

BUILDING PERMIT APPLICATION REQUIREMENTS

REPAIR/REMODEL

- * homeowner or contractor is to apply for permit
- * valuation (cost) of project
- * once project is started permit is valid until it is done
- * plans are to be submitted for additions and major remodeling projects (including plot plan for any additions)

CONSTRUCT NEW GARAGE

- * homeowner or contractor is to apply for permit
- * bring plot plan that shows lot size and all buildings
- * plot plan that shows set backs on lot including the proposed new garage and set backs of garage from existing buildings

CONSTRUCT NEW 1-2 FAMILY DWELLING/COMMERCIAL

- * homeowner or contractor is to apply for permit
- * bring blue prints/foundation plans to Building Official office
- * bring plot plans to Building Official office (with all buildings and set backs from property line)
- * Building Official will review code compliance and determine value (cost) by square footage.
- * allow 2-3 weeks for review

PLUMBING PERMITS

- * Building Official will determine fee of permit by number of fixtures and connections
- * Licensed Plumber is to apply for plumbing permit

SIDEWALK

- * homeowner or contractor is to apply for permit
- * \$5.00 fee for permit
- * when sidewalk is completed call the Building Officials Office - an inspector will measure the sidewalk
- * after sidewalk is measured the square footage will be submitted to the City Council for a .50 a square foot reimbursement

MOVING

- * fill out form of where building is being moved from and where building is being moved to (Building Official has to approve location of building)
- * moving contractor is to apply for permit - Water & Light Plant and Police Department are to approve route by signing the permit
- * moving contractor must apply for permit - route of building being moved is to be on the permit

PERMIT IS NOT REQUIRED FOR PAINTING, WALLPAPERING AND CARPETING