

**East Grand Forks Campbell Library Board Meeting Minutes**  
**November 26, 2024**

Present: Ryan Moe, Marta Vanderpan, Renee Mabey, Brendan Stermer, Jen Dahlen, Dale Helms, and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
- II. A motion to accept October 30, 2024 Meeting Minutes with corrections was made by J. Dahlen with a second by B. Stermer. Unanimous vote.
- III. A motion to approve December 2024 bills was made by M. Vanderpan with a second by B. Stermer. Unanimous vote.
- IV. Old Business
  - A. J. Dahlen made a motion to accept a 12-month contract including 2 months free trail with WhoFi for room reservation software in the amount of \$1,450. Second by M. Vanderpan. Unanimous vote.
  - B. The Board reviewed Sensory Garden plans and estimate. Approval of concept will go from City Council to Public Health. In the meantime, plans will be reworked to fit within budgeted amount.
  - C. City Council reviewed tax valuations within the city and has settled with 3 of 4 union groups. The Library's proposed budget remains the same. If any adjustments come down from Council. The Library Board will be contacted for review.
  - D. No new hires planned this year. In January, 2 employees have surgeries scheduled. Temporary part-time may have to be hired.
  - E. ALA Financial Literacy grant activities are being received well and the Launch Pads are circulating.
  - F. Early Out has a couple of regular students, family groups, and an influx attendance with scheduled activities.
- V. New Business
  - A. Board reviewed proposed closures for 2025. The only exception is to remain closed Saturday, July 5, 2025. A motion to accept closures as proposed was made by R. Mabey with a second by B. Stermer. Unanimous vote.

- B. A motion to amend a Program Partner's title to Women's Book Study group from Tuesday Book Study was made by M. Vanderpan with a second by R. Mabey. Unanimous vote.
- C. The 3D Printing Policy was reviewed with a motion by D. Helms to accept. A second made by B. Stermer. Unanimous vote.
- D. M. Vanderpan attended the Community Foundation Gratitude gathering. Becca Baumbach from the Foundation shared the Friends determine each year what happens to a 4% disbursement from their endowment. For 2024, the disbursement will be reinvested bringing the total over \$20,000. The Fall Book Sale made about \$1000 and they're planning a Volunteer Appreciation event in January.
- E. Fundraising ideas were discussed that included engraved bricks in garden or Go-Fund-Me projects.

A motion to adjourn was made by M. Vanderpan with a second by R. Mabey.  
Adjourned.

The next meeting is set for Wednesday, Jan 29, 2025, at 8 a.m. in the Library.