

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 18, 2025 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of February 4, 2025.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider approving the Special Event Application for the Grand Forks 10 event scheduled to take place on Saturday, August 23, 2025 starting at 6:00am and will require the closure of the Sorlie Bridge for the start of the race for approximately 30 minutes and will be contingent upon MNDOT approval.
3. Consider approving the Special Event Application for the Red River Valley Catfish Club to hold the Scheels Boundary Battle Catfish Tournament on Saturday, June 28, 2025 contingent upon the Administration Office receiving insurance for the event.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

4. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 15, 2025.

COMMUNICATIONS: NONE

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

OLD BUSINESS: NONE

NEW BUSINESS:

5. Consider approving the two-year extension of the lease agreement between the City of East Grand Forks and the State of Minnesota for the use of office space in the Park Shop as a driver exam station through June 30, 2027.
6. Consider approving the project plan for the Recreation Facility Improvement project which will be funded with the approved local sales and use tax for improvements to the Civic Center Sports Complex and the improvements to the VFW Memorial Arena.

CLAIMS:

7. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings

- Work Session – Tuesday, February 25, 2025 – Training Room – 5:00 PM
- Council Meeting – Tuesday, March 4, 2025 – Council Chambers – 5:00 PM
- Work Session – Tuesday, March 11, 2024 – Training Room – 5:00 PM
- Council Meeting – Tuesday, March 18, 2025 – Council Chambers – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 4, 2025 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, February 4, 2025 was called to order by Council President Larson at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.

Staff Present: Karla Anderson, Finance Director; Jeff Boushee, Fire Chief; Maggie Brockling, Economic Development Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Michael Hedlund, Police Chief, Charlotte Helgeson, Library Director; Reid Huttunen, City Administrator; Jeremy King, Parks and Recreation Superintendent; Keith Mykleseth, Water and Light General Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Larson stated the open form was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council, please come up to the podium to do so. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks, Minnesota City Council of January 21, 2025.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 28, 2025.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) AND TWO (2).

*Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.
Voting Nay: None.*

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider approving the Exempt Gambling Permit application for the Northern Lights Figure Skating Club to hold a raffle and bingo on April 17, 2025 at the Eagle Club located at 227 10th St NW East Grand Forks, MN 56721 and waive the 30 day waiting period.
- 4. Consider adopting Resolution No. 25-02-13 approving the following Board and Commission appointments as presented by the appropriate elected officials.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER CASMEY, TO APPROVE ITEMS THREE (3) AND FOUR (4).

*Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.
Voting Nay: None.*

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 5. Consider approving the update to the Parks and Recreation Commission bylaws changing the meetings from monthly to quarterly.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE UPDATE TO THE PARKS AND RECREATION COMMISSION BYLAWS CHANGING THE MEETINGS FROM MONTHLY TO QUARTERLY.

*Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.
Voting Nay: None.*

- 6. Consider adopting Resolution No. 25-02-14 supporting and approving the 2025 BUILD Grant application towards planning activities for the East Grand Forks-Grand Forks Bridge crossing project an authorize the City Administrator to submit the application.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON, SECONDED BY COUNCIL MEMBER SCHUMACHER, TO ADOPT RESOLUTION NO. 25-02-14 SUPPORTING AND

APPROVING THE 2025 BUILD GRANT APPLICATION TOWARDS PLANNING ACTIVITIES FOR THE EAST GRAND FORKS-GRAND FORKS BRIDGE CROSSING PROJECT AN AUTHORIZE THE CITY ADMINISTRATOR TO SUBMIT THE APPLICATION.

Mr. Huttunen told the Council this resolution recognized the name change of the program from RAISE to BUILD. He stated some of the goals of the program were changed slightly so some adjustments were made. He added the application had been submitted by the deadline, the resolution would be submitted once it was signed, and they would know in June if the project was awarded grant funds.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

7. Consider adopting Resolution No. 25-02-15 awarding the 2025 Annual Sewer Cleaning to Johnson Jet-Line Inc for a total of \$103, 952.92 for Project Areas 1 and 2 and rejecting the alternate option.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 25-02-15 AWARDDING THE 2025 ANNUAL SEWER CLEANING TO JOHNSON JET-LINE INC FOR A TOTAL OF \$103, 952.92 FOR PROJECT AREAS 1 AND 2 AND REJECTING THE ALTERNATE OPTION.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

8. Consider adopting Resolution No. 25-02-16 ordering improvement and preparation of plans and specifications for the 2025 City Project No. 3 for the Lift Station 13 Rehabilitation.

A MOTION WAS MADE BY COUNCIL MEMBER CASMEY, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 25-02-16 ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2025 CITY PROJECT NO. 3 FOR THE LIFT STATION 13 REHABILITATION.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

9. Consider approving the Opinion of Council which will be filed with the Federal Transit Administration (FTA) along with the application for the City of East Grand Forks for federal transportation assistance.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER CASMEY, TO APPROVE THE OPINION OF COUNCIL WHICH WILL BE FILED WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA) ALONG WITH THE APPLICATION FOR THE CITY OF EAST GRAND FORKS FOR FEDERAL TRANSPORTATION ASSISTANCE.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

10. Consider adopting Resolution No. 25-02-17 authorizing the filing of applications with the Federal Transit Administration for federal transportation assistance.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER PETERSON, TO ADOPT RESOLUTION NO. 25-02-17 AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

CLAIMS:

11. Consider adopting Resolution No. 25-02-18 authorizing the City of East Grand Forks to approve purchases from Border States Trophy the goods referenced in check number 43899 for a total of \$80.00 whereas Council member Riopelle is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER CASMEY, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 25-02-18 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BORDER STATES TROPHY THE GOODS REFERENCED IN CHECK NUMBER 43899 FOR A TOTAL OF \$80.00 WHEREAS COUNCIL MEMBER RIOPELLE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, and Helms.

Voting Nay: None.

Abstain: Riopelle.

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Olstad thanked everyone that had reached out giving condolences after the passing of his mother which was appreciated and he also said thanks for the plant that was given.

Council Member Schumacher thanked the community for their support. She explained she had recently adopted four kids that were their foster kids, they had something like a shower, it was incredible, and they felt very supported.

Council Member Helms said thank you to Council member Schumacher because it took a special kind of person to do those things. He added he was looking forward to going down to St. Paul and see what they could find out.

Council Member Peterson stated she had the opportunity to attend the Chamber's annual meeting, it was a new experience for her, and the keynote speaker had an amazing message about he was able to take personal tragedy, from being a UND athlete to becoming a paraplegic, and with the help of the community he was able to create new life goals. She explained his experience helped him recognize the importance of community and home. She continued saying how important the message was for the sense of community and the importance of home because last week was the Midwestern synchronized skating competition which was held in Kalamazoo Michigan. She told the group the preliminary team placed second among 21 teams and based on their score they placed second in the nation. She added the open juvenile team placed seventh out of 18 teams which was also an amazing accomplishment. She stated what people may not recognized is that these teams came from a community of 9,000 people, they competed against teams from communities that were 10 times plus that size, and it was our community and home that made this happen. She thanked the East Grand Forks Parks and Recreation Department for offering the program, she thanked coaches many of whom grew up and graduated from East Grand Forks, she thanked the VFW for providing meeting space and meals for the Northern Star competition, and to Tom Barrett and Brian Enright for flipping pancakes. She also thanked Triangle Bussing for getting the skaters to the competitions safely, she thanked the parents, families, and community members who support the skaters, and she thanked the skaters for making their community and home proud. She said this was just one of the many examples of why they call East Grand Forks home.

Mr. Huttunen thanked Council member Peterson for her comments. He told the Council they should have received an email from the Chamber about the Intergovernmental Retreat that would be held on February 20th at the Spud Jr. He stated they would need to RSVP from that email, lunch was available, and this event was scheduled from 12pm to 4pm. He added that if anyone had issues to contact either himself or Ms. Nelson but try to RSVP through that link. He reminded everyone the following week would be Legislative Action Day with the Coalition of Greater Minnesota Cities, there were a few of them that would be traveling on Tuesday, they would be participating in meetings all day Wednesday, and traveling back on Thursday. He stated as of now there was a plan to hold a work session, but there was a possibility it could be canceled which would happen by the end of the week. He reminded everyone the strategic planning session would be following the meeting in the training room.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER CASMEY, TO ADJOURN THE FEBRUARY 4, 2025 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:15 P.M.

Voting Aye: Casmey, Larson, Peterson, Schumacher, Pokrzywinski, Riopelle, and Helms.

Voting Nay: None.

Megan Nelson, City Clerk

Megan Nelson

From: noreply@civicplus.com
Sent: Monday, December 30, 2024 6:13 AM
To: Megan Nelson; City Administration
Subject: [EXTERNAL]Online Form Submittal: Special Event Application

WARNING - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

Special Event Application

Please Submit 60 Days Prior to Event

This application and supporting information must be turned in 60 days prior to the event.

| | |
|-------------------------------|------------------------------|
| Organization Name | Grand Forks Marathon |
| Phone Number | 218-791-1584 |
| Address1 | PO Box 14867 |
| Email Address | ddunham@dakotacommercial.com |
| City | Grand Forks |
| State | ND |
| Zip | 58208-4867 |
| Applicant Name/Contact Person | Grand Forks 10/Deb Dunham |
| Email Address | ddunham@dakotacommercial.com |
| Phone Number | 218-791-1584 |
| Second Contact Person | Rachel Hellyer |
| Email Address | rachel@pdsproule.com |
| Phone Number | 701-215-1080 |

(Section Break)

Special Event Information

All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.

A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.

| | |
|------------------------------------|--|
| Event Title | Grand Forks 10 |
| Type of Event | Run/Walk |
| Date(s) and Time of Event | 8/23/2025 6:00 AM - 8/23/2025 8:30 AM |
| Description/Narrative of the Event | 10mile race Starts on the Sorlie Bridge at 6:30am Runners will run west through Grand Forks then return downtown and cross over the Sorlie Bridge into EGF starting at approximately 6:55am. They will run north along the EGF greenway to the North pedestrian bridge then cross over to Grand Forks. The last runner should be through by 8:30am. We expect around 500 runners. No street closures are required other than the Sorlie Bridge from 6:00am - 6:30am |

(Section Break)

| | |
|---------------------|--|
| Event Site Plan/Map | 2024 GF10 Map as of 07-24-2024.pdf |
|---------------------|--|

(Section Break)

Power & Water Requests

All power and water requests must go through and be approved by the Water and Light Commission. **The Water and Light Commission may charge for labor and materials for event related activities.** Contact the Distribution Superintendent by calling (218) 773-0515 between 8am and 4:30pm or email alldsc@egf.mn for further instructions.

(Section Break)

| | |
|--------------|----|
| River Access | No |
|--------------|----|

Megan Nelson

From: noreply@civicplus.com
Sent: Wednesday, February 12, 2025 10:47 AM
To: Megan Nelson; City Administration
Subject: [EXTERNAL]Online Form Submittal: Special Event Application

WARNING - this email is originated from outside the City of East Grand Forks email system. Do not click any link and do not open attachments unless you can confirm the sender.

Special Event Application

Please Submit 60 Days Prior to Event

This application and supporting information must be turned in 60 days prior to the event.

| | |
|----------------------------------|-------------------------------|
| Organization Name | Red River Valley Catfish Club |
| Phone Number | 7017395808 |
| Address1 | 1640 KING CV |
| Email Address | braddurick@gmail.com |
| City | GRAND FORKS |
| State | ND |
| Zip | 58201-8413 |
| Applicant Name/Contact Person | Brad Durick |
| Email Address | braddurick@gmail.com |
| Phone Number | 7017395808 |
| Second Contact Person | Mary Casmey |
| Email Address | mcas73.mc@gmail.com |
| Phone Number | 2182305927 |

(Section Break)

Special Event Information

All applications will be reviewed by staff. Depending on the type of event, **staff may come back with additional requirements and cost estimates** for the event such as a security plan, medical plan, traffic plan, etc and will be based on what is required for the event to take place.

A clean up deposit may also be required and if the City does not need to take care of any of the clean up, the deposit will be returned once everything has been completed.

| | |
|------------------------------------|--|
| Event Title | Scheels Boundary Battle Catfish Tournament |
| Type of Event | Fishing Tournament |
| Date(s) and Time of Event | 6/28/2025 7:00 AM - 6/28/2025 3:00 PM |
| Description/Narrative of the Event | Catfish Tournament that is now in it's 11th year at LaFavel Park 50 teams 100 participants 100 spectators Our group will handle cleanup as always but with the new parking layout we really have no idea what we need for anything else. This will have to be determine in the spring with the help of Parks and Rec |

(Section Break)

| | |
|---------------------|---|
| Event Site Plan/Map | 22043089-c00e-4136-a94f-a8a58d0d82b4.jfif |
|---------------------|---|

(Section Break)

Power & Water Requests

All power and water requests must go through and be approved by the Water and Light Commission. **The Water and Light Commission may charge for labor and materials for event related activities.** Contact the Distribution Superintendent by calling (218) 773-0515 between 8am and 4:30pm or email alldsc@egf.mn for further instructions.

(Section Break)

| | |
|---------------------------|---|
| River Access | Yes |
| If yes, complete the form | The Polk County Boat & Water Event Permit Application |



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on January 15, 2025, at 8:00 am in the City Council Chambers.

Present: Grinde, Rapacz, Riopelle

Absent: Quirk

Also present: Ron Galstad, Keith Mykleseth, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Brianna Feil, Jordan Midgarden, Corey Thompson, Karla Anderson, Dave Solarski

It was moved by Commissioner Rapacz supported by Commissioner Riopelle to approve the minutes of the previous regular meeting held on January 2, 2025.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Riopelle to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,576,162.27.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Riopelle to approve the Plans and Specifications for the 2025 Electrical Equipment and Materials, advertise for bids and set bid opening date for February 12, 2025, at 2:00 pm.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Riopelle to accept the letter of resignation effective January 31, 2025, from Dave Solarski, Assistant Line Foreman.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

The Commission recognized Dave Solarski on his retirement and presented him with a plaque for his 30 years of dedicated service to the Water and Light Department.

It was moved by Commissioner Riopelle supported by Commissioner Rapacz to approve the updated Sick Time Policy as presented.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

It was moved by Commissioner Rapacz supported by Commissioner Riopelle to adjourn at 8:20 am to the next regular meeting on February 5, 2025, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Rapacz, Riopelle

Voting Nay: None

Kristen Shipes
Commission Secretary

Request for Council Action

Date: 2/10/25

To: East Grand Forks City Council Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council Members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmey, and Karen Peterson.

Cc: File

From: Administration & Parks & Recreation Departments

RE: Minnesota Dept of Public Safety Utilizing Option to Renew Lease for Park Shop Space

The State Department of Public Safety, Driver, and Vehicle Services currently leases space in the Park Shop that is located at 929 5th Ave NE. They use this space on Wednesdays to administer the written and road tests. The rent paid for the use of the building is \$325 per quarter or \$1300 yearly.

The current lease agreement is set to expire on June 30, 2025 and under section 5.1, the State has the option to renew the lease one time for a two year period. On February 10th the City received the notice to renew the lease agreement for the same terms for two years at the same rental rate.

The recommendation is to approve the renewal of the lease for another two-year period.

Enclosures:

Letter from the Department of Administration to renew the lease.

Current lease agreement

VIA CERTIFIED MAIL AND EMAIL

1/21/2025

City of East Grand Forks
600 DeMers Avenue NW, East Grand Forks, MN 56721

RE: Option to Renew the Lease Notice
State of Minnesota, Department of Administration/Agency Name, Lease No. PS0404 ("Lease")
929 5th Avenue North East, East Grand Forks, MN 56721

Dear City of East Grand Forks,

Pursuant to Section 5 of Lease No. PS0404 dated October 14, 2021, by and between City of East Grand Forks, as Landlord, and the State of Minnesota, Department of Administration, as Tenant, acting for the benefit of the Department of Public Safety, Driver and Vehicle Services, for the Leased Premises located at 929 5th Avenue North East in the city of East Grand Forks, Tenant hereby gives notice to extend this Lease. Said option to renew the Lease shall be effective for the period July 1, 2025 and continuing through June 30, 2027. Tenant shall pay Landlord rent in accordance with Section 5.1 of the Lease.

TENANT:
STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER

By Alva Jaranilla
Real Estate and Construction Services

Date _____

APPROVED:
STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY

By Rita Wurm

Title Deputy Director

Date 1/22/25

STATE ENCUMBRANCE VERIFICATION

Individual signing certifies that funds are encumbered as required by Minn. Stat. §16A.15 and §16C.05.

By Braden Carpenter

Date 1/21/2025

SWIFT P.O. Funds will be encumbered July 1, 2025

Contract No. 200044

Account Code Funds will be encumbered July 1, 2025

Fund No. Funds will be encumbered July 1, 2025

c: Braden Carpenter, Department of Public Safety
Lease file

STATE OF MINNESOTA

LEASE

LEASE NO. **PS0404**

THIS AGREEMENT is made by and between City of East Grand Forks, 600 DeMers Avenue NW, East Grand Forks, MN 56721, hereinafter referred to as LESSOR, and the STATE OF MINNESOTA, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of Department of Public Safety, Driver and Vehicle Services.

WHEREAS, the Commissioner of Administration is empowered by Minn. Stat. §16B.24, subd. 6, to lease non-state owned property;

NOW THEREFORE, LESSOR and LESSEE, in consideration of the rents, covenants and considerations hereinafter specified, do hereby agree each with the other as follows.

1. **LEASED PREMISES** LESSOR grants and LESSEE accepts a lease of the following described Leased Premises located in the City of East Grand Forks, County of Polk, Minnesota ZIP: 56721

Approximately four hundred (400) square feet of office space in the building located at 929 5th Avenue North Eaast

2. **USE** LESSEE shall use and occupy the Leased Premises only as driver exam station and for such related activities.

3. **LEASE TERM**

- 3.1 The term of this Lease is three (3) years and six (6) months, commencing January 1, 2022 and continuing through June 30, 2025, between the hours of 9:30 a.m. and 3:30 p.m. on Wednesday of each week, holidays excepted. When not used on a holiday, an alternative day may be substituted, as required and if available.
- 3.2 LESSOR and LESSEE hereby agree that a change in the hours or day(s) of use may be made by mutual agreement in writing between the parties, so long as there is no increase in usage.

4. **RENT**

- 4.1 As rent for the Leased Premises and in consideration for all covenants, representation and condition of this Lease, LESSEE agrees to pay LESSOR a rental rate of three hundred twenty five and no/100 dollars \$325.00 per quarter, resulting in a total rental amount not to exceed one thousand three hundred and no/100 dollars (\$1,300.00) per year due and payable on the last day of each quarter.
- 4.2 LESSOR represents and warrants that it is solely entitled to all of the rents payable under the terms of this Lease and that LESSEE shall have the quiet enjoyment of the Leased Premises during the full term of this Lease and any extension or renewal thereof.

5. **OPTION TO RENEW**

- 5.1 LESSOR further grants and LESSEE accepts the right to one (1) option to renew this Lease for a period of two (2) years at the same terms, conditions and rental rate as this Lease.
- 5.2 To exercise the above noted option, LESSEE must indicate in writing its intent to exercise said option thirty (30) days prior to the expiration date of this Lease.

6. **TERMINATION**

- 6.1 In the event that the Minnesota State Legislature does not appropriate to the Department of Public Safety funds necessary for the continuation of this Lease, or in the event that Federal Funds necessary for the continuation of this Lease are withheld for any reason, this Lease may be terminated by LESSEE upon giving thirty (30) days written notice.
- 6.2 Pursuant to Minn. Stat. §16B.24, subd. 6, this Lease is subject to cancellation upon thirty (30) days written notice by LESSEE for any reason except lease of other non-state-owned land or premises for the same use.
- 6.3 Notwithstanding Clauses 6.1 and 6.2 above, this Lease may be terminated by LESSEE or LESSOR for any reason at any time upon giving thirty (30) days prior written notice to LESSOR.

7. **DUTIES OF LESSOR**

- 7.1 LESSOR shall furnish and provide, at its expense, the following:
- a. Heat, lights, electricity, water;
 - b. Toilet facilities, janitorial services, trash removal;
 - c. Desk, tables, chairs and telephone service (local service)
 - d. Internet access

e. Secure storage for State computer cart.

7.2 Disability Access Guidelines LESSOR agrees to provide and maintain the Leased Premises and the building of which the Leased Premises are a part with accessibility and facilities for persons with disabilities meeting code requirements including, but not limited to: Title II and III of the American with Disabilities Act (ADA), all applicable laws, rules, ordinances and regulations issued by any federal, state or local political subdivisions having jurisdiction and authority in connection with said property.

7.3 Management LESSOR agrees that in exercising its management responsibilities of the property which the Leased Premises are a part, including the maintenance, repair, alterations and construction relating thereto, it shall comply with all applicable laws, statutes, rules, ordinances and regulations, including but not limited to building code, disabilities access, zoning, air quality, pollution control, recyclable materials and prevailing wage requirements, as issued by any federal, state or local political subdivisions having jurisdiction and authority in connection with said property.

8. **DUTIES OF LESSEE**

8.1 LESSEE covenants that at the termination of this Lease by lapse of time or otherwise, it shall remove its personal property and vacate and surrender possession of the Leased Premises to LESSOR in as good condition as when LESSEE took possession, ordinary wear and damage by the elements excepted. Alterations or fixtures attached to the Leased Premises shall remain a part thereof and shall not be removed unless LESSOR elects to permit removal.

8.2 Smoking Pursuant to Minn. Stat. 16B.24, subd. 9, LESSOR and LESSEE shall not permit smoking in the Leased Premises.

8.3 Energy Conservation LESSEE agrees to observe reasonable precautions to prevent waste of heat, electricity, water, air conditioning, any other utility or any service, whether such is furnished by LESSOR or obtained and paid for by LESSEE.

9. **INSURANCE; LIABILITY**

9.1 Property Damage It shall be the duty of LESSOR and LESSEE to maintain insurance or self-insurance on their own property, both real and personal. Notwithstanding anything apparently to the contrary in this Lease, LESSOR and LESSEE hereby release one another and their respective partners, officers, employees and property manager from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for loss or damage, even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.

- 9.2 **Liability** LESSOR and LESSEE agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. LESSEE'S liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat., §3.736, and other applicable law.
10. **DESTRUCTION** If the Leased Premises shall be destroyed or damaged by fire, tornado, flood, civil disorder or any cause whatsoever, so that the Leased Premises become untenantable, the rent shall be abated from the time of such damage and LESSEE shall have the option of terminating this Lease immediately or allowing LESSOR such amount of time as LESSEE deems reasonable to restore the damaged Leased Premises to a tenantable condition.
11. **MAINTENANCE AND REPAIRS**
- 11.1 It shall be the duty of LESSOR to maintain at its own expense, in working condition, all appurtenances within the scope of this Lease, including the maintenance of proper plumbing, wiring, heating (and, where applicable, cooling) devices and ductwork.
- 11.2 LESSOR shall, at its own expense, make such necessary repairs so as to continue to provide all such service appurtenances as are required by this Lease, provided, however, that LESSOR shall not be responsible for repairs upon implements or articles which are the personal property of LESSEE, nor shall LESSOR bear the expense of repairs to the Leased Premises necessitated by damage caused by LESSEE beyond normal wear and tear.
12. **AUDIT** Pursuant to Minn. Stat., §16C.05, subd. 5, the books, records, documents and accounting procedures and practices of LESSOR relevant to this Lease shall be subject to examination by the State and/or Legislative Auditor, as appropriate, for a minimum of six (6) years.
13. **DEFAULT BY LESSOR** If LESSOR shall default in the performance of any of the terms or provisions of this Lease; LESSEE shall promptly so notify LESSOR in writing. If LESSOR shall fail to cure such default within thirty (30) days after receipt of such notice, or if the default is of such character as to require more than thirty (30) days to cure, and LESSOR shall fail to commence to do so within thirty (30) days after receipt of such notice and thereafter diligently proceed to cure such default, then in either event, LESSEE may cure such default and any reasonable and actual expenses paid by LESSEE shall be paid by LESSOR to LESSEE within ten (10) days after statement therefore is rendered. LESSEE shall have a specific right to set-off any such amounts against any rent payments or other amounts due under this Lease. In lieu of curing said default, LESSEE shall have the specific right to set-off against any rent payments or other amounts due under this Lease any damages incurred through the LESSOR'S breach. This provision in no way limits LESSEE'S other remedies for breach under common law or this Lease.

14. **GOVERNMENT DATA PRACTICES ACT COMPLIANCE**

- 14.1 LESSOR must comply with the Minnesota Government Data Practices Act, Minn. Stat., Chapter 13, as it applies to all data provided by LESSEE in accordance with this Lease and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by LESSOR in accordance with this Lease. The civil remedies of Minn. Stat. §13.08, apply to LESSOR and LESSEE.
- 14.2 Minn. Stat., Chapter 13, provides that all government data are public unless otherwise classified. If LESSOR receives a request to release the data referred to in this Clause, LESSOR must immediately notify LESSEE and consult with LESSEE as to how LESSOR should respond to the request. LESSOR'S response shall comply with applicable law, including that the response is timely and, if LESSOR denies access to the data, that LESSOR'S response references the statutory basis upon which LESSOR relied. LESSOR does not have a duty to provide public data to the public if the public data is available from LESSEE.

15. **NOTICES**

- 15.1 All notices or communications between LESSOR and LESSEE shall be in writing and deemed to have been given upon the occurrence of one of the following methods of delivery to the address noted in Clause 15.2 below.
- a. when personally delivered to the addressee, or
 - b. on the second business day after sender has deposited the registered or certified mailing with the US Postal Service, or
 - c. one (1) business day after deposited with an overnight courier service.

15.2 Mailing Addresses:

LESSOR:
East Grand Forks
600 DeMers Avenue North West
East Grand Forks, MN 56721

LESSEE:
Accounts Payable
Department of Public Safety
445 Minnesota St # 126
St Paul MN 55101-5126

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IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR: EAST GRAND FORKS

Lessor certifies that the appropriate person(s) have executed the Lease on behalf of Lessor as required by applicable articles, bylaws, resolutions, or ordinances

By Stu Grande

Title Mayor

Date 9-23-21

By [Signature]

Title City Administrator

Date 9/22/21

LESSEE:

STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER

Delegated to

By Mary C. Waldrop Digitally signed by Mary C. Waldrop

Title Waldrop Date: 2021.10.14 07:27:17 -05'00'

Date _____

APPROVED:

STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY

By Rita Wurm

Title Deputy Director

Date 9/27/2021

STATE ENCUMBRANCE VERIFICATION

Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A 15. and §16C 05

By [Signature]

Date 9/27/2021

Contract No. 200044

Purchase Order No. 3000075535

Request for Council Action

Date: 2/12/25

To: East Grand Forks City Council Mayor Mark Olstad, Council President Brian Larson, Council Vice-President Tim Riopelle, Council Members Tami Schumacher, Ben Pokrzywinski, Dale Helms, Donald Casmeay, and Karen Peterson.

Cc: File

From: Administration & Parks & Recreation Depts

RE: Requesting Approval for Recreation Facility Improvement Plan

Staff has been working on preparing the necessary documentation for submission to the Department of Revenue to start the implementation process of the local sales tax that was approved by citizens during the November 2024 General Election. Part of the necessary documentation includes approving the proposed project plan. Mr. King presented an overview of the plan at the September 24, 2024 work session. The slides from the presentation have been included in the packet.

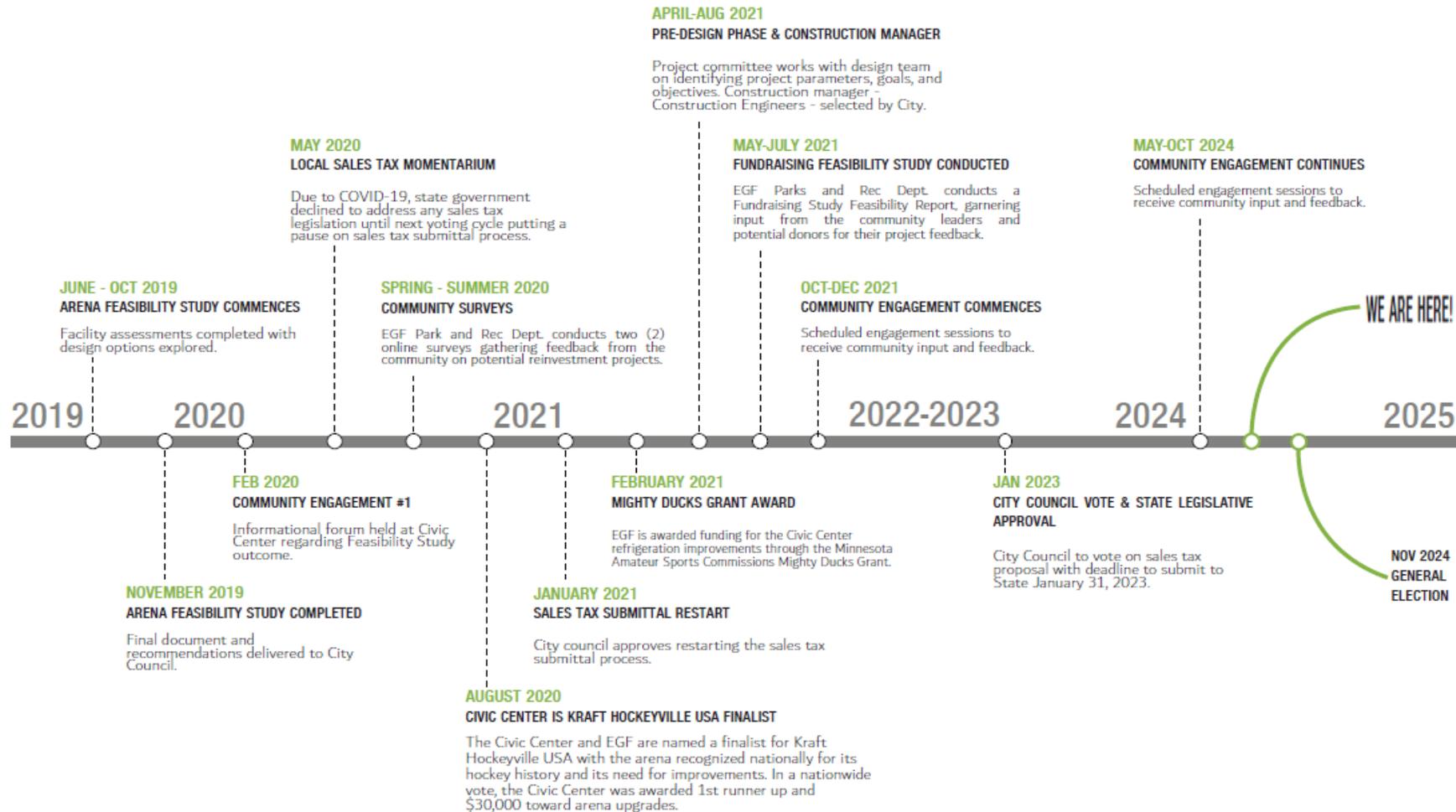
The recommendation is to approve the proposed project plan that includes spending approximately \$4,745,000 at the Civic Center Arena, \$2,000,000 for the ballfield, and \$8,000,000 for the VFW Arena for a total of \$14,745,000 in local sales and use tax funding for the projects as they are listed on pages seven, eight, and nine of the presentation.



Life
Connected
East Grand Forks, MN

RE-INVEST IN OUR COMMUNITY

TIMELINE - PROJECT PROCESS



RE-INVEST IN OUR COMMUNITY



SALES TAX - GENERAL OVERVIEW

What is the City asking for?

The City is asking residents if they approve of a Total Sales Tax Increase of 1% for up to 20 years for \$14,745,000 to be used at the Civic Center Sports Complex and VFW Arena.

What does a Yes Vote Mean?

By voting yes on both ballot questions, you will be approving a 1% Total Sales Tax Increase for up to 20 years.

Civic Center Sports Complex Measure Explanation:

This measure will allow the City to finance the remodeling, upgrades, and additions to the Civic Center Sports Complex for 20 years or until \$6,745,000 plus the costs of collecting and administering the tax is collected, whichever comes first. This measure will allow for renovations to the existing Civic Center, along with the addition of a new, multi-use turf ballfield.

VFW Arena Measure Explanation:

This measure will allow the City to finance the reconstruction and upgrades of the VFW Memorial Arena for 20 years or until \$8,000,000 plus the costs of collecting and administering the tax is collected, whichever comes first. This measure will allow for upgrades and enhancements at the VFW Arena.

WHY USE A LOCAL SALES TAX?

What is Sales Tax?

A sales tax is a one-time charge applied at the point of purchase on all eligible goods and services in East Grand Forks. This tax is collected from both local residents and **visitors**, helping to fund community projects.

Sharing the Cost!

Research shows that through local sales taxes, non-residents can pay between 30-50% of project costs, reducing the financial burden on our local community.

Successful Past Use:

In 2016, the City implemented a 1% Local Option Sales Tax to fund the renovation of the Sherlock Park Swimming Pool. With 70% voter approval, this tax raised an average of \$85,000 per month. These funds repaid the project's low-interest loan, and the pool renovation was fully funded by June 2020. The tax was retired upon project completion.

WHY REINVEST IN RECREATION FACILITIES?

- By supporting local youth recreation programs in your community, you are helping kids develop many important life skills. These skills include teamwork, confidence, leadership, and discipline while helping instill a healthy lifestyle among the youth in our community!
- Community pride is often closely tied to local sports teams and athletes who represent the community on state, collegiate, or professional stages. The success and achievements of youth athletes contribute to a sense of civic pride, uniting residents in their support for local sports endeavors!
- Ice arena youth event visitors generated **\$2.1 million** of economic activity during Winter 2021-2022. This included \$574,410 of income for county residents, while supporting 40 jobs. Industries that benefited from these visitors include hotels, restaurants, bars, repair/maintenance construction, real estate, and management of companies.



PROJECT GOALS

- Transform participant and user experience and performance through upgraded facility amenities.
- Improved functionality and building flexibility that promotes expanded recreation offerings for the entire community.
- Improved building operating efficiency.
- Improved safety and access for all participants and spectators.



RE-INVEST IN OUR COMMUNITY

PROJECT BUDGET

| EGF FACILITY REINVESTMENT PRELIMINARY COSTS | | | |
|---|---|--|---------------------|
| | SALE TAX FUND SOURCE (FACILITY IMPROVEMENTS) | FUNDRAISING FUND SOURCE (FACILITY ENHANCEMENTS) | TOTAL COSTS |
| CMC CENTER ARENA | \$4,745,000 | \$7,900,000 | \$12,645,000 |
| BALLFIELDS | \$2,000,000 | \$3,900,000 | \$5,900,000 |
| VFW ARENA | \$8,000,000 | | \$8,000,000 |
| OVERALL PROJECT COST | \$14,745,000 | \$11,800,000 | \$26,545,000 |
| <ul style="list-style-type: none"> • Estimates assume 2025 building season. • Estimates include construction and design contingency. • Estimates include proposed design, engineering, and project management fees. • Estimates include Owner Soft Costs estimated at 10% | | | |

FACILITY IMPROVEMENTS

1. Parking/Site Safety Infrastructure
2. Building Efficiency/Public Safety
3. Building Code/ADA Compliance
4. Exterior Building Envelope
5. Interior Building Finishes
6. Mechanical/Electrical/Indoor Air Quality
7. Ice Rink Slab Replacement
8. Ice Refrigeration System Replacement
9. Synthetic Turf Installation & Field Lighting

FACILITY ENHANCEMENTS

1. Building Additions
2. Full Lobby Renovations
3. Interior Building Remodels
4. New Spectator Bleachers
5. New Ballfield Complex adjacent and accessible to Civic Center addition
6. Full Rebuild of Parking/Site Infrastructure
7. New Parking

CIVIC CENTER SITE

| | | | |
|---|---|----|-------------------------------|
| Replace existing flooded Ice Rink Floor | Parking/Site Safety Infrastructure | \$ | 1,319,336.00 |
| Mill & Overlay East Parking Lot | Parking/Site Safety Infrastructure | \$ | 320,100.00 |
| Mill & Overlay West Parking Lot | Parking/Site Safety Infrastructure | \$ | 619,700.00 |
| Mill & Overlay Drive Lanes | Parking/Site Safety Infrastructure | \$ | 217,365.00 |
| Install 150 KW Emergency Generator (Storm Shelter Improvements) | Building Efficiency/Public Safety (Storm Shelter) | \$ | 177,225.73 |
| Replace Indoor Air Handling Units in arena space | Indoor Air Quality | \$ | 1,044,450.30 |
| Install hot water heating plant w/ high efficiency boilers | Indoor Air Quality | \$ | 642,738.65 |
| Replace Door knobs with levers, new locksets | Building Code/ADA/Safety | \$ | 17,886.22 |
| Install Handrails at spectator seating stairways | Building Code/ADA/Safety | \$ | 35,000.00 |
| <i>Subtotal of Improvements at Civic Center site</i> | | | <i>\$ 4,393,801.90</i> |

RE-INVEST IN OUR COMMUNITY

VFW ARENA SITE

| | | |
|---|--|---------------------|
| Replace existing R-22 flooded Ice Rink Floor | Ice Rink Replacement (R-22 Phaseout) | 1,319,336.00 |
| Replace existing R-22 Ice Plant with Environmentally friendly refrigerant system | Ice Rink Replacement (R-22 Phaseout) | 1,341,572.00 |
| Install dedicated dehumidification unit for warm season rink operation | Ice Rink Replacement | 642,338.96 |
| Reconfigure & Reconstruct So. Parking Lot Add lighting and Curb+Gutter | Parking/Site Access Safety Infrastructure | 1,280,266.02 |
| Complete building roof replacement | Exterior Building Envelope & Interior improvements | 1,194,236.70 |
| Install Gutter & Downspouts at North edge of building | Exterior Building Envelope & Interior improvements | 6,891.05 |
| Replace Stoops at N & E Exterior doors to allow for emergency exit use | Exterior Building Envelope & Interior improvements | 16,379.63 |
| Regrade site around building exterior to allow for proper drainage | Exterior Building Envelope & Interior improvements | 8,029.24 |
| Seal/Re-paint all interior walls in arena space | Exterior Building Envelope & Interior Improvements | 27,353.60 |
| Replace emergency exit doors at N & E sides to allow proper access | Exterior Building Envelope & Interior improvements | 42,510.00 |
| Replace interior locker room entry doors & door knobs; replaced with levers/new lock sets | Interior improvements/ADA/Safety | 32,080.78 |
| Replace Bleachers & Reconfigure bleacher access | Interior improvements/ADA/Safety | 308,162.12 |
| Add Addressable Fire Alarm system/Sprinkler to rooms/aux. areas | Mechanical/Electrical/Indoor Air Improvements | 146,854.74 |
| Replace water heater - gas (locker rooms/ice Resurfacer) (2000) | Mechanical/Electrical/Indoor Air Improvements | 47,230.80 |
| Replace water heater - electric (front entry) (1997) | Mechanical/Electrical/Indoor Air Improvements | 14,169.25 |
| Replace Hot Water Boiler with high efficiency Expanded system to cover Dressing Rooms | Indoor Air Quality | 283,384.84 |
| Replace existing air handling unit serving ice arena, re-use duct work | Indoor Air Quality | 401,461.88 |
| New Air Handling Unit for dressing rooms, restrooms to provide required ventilation and exhaust | Indoor Air Quality | 802,923.71 |
| Subtotal of Improvements at VFW Memorial Arena \$ | | 7,915,181.32 |

RE-INVEST IN OUR COMMUNITY

VFW ARENA SITE - BEFORE & AFTER EXAMPLE

PRECEDENT PROJECT - WHITE BEAR LAKE SPORTS CENTER

WHITE BEAR LAKE, MN

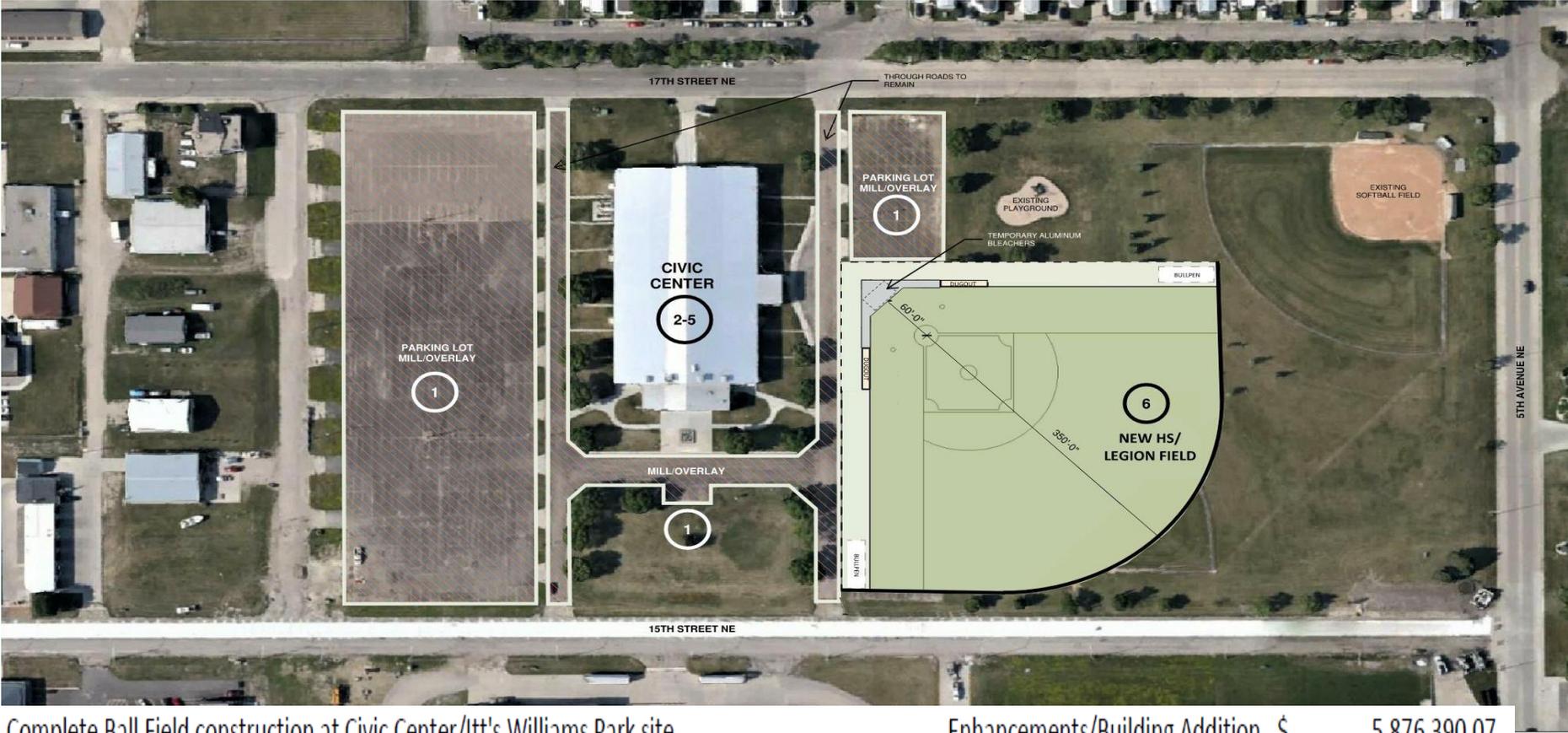
White Bear Lake Sports Center Renovation had a multitude of building system issues, including failing mechanical and refrigeration equipment, a leaking roof, and a cracked floor. Within the 38,000-square-foot facility, renovation plans included replacing the floor, replacing the original ceiling with a Low-E ceiling, adding LED lighting, and replacing the dehumidification and refrigeration systems. Work also included adding insulation, replacing the roof with a metal panel system, and upgrading the building's exterior with translucent panels to harvest natural light and illuminate the exterior's mascot.

COMPLETED IN 2018



RE-INVEST IN OUR COMMUNITY

CIVIC CENTER - ENHANCEMENT PLAN - PHASE 1



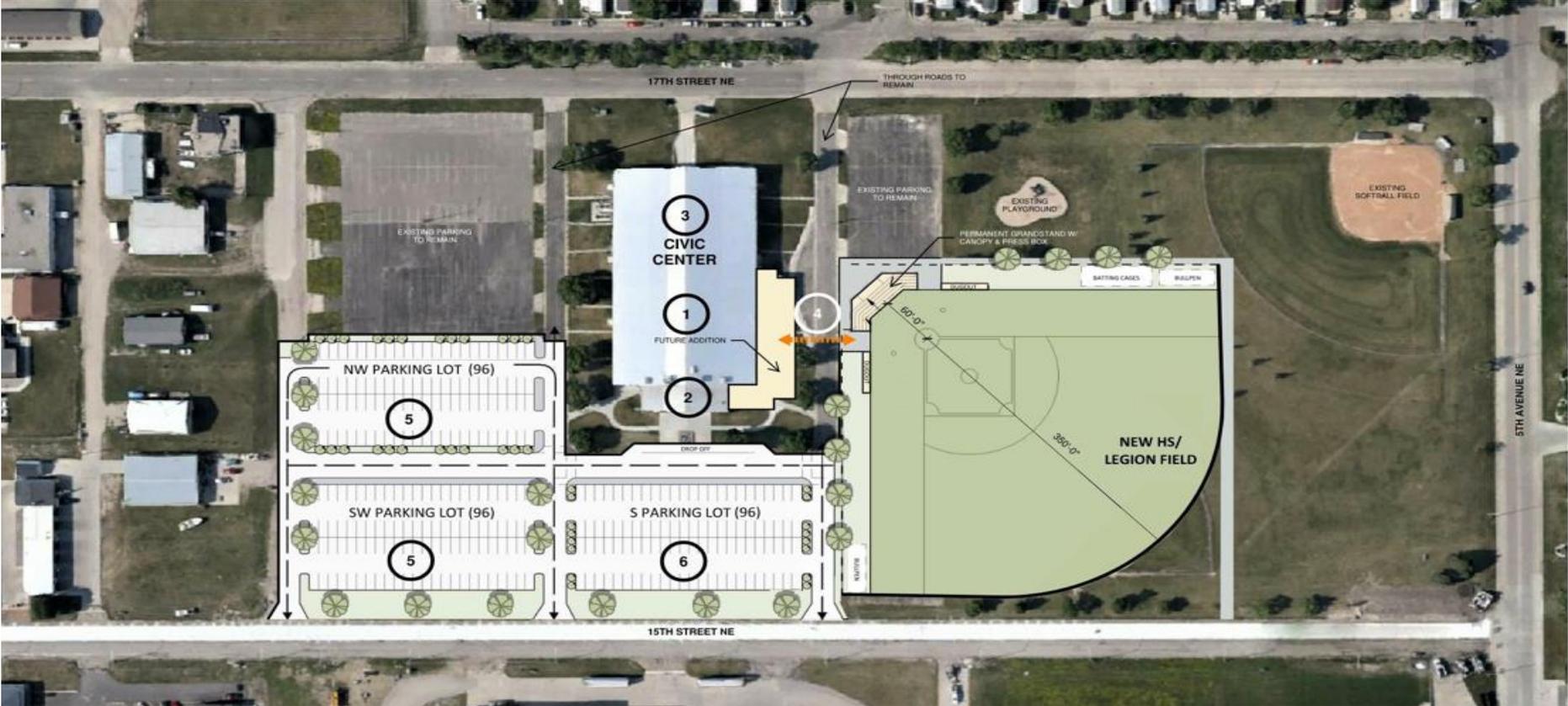
Complete Ball Field construction at Civic Center/Itt's Williams Park site

Enhancements/Building Addition \$ 5,876,390.07

RE-INVEST IN OUR COMMUNITY



CIVIC CENTER - ENHANCEMENT PLAN - PHASE 2



Building Addition/Lobby renovation/lower level interior remodel & players bench reconfiguration

Enhancements/Building Addition \$ 5,538,019.93

RE-INVEST IN OUR COMMUNITY



IF THE SALES TAX PASSES:

Design and Planning (November-March):

Architects and engineers work on detailed designs and construction plans.

Bidding and Contractor Selection (March-April):

If a formal bidding process is required, it typically takes a couple of months to solicit, review, and award bids.

Contractors are selected, and contracts are signed.

Preparation Phase (April-May):

Pre-construction tasks, such as site surveys, ordering materials, and setting up logistics, are handled during this period.

Final permit approvals, if needed, are secured.

Construction Starts (June-July):

With all preparations in place, construction can begin.

Initial work may focus on areas that don't impact existing bookings, but significant construction could limit facility availability by late spring.

IF THE SALES TAX DOESN'T PASS OR ONLY ONE SITE PASSES:

3 Projects that must be addressed in the next 3 – 5 years

- VFW Arena R22 ice plant refrigeration system and ice floor - \$2,660,908
- Civic Center Ice floor - \$1,319,336
- VFW Roof - \$1,194,237

Total - \$5,174,481



FUNDING:

Options Available to Fund These Projects

- **Property Taxes** – Property taxes are collected annually, based on the current market value of properties owned by local homeowners and businesses. Only those who own or rent property within the city limits are subject to these taxes.
- **Building Maintenance Fund** – These are funds collected annually from the Water & Light Department, specifically designated for building maintenance purposes.
- **City Reserves** – Utilize the City's financial reserves by spending down available funds.



RE-INVEST IN OUR COMMUNITY



Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: rkringlen
 Printed: 2/14/2025 - 8:25 AM

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|-------|------------|-----------|--------------------------------------|-----------|---------|
| 43921 | 02/18/2025 | PET005 | Allstate Peterbilt of Grand Forks | 207.23 | 0 |
| 43922 | 02/18/2025 | ATE001 | At Ease Dock & Lift, Inc | 51,209.50 | 0 |
| 43923 | 02/18/2025 | BAL001 | Balco Uniforms Co Inc | 868.00 | 0 |
| 43924 | 02/18/2025 | BAT001 | Batteries + Bulbs | 10.56 | 0 |
| 43925 | 02/18/2025 | BNS001 | BNSF Railway Company | 1,294.41 | 0 |
| 43926 | 02/18/2025 | GFF001 | Timothy Brooks | 67.16 | 0 |
| 43927 | 02/18/2025 | CUT003 | Jacob Burris | 400.00 | 0 |
| 43928 | 02/18/2025 | C&R001 | C&R Cleaners & Laundry | 193.90 | 0 |
| 43929 | 02/18/2025 | CEN006 | Century Link | 176.17 | 0 |
| 43930 | 02/18/2025 | IAC001 | Int'l Assoc of Chiefs of Police Inc. | 220.00 | 0 |
| 43931 | 02/18/2025 | COL002 | Cole Papers Inc | 502.76 | 0 |
| 43932 | 02/18/2025 | CMA001 | Compass Minerals America Inc | 3,884.94 | 0 |
| 43933 | 02/18/2025 | COM003 | Complete Pest Control Inc | 125.00 | 0 |
| 43934 | 02/18/2025 | COU018 | Countrywide Waste Management | 1,008.00 | 0 |
| 43935 | 02/18/2025 | DAK011 | Dakota Fire Protection Inc | 605.00 | 0 |
| 43936 | 02/18/2025 | DRI006 | DRI Refrigeration Electrical | 312.50 | 0 |
| 43937 | 02/18/2025 | EVE004 | Evergreen LLC | 96.00 | 0 |
| 43938 | 02/18/2025 | GAL003 | Galstad Jensen & McCann PA | 28,929.04 | 0 |
| 43939 | 02/18/2025 | GLO003 | Global Safety Network, Inc. | 45.48 | 0 |
| 43940 | 02/18/2025 | GRA0011 | Grainger | 1,389.93 | 0 |
| 43941 | 02/18/2025 | GFC001 | Grand Forks Utility Billing | 93,095.07 | 0 |
| 43942 | 02/18/2025 | GFW001 | Grand Forks Welding & Machine | 57.57 | 0 |
| 43943 | 02/18/2025 | TCL001 | Gregory Hufnagle | 5,370.00 | 0 |
| 43944 | 02/18/2025 | HUG001 | Hugo's | 176.10 | 0 |
| 43945 | 02/18/2025 | INT013 | Interstate Billing Service | 970.87 | 0 |
| 43946 | 02/18/2025 | JLG001 | JLG Architects | 66,000.00 | 0 |
| 43947 | 02/18/2025 | JOH026 | Johnson Controls | 337.81 | 0 |
| 43948 | 02/18/2025 | K&K001 | K&K Trucking Inc | 1,200.00 | 0 |
| 43949 | 02/18/2025 | HAR081 | Local Ace | 74.97 | 0 |
| 43950 | 02/18/2025 | HAR087 | Local Ace | 342.10 | 0 |
| 43951 | 02/18/2025 | HAR089 | Local Ace | 13.99 | 0 |
| 43952 | 02/18/2025 | MARCD1 | Marco Technologies LLC | 97.62 | 0 |
| 43953 | 02/18/2025 | MAR008 | Marshall & Polk Rural Water System | 10.92 | 0 |
| 43954 | 02/18/2025 | MEN001 | Menards | 81.82 | 0 |
| 43955 | 02/18/2025 | MPO001 | Metropolitan Planning Organization | 7,440.71 | 0 |
| 43956 | 02/18/2025 | MID003 | Midcontinent Communications | 48.60 | 0 |
| 43957 | 02/18/2025 | MNC006 | MN Chamber of Commerce | 250.00 | 0 |
| 43958 | 02/18/2025 | MND006 | MN Dept of Revenue | 1,851.00 | 0 |
| 43959 | 02/18/2025 | NEL101 | Nelson Auto | 306.24 | 0 |
| 43960 | 02/18/2025 | NOR004 | Northern Plumbing Supply | 26.43 | 0 |
| 43961 | 02/18/2025 | NOR024 | Northland Yard Service | 3,966.25 | 0 |
| 43962 | 02/18/2025 | NOR034 | NW MN Household Hazardous | 2,508.50 | 0 |
| 43963 | 02/18/2025 | ORE001 | O'Reilly Automotive, Inc. | 178.66 | 0 |
| 43964 | 02/18/2025 | ORC002 | Orchard Oil Company | 770.00 | 0 |
| 43965 | 02/18/2025 | EXP002 | Page 1 Publications, Inc. | 86.96 | 0 |
| 43966 | 02/18/2025 | PET001 | Peterson Veterinary Clinic P.C. | 736.00 | 0 |
| 43967 | 02/18/2025 | PKM001 | PKM Electric Cooperative, Inc | 1,258.80 | 0 |
| 43968 | 02/18/2025 | POW003 | Powerplan OIB | 6,747.93 | 0 |
| 43969 | 02/18/2025 | PRE001 | Premium Waters Inc | 78.09 | 0 |
| 43970 | 02/18/2025 | PSD001 | PS Garage Doors | 1,416.39 | 0 |

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|--------------|------------|-----------|-----------------------------------|-------------|---------|
| 43971 | 02/18/2025 | RUN001 | Running Supply, Inc. | 102.97 | 0 |
| 43972 | 02/18/2025 | RYD001 | Rydell Chevrolet | 2,163.12 | 0 |
| 43973 | 02/18/2025 | SAN005 | Sanford Health OccMed | 586.00 | 0 |
| 43974 | 02/18/2025 | MIK001 | SJA Thunder Corp | 600.00 | 0 |
| 43975 | 02/18/2025 | SPA001 | Spare Husband Inc | 4,335.00 | 0 |
| 43976 | 02/18/2025 | SUR001 | Surplus Center | 13.00 | 0 |
| 43977 | 02/18/2025 | TLC001 | Team Laboratory Chemical LLC | 2,748.00 | 0 |
| 43978 | 02/18/2025 | NAP001 | The Amble Group, Inc | 31.90 | 0 |
| 43979 | 02/18/2025 | THU002 | Thur-O-Clean | 394.00 | 0 |
| 43980 | 02/18/2025 | TRU003 | True North Equipment | 146.83 | 0 |
| 43981 | 02/18/2025 | USB005 | US Bank Corporate Payment Systems | 160,222.39 | 0 |
| 43982 | 02/18/2025 | VER001 | Verizon Wireless | 1,756.83 | 0 |
| 43983 | 02/18/2025 | VES001 | Vestis Services LLC | 780.87 | 0 |
| 43984 | 02/18/2025 | VIL001 | Vilandre Heating & A/C | 121.55 | 0 |
| 43985 | 02/18/2025 | WAT001 | Water and Light Department | 64,772.73 | 0 |
| 43986 | 02/18/2025 | ZIE001 | Ziegler | 2,801.90 | 0 |
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| Check Total: | | | | 528,622.07 | |
| | | | | <hr/> <hr/> | |