilities for the preparation, serving and distribution of meals/food and in an extreme disaster for housing of disaster victims.

10. The Company acknowledges and agrees that the Permitted Use benefits the Company's community population, that the Nutrition Program has undertaken this program at the Nutrition

Program's expense. For use of the space, a payment of \$750 per month will be due from Nutrition Program to Company each month beginning with January 2025, to be received by the 20th of the month.

11. In the event the Nutrition Program or the Company must cancel all or part of the terms of this agreement, the Company and the Nutrition Program will provide the other agency a 60-day notice in writing. Upon written receipt by the Company from NSI, this agreement is subject to immediate termination by the Nutrition Program should federal, state, or local dollars be reduced or withdrawn.

12. The Company agrees to allow the Nutrition Program use of the facility kitchen/dining areas for the term of January 1, 2025, to December 31, 2025, to be used as a nutrition site for seniors. **This agreement will renew annually unless notified by the Nutrition Program.** Any changes will be made with amendments agreeable to both parties.

13. Other:

Nutrition Services, Inc.

Facility Owner/Operator

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Request for Council Action

Date: ~~7/2/2024~~ 11/25/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Michael S. Hedlund – Chief of Police

RE: Request to Hire Herman Gray for the Position of Police Officer - Update

Background: The East Grand Forks Police Department has conducted a hiring process and we are requesting the approval to hire Herman Gray for the position of Police Officer. The Department is currently one officer short, and Mr. Gray will fill that position. Mr. Gray has completed all phases of the Background. His start date is still being determined but will be late July or early August, 2024 pending Council approval. Mr. Gray has four years of experience with the South Lake Minnetonka Police Department. Based upon his experience and current salary we are requesting that Mr. Gray be hired at Step 4 of the 2024 Wage Scale. He would also be eligible for the \$5,000.00 hiring bonus.

*** Update – For a variety of reasons Herman Gray was not able to start with our Department this past Summer as originally anticipated. We now anticipate that he will start with our Department in mid to late December 2024. Due to the additional time that Mr. Gray has spent working at his current department we are requesting that he start with the EGFPD at Step 5 rather than Step 4. Had he spent his entire career with the EGFPD he would currently be at Step 5.

Recommendation: That the East Grand Forks City Council authorize the hiring of Herman Gray as a Police Officer at Grade 15 ~~Step 4~~ Step 5 of the 2024 Wage Scale at a date to be determined.

Enclosures: None.

RESOLUTION NO. 24 – 12 - 87

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has an opening for position of “Police Officer”, and

WHEREAS, a hiring process was completed with candidates being reviewed by the Civil Service Commission and interviewed by City Staff, and

WHEREAS, City Staff has recommended the hiring of Herman Gray as Police Officer, and

WHEREAS, due to his experience, Mr. Gray would be placed on the current Grade 15 Step 5 which is \$33.66 per hour; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

- 1. Approve the hiring of Herman Gray as a Police Officer at a salary of \$33.66 per hour.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: December 3, 2024

Attest:

City Administrator

President of Council

I hereby approve the foregoing resolution this 3rd day of December, 2024.

Mayor

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF EAST GRAND FORKS, MN
AND
AFSCME COUNCIL 65, NASHWAUK, MINNESOTA**

This Memorandum of Understanding (“MOU”) is entered into between the City of East Grand Forks, Minnesota (hereafter “City”) and AFSCME Council 65 (hereafter “Union”).

Agreement: Employer Health Insurance Contributions

WHEREAS, the City and the Union are parties to a collective bargaining agreement in effect January 1, 2024 to December 31, 2025.

WHEREAS, the collective bargaining agreement “CBA” agrees that the Health Insurance Coverage Section of the CBA will be re-opened for negotiation if the increase to the EMPLOYER’s group BCBS Aware or High Value Network High Deductible Health Plan is greater than a 4% increase to the Employer and Employee; and

WHEREAS, the overall increase to the BCBS Aware and High Value Network Group Health Insurance plan for 2025 was 17%; and

WHEREAS, the City provided a notice of desire to re-open the health insurance coverage section of the agreement as provided in the CBA; and

WHEREAS, the City and its employees reviewed available health insurance plans and the majority of the City’s employees voted to change from BCBS group insurance coverage to the Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025; and

WHEREAS, the City and the Union met and negotiated an agreement for EMPLOYER Health Insurance contributions to the City’s Benchmark ICHRA Policy Monthly Premiums.

NOW, THEREFORE, the parties agree as follows:

Beginning January 1, 2025 through December 31, 2025 the City will contribute up to 100% of the City Benchmark ICHRA Policy Monthly Premium for employees, and up to 95% of the monthly premium for the employees spouse and children, as detailed on the below included contribution table for employees residing in MN and ND Rating Areas respectively.

Rating Area		MN09			
Carrier		BlueCross BlueShield of Minnesota			
Plan Name		Blue Plus Minnesota Value HSA Gold			
Annual Deductible (single/Family)		\$3,300 / \$9,900			
EE Coinsurance % (after Deductible)		5%			
Annual Out of Pocket Maximum		\$4,600 / \$13,800			Max # of Dependents (Spouse + Children)
HSA Eligible		Yes			
		2025 Employer Contribution			7 Max Dependents
		EMPLOYEE	SPOUSE	CHILD DEPENDENT	
Age	Plan Cost by Age	100%	95%	95%	
< 14	\$341.85	N/A	N/A	\$324.76	
15	\$341.85	N/A	N/A	\$324.76	
16	\$341.85	N/A	N/A	\$324.76	
17	\$341.85	N/A	N/A	\$324.76	
18	\$341.85	\$384.10	\$364.90	\$324.76	
19	\$341.85	\$384.10	\$364.90	\$324.76	
20	\$341.85	\$384.10	\$364.90	\$324.76	
21	\$384.10	\$384.10	\$364.90	\$364.90	
22	\$384.10	\$384.10	\$364.90	\$364.90	
23	\$384.10	\$384.10	\$364.90	\$364.90	
24	\$384.10	\$384.10	\$364.90	\$364.90	
25	\$385.63	\$385.63	\$366.35	\$366.35	
26	\$393.31	\$393.31	\$373.64	\$373.64	
27	\$402.53	\$402.53	\$382.40	N/A	
28	\$417.51	\$417.51	\$396.63	N/A	
29	\$429.80	\$429.80	\$408.31	N/A	
30	\$435.95	\$435.95	\$414.15	N/A	
31	\$445.17	\$445.17	\$422.91	N/A	
32	\$454.39	\$454.39	\$431.67	N/A	
33	\$460.15	\$460.15	\$437.14	N/A	
34	\$466.29	\$466.29	\$442.98	N/A	
35	\$469.37	\$469.37	\$445.90	N/A	
36	\$472.44	\$472.44	\$448.82	N/A	
37	\$475.51	\$475.51	\$451.73	N/A	
38	\$478.58	\$478.58	\$454.65	N/A	
39	\$484.73	\$484.73	\$460.49	N/A	
40	\$490.87	\$490.87	\$466.33	N/A	
41	\$500.09	\$500.09	\$475.09	N/A	
42	\$508.93	\$508.93	\$483.48	N/A	
43	\$521.22	\$521.22	\$495.16	N/A	
44	\$536.58	\$536.58	\$509.75	N/A	
45	\$554.63	\$554.63	\$526.90	N/A	
46	\$576.14	\$576.14	\$547.33	N/A	
47	\$600.34	\$600.34	\$570.32	N/A	
48	\$628.00	\$628.00	\$596.60	N/A	
49	\$655.27	\$655.27	\$622.51	N/A	
50	\$686.00	\$686.00	\$651.70	N/A	
51	\$716.34	\$716.34	\$680.52	N/A	
52	\$749.76	\$749.76	\$712.27	N/A	
53	\$783.56	\$783.56	\$744.38	N/A	
54	\$820.04	\$820.04	\$779.04	N/A	
55	\$856.53	\$856.53	\$813.70	N/A	
56	\$896.10	\$896.10	\$851.30	N/A	
57	\$936.04	\$936.04	\$889.24	N/A	
58	\$978.68	\$978.68	\$929.75	N/A	
59	\$999.80	\$999.80	\$949.81	N/A	
60	\$1,042.44	\$1,042.44	\$990.32	N/A	
61	\$1,079.31	\$1,079.31	\$1,025.34	N/A	
62	\$1,103.51	\$1,103.51	\$1,048.33	N/A	
63	\$1,133.85	\$1,133.85	\$1,077.16	N/A	
64	\$1,152.30	\$1,152.30	\$1,094.69	N/A	
65+	\$1,152.30	\$1,152.30	\$1,094.69	N/A	

NOTE: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

North Dakota Rating Area Contribution Table:

Rating Area	ND03 & ND04			
Carrier	BlueCross BlueShield of North Dakota			
Plan Name	BlueDirect Silver 80 HSA Eligible (\$3500 Deductible / \$5 Preventive Drug List) (ND)			
Annual Deductible (single/Family)	\$3,500 / \$7,000			
EE Coinsurance % (after Deductible)	20%			
Annual Out of Pocket Maximum	\$7,500 / \$15,000			2025 Employer Contribution
HSA Eligible	Yes			
		EMPLOYEE	SPOUSE	CHILD DEPENDENT
	PLAN COST BY AGE	100%	95%	95%
< 14	\$394.57	N/A	N/A	\$374.84
15	\$429.64	N/A	N/A	\$408.16
16	\$443.06	N/A	N/A	\$420.91
17	\$456.47	N/A	N/A	\$433.65
18	\$470.91	\$515.78	\$489.99	\$447.36
19	\$485.35	\$515.78	\$489.99	\$461.08
20	\$500.82	\$515.78	\$489.99	\$475.78
21	\$515.78	\$515.78	\$489.99	\$489.99
22	\$515.78	\$515.78	\$489.99	\$489.99
23	\$515.78	\$515.78	\$489.99	\$489.99
24	\$515.78	\$515.78	\$489.99	\$489.99
25	\$517.84	\$517.84	\$491.95	\$491.95
26	\$528.16	\$528.16	\$501.75	N//A
27	\$540.54	\$540.54	\$513.51	N//A
28	\$560.65	\$560.65	\$532.62	N//A
29	\$577.16	\$577.16	\$548.30	N//A
30	\$585.41	\$585.41	\$556.14	N//A
31	\$597.79	\$597.79	\$567.90	N//A
32	\$610.17	\$610.17	\$579.66	N//A
33	\$617.90	\$617.90	\$587.01	N//A
34	\$626.16	\$626.16	\$594.85	N//A
35	\$630.28	\$630.28	\$598.77	N//A
36	\$634.41	\$634.41	\$602.69	N//A
37	\$638.54	\$638.54	\$606.61	N//A
38	\$642.66	\$642.66	\$610.53	N//A
39	\$650.91	\$650.91	\$618.36	N//A
40	\$659.17	\$659.17	\$626.21	N//A
41	\$671.55	\$671.55	\$637.97	N//A
42	\$683.41	\$683.41	\$649.24	N//A
43	\$699.91	\$699.91	\$664.91	N//A
44	\$720.54	\$720.54	\$684.51	N//A
45	\$744.79	\$744.79	\$707.55	N//A
46	\$773.67	\$773.67	\$734.99	N//A
47	\$806.16	\$806.16	\$765.85	N//A
48	\$843.30	\$843.30	\$801.14	N//A
49	\$879.92	\$879.92	\$835.92	N//A
50	\$921.18	\$921.18	\$875.12	N//A
51	\$961.93	\$961.93	\$913.83	N//A
52	\$1,006.80	\$1,006.80	\$956.46	N//A
53	\$1,052.19	\$1,052.19	\$999.58	N//A
54	\$1,101.19	\$1,101.19	\$1,046.13	N//A
55	\$1,150.19	\$1,150.19	\$1,092.68	N//A
56	\$1,203.31	\$1,203.31	\$1,143.14	N//A
57	\$1,256.96	\$1,256.96	\$1,194.11	N//A
58	\$1,314.21	\$1,314.21	\$1,248.50	N//A
59	\$1,342.58	\$1,342.58	\$1,275.45	N//A
60	\$1,399.83	\$1,399.83	\$1,329.84	N//A
61	\$1,449.34	\$1,449.34	\$1,376.87	N//A
62	\$1,481.84	\$1,481.84	\$1,407.75	N//A
63	\$1,522.58	\$1,522.58	\$1,446.45	N//A
64	\$1,547.34	\$1,547.34	\$1,469.97	N//A
65+	\$1,547.34	\$1,547.34	\$1,469.97	N//A

NOTE: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated by their respective signatures.

Signed:

City of East Grand Forks, MN

AFSCME COUNCIL 65

Mayor

Date: _____

Steward

Date: _____

City Administrator

Date: _____

Business Agent

Date: _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF EAST GRAND FORKS, MN
AND
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS,
LOCAL NO. 3423**

This Memorandum of Understanding (“MOU”) is entered into between the City of East Grand Forks, Minnesota (hereafter “City”) and the International Association of Fire Fighters Local No. 3423 (hereafter “Union”).

Agreement: Employer Health Insurance Contributions

WHEREAS, the City and the Union are parties to a collective bargaining agreement in effect January 1, 2024 to December 31, 2025.

WHEREAS, the collective bargaining agreement “CBA” agrees that the Health Insurance Coverage Section of the CBA will be re-opened for negotiation if the increase to the EMPLOYER’s group BCBS Aware or High Value Network High Deductible Health Plan is greater than a 4% increase to the Employer and Employee; and

WHEREAS, the overall increase to the BCBS Aware and High Value Network Group Health Insurance plans for 2025 was 17%; and

WHEREAS, the City provided a notice of desire to re-open the health insurance coverage section of the agreement as provided in the CBA; and

WHEREAS, the City and its employees reviewed available health insurance plans and the majority of the City’s employees voted to change from BCBS group insurance coverage to the Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025; and

WHEREAS, the City and the Union met and negotiated an agreement for EMPLOYER Health Insurance contributions to the City’s Benchmark ICHRA Policy Monthly Premiums.

NOW, THEREFORE, the parties agree as follows:

Beginning January 1, 2025 through December 31, 2025 the City will contribute up to 100% of the City Benchmark ICHRA Policy Monthly Premium for employees, and up to 95% of the monthly premium for the employees spouse and children, as detailed on the below included contribution table for employees residing in MN and ND Rating Areas respectively.

The City recognizes Minnesota Statute 299A.465, requiring the City to continue spouse and dependent coverage for a peace officer, firefighter, or volunteer firefighter killed in the line of duty. To comply with MN Statute 299A.465, subd. 2 “Continued Spouse and Dependent Coverage” the City sponsored ICHRA policy will be recognized as the employers Group Insurance Coverage.

Minnesota Rating Area Contribution Table:

Rating Area	MN09					
Carrier	BlueCross BlueShield of Minnesota					
Plan Name	Blue Plus Minnesota Value HSA Gold					
Annual Deductible (single/Family)	\$3,300 / \$9,900					
EE Coinsurance % (after Deductible)	5%					
Annual Out of Pocket Maximum	\$4,600 / \$13,800				2025 Employer Contribution	Max # of Dependents (Spouse + Children)
HSA Eligible	Yes					
	Age	Plan Cost by Age	EMPLOYEE	SPOUSE	CHILD DEPENDENT	7 Max Dependents
	< 14	\$341.85	N/A	N/A	\$324.76	
	15	\$341.85	N/A	N/A	\$324.76	
	16	\$341.85	N/A	N/A	\$324.76	
	17	\$341.85	N/A	N/A	\$324.76	
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	19	\$341.85	\$384.10	\$364.90	\$324.76	
	20	\$341.85	\$384.10	\$364.90	\$324.76	
	21	\$384.10	\$384.10	\$364.90	\$364.90	
	22	\$384.10	\$384.10	\$364.90	\$364.90	
	23	\$384.10	\$384.10	\$364.90	\$364.90	
	24	\$384.10	\$384.10	\$364.90	\$364.90	
	25	\$385.63	\$385.63	\$366.35	\$366.35	
	26	\$393.31	\$393.31	\$373.64	\$373.64	
	27	\$402.53	\$402.53	\$382.40	N/A	
	28	\$417.51	\$417.51	\$396.63	N/A	
	29	\$429.80	\$429.80	\$408.31	N/A	
	30	\$435.95	\$435.95	\$414.15	N/A	
	31	\$445.17	\$445.17	\$422.91	N/A	
	32	\$454.39	\$454.39	\$431.67	N/A	
	33	\$460.15	\$460.15	\$437.14	N/A	
	34	\$466.29	\$466.29	\$442.98	N/A	
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	36	\$472.44	\$472.44	\$448.82	N/A	
	37	\$475.51	\$475.51	\$451.73	N/A	
	38	\$478.58	\$478.58	\$454.65	N/A	
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	45	\$554.63	\$554.63	\$526.90	N/A	
	46	\$576.14	\$576.14	\$547.33	N/A	
	47	\$600.34	\$600.34	\$570.32	N/A	
	48	\$628.00	\$628.00	\$596.60	N/A	
	49	\$655.27	\$655.27	\$622.51	N/A	
	50	\$686.00	\$686.00	\$651.70	N/A	
	51	\$716.34	\$716.34	\$680.52	N/A	
	52	\$749.76	\$749.76	\$712.27	N/A	
	53	\$783.56	\$783.56	\$744.38	N/A	
	54	\$820.04	\$820.04	\$779.04	N/A	
	55	\$856.53	\$856.53	\$813.70	N/A	
	56	\$896.10	\$896.10	\$851.30	N/A	
	57	\$936.04	\$936.04	\$889.24	N/A	
	58	\$978.68	\$978.68	\$929.75	N/A	
	59	\$999.80	\$999.80	\$949.81	N/A	
	60	\$1,042.44	\$1,042.44	\$990.32	N/A	
	61	\$1,079.31	\$1,079.31	\$1,025.34	N/A	
	62	\$1,103.51	\$1,103.51	\$1,048.33	N/A	
	63	\$1,133.85	\$1,133.85	\$1,077.16	N/A	
	64	\$1,152.30	\$1,152.30	\$1,094.69	N/A	
	65+	\$1,152.30	\$1,152.30	\$1,094.69	N/A	

NOTE: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

North Dakota Rating Area Contribution Table:

Rating Area	ND03 & ND04						
Carrier	BlueCross BlueShield of North Dakota						
Plan Name	BlueDirect Silver 80 HSA Eligible (\$3500 Deductible / \$5 Preventive Drug List) (ND)						
Annual Deductible (single/Family)	\$3,500 / \$7,000						
EE Coinsurance % (after Deductible)	20%						
Annual Out of Pocket Maximum	\$7,500 / \$15,000			2025 Employer Contribution			
HSA Eligible	Yes			EMPLOYEE	SPOUSE	CHILD DEPENDENT	Max # of Dependents (Spouse + Children)
	PLAN COST BY AGE			100%	95%	95%	7 Max
< 14	\$394.57	N/A	N/A	\$374.84			
15	\$429.64	N/A	N/A	\$408.16			
16	\$443.06	N/A	N/A	\$420.91			
17	\$456.47	N/A	N/A	\$433.65			
18	\$470.91	\$515.78	\$489.99	\$447.36			
19	\$485.35	\$515.78	\$489.99	\$461.08			
20	\$500.82	\$515.78	\$489.99	\$475.78			
21	\$515.78	\$515.78	\$489.99	\$489.99			
22	\$515.78	\$515.78	\$489.99	\$489.99			
23	\$515.78	\$515.78	\$489.99	\$489.99			
24	\$515.78	\$515.78	\$489.99	\$489.99			
25	\$517.84	\$517.84	\$491.95	\$491.95			
26	\$528.16	\$528.16	\$501.75	N//A			
27	\$540.54	\$540.54	\$513.51	N//A			
28	\$560.65	\$560.65	\$532.62	N//A			
29	\$577.16	\$577.16	\$548.30	N//A			
30	\$585.41	\$585.41	\$556.14	N//A			
31	\$597.79	\$597.79	\$567.90	N//A			
32	\$610.17	\$610.17	\$579.66	N//A			
33	\$617.90	\$617.90	\$587.01	N//A			
34	\$626.16	\$626.16	\$594.85	N//A			
35	\$630.28	\$630.28	\$598.77	N//A			
36	\$634.41	\$634.41	\$602.69	N//A			
37	\$638.54	\$638.54	\$606.61	N//A			
38	\$642.66	\$642.66	\$610.53	N//A			
39	\$650.91	\$650.91	\$618.36	N//A			
40	\$659.17	\$659.17	\$626.21	N//A			
41	\$671.55	\$671.55	\$637.97	N//A			
42	\$683.41	\$683.41	\$649.24	N//A			
43	\$699.91	\$699.91	\$664.91	N//A			
44	\$720.54	\$720.54	\$684.51	N//A			
45	\$744.79	\$744.79	\$707.55	N//A			
46	\$773.67	\$773.67	\$734.99	N//A			
47	\$806.16	\$806.16	\$765.85	N//A			
48	\$843.30	\$843.30	\$801.14	N//A			
49	\$879.92	\$879.92	\$835.92	N//A			
50	\$921.18	\$921.18	\$875.12	N//A			
51	\$961.93	\$961.93	\$913.83	N//A			
52	\$1,006.80	\$1,006.80	\$956.46	N//A			
53	\$1,052.19	\$1,052.19	\$999.58	N//A			
54	\$1,101.19	\$1,101.19	\$1,046.13	N//A			
55	\$1,150.19	\$1,150.19	\$1,092.68	N//A			
56	\$1,203.31	\$1,203.31	\$1,143.14	N//A			
57	\$1,256.96	\$1,256.96	\$1,194.11	N//A			
58	\$1,314.21	\$1,314.21	\$1,248.50	N//A			
59	\$1,342.58	\$1,342.58	\$1,275.45	N//A			
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61	\$1,449.34	\$1,449.34	\$1,376.87	N//A			
62	\$1,481.84	\$1,481.84	\$1,407.75	N//A			
63	\$1,522.58	\$1,522.58	\$1,446.45	N//A			
64	\$1,547.34	\$1,547.34	\$1,469.97	N//A			
65+	\$1,547.34	\$1,547.34	\$1,469.97	N//A			

NOTE: Family's will pay for premiums for the first three children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated by their respective signatures.

Signed:

City of East Grand Forks, MN

**International Association of Firefighters,
Local 3423**

Mayor

Date: _____

President

Date: _____

City Administrator

Date: _____

Secretary

Date: _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF EAST GRAND FORKS, MN
AND
LAW ENFORCEMENT LABOR SERVICES
POLICE DEPARTMENT LOCAL NO. 152**

This Memorandum of Understanding (“MOU”) is entered into between the City of East Grand Forks, Minnesota (hereafter “City”) and Law Enforcement Labor Services, Inc. representing Local 152 employees of the East Grand Forks Police Department (hereafter “Union”).

Agreement: Employer Health Insurance Contributions

WHEREAS, the City and the Union are parties to a collective bargaining agreement in effect January 1, 2024 to December 31, 2025.

WHEREAS, the collective bargaining agreement “CBA” agrees that the Health Insurance Coverage Section of the CBA will be re-opened for negotiation if the increase to the EMPLOYER’s group BCBS Aware or High Value Network High Deductible Health Plan is greater than a 4% increase to the Employer and Employee; and

WHEREAS, the overall increase to the BCBS Aware and High Value Network Group Health Insurance plans for 2025 was 17%; and

WHEREAS, the City provided a notice of desire to re-open the health insurance coverage section of the agreement as provided in the CBA; and

WHEREAS, the City and its employees reviewed available health insurance plans and the majority of the City’s employees voted to change from BCBS group insurance coverage to the Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025; and

WHEREAS, the City and the Union met and negotiated an agreement for EMPLOYER Health Insurance contributions to the City’s Benchmark ICHRA Policy Monthly Premiums.

NOW, THEREFORE, the parties agree as follows:

Beginning January 1, 2025 through December 31, 2025 the City will contribute up to 100% of the City Benchmark ICHRA Policy Monthly Premium for employees, and up to 95% of the monthly premium for the employees spouse and children, as detailed on the below included contribution table for employees residing in MN and ND Rating Areas respectively.

The City recognizes Minnesota Statute 299A.465, regarding continued health insurance coverage for the spouse and dependents of a peace officer, firefighter, or volunteer firefighter killed in the line of duty. To comply with MN Statute 299A.465, subd. 2 “Continued Spouse and Dependent Coverage” the City sponsored ICHRA policy will be recognized as the employers Group Insurance Coverage.

Minnesota Rating Area Contribution Table:

Rating Area	MN09						
Carrier	BlueCross BlueShield of Minnesota						
Plan Name	Blue Plus Minnesota Value HSA Gold						
	\$3300 Plan 407 (MN)						
Annual Deductible (single/Family)	\$3,300 / \$9,900						
EE Coinsurance % (after Deductible)	5%						
Annual Out of Pocket Maximum	\$4,600 / \$13,800			2025 Employer Contribution			
HSA Eligible	Yes			EMPLOYEE	SPOUSE	CHILD DEPENDENT	Max # of Dependents (Spouse + Children)
							7 Max Dependents
Age	Plan Cost by Age	100%	95%	95%			
< 14	\$341.85	N/A	N/A	\$324.76			
15	\$341.85	N/A	N/A	\$324.76			
16	\$341.85	N/A	N/A	\$324.76			
17	\$341.85	N/A	N/A	\$324.76			
18	\$341.85	\$384.10	\$364.90	\$324.76			
19	\$341.85	\$384.10	\$364.90	\$324.76			
20	\$341.85	\$384.10	\$364.90	\$324.76			
21	\$384.10	\$384.10	\$364.90	\$364.90			
22	\$384.10	\$384.10	\$364.90	\$364.90			
23	\$384.10	\$384.10	\$364.90	\$364.90			
24	\$384.10	\$384.10	\$364.90	\$364.90			
25	\$385.63	\$385.63	\$366.35	\$366.35			
26	\$393.31	\$393.31	\$373.64	\$373.64			
27	\$402.53	\$402.53	\$382.40	N/A			
28	\$417.51	\$417.51	\$396.63	N/A			
29	\$429.80	\$429.80	\$408.31	N/A			
30	\$435.95	\$435.95	\$414.15	N/A			
31	\$445.17	\$445.17	\$422.91	N/A			
32	\$454.39	\$454.39	\$431.67	N/A			
33	\$460.15	\$460.15	\$437.14	N/A			
34	\$466.29	\$466.29	\$442.98	N/A			
35	\$469.37	\$469.37	\$445.90	N/A			
36	\$472.44	\$472.44	\$448.82	N/A			
37	\$475.51	\$475.51	\$451.73	N/A			
38	\$478.58	\$478.58	\$454.65	N/A			
39	\$484.73	\$484.73	\$460.49	N/A			
40	\$490.87	\$490.87	\$466.33	N/A			
41	\$500.09	\$500.09	\$475.09	N/A			
42	\$508.93	\$508.93	\$483.48	N/A			
43	\$521.22	\$521.22	\$495.16	N/A			
44	\$536.58	\$536.58	\$509.75	N/A			
45	\$554.63	\$554.63	\$526.90	N/A			
46	\$576.14	\$576.14	\$547.33	N/A			
47	\$600.34	\$600.34	\$570.32	N/A			
48	\$628.00	\$628.00	\$596.60	N/A			
49	\$655.27	\$655.27	\$622.51	N/A			
50	\$686.00	\$686.00	\$651.70	N/A			
51	\$716.34	\$716.34	\$680.52	N/A			
52	\$749.76	\$749.76	\$712.27	N/A			
53	\$783.56	\$783.56	\$744.38	N/A			
54	\$820.04	\$820.04	\$779.04	N/A			
55	\$856.53	\$856.53	\$813.70	N/A			
56	\$896.10	\$896.10	\$851.30	N/A			
57	\$936.04	\$936.04	\$889.24	N/A			
58	\$978.68	\$978.68	\$929.75	N/A			
59	\$999.80	\$999.80	\$949.81	N/A			
60	\$1,042.44	\$1,042.44	\$990.32	N/A			
61	\$1,079.31	\$1,079.31	\$1,025.34	N/A			
62	\$1,103.51	\$1,103.51	\$1,048.33	N/A			
63	\$1,133.85	\$1,133.85	\$1,077.16	N/A			
64	\$1,152.30	\$1,152.30	\$1,094.69	N/A			
65+	\$1,152.30	\$1,152.30	\$1,094.69	N/A			

NOTE: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

North Dakota Rating Area Contribution Table:

Rating Area	ND03 & ND04				
Carrier	BlueCross BlueShield of North Dakota				
Plan Name	BlueDirect Silver 80 HSA Eligible (\$3500 Deductible / \$5 Preventive Drug List) (ND)				
Annual Deductible (single/Family)	\$3,500 / \$7,000				
EE Coinsurance % (after Deductible)	20%				
Annual Out of Pocket Maximum	\$7,500 / \$15,000			2025 Employer Contribution	
HSA Eligible	Yes			EMPLOYEE	CHIL DEPENDENT
	PLAN COST BY AGE	100%	95%	95%	Max # of Dependents (Spouse + Children)
< 14	\$394.57	N/A	N/A	\$374.84	
15	\$429.64	N/A	N/A	\$408.16	
16	\$443.06	N/A	N/A	\$420.91	
17	\$456.47	N/A	N/A	\$433.65	
18	\$470.91	\$515.78	\$489.99	\$447.36	
19	\$485.35	\$515.78	\$489.99	\$461.08	
20	\$500.82	\$515.78	\$489.99	\$475.78	
21	\$515.78	\$515.78	\$489.99	\$489.99	
22	\$515.78	\$515.78	\$489.99	\$489.99	
23	\$515.78	\$515.78	\$489.99	\$489.99	
24	\$515.78	\$515.78	\$489.99	\$489.99	
25	\$517.84	\$517.84	\$491.95	\$491.95	
26	\$528.16	\$528.16	\$501.75	N/A	
27	\$540.54	\$540.54	\$513.51	N/A	
28	\$560.65	\$560.65	\$532.62	N/A	
29	\$577.16	\$577.16	\$548.30	N/A	
30	\$585.41	\$585.41	\$556.14	N/A	
31	\$597.79	\$597.79	\$567.90	N/A	
32	\$610.17	\$610.17	\$579.66	N/A	
33	\$617.90	\$617.90	\$587.01	N/A	
34	\$626.16	\$626.16	\$594.85	N/A	
35	\$630.28	\$630.28	\$598.77	N/A	
36	\$634.41	\$634.41	\$602.69	N/A	
37	\$638.54	\$638.54	\$606.61	N/A	
38	\$642.66	\$642.66	\$610.53	N/A	
39	\$650.91	\$650.91	\$618.36	N/A	
40	\$659.17	\$659.17	\$626.21	N/A	
41	\$671.55	\$671.55	\$637.97	N/A	
42	\$683.41	\$683.41	\$649.24	N/A	
43	\$699.91	\$699.91	\$664.91	N/A	
44	\$720.54	\$720.54	\$684.51	N/A	
45	\$744.79	\$744.79	\$707.55	N/A	
46	\$773.67	\$773.67	\$734.99	N/A	
47	\$806.16	\$806.16	\$765.85	N/A	
48	\$843.30	\$843.30	\$801.14	N/A	
49	\$879.92	\$879.92	\$835.92	N/A	
50	\$921.18	\$921.18	\$875.12	N/A	
51	\$961.93	\$961.93	\$913.83	N/A	
52	\$1,006.80	\$1,006.80	\$956.46	N/A	
53	\$1,052.19	\$1,052.19	\$999.58	N/A	
54	\$1,101.19	\$1,101.19	\$1,046.13	N/A	
55	\$1,150.19	\$1,150.19	\$1,092.68	N/A	
56	\$1,203.31	\$1,203.31	\$1,143.14	N/A	
57	\$1,256.96	\$1,256.96	\$1,194.11	N/A	
58	\$1,314.21	\$1,314.21	\$1,248.50	N/A	
59	\$1,342.58	\$1,342.58	\$1,275.45	N/A	
60	\$1,399.83	\$1,399.83	\$1,329.84	N/A	
61	\$1,449.34	\$1,449.34	\$1,376.87	N/A	
62	\$1,481.84	\$1,481.84	\$1,407.75	N/A	
63	\$1,522.58	\$1,522.58	\$1,446.45	N/A	
64	\$1,547.34	\$1,547.34	\$1,469.97	N/A	
65+	\$1,547.34	\$1,547.34	\$1,469.97	N/A	

NOTE: Family's will pay for premiums for the first three children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated by their respective signatures.

Signed:

City of East Grand Forks, MN

LELS, Inc. Local 120

Mayor

Steward

Date: _____

Date: _____

City Administrator

Business Agent

Date: _____

Date: _____

RESOLUTION NO. 24 – 12 - 88

RESOLUTION TO APPROVE 2025 EMPLOYER HEALTH INSURANCE CONTRIBUTIONS FOR NON-UNION EMPLOYEES

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks offers group health insurance coverage to its full-time benefit earning non-union employees, and

WHEREAS, the 2024 Group Health Insurance offering is a BCBS of MN Aware or High Value Network High Deductible Health Plan, with the City contributing monthly up to \$820 to single coverage policies and up to \$1900 for family coverage policies, and

WHEREAS, the overall increase to the BCBS Aware and High Value Network Group Health Insurance plan premiums for 2025 was 17%, and

WHEREAS, the City and its employees reviewed available health insurance plans and the majority of the City’s employees voted to change from BCBS group insurance coverage to the Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025, and

THEREFORE, BE IT RESOLVED, the East Grand Forks City Council does authorize the following monthly employer contribution to the City’s ICHRA Benchmark Policy monthly premiums for the period of January 1, 2025 through December 31, 2025, for employees residing in MN & ND Rating areas as follows:

- Employees: up to 100% of Benchmark Policy
- Spouse of Employee: up to 95% of Benchmark Policy
- Children of Employee: up to 95% of Benchmark Policy

Voting Aye:

Voting Nay:

Absent:

The President declared the Resolution passed.

Passed: December 3, 2024

Attest:

City Administrator/Clerk Treasurer

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of December, 2024.

Mayor

Rating Area	MN09				
Carrier	BlueCross BlueShield of Minnesota				
Plan Name	Blue Plus Minnesota Value HSA Gold \$3300 Plan 407 (MN)				
Annual Deductible (single/Family)	\$3,300 / \$9,900				
EE Coinsurance % (after Deductible)	5%				
Annual Out of Pocket Maximum	\$4,600 / \$13,800	2025 Employer Contribution			Max # of Dependents (Spouse + Children)
HSA Eligible	Yes	EMPLOYEE	SPOUSE	CHILD DEPENDENT	7 Max Dependents

Age	Plan Cost by Age	100%	95%	95%
< 14	\$341.85	N/A	N/A	\$324.76
15	\$341.85	N/A	N/A	\$324.76
16	\$341.85	N/A	N/A	\$324.76
17	\$341.85	N/A	N/A	\$324.76
18	\$341.85	\$384.10	\$364.90	\$324.76
19	\$341.85	\$384.10	\$364.90	\$324.76
20	\$341.85	\$384.10	\$364.90	\$324.76
21	\$384.10	\$384.10	\$364.90	\$364.90
22	\$384.10	\$384.10	\$364.90	\$364.90
23	\$384.10	\$384.10	\$364.90	\$364.90
24	\$384.10	\$384.10	\$364.90	\$364.90
25	\$385.63	\$385.63	\$366.35	\$366.35
26	\$393.31	\$393.31	\$373.64	\$373.64
27	\$402.53	\$402.53	\$382.40	N/A
28	\$417.51	\$417.51	\$396.63	N/A
29	\$429.80	\$429.80	\$408.31	N/A
30	\$435.95	\$435.95	\$414.15	N/A
31	\$445.17	\$445.17	\$422.91	N/A
32	\$454.39	\$454.39	\$431.67	N/A
33	\$460.15	\$460.15	\$437.14	N/A
34	\$466.29	\$466.29	\$442.98	N/A
35	\$469.37	\$469.37	\$445.90	N/A
36	\$472.44	\$472.44	\$448.82	N/A
37	\$475.51	\$475.51	\$451.73	N/A
38	\$478.58	\$478.58	\$454.65	N/A
39	\$484.73	\$484.73	\$460.49	N/A
40	\$490.87	\$490.87	\$466.33	N/A
41	\$500.09	\$500.09	\$475.09	N/A
42	\$508.93	\$508.93	\$483.48	N/A
43	\$521.22	\$521.22	\$495.16	N/A
44	\$536.58	\$536.58	\$509.75	N/A
45	\$554.63	\$554.63	\$526.90	N/A
46	\$576.14	\$576.14	\$547.33	N/A
47	\$600.34	\$600.34	\$570.32	N/A
48	\$628.00	\$628.00	\$596.60	N/A
49	\$655.27	\$655.27	\$622.51	N/A
50	\$686.00	\$686.00	\$651.70	N/A
51	\$716.34	\$716.34	\$680.52	N/A
52	\$749.76	\$749.76	\$712.27	N/A
53	\$783.56	\$783.56	\$744.38	N/A
54	\$820.04	\$820.04	\$779.04	N/A
55	\$856.53	\$856.53	\$813.70	N/A
56	\$896.10	\$896.10	\$851.30	N/A
57	\$936.04	\$936.04	\$889.24	N/A
58	\$978.68	\$978.68	\$929.75	N/A
59	\$999.80	\$999.80	\$949.81	N/A
60	\$1,042.44	\$1,042.44	\$990.32	N/A
61	\$1,079.31	\$1,079.31	\$1,025.34	N/A
62	\$1,103.51	\$1,103.51	\$1,048.33	N/A
63	\$1,133.85	\$1,133.85	\$1,077.16	N/A
64	\$1,152.30	\$1,152.30	\$1,094.69	N/A
65+	\$1,152.30	\$1,152.30	\$1,094.69	N/A

Note: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

Rating Area	ND03 & ND04				
Carrier	BlueCross BlueShield of North Dakota				
Plan Name	BlueDirect Silver 80 HSA Eligible (\$3500 Deductible / \$5 Preventive Drug List) (ND)				
Annual Deductible (single/Family)	\$3,500 / \$7,000				
EE Coinsurance % (after Deductible)	20%				
Annual Out of Pocket Maximum	\$7,500 / \$15,000			2025 Employer Contribution	Max # of Dependents (Spouse + Children)
HSA Eligible	Yes				
	PLAN COST BY AGE	100%	95%	95%	
< 14	\$394.57	N/A	N/A	\$374.84	
15	\$429.64	N/A	N/A	\$408.16	
16	\$443.06	N/A	N/A	\$420.91	
17	\$456.47	N/A	N/A	\$433.65	
18	\$470.91	\$515.78	\$489.99	\$447.36	
19	\$485.35	\$515.78	\$489.99	\$461.08	
20	\$500.82	\$515.78	\$489.99	\$475.78	
21	\$515.78	\$515.78	\$489.99	\$489.99	
22	\$515.78	\$515.78	\$489.99	\$489.99	
23	\$515.78	\$515.78	\$489.99	\$489.99	
24	\$515.78	\$515.78	\$489.99	\$489.99	
25	\$517.84	\$517.84	\$491.95	\$491.95	
26	\$528.16	\$528.16	\$501.75	N//A	
27	\$540.54	\$540.54	\$513.51	N//A	
28	\$560.65	\$560.65	\$532.62	N//A	
29	\$577.16	\$577.16	\$548.30	N//A	
30	\$585.41	\$585.41	\$556.14	N//A	
31	\$597.79	\$597.79	\$567.90	N//A	
32	\$610.17	\$610.17	\$579.66	N//A	
33	\$617.90	\$617.90	\$587.01	N//A	
34	\$626.16	\$626.16	\$594.85	N//A	
35	\$630.28	\$630.28	\$598.77	N//A	
36	\$634.41	\$634.41	\$602.69	N//A	
37	\$638.54	\$638.54	\$606.61	N//A	
38	\$642.66	\$642.66	\$610.53	N//A	
39	\$650.91	\$650.91	\$618.36	N//A	
40	\$659.17	\$659.17	\$626.21	N//A	
41	\$671.55	\$671.55	\$637.97	N//A	
42	\$683.41	\$683.41	\$649.24	N//A	
43	\$699.91	\$699.91	\$664.91	N//A	
44	\$720.54	\$720.54	\$684.51	N//A	
45	\$744.79	\$744.79	\$707.55	N//A	
46	\$773.67	\$773.67	\$734.99	N//A	
47	\$806.16	\$806.16	\$765.85	N//A	
48	\$843.30	\$843.30	\$801.14	N//A	
49	\$879.92	\$879.92	\$835.92	N//A	
50	\$921.18	\$921.18	\$875.12	N//A	
51	\$961.93	\$961.93	\$913.83	N//A	
52	\$1,006.80	\$1,006.80	\$956.46	N//A	
53	\$1,052.19	\$1,052.19	\$999.58	N//A	
54	\$1,101.19	\$1,101.19	\$1,046.13	N//A	
55	\$1,150.19	\$1,150.19	\$1,092.68	N//A	
56	\$1,203.31	\$1,203.31	\$1,143.14	N//A	
57	\$1,256.96	\$1,256.96	\$1,194.11	N//A	
58	\$1,314.21	\$1,314.21	\$1,248.50	N//A	
59	\$1,342.58	\$1,342.58	\$1,275.45	N//A	
60	\$1,399.83	\$1,399.83	\$1,329.84	N//A	
61	\$1,449.34	\$1,449.34	\$1,376.87	N//A	
62	\$1,481.84	\$1,481.84	\$1,407.75	N//A	
63	\$1,522.58	\$1,522.58	\$1,446.45	N//A	
64	\$1,547.34	\$1,547.34	\$1,469.97	N//A	
65+	\$1,547.34	\$1,547.34	\$1,469.97	N//A	

Note: Family's will pay for premiums for the first three (3) children age 16 & under. Additional children in the family age 16 and under are not charged a premium. All child dependents age 17 & older are considered full premium paying members.

RESOLUTION NO. 24 – 12 - 89

RESOLUTION TO APPROVE INDIVIDUAL COVERAGE HEALTH REIMBURSEMENT ARRANGEMENT (ICHRA) AS THE CITY SPONSORED GROUP HEALTH PLAN

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, for the 2024 calendar year, the City of East Grand Forks offers Group Health Insurance through the BCBS of MN Aware or High Value Network High Deductible Health Plan, and

WHEREAS, the overall increase to the BCBS Aware and High Value Network Group Health Insurance plan premiums for 2025 was 17%, and

WHEREAS, the collective bargaining agreement authorizes a negotiation reopener for an increase in Health Insurance premiums greater than 4%, and

WHEREAS, the City provided the union notice to reopen negotiation as required in the collective bargaining agreement, and

WHEREAS, the City and its employees reviewed available health insurance plans, and the majority of the City’s employees voted to change from BCBS group insurance coverage to the Gravie Individual Coverage Health Reimbursement Arrangement (ICHRA) for 2025, and

WHEREAS, the City recognizes Minnesota Statute 299A.465, which states that the employer is responsible to provide continued group health plan coverage for the dependents (spouse & children) of peace officers, firefighters, and volunteer fighters killed in the line of duty, and

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS, MINNESOTA:

The East Grand Forks City Council does adopt the Gravie ICHRA plan as the City’s sponsored group health plan, for the purposes defined by Minnesota Statute 299A.465

Voting Aye:
Voting Nay:
Absent:

The President declared the Resolution passed.

Passed: December 3, 2024

Attest:

City Administrator/Clerk Treasurer

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of December 2024.

Mayor

RESOLUTION NO. 24 – 12 - 90

RESOLUTION TO SUPPORT PROJECTS TO BE FUNDED USING 2024 GRANT FUNDS FROM MINNESOTA POLLUTION CONTROL AGENCY

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has been notified by the Polk-Norman-Mahnomen Community Health Board “Health Board” that it is the recipient of a \$140,000 payment from the Minnesota Pollution Control Agency “MPCA” for an American Crystal Sugar Enforcement Action Penalty payment, and

WHEREAS, of the \$140,000 payment received by the Health Board, \$126,000 will be made available to the City of East Grand Forks for project funds which provide a benefit to the health and wellness of the community, and

WHEREAS, the City and Health Board worked together to gather public input on the desired use of the project funds, conducting an online survey and hosting multiple public input open houses, and

WHEREAS, public input received through the prior mentioned venues recommended funding of four projects; 1) Griggs Park Trailhead Playground facility 2) Community Tree Planting 3) LaFave Park ADA improvements 4) Campbell Library art related project.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

The East Grand Forks City Council formally requests \$126,000 in project funds from the MPCA Enforcement Action grant for the following projects and not to exceed project funding amounts, and requests approval of the listed projects from the Polk-Norman-Mahnomen Health Board

- 1. Griggs Park Trailhead: \$76,000.00
- 2. Community Tree Planting: \$4,300.00
- 3. Library Art/Sensory Garden: \$10,000.00
- 4. LaFave Park ADA improvements: Any remaining funds (Approx. \$35,700.00)

Voting Aye:

Voting Nay:

Absent:

The President declared the Resolution passed.

Passed: December 3, 2024

Attest:

City Administrator/Clerk Treasurer

President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of December, 2024.

Mayor

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: rkringle
 Printed: 11/27/2024 - 8:15 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
43504	12/03/2024	ACM001	Acme Electric Companies	258.46	0
43505	12/03/2024	ADV001	Advanced Business Methods Inc	1,277.18	0
43506	12/03/2024	AE2S01	Advanced Engineering & Environmen	1,120.50	0
43507	12/03/2024	ALL011	Allstream	73.06	0
43508	12/03/2024	ALV01	Harold Alvarado	283.09	0
43509	12/03/2024	APP002	Appraisal Services Inc	3,200.00	0
43510	12/03/2024	AUG002	Kati Auger	1,427.00	0
43511	12/03/2024	ATV001	Auto Value Grand Forks	279.98	0
43512	12/03/2024	BAK001	Baker & Taylor Co	535.00	0
43513	12/03/2024	BEC001	Becker Arena Products Inc	823.46	0
43514	12/03/2024	GFF001	Timothy Brooks	278.75	0
43515	12/03/2024	BUS002	Business Essentials	15,089.54	0
43516	12/03/2024	CIN001	Cintas Corporation No. 2	297.67	0
43517	12/03/2024	GFC002	City of Grand Forks	39,535.00	0
43518	12/03/2024	COL002	Cole Papers Inc	596.85	0
43519	12/03/2024	COT001	Susan Cote	800.00	0
43520	12/03/2024	COU008	Countrywide Sanitation Company	74,565.84	0
43521	12/03/2024	DOM001	Domson BG Service	318.72	0
43522	12/03/2024	EGF005	EGF Firemen's Relief Association	92,762.72	0
43523	12/03/2024	ELE004	Electro Watchman, Inc	1,477.00	0
43524	12/03/2024	FIR012	Fire Safety USA, Inc.	399.00	0
43525	12/03/2024	FLE001	Flexible Pipe Tool Company	1,468.00	0
43526	12/03/2024	GLO003	Global Safety Network, Inc.	59.46	0
43527	12/03/2024	GOP002	Gopher State Lawn Sprinklers	817.06	0
43528	12/03/2024	GFW001	Grand Forks Welding & Machine	483.76	0
43529	12/03/2024	GRI002	Grinch Service & Sales	17,800.00	0
43530	12/03/2024	AMY001	Amy L. Hood	350.00	0
43531	12/03/2024	HUG001	Hugo's	33.33	0
43532	12/03/2024	INP001	In-Prints Screen Printing	150.80	0
43533	12/03/2024	ING003	Ingram Library Services	2,560.63	0
43534	12/03/2024	LIL008	Inthanon LLC	550.00	0
43535	12/03/2024	IRO001	Ironman Welding Inc	5,852.95	0
43536	12/03/2024	JOH026	Johnson Controls	69,027.50	0
43537	12/03/2024	JET002	Johnson Jet-Line	1,755.00	0
43538	12/03/2024	K&H001	K&H Custom	900.00	0
43539	12/03/2024	KEI001	Keith's Security World	98.46	0
43540	12/03/2024	KEN002	Kennedy & Graven, Chartered	478.00	0
43541	12/03/2024	LEV001	Jill Levene	400.00	0
43542	12/03/2024	HAR081	Local Ace	50.65	0
43543	12/03/2024	HAR087	Local Ace	189.79	0
43544	12/03/2024	MAC002	MacQueen Equipment	2,229.55	0
43545	12/03/2024	MCF001	McFarlane	1,813.50	0
43546	12/03/2024	MEN001	Menards	1,002.40	0
43547	12/03/2024	MID003	Midcontinent Communications	2,767.62	0
43548	12/03/2024	MND020	Minnesota DEED - BCD Repayments	788.44	0
43549	12/03/2024	MNP002	MN Pollution Control Agency	390.00	0
43550	12/03/2024	MOT001	Motion Industries Inc	350.77	0
43551	12/03/2024	NEL010	Nelson International	945.34	0
43552	12/03/2024	NOR004	Northern Plumbing Supply	190.40	0
43553	12/03/2024	NOR005	Northern Safety Technology, Inc	215.99	0

