



# City of East Grand Forks

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Public Works Department · 1001 2nd St NE · East Grand Forks, MN 56721

## **STORMWATER BMPs – SPILL CLEAN-UP**

### AFFECTED FACILITIES

These Best Management Practices (BMPs) apply at all municipal facilities where fuels, oils, lubricants, anti-freeze, solvents, cleaners, detergents, degreasers, paints, thinners, lacquers, stains, acids, caustics, fertilizers, herbicides, pesticides and other chemicals are handled, stored, used, re-packaged or transferred. These BMPs also apply at all field locations where municipal employees may be involved in spill clean-up. If any spill, release or leak of any quantity of any such chemical occurs, these procedures must be followed to promptly clean-up the release.

### BACKGROUND

Spill and leaks, if not properly controlled, can adversely impact storm waters and receiving waters. Due to the type of work or the materials involved, many activities that occur either at a municipal facility or field operations have the potential for accidental spills or leaks. Proper spill response planning and preparation enables employees and contractors to effectively respond to problems when they occur and minimize the discharge of pollutants to the environment.

### BEST MANAGEMENT PRACTICES

- Handle, use, store, re-package and transfer all chemicals indoors or under cover from the weather where possible.
- As soon as a spill or leak is discovered, notify your supervisor or another employee. If the material is hazardous or of sufficient quantity, it may require specially trained personnel to clean-up.
- Use “Dry” methods for spill clean-up. Do not “wash-down” or “hose-down” spills or leaks.
- For spills or leaks of solid materials (powders, granulated materials, etc.) sweep up with a broom.
- Use the “3 Step Method” for cleaning up spills of non-hazardous liquids: 1) Spread absorbents on spill. 2) Sweep up the absorbed material. 3) If residues still remain, mop up and dispose of dirty mop water in sanitary sewer.
- Clean-up spills thoroughly and promptly. Delaying clean-up allows for spreading of wastes by wind, rain and vehicle traffic and it is a safety hazard. If the spill response cannot be done immediately, assign someone to guard the area or hang “WARNING” tape to prevent foot or vehicle traffic.
- If the spill or leak threatens to enter or flow into a storm drain inlet or surface water body, contain the spill before attempting to clean it up. For liquids, place absorbent barriers around all threatened storm drain inlets before starting the clean-up.

- If a leaking portable container is discovered, either transfer the contents to another container, place the entire leaking container inside another larger container or, if it can be done safely, roll or turn the container so the hole is at the top. Then move the contained container indoors.
- If a hazardous material spill enters a storm water collection system or a surface water, notify the Stormwater Department or the Minnesota Duty Officer at 1-800-422-0798, immediately upon discovery.
- Clean or dispose of all clean-up equipment and supplies properly. Some clean-up wastes may be “hazardous wastes” and will require disposal at a specially permitted hazardous waste disposal facility.

#### NEW CONSTRUCTION OR RENOVATION REQUIREMENTS

- None.

#### REQUIRED TRAINING

- Train all current employees working at facilities that handle, store, transfer, use or repackage the materials identified herein and who might be called upon to assist in a clean-up of a spill, leak or release on this BMP and the importance of Personal Protection Equipment (PPE) annually.
- All contracts must stipulate that contracted employees are trained in these BMPs.

#### ADDITIONAL INFORMATION

Household Hazardous Waste can be disposed of at:

**Polk County Environmental Services Transfer Station**  
320 Ingersoll Ave  
Crookston, MN 56716  
Monday - 7:00am to 7:00pm  
Tuesday through Friday - 7:00am to 5:30pm

Used motor oil and other waste automotive fluids can be disposed of at:

**Public Works Department**  
1001 Second St. N.E.  
East Grand Forks, MN 56721  
(218) 773-1313

To report an Illicit Discharge, clogged sewer or for answers to questions regarding these stormwater BMPs please contact:

**Public Works Stormwater/Wastewater Department**  
1001 Second St. N.E.  
East Grand Forks, MN 56721  
(218) 773-1313